



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240939

Submitted Department/Preparer: Please Select

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing a \$4,325,253.00 contract with Crawford Murphy & Tilly Inc. for the 62240578 - Aviation Planning Services MCI at the KCI Airport; authorizing a maximum expenditure of \$4,757,778.30.

### Discussion

THE MWDBE CREO CUP WAS APPROVED FOR 36% DBE PARTICIPATION. THE PROJECT SERVICES WILL INCLUDE, BUT ARE NOT LIMITED TO, AIRPORT MASTER PLAN DEVELOPMENT AND AIRPORT LAYOUT PLAN (ALP) DESIGN; AIRPORTS GIS (AGIS) AERONAUTICAL SURVEY COMPLETION; CERTIFICATE OF TITLE, INCLUDING AN EXHIBIT 'A' PROPERTY MAP PREPARATION; LAND ACQUISITION AND/OR OBSTRUCTION REMOVAL FOR DEVELOPMENT AND PRESERVATION OF AIRSPACE; OBSTACLE ACTION PLAN (OAP) PREPARATION; FAR PART 150 COMPATIBLE LAND USE PLANNING AND AIRPORT NOISE CONTOURS; WILDLIFE HAZARD ASSESSMENT (WHA) AND WILDLIFE HAZARD MANAGEMENT PLAN (WHMP) REVISIONS AND/OR UPDATES; ENVIRONMENTAL ACTIONS AND NEPA DOCUMENTATION; ANNUAL AIRPORT CAPITAL IMPROVEMENT PROGRAM (ACIP) PREPARATION; AND NECESSARY INCIDENTAL SERVICES. AT THE CITY'S DISCRETION, THIS SELECTION CAN BE RETAINED FOR PROJECTS INITIATED WITHIN FIVE (5) YEARS OR UNTIL ALL PROJECTS ARE COMPLETE.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
FY25-8300-627270-B-62240578 Aviation Fund
3. How does the legislation affect the current fiscal year?  
FY25 - \$4,757,778.30
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

There is no known future fiscal impact.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

## Prior Legislation

N/A

## Service Level Impacts

This project will provide efficient and satisfactory services and facilities for passengers and visitors.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
Aviation Engineering has reviewed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.
2. How have those groups been engaged and involved in the development of this ordinance?  
The Community within the Kansas City, Missouri area has been consistently engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.
3. How does this legislation contribute to a sustainable Kansas City?  
Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)  
  
Click or tap here to enter text.  
Click or tap here to enter text.
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.  
  
Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

CREO - Division of Economic Equity & Inclusion

**Contractor Utilization Plan Approval Form**

Prepared by: Sara Hurst

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 8/28/24

Contract/Project Number: 62240578	Project Name: Aviation Planning Services MCI
Developer/Prime: Crawford, Murphy & Tilly	Contact Name: NEIL RALSTON
Address: 1627 Main Street #600 Kansas City, Missouri 64108	Email: nralston@cmtengr.com

**Full Contract Value: \$ 4,325,253.00**

Funding:  City  State  Federal  CO-OP  Grant  Other:  
 Project Requirements:  M/WBE  DBE  Section 3  N/A  
 Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:  
 Prevailing Wage:  Yes  No  
 Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
DBE: 24.1%	DBE: 36%
WBE: ____%	WBE: ____%
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Mike Waller Email: mike.waller@kcmo.org  
 Additional Information:

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**  
 Approved  Disapproved  
 \_\_\_\_\_% MBE \_\_\_\_\_% WBE \_\_\_\_\_ 36% DBE

**The Request for Good Faith Efforts Waiver is:**  
 Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

DocuSigned by:  
 CREO Signature: Rio Cervantes-Reed Date: 9/20/2024  
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**Comments:**

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.