



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240699

Submitted Department/Preparer: General Services

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute a Design Professional Services contract with Dake Wells Architecture (No. 07P24026) in the amount of \$948,000.00 for Fire Station Gender Neutral Upgrades at eight (8) fire stations; and directing the Chief Equity Officers to receive input from the fire department employees that are most impacted by the design of the upgrades to these fire stations.

Discussion

This ordinance will appropriate funds for gender neutral upgrades at eight (8) KCFD fire stations across the City to provide each station with secure individual and private bunk, restroom, and shower accommodations for each fire staff member and also include all electrical, plumbing, HVAC, and alerting system upgrades necessary to achieve the requirements in individual spaces

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
Capital Improvements Sales Tax
25-3090-077700-E \$948,000
3. How does the legislation affect the current fiscal year?
This ordinance will reduce an appropriation in the Fire Sales Tax Capital Fund by \$948,000 and appropriate \$948,000 from the Unappropriated Fund Balance of the Capital Improvements Fund.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

No.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The Capital Improvements Fund has Unappropriated Fund Balance available to support the proposed amount. The unreserved fund balance of the Capital Improvements Fund is \$22.0 million, and this ordinance would reduce the fund balance to \$21.0 million.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

Click or tap here to list prior, related ordinances/resolutions.

Service Level Impacts

This project will improve the living conditions for all KCFD employees regardless of gender.

Other Impacts

1. What will be the potential health impacts to any affected groups?
NA
2. How have those groups been engaged and involved in the development of this ordinance?
NA
3. How does this legislation contribute to a sustainable Kansas City?
NA
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

The CREO department approved goals of 5.84% MBE and 15.37% WBE per available scopes of work

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.