



CREO KC Contractor Utilization Plan Approval

Date: September 7, 2022
 To: Andrea Dorch, Civil Rights & Equal Opportunity Department
 From: Leona Walton, KC Water
 Subject: Contract/Project No.: 23002/60800043
 Project Title: Water Treatment Plant Basin Cleaning

Funding: ☒ City (MBE/WBE/DBE) ☐ Federal (DBE) ¹ ☐ State (DBE) ¹ - Grant ☐ Other: TIF ☒	
Contract Category: ☐ Construction ☒ General Service ☐ Facility Repair ☐ Design Professional ☐ Professional Services ☐ Concession ☐ Other:	
Bid/Proposal Closing Date: 8/16/2022	No. of Bidders/Proposers: 2
Recommended Bid/Proposal²: \$799,500.00	
Company: Environmental Works, Inc. Contact: Steve Fitzgerald Contact Email: sfitzgerald@environmentalworks.com	Address: 1455 E. Chestnut Trfwy, Springfield, MO 65802 Phone: 816-285-8410 Fax:
Additional Information:	

cc: Brian Holliman, Project Manager:

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT USE ONLY

The attached Contractor Utilization Plan is:

- ☒ Approved
☐ Disapproved

The Request for Best Faith Efforts Waiver is:

- ☐ Approved
☐ Disapproved
☐ Not Applicable

Contractor Utilization Plan Participation: 11 % MBE & 11 % WBE or % DBE

DocuSigned by:

Gabriel Kuer

9/9/2022

Civil Rights & Equal Opportunity Department

Date

FOR GRANTING AGENCY USE ONLY³

☐ N/A

Approved by:

Date

¹ DBE Programs apply to specific federal or state grant requirements.

² The dollar figure here should match the approved Bid/Proposal recommendation or amendment preparation checklist on file with the requesting department.

³ Federal and state grant agreements may require granting agency approval of contract goals.

Inter-Departmental Communication

Date: September 9, 2022

To: Mayor Quinton Lucas Chair: Transportation, Infrastructure & Operations Committee

From: Andrea Dorch Director Civil Rights & Equal Opportunity Department

Subject: # Project No:23002/60800043

Project Title: Water Treatment Plant Basin Cleaning

CONTRACTOR:	Environmental works, Inc
Address:	1455 E. Chestnut Trfwy, Springfield, MO 65802
Contract #	23002/60800043 Water Treatment Plant Basin Cleaning
Amount:	\$799,500.00
MBE Goal	11%
WBE Goal:	11%
Total MBE Achieved:	11%
Total WBE Achieved:	11%

MBE SUBCONTRACTORS:

Name:	Wrightway Pressure Washing, Inc
Address:	7000 E 70th St. Kansas City, MO 64133
Scope of Work:	General Labor
Dollar Amount:	\$39,975.00
Ownership:	Larry Wright
Structure:	African American Male

Name:	One Way Cleaning Company, Inc
Address:	13010 2nd St., Grandview, MO 64030
Scope of Work:	General Labor
Dollar Amount:	\$47,970.00
Ownership:	Manuel Giron
Structure:	Hispanic Male

WBE SUBCONTRACTORS:

Name:	A Clean Slate, LLC
Address:	7226 Prospect Ave. Kansas City, MO 64132
Scope of Work:	General Labor
Dollar Amount:	\$87,945.00
Ownership:	Carol Taylor
Structure:	African American Female

CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Contract/Project Numbers: 22003/60800043

Project Title: Water Treatment Plant Basin Cleaning

(Department Project)

Department

Environmental Works, Inc.

(Bidder/Proposer)

STATE OF Missouri)
) ss
COUNTY OF Jackson)

I, Melissa Ireland, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project goals are 11 % MBE and 11 % WBE. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

BIDDER/PROPOSER PARTICIPATION: 11 % MBE 11 % WBE

3. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein. *(All firms must currently be certified by Kansas City, Missouri)*

- a. Name of M/WBE Firm Wrightway Pressure Washing, Inc.
Address 7000 E 70th St., Kansas City, MO 64133
Telephone No. (816) 358-2222
I.R.S. No. 43-1850552

- b. Name of M/WBE Firm A Clean Slate, LLC
 Address 7226 Prospect Ave., Kansas City, MO 64132
 Telephone No. (816) 221-0806
 I.R.S. No. 20-5855228
- c. Name of M/WBE Firm One Way Cleaning Company, Inc.
 Address 13010 2nd St., Grandview, MO 64030
 Telephone No. (816) 761-6130
 I.R.S. No. 72-1522738
- d. Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____
- e. Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____
- f. Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

MBE/WBE BREAKDOWN SHEET

MBE FIRMS:

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Wrightway Pressure Washing, Inc.	Contractor	\$39,975.00	100%	5%
One Way Cleaning Company, Inc.	Contractor	\$47,970.00	100%	6%
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Environmental Works, Inc.

Address: 1455 E. Chestnut Expressway

Springfield, MO 65802

Phone Number: (816) 285-8410

Facsimile number: _____

E-mail Address: sfitzgerald@environmentalworks.com

By: [Signature]

Title: Executive Vice President

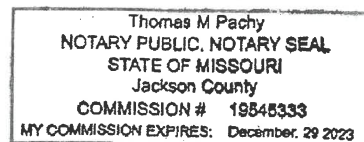
Date: 8/17/22

(Attach corporate seal if applicable)

Subscribed and sworn to before me this 17th day of August, 2022

My Commission Expires: 12/29/23

Thomas M Pachy
Notary Public



TIMETABLE FOR MBE/WBE UTILIZATION

(This form should be submitted to the City after contract award.)

I, Melissa Ireland, acting in my capacity as Executive Vice President
(Name) (Position with Firm)
of Environmental Works, Inc., with the submittal of this Timetable, certify that
(Name of Firm)
the following timetable for MBE/WBE utilization in the fulfillment of this contract is correct and
true to the best of my knowledge.

ALLOTTED TIME FOR THE COMPLETION OF THIS CONTRACT

(Check one only)

15 days	___	75 days	___	135 days	___
30 days	___	90 days	___	150 days	___
45 days	___	105 days	___	165 days	___
60 days	___	120 days	___	180 days	___
Other	300 days	(Specify)			

Throughout	\$175,890.00	Beginning 1/3	\$87,945.00		
Middle 1/3	0	Final 1/3	\$87,945.00		
Beginning 1/3	50 %	Middle 1/3	0 %	Final 1/3	50 %

PLEASE NOTE: Any changes in this timetable require approval of the Human Relations Department in advance of the change.

If you have any questions regarding the completion of this form, please contact the Department of Human Relations at: (816) 513-1818.


(Signature)

Executive Vice President
(Position with Firm)

8/17/22
(Date)



KANSAS CITY
MISSOURI

LETTER OF INTENT TO SUBCONTRACT

Project Name/Title: 60800043/Water Treatment Plant Basin Cleaning

Project Location/Number: 1 NW Briarcliff Road, KCMO 64116/CN 22003

Environmental Works, Inc. ("Prime Contractor") agrees to enter into a contractual agreement with A Clean Slate, LLC ("M/W/DBE/Section 3 Subcontractor"), who will provide the following goods/services in connection with the above-referenced contract: [Insert a brief narrative describing the goods/services to be provided. Broad categorizations (e.g., "electrical," "plumbing," etc.) or the listing of the NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in this Letter of Intent to Subcontract not being accepted.]
General Labor

for an estimated amount of \$ 87,945 00 (or 11 %) of the total estimated contract value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

This section is to be completed by the M/W/DBE subcontractor listed above. Please state specifically if there are no subcontracts intended for the above scopes of work. Please attach additional sheets for more than one intended sub-tier contract. IMPORTANT: Please note that falsification of this document will result in denial and other remedies available under the City Code.

The M/W/DBE Subcontractor is subcontracting certain portions of the above stated scope of work to:

- (1) Company Name: _____
Full Address: _____
Primary Contact: _____
- a) This subcontractor is/is not an M/W/DBE certified with the City of Kansas City, Missouri (circle one).
- NOTE 1: If this subcontractor *is* an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
 - NOTE 2: If this subcontractor *is not* a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but no corresponding Letter of Intent is required.
- b) Scope of work to be performed: _____
c) The dollar value of the agreement is: _____
d) Date of the contractual agreement (if applicable): _____

PRIME CONTRACTOR BUSINESS NAME: Environmental Works, Inc.

Signature: Prime Contractor

Melissa Ireland

Print

Executive Vice President

Title

Date

State of Missouri

SS.

County of Jackson

I, Melissa Ireland, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 17th day of August, 2022.

My Commission Expires: 10/08/2023

Notary Public

STAMP

Thomas M. Peery
NOTARY PUBLIC, NOTARY SEAL
STATE OF MISSOURI
Jackson County
COMMISSION # 19545333
MY COMMISSION EXPIRES: December 29, 2023

DBE SUB CONTRACTOR BUSINESS NAME: A Clean Slate, LLC

Signature: Prime Contractor

Carol Taylor

Print

President

Title Date

State of Missouri

SS.

County of Clay

I, Courtney L. Taylor, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 17th day of August, 2022.

My Commission Expires: 10/08/2023

Notary Public

STAMP

COURTNEY L. TAYLOR
Notary Public, Notary Seal
State of Missouri
Clay County
Commission # 19568504
My Commission Expires 10-08-2023



KANSAS CITY
MISSOURI

LETTER OF INTENT TO SUBCONTRACT

Project Name/Title: 60800043/Water Treatment Plant Basin Cleaning

Project Location/Number: 1 NW Briarcliff Road, KCMO 64116/CN 22003

Environmental Works, Inc. ("Prime Contractor") agrees to enter into a contractual agreement with One Way Cleaning Company ("M/W/DBE/Section 3 Subcontractor"), who will provide the following goods/services in connection with the above-referenced contract: [Insert a brief narrative describing the goods/services to be provided. Broad categorizations (e.g., "electrical," "plumbing," etc.) or the listing of the NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in this Letter of Intent to Subcontract not being accepted.]
General Labor

for an estimated amount of \$ 47,970 00 (or 6 %) of the total estimated contract value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

This section is to be completed by the M/W/DBE subcontractor listed above. Please state specifically if there are no subcontracts intended for the above scopes of work. Please attach additional sheets for more than one intended sub-tier contract. **IMPORTANT:** Please note that falsification of this document will result in denial and other remedies available under the City Code.

The M/W/DBE Subcontractor is subcontracting certain portions of the above stated scope of work to:

- (1) Company Name: _____
Full Address: _____
Primary Contact: _____
- a) This subcontractor is/is not an M/W/DBE certified with the City of Kansas City, Missouri (circle one).
- NOTE 1: If this subcontractor *is* an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
 - NOTE 2: If this subcontractor *is not* a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but no corresponding Letter of Intent is required.
- b) Scope of work to be performed: _____
c) The dollar value of the agreement is: _____
d) Date of the contractual agreement (if applicable): _____

PRIME CONTRACTOR BUSINESS NAME: Environmental Works, Inc.

Signature Prime Contractor

Melissa Ireland

Print

Executive Vice President

Title

Date

State of Missouri)

SS.

County of Jackson)

I, Melissa Ireland, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 17th day of August, 2022.

My Commission Expires: 12/29/23

Notary Public

STAMP

Thomas M Pachy
NOTARY PUBLIC, NOTARY SEAL
STATE OF MISSOURI
Jackson County
COMMISSION # 19545333
MY COMMISSION EXPIRES: December 29 2023

M/W/DBI SUBCONTRACTOR BUSINESS NAME: One Way Cleaning Company

Signature Prime Contractor

Tony Giron

Print

Owner

8/17/2022

Title Date

State of Missouri)

SS.

County of Jackson)

I, Tony Giron, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 17th day of August, 2022.

My Commission Expires: 6/9/2024

Notary Public

STAMP

Grace Englehart
Notary Public-Notary Seal
STATE OF MISSOURI
Commissioned for Jackson County
My Commission Expires: 6/9/2024
ID: #20868510



KANSAS CITY
MISSOURI

LETTER OF INTENT TO SUBCONTRACT

Project Name/Title: 60800043/Water Treatment Plant Basin Cleaning

Project Location/Number: 1 NW Briarcliff Road, KCMO 64116/CN 22003

Environmental Works, Inc. ("Prime Contractor") agrees to enter into a contractual agreement with Wrightway Pressure Washing Company, Inc. ("M/W/DBE/Section 3 Subcontractor"), who will provide the following goods/services in connection with the above-referenced contract: [Insert a brief narrative describing the goods/services to be provided. Broad categorizations (e.g., "electrical," "plumbing," etc.) or the listing of the NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in this Letter of Intent to Subcontract not being accepted.]
General Labor

for an estimated amount of \$ 39,975 .00 (or 5 %) of the total estimated contract value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

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The M/W/DBE Subcontractor is subcontracting certain portions of the above stated scope of work to:

- (1) Company Name: _____
Full Address: _____
Primary Contact: _____
- a) This subcontractor **is/is not** an M/W/DBE certified with the City of Kansas City, Missouri (circle one).
- NOTE 1: If this subcontractor **is** an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
 - NOTE 2: If this subcontractor **is not** a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but no corresponding Letter of Intent is required.
- b) Scope of work to be performed: _____
c) The dollar value of the agreement is: _____
d) Date of the contractual agreement (if applicable): _____

PRIME CONTRACTOR BUSINESS NAME: Environmental Works, Inc.

[Signature]
Signature: Prime Contractor

Melissa Ireland

Print

Executive Vice President

8/17/22

Title

Date

State of Missouri)

SS.

County of Jackson)

I, Melissa Ireland, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 17th day of August, 2022.

My Commission Expires: 12/29/23

Thomas M Pachy
Notary Public

STAMP:

Thomas M Pachy
NOTARY PUBLIC, NOTARY SEAL

STATE OF MISSOURI
Jackson County

COMMISSION # 19545333

MY COMMISSION EXPIRES: December, 29 2023

M/W/DBE SUBCONTRACTOR BUSINESS NAME: Wrightway Pressure Washing, Inc.

[Signature]
Signature: Prime Contractor

Larry Wright

Print

President

Title Date

State of _____)

SS.

County of _____)

I, _____, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this _____ day of _____, 20____.

My Commission Expires: _____

Notary Public

STAMP: