



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240165

Submitted Department/Preparer: Finance

Revised 10/23/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Amending Chapter 2, Article V, Code of Ordinances, by enacting a new Division 24, entitled "Office of Language Access," and directing the City Manager both to submit amended budget proposals to fund such office and to report to Council within 90 days on the development of a comprehensive and equitable language access plan to guide the functions of this office.

Discussion

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
General Fund
3. How does the legislation affect the current fiscal year?

N/A
Fiscal impact would be FY2024-25
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

This legislation would impact FY2024-25 and directs that funding in the amount of \$900,000 be included in the budget.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
N/A

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Reform the City's economic incentives to meet the policy objectives of the City Council
 - Ensure the resiliency of City government
 - Engage in workforce planning including employee recruitment, development, retention, and engagement
 - Ensure a responsive, representative, engaged, and transparent City government
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Prior Legislation

230576 - RESOLUTION - Directing the City Manager to develop a plan to provide additional mechanisms for City residents with Limited English Proficiency to access City communications and resources; to determine the budgetary costs of

implementing the plan, as well as identify potential funding sources; and to present the findings to the City Council within ninety (90) days.

Service Level Impacts

Other Impacts

1. What will be the potential health impacts to any affected groups?
2. How have those groups been engaged and involved in the development of this ordinance?
3. How does this legislation contribute to a sustainable Kansas City?
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)
Please provide reasoning why not:
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)