



Project Number-80002664
PWD Emergency Water Distribution Repair Contract

CREO Document Upload:#1

Subject: CUP/LOI Document Upload | Contract EV4337
Initiator: Newman-Buckner, Marzella
Date Created: 03.30.2026 08:07AM
Department: Water Services

Process Information

Document Type: CUP/LOI
Date Submitted: 03.30.2026
Date Received: 03.19.2026
Contract Number: EV4337
Prime Contractor: SHEDIGS IT LLC
Amount of Project: 2700000.00
%MBE 11
%WBE 30
%DBE

Special Instructions:

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contractor Utilization Plan Approval Form**

Date: 03-27-26
Form Prepared By: Marzella N. Buckner

Contract/Project Number: EV4337/80002664	Developer/Prime: SheDigs It, LLC
Project Name: Emergency Water Distribution Repairs	Contact Information: Cheryl Gerstner
Final Contract Value: 2,700,000.00	Address: 600 SE Central Dr Blue Springs MO. 64014

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ___%	Self-Perform: <u>30</u> %
MBE: <u>11</u> %	MBE: <u>11</u> %
WBE: <u>11</u> %	WBE: <u>30</u> %
Non-certified firms: ___%	Non-certified firms: ___%

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:
This construction contract will provide maintenance and preventive maintenance to the water distribution system. This contract will have 4 renewal, after council approval.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved


11 % MBE 30 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

CREO Signature:  Date: 4/15/2026

Comments:
Form: 00450 CREO KC 08, page 1, states WBE participation is 50%, this is an error. WBE participation is actually 30%. 



Inter-Departmental Communication

Date: April 15, 2026

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: CUP Summary – Emergency Water Distribution Repair

CONTRACTOR: She Digs It, LLC
Address: 600 SE Central Dr.
Blue Springs, MO 64014
Contract # 80002664 / EV4337
Project Title: Emergency Water Distribution Repair
Contract Amount: \$ 2,700,000.00
MBE Goal 11%
WBE Goal: 11%
Total MBE Achieved: 11%
Total WBE Achieved: 30%

MBE SUBCONTRACTORS:

Name: TanTyTum Contractors, LLC
Address: 15605 E. 76th St
Kansas City, MO 64139
Scope of Work: Watermain Repairs
Subcontract Percentage: 11%
Ownership: Tayrien, Chris
Structure: Native American Male Code: 17

WBE SUBCONTRACTORS:

Name: She Digs It, LLC
Address: 600 SE Central Dr.
Blue Springs, MO 64014
Scope of Work: Watermain Repairs
Subcontract Percentage: 30%
Ownership: Gerstner, Cheryl
Structure: Caucasian Female Code:27

Comments:

The prime contractor has submitted a Renewal CUP (Contractor Utilization Plan) meeting the project goals of 11% MBE and 11% WBE. The Prime Contractor is meeting the MBE goal of 11% with 11% MBE participation. The Prime Contractor is exceeding the WBE goal of 11% with 30% WBE participation. Based on the preceding information, CREO KC EEI approves this CUP with 11% MBE and 30% WBE.