



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: TMP-6900 260621
Submitted Department/Preparer: General Services
Revised 12/03/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

Authorizing the Manager of Procurement Services to execute a one (1) year \$ 1,000,000.00 SaaS contract (EV3603) with Digitech Computer LLC to provide a SaaS EMS billing System ("System") for \$6.20 per billable account and 3.95% of Net Collected Revenue for collection services for the six (6) month transition to the new System; authorizing the Manager of Procurement Services to amend the contract and exercise the City's nine (9) one year renewal options with Council approval; and recognizing this ordinance as having an accelerated effective date.

Discussion

This contract will allow the Fire Department Medical Billing division to code, bill and resolve insurance claims with the latest version of Software (Ambulance Commander) that Digitech offers. Ambulance Commander will reduce the amount of rejected claims by ensuring that the correct billing codes are properly used when submitting claims for Ambulance transports. The first 6 months of this contract will be handled by Digitech, allowing the Medical Billing division to concentrate on shoring up any denied claims for the past 12 months and submit them for payment.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?
27-1000-232520-465690 – Estimating revenue in the amount of \$2,500,000.
27-1000-233310-610120 – Appropriation and expense of \$1,000,000.
3. How does the legislation affect the current fiscal year?
Estimates and appropriates revenue and expenditures for FY27
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Yes, this is a one-year contract with the option for nine (9) one-year renewals with council approval.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

This contract generates revenue by reducing the amount of rejected claims and increasing efficiency in processing claims.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☒ Yes ☐ No
2. This fund has a structural imbalance. ☒ Yes ☐ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- ☒ Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
 - ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement.
 - ☐ Foster a solutions-oriented, welcoming culture for employees and City Partners.
 - ☐
 - ☐
 - ☐

Prior Legislation

N/A

Service Level Impacts

This will reduce the backlog of unclaimed revenue, allow the staff to be more efficient in filing claims and collecting revenue.

Staff Recommendation

Fire

Select One: ☒ Sponsored

☐ Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: ☒ Recommend

☐ Do Not Recommend

☐ Not Applicable

This will reduce the backlog of unclaimed revenue.

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
N/A
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

[Click or tap here to enter text.](#)

[Click or tap here to enter text.](#)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and