



Memorandum of Understanding
BETWEEN
The National League of Cities Institute
AND
City of Kansas City, Missouri

Samuel Morris
Small Business Advocate
City of Kansas City, Missouri
414 E 12th St
Kansas City, MO 64106

Dear Samuel,

Congratulations! The National League of Cities Institute (NLCI) City Inclusive Entrepreneurship (CIE) Program is pleased to provide a grant of **\$15,000** to the **City of Kansas City, Missouri** to support the implementation of its **Hispanic/Latinx Business Owners Commitment**, including the following outputs and outcomes:

- **Initiating Activity:** As of November 2022, you have identified a segment of Hispanic businesses you intend to support and 1-3 nonprofit or community leaders working in that sector with whom you can consult.
- **Mid-year Output:** By April 2023, you will identify 2-3 institutional or programmatic barriers standing in the way of Hispanic entrepreneurs starting, growing, or sustaining a business in their community.
- **End-of-Year Outcome:** By August 2023, you will have made at least one reform to process, policy, or program, based on the recommendation of Prospera and local leaders or nonprofits that specialize in working with Hispanic business owners.

By accepting this grant, your city and/or organization agree to the following:

- Grantee, in partnership with assigned program expert and key ecosystem partners, will implement the commitment above and achieve commitment outcome by the end of the grant performance period, or advance its selected commitment through another method, pre-approved by NLCI.
- Grantee is required to complete an interim progress report, including a self-report on budget allocation status, to NLCI midway through the grant performance period (May 2023).
- Grantee is required to complete a final grant report, including a self-report on budget allocation status and a summary of lessons learned, to NLCI at the conclusion of the grant performance period (August 31, 2023).
- Keep NLCI staff apprised of commitment implementation progress, including unexpected setbacks or staffing changes, throughout the grant performance period.
- If necessary, be available to conduct a formal post-grant interview.
- Ensure that the programmatic lead for the city or at least one staff person from the city attends every quarterly group conference call.

- Spend all funds or return to NLCI any remaining unused funds by the end of the grant performance period.
- If funds remain at the conclusion of the performance period, Grantee will contact NLCI staff to discuss the possibility of a “No Cost Extension” (NCE), returning grant funds, and/or other options.

Upon receipt of this MOU and any other required documents, NLCI will disburse all funds in a single payment via direct deposit. Funds can be expected to arrive within 7-10 business days after an award is made. Please confirm receipt of funds.

For any grant related questions, please contact Corianne Rice, Program Director, Center for Municipal Practice, at rice@nlc.org.

Sincerely,

Jennifer F. Steinfeld

Director, Entrepreneurship & Economic Development
National League of Cities

Attachments:


MOU Receipt Statement

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The National League of Cities Institute
AND
City of Kansas City, Missouri

MOU RECEIPT STATEMENT

By signing this document, I acknowledge that I have read and agreed to the grant provisions set forth in this letter for the National League of Cities' City Inclusive Entrepreneurship Program.

MUNICIPALITY/NON-PROFIT NAME - (GRANTEE OF RECORD)


C4B64B12420143C...

Signature
samuel morris

3/9/2023


Date

Name – Authorized Signature
Administrative Officer - Small Business Advocate

Title
City of Kansas City, Missouri

Municipality/Non-Profit

NLC Agreement


7A9C66CE8172403

Signature

3/9/2023

Date

Stacy Richardson, MPA
Chief of Staff, Executive Office
National League of Cities