# t II. U IPI-'=t'd'i, 111m '" rIII..,...,, CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER



80002584

1 1111	Project Number	
₩	Project Title FY25 Water Main Replacement	Projects
\N , A ,	t:11'	
	Contract No. 9936	Water Services
	(D <sub>e p</sub> artment Project)	Depar1ment
	HNTB Corporation	
	(Bidder/Proposer)	
STAT	E OF Missouri ) ss	
coUN	TY oFClay	
	Kevin Wallace of lawful age and up	on my oath state as
follow		on my dam state as
1.	This Affidavit is made for the purpose of complying wi MBE/WBE submittal requirements on the above project and th is given on behalf of the Bidder/Proposer listed below. It sets plan to utilize MBE and/or WBE contractors on the project.	e MBE/WBE Program and
2.	The project target goals are 14 % MBE and 1_4	_ % WBE.
3.	Bidder/Proposer assures that it will utilize a minimum of the MBE/WBE participation in the above project:	following percentages o
	BIDDER/PROPOSER PARTICIPATION: 14 WBE	% MBE <b>14</b> %
	POST-B1D/POST-RFP ESTIMATED BUDGET:\$1	,024,363.00
4.	The following are the M/WBE subcontractors whose utilization will meet or exceed the above-listed Bidder/Proposer Particular warrants that it will utilize the M/WBE subcontractors to prodescribed in the applicable Letter(s) of Intent to Subcontractorlectively be deemed incorporated herein). (All firms must Kansas City, Missouri)	cipation. Bidder/Proposer rovide the goods/services ct, copies of which shal
	Name of M/WBE Finn TREKK DESIGN GROUP LL Address 1411 E. 104th St., Kansas City MO 64131	C
	Tel <sub>e p</sub> hone No. <u>8 16-8 7 44 6 55</u> I.R.S. No. <u>43-1953275</u>	
00450 CE	FO KC 08 Utilization Plan & Reg. for Waiver 10.12.2022. 1 of 4	Contract Central

Name of M/WBE Firm TALIAFERRO & BROWNE, INC.						
Address 1020 E. 8th St., Kansas City MO 64106						
Telephone No. 816-283-3456						
	I.R.S. No. 4	3-0758891				
l	Name of M/V	VBE Firm				
	Address					
	Telephone No	)				
		***				
1	Name of M/V	VBE Firm				
		)				*
	I.R.S. No.					
1	Address	VBE Firm				
	Telephone No	),				
	I.R.S. No.					
t						
	Name of M/ V	/BE Firm				
	AddressN					
		),				
	I.K.S. No.					
(List addition	al M/WBEs, if	any, on additional pag	e and atto	ach to this for	m)	
4. The follow	ving is a break	down of the percentage	e of the to	otal contract ar	nount that	
	-	o pay to each listed M/				
		MBE/WBE BREAK	DOWN !	SHEET		
MBE FIRMS	**					0/ 000 1
NI CN IID	- T	G1!/D1//	4	Subcontract	Weighted	% of Total
Name of MBI TALIAFERRO & BI		Supplier/Broker/Contra Contractor	actor	Amount* \$ 134,687.00	Value** \$ 134,687.00	Contract 14.00
TALIAFERRO & BI	ROWNE, INC.	Contractor		\$ 134,007.00	\$ 104,007.00	14.00
						<u> </u>
-					-	-
					-	

TOTAL MBE \$ / TOTAL	<u>\$ 134,687.00</u>		14.00 %	
WBE FIRMS: Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
TREKK DESIGN GROUP LLC	Contractor	\$ 134,687.00	\$ 134,687.00	14.00
TOTAL WBE \$ / TOTAL	WBE %:	\$_134,687.00	)	14.00 %

<sup>\*&</sup>quot;Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

- \*\*"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.
- 5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

- 6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
- 7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
- 8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested bythe City.
- 9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Heidi Lane
Address: 601 E Locust St Suite 200, Des Moines, IA 50309
Phone Number: 515-259-8407
Facsimile number: N/A
E-mail Address: HLane@hntb.com
Ву:
Time: Vice President
Date: 5/16/2025
(Attach corporate seal if applicable)
Subscribed and sworn to before me this 16 day of MA, 20 23.
My Commission Expires: 11/7/27 Tawara Mare Mye.
Notary Public
Notary 1 done
Tamara Marie Myers
Notary Seal State of Missouri
Jackson County  Jackson County  Jackson County
Commission # 23461995

### LETTER OF INTENT TO SUBCONTRACT

Check one:
Original LOI:
Updated LOI:

Project Name/Title FY25 Water Main Replacement Projects

Project Location/Number 80002584/9936

PAR	The Pri	me Contractor	HNTB Corporation		agrees to enter into a contractual				
agreen	nent with	M/W/DBE Sub	contractor TREKK DE	SIGN GROUP LLC	who will provide the following				
					brief narrative describing goods/services to be				
provid	ed. Broad	d Categorization	ns (e.g., "electrical," "pi	lumbing," etc.) or th	e listing of NAICS Codes in which M/W/DBE				
	Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]								
					utility coordination, and easement descriptions				
to faci	litate gen	eration of desig	n drawings for the water	er main improvemen	it.				
for an	estimated	d amount of \$_13	34,687	(or <u>14</u> % of the	total estimated contract value.)				
M/WE	E Vendo	or type:	Supplier (counts as 66 contractor for supplie	0% of the total dollars or goods towards	<del>-</del>				
			contractor for supplie		amount paid or to be paid by a prime goals)				
City's of agrees work of	Civil Rig to utilize	hts & Equal Op M/W/DBE Sub ove-referenced o	portunity Department to contractor in the capac	o perform in the cap cities indicated herei	currently certified with the City of Kansas pacities indicated herein. Prime Contractor in, and M/W/DBE Subcontractor agrees to contingent upon award of the contract to				
as need	led for m	ore than one int		. IMPORTANT: F	tor listed above. Please attach additional sheets alsification of this document will result in				
Select	one:	The M/W/Di scope of wor	BE Subcontractor listed rk(s). (Continue to Part	d above <u>IS NOT</u> sul 3.)	ocontracting any portions of the above-stated				
		The M/W/D of work(s) to		d above <u>IS</u> subcontr	acting certain portions of the above stated scope				
(1)	Compan	y name:							
	Full add	ress:							
		Street	umber and name	(	City, State and Zip Code				
	Primary	contact:			<del></del>				
	a) This	Name subcontractor is	(select one): MBE		Phone E N/A				
			stractor is an M/W/DBI oe attached to this docu		City of Kansas City, Missouri, a separate Letter				
					fied with the City of Kansas City, Missouri, the of Intent is not required.				
	b)	Scope of work	to be performed:						
	c)	The dollar valu	e of this agreement is:						

TI

# LETTER OF INTENT TO SUBCONTRACT



Project Name/Title FY25 Water Main Replacement Projects

Check one:
Original LOI:
Updated LOI:

Project Location/Number 80002584/9936

PAR	RT I: P	rime Contractor	INTB Corporation		_agrees to enter into a contractual					
			ocontractor_TALIAFERRO 8	& BROWNE, INC.	who will provide the following					
					arrative describing goods/services to be					
•	rovided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE									
•		-	sufficient and may result in	•	<del>-</del>					
					coordination, and easement descriptions					
to faci	ilitate ge	eneration of desig	n drawings for the water m	ain improvement.						
for an	estimate	ed amount of \$_13	34,687 (o	$r_14$ % of the total $\epsilon$	estimated contract value.)					
M/WE	3E Venc	dor type:	Supplier (counts as 60% contractor for supplies or	of the total dollar amou goods towards goals) f the total dollar amour	contract value towards goals) unt paid or to be paid by a prime at paid or to be paid by a prime					
City's agrees work o	Civil Ri to utiliz	ights & Equal Op ze M/W/DBE Sub bove-referenced o	portunity Department to pe peontractor in the capacities	erform in the capacities indicated herein, and	tly certified with the City of Kansas indicated herein. Prime Contractor M/W/DBE Subcontractor agrees to tent upon award of the contract to					
as nee	ded for	more than one int			ed above. Please attach additional sheets ation of this document will result in					
Select	one:		BE Subcontractor listed ab rk(s). (Continue to Part 3.)	ove <u>IS NOT</u> subcontra	acting any portions of the above-stated					
		The M/W/D of work(s) to		ove <u>IS</u> subcontracting	certain portions of the above stated scope					
(1)	Compa	ny name:								
	Full ad	ldress:								
	1 (11) (10)		number and name	City, Sta	te and Zip Code					
	Primar	y contact:			·					
	a) Thi	Name s subcontractor is	s (select one): MBE	Phone WBE DBE	]n/A					
			ntractor is an M/W/DBE ce be attached to this documer		Kansas City, Missouri, a separate Letter					
			ntractor is NOT a certified be listed for reporting purp		ith the City of Kansas City. Missouri. the ent is not required.					
	b)	Scope of work	to be performed:							
	c)	The dollar valu	e of this agreement is:							

### PART 3:

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI); <u>SIGNATURES ONLY</u> FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

	PRIME CON	TRACTOR BUSINESS NAME:	HNTB Corporation
	11/1		Kevin Wallace
	Signature: Prim	A	Print Name
	Title	President	Date 20 25
	State of MI	SSOM)	
	County of	Spekson)	
	I, IA		that the above and foregoing is based on my best knowledge
		Subscribed and sworn to before me, a day of MM, 20 25	
		My Commission Expires:	1/27 Lawara Manlys Notary Public
	STAMP:	Tamara Marie Myers Notary Seal State of Missourl Jackson County My Commission Expires 11/7/2027 Commission # 23461995	
	0		
	MWDRE SU	CONTRACTOR BUSINESS NAME:	Taliaferro & Browne Inc.
/	#47	Eurl Business Maine.	Hagos E Andebrhan
	Signature, Subc	CONTRACTOR BUSINESS NAME: ontractor	Hagos E Andebrhan Print Name
	Signature, Subo	Eurl Business Maine.	Hagos E Andebrhan Print Name 05/14/2025
	Signature, Subc	Eurl Business Maine.	Hagos E Andebrhan Print Name
	Signature Subo CEO Title State of Misso	ontractor )	Hagos E Andebrhan Print Name 05/14/2025
	Signature: Subc CEO Title	ontractor )	Hagos E Andebrhan Print Name 05/14/2025
	Signature Subo CEO Title  State of Misso County of Jac	ontractor  uri ) kson ) os E Andebrhan state	Hagos E Andebrhan Print Name 05/14/2025
	Signature Subo CEO Title  State of Misso County of Jac	ontractor  uri ) kson ) os E Andebrhan state	Hagos E Andebrhan  Print Name 05/14/2025  Date  that the above and foregoing is based on my best knowledge
	Signature Subo CEO Title  State of Misso County of Jac	ontractor  kson  bs E Andebrhan  state elief.  Subscribed and sworn to before me, a	Hagos E Andebrhan  Print Name 05/14/2025  Date  that the above and foregoing is based on my best knowledge

# PART 3:

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI); <u>SIGNATURES ONLY</u> FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

PRIME CONTRACTOR BUSINESS NAME:	HNTB Corporation
Signature: Prime Contractor	Print Name
Vice President	5/16/2025 Date
State of MISSOM)	
County of SACKSON )	
I, TAMPAMME MY BO, state the and belief.	at the above and foregoing is based on my best knowledge
Subscribed and sworn to before me, a noday of My, 20 15  My Commission Expires:	127 Laran Man Mys
STAMP:	Notary Public
Tamera Marie Myers Notary Seal State of Missouri Jackson County My Commission Expires 11/7/2027 Commission # 23461995	
MWDBE SUBCONTRACTOR BUSINESS NAME:	TREKK Design Group LLC
Signature: Subcontractor	Print Name
Survey Manager Title	5/15/2025 Date
State of Missour:  County of Jacksow	
I, 17 de S Dodem, state the and belief.	at the above and foregoing is based on my best knowledge
Subscribed and sworn to before me, a no day of 100, 20 05  My Commission Expires: 6 50/	- / /
STAMP:	Notary Public
LINDA S DODSON  Notary Public - Notary Seal Jackson County - State of Missouri Commission Number 14991560 My Commission Expires Jun 30, 2026	

#### TIMETABLE FOR MBE/WBE UTILIZATION

(This form should be submitted to the City after contract award.)

I, Kevin Wallace	, acting in my c	apacity as Vice President	
(Name)		(Position with Fir	m)
of HNTB Corporation	, with the sub	mittal of this Timetable, cer	tify that
(Name of Firm)			
the following timetable for N	MBE/WBE utilization in the ful-	fillment of this contract is con	rrect and
true to the best of my knowle	edge.		
ALLOTTED TIME	ME FOR THE COMPLETION	N OF THIS CONTRACT	
	(Check one only)		
15 days	75 days	135 days	
30 days	90 days 🔲	150 days	
45 days	105 days	165 days 🔲	
60 days	120 days	180 days 🔲	
Other 365	(Specify)		
Throughout	Beginning 1	/3x	
Middle 1/3		-	
	Middle 1/3 25	% Final 1/3	%
PLEASE NOTE: Any cha	anges in this timetable require and vance of the change	approval of the Civil Rights	& Equal
	•	form places contact the Civi	il Diahta
A Equal Opportunity Depart	egarding the completion of this tment at: (816) 513-1836.	form, please contact the Civ	ii Nigilis
	1/1/2	- 1	
	1/100	- John	_
	11	(Signature)	
		Vice President	
		(Position with Firm)	
	5/16	12025	
	7.	(Date)	