



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240678_____

Submitted Department/Preparer: Aviation

Revised 8/3/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing an Amendment Number 8 between the City of Kansas City, Missouri, Aviation Department and Signature Flight Support, LLC. at the Charles B. Wheeler Downtown Airport.

Discussion

The amendment deletes and adds back a section to the operator agreement to change the leasehold of Signature Flight Support by taking out approximately 60,000 square feet due to a public improvement, new access road to a new development area at the Charles B. Wheeler Downtown Airport.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?
No new funding is needed for this ordinance
3. How does the legislation affect the current fiscal year?
There is minimal impact.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
There is minimal impact
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
The legislation does not generate revenue.

Office of Management and Budget Review
(OMB Staff will complete this section.)

- | | | |
|---|------------------------------|--|
| 1. This legislation is supported by the general fund. | ☐ Yes | ☒ No |
| 2. This fund has a structural imbalance. | ☐ Yes | ☒ No |
| 3. Account string has been verified/confirmed. | ☐ Yes | ☒ No |

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☒ Enhance the accessible, sustainable and better connected multi-modal transportation system
 - ☒ Develop environmentally sound and sustainable infrastructure strategies that improve quality of life and foster economic growth
 - ☒ Increase and support local workforce development and minority, women, and locally-owned businesses
 - ☒ Engage in efforts to strategically invest in the City's infrastructure and explore emerging technologies
 - ☐
 - ☐

Prior Legislation

Lease – 12/28/2005

1st Amendment – 4/30/2007

2nd Amendment – 7/10/2010

3rd Amendment – 7/14/2011

4th Amendment – 12/31/2012

5th Amendment – 5/20/2019

6th Amendment – 9/9/2019

7th Amendment – 5/3/2023

Service Level Impacts

This amendment supports the Aviation Department's goal to maximize use of all assets while providing efficient and satisfactory services and facilities for passengers and visitors.

Other Impacts

1. What will be the potential health impacts to any affected groups?
There are no known potential health impacts to any affected group.
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
This Amendment supports our goal to utilize assets to maximize revenue while providing customer services for passengers and visitors.
4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)
5. Department staff certifies the submission of any applicable Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), Non-Discrimination documents, and Letters of Intent to Subcontract (LOIs) to CREO prior to the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)
Please provide reasoning why not:
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)
7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)