



KC WATER
OFFICE OF THE DIRECTOR

Date: April 30, 2024

To: Brian Platt, City Manager

From: Kelly Postlewait, Assistant City Manager/Interim Director

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Subject: Solicitation Waiver
Contract No. **TBD** - Low Income Assistance Program

The Water Services Department (WSD) desires to continue a public assistance program to aid low-income residents in payment of their water bills. WSD wants to contract with one umbrella social service agency, which then coordinates assistance with the other local social services agencies. There is only one source for this service.

The Mid America Assistance Coalition, a not for profit corporation, is the coordinating agency for emergency assistance organizations and homeless services providers in the Kansas City area. WSD sets the eligibility criteria and then sends payments to MAAC. Through MAAC, local social service agencies will be able to access a database and tap into the funds when a client meets the eligibility criteria. The social service agency will then write the check to WSD on behalf of the client. MAAC has distributed utility funds to Kansas City area agencies since 1982, and currently provides this assistance service for Evergy, formerly known as KCP & L and others. MAAC uses MAACLink, a centralized computer database system to fund and track performance of area agencies and the distribution of financial resources. Currently, their system links funding sources through more than fifty (50) agencies in the local service area. Through this program they are able to meet our reporting requirements for all monies provided.

Pursuant to Code of Ordinances 3-3(d)(3) and 3-7(2)(d) and for the reasons stated above, this is a solicitation exempt contract. WSD is seeking to enter into a Professional, Specialized or Technical Services contract with MAAC in an amount not to exceed \$1,000,000.00 for a one-year term for fiscal year 2025. The contract will include three one-year renewal options, however the amount of funding for future contracts will be determined at that time, subject to the availability and appropriation of funds in future annual budgets.

Upon your approval, WSD will introduce an ordinance seeking authorization from the City Council for the contract, since the contract amount is greater than \$160,000.00.

Approved:

DocuSigned by:
Brian Platt
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Brian Platt, City Manager

5/1/2024
Date

cc: Celeste Chaney-Tucker, Deputy Director
Delois Moore, Procurement Manager