

KANSAS CITY  
MISSOURI

# HRD Contractor Utilization Plan Approval

Date: March 27, 2019  
To: Mr. Phillip Yelder  
Human Relations Department  
From: Melva Brownlee  
Smart Sewer Program  
Subject: Contract/Project No.: 60810049/1277-1  
Project Title: City-Wide Sewer Line Cleaning, Closed Circuit Television (CCTV) Inspection, and Manhole Locating and Opening for OCP Projects Renewal No. 1

<b>Funding:</b>	<input checked="" type="checkbox"/> City (MBE/WBE/DBE)	<input type="checkbox"/> Federal (DBE) <sup>1</sup>	<input type="checkbox"/> State (DBE) <sup>1</sup> - Grant
	<input type="checkbox"/> Other:		
<b>Contract</b>	<input type="checkbox"/> Construction	<input type="checkbox"/> General Service	<input type="checkbox"/> Facility Repair
<b>Category:</b>	<input type="checkbox"/> Design Professional	<input checked="" type="checkbox"/> Professional Services	<input type="checkbox"/> Concession <input type="checkbox"/> Other:
<b>Bid/Proposal Closing Date:</b> 02/18/2016		<b>No. of Bidders/Proposers:</b> 02	
<b>Recommended Bid/Proposal<sup>2</sup>:</b> \$3,095,573.76			
<b>Company:</b> Ace Pipe Cleaning Inc		<b>Address:</b> 6601 Universal Avenue, Kansas City, MO 64120	
<b>Contact:</b> Bruce Vantine		<b>Phone:</b> 816-241-2891	
<b>Contact Email:</b> bvantine@acepipe.com		<b>Fax:</b> 816-241-5054	
<b>Additional Information:</b> This is a renewal contract, please reference original Contract No. 1277.			

cc: Project Manager, Nicki Chestnut, Taliaferro & Browne, nchestnut@tb-engr.com; 816.283.3456 ext. 129

**FOR HUMAN RELATIONS DEPARTMENT USE ONLY**  
**The attached Contractor Utilization Plan is:**

**The Request for Best Faith Efforts Waiver is:**

- ☒ Approved  
☐ Disapproved

- ☐ Approved  
☐ Disapproved  
☐ Not Applicable

Contractor Utilization Plan Participation: 15 % MBE & 10 % WBE

or % DBE

04/15/19  
Date

Human Relations Department

**FOR GRANTING AGENCY USE ONLY<sup>3</sup>**

☐ N/A

Approved by:

Date

<sup>1</sup> DBE Programs apply to specific federal or state grant requirements.

<sup>2</sup> The dollar figure here should match the approved Bid/Proposal recommendation or amendment preparation checklist on file with the requesting department.

<sup>3</sup> Federal and state grant agreements may require granting agency approval of contract goals.

## **Inter-Departmental Communication**

Date: April 15, 2019

To: Jermaine Reed, Chair: Transportation & Infrastructure Committee

From: Phillip Yelder Director Human Relations Department

Subject: Docket Memo #

---

### **CONTRACTOR:**

Address: Ace Pipe Cleaning, Inc.  
6601 Universal Ave.  
Kansas City, MO 64120

Contract # 1277-1 / 60810049 – City Wide Sewer Line  
Cleaning, Closed Circuit Television (CCTV)  
Inspections, and Manhole Locating & Opening  
for OCP Projects, Renewal 1

Contract Amount: \$3,095,573.76

MBE Goal 15%

WBE Goal: 10%

Total MBE Achieved: 15%

Total WBE Achieved: 10%

### **MBE SUBCONTRACTORS:**

Name: Four Star Construction Contractor, LLC

Address: 1734 E. 63<sup>rd</sup> St., Suite 508  
Kansas City, MO 64110

Scope of Work: Clearing & Grubbing

Dollar Amount: \$30,955

Ownership: Woods, Osborn T.

Structure: African-American Male Code 15

### **MBE SUBCONTRACTORS:**

Name: SE3, LLC

Address: 230 SW Main St., Suite 213  
Lee's Summit, MO 64063

Scope of Work: CCTV Inspections

Dollar Amount: \$30,955

Ownership: Stewart, Vernal

Structure: African-American Male Code 15

**MBE SUBCONTRACTORS:**

Name: Elite Root Control, LLC  
Address: 6220 Blue Ridge Cutoff, Suite 300  
Raytown, MO 64133  
Scope of Work: Sewer Cleaning / CCTV Inspections  
Dollar Amount: \$340,513  
Ownership: Gardner, Quentin  
Structure: African-American Male Code 15

**MBE SUBCONTRACTORS:**

Name: Blue Nile Contractors, Inc.  
Address: 601 Spratley Ave.  
Birmingham, MO 64161  
Scope of Work: Sewer Cleaning / CCTV Inspections  
Dollar Amount: \$61,911  
Ownership: Gardner, Quentin  
Structure: African-American Male Code 15

**WBE ~~MBE~~ SUBCONTRACTORS:**

Name: Trekk Design Group, LLC  
Address: 1411 E. 104<sup>th</sup> St.  
Kansas City, MO 64131  
Scope of Work: CCTV Inspections, Sewer Cleaning, Manhole Locating  
Dollar Amount: \$309,557  
Ownership: Robinett, Kimberly  
Structure: Caucasian Female Code 27

**Comments:**

This is the first renewal of contract #1277.

## CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number: 60810049

Project Title: City-Wide Sewer Line Cleaning, Closed Circuit Television (CCTV) Inspection, and Manhole Locating and Opening for OCP Projects Renewal No. 1

(Department Project)

Department

Ace Pipe Cleaning, Inc.

(Bidder/Proposer)

STATE OF Missouri )  
 ) ss  
COUNTY OF Jackson )

I, Bruce Vantine, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project goals are 15 % MBE and 10 % WBE. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

**BIDDER/PROPOSER PARTICIPATION:** 15 % MBE 10 % WBE

3. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein. *(All firms must currently be certified by Kansas City, Missouri)*

- a. Name of M/WBE Firm TREKK Design Group LLC  
Address 1441 E 104<sup>th</sup> Street, Ste 105 Kansas City, MO 64131  
Telephone No. 816-874-4655  
I.R.S. No. 43-1953275

- b. Name of M/WBE Firm Elite Root Control, LLC  
 Address 6220 Blue Ridge Cutoff Suite 300, Raytown, MO 64133  
 Telephone No. 816-923-1744  
 I.R.S. No. 45-4702859
- c. Name of M/WBE Firm SE3 LLC  
 Address 230 SW Main Street, Suite 213, Lee's Summit, MO 64063  
 Telephone No. 816-272-5545  
 I.R.S. No. 20-1307980
- d. Name of M/WBE Firm Four Star Construction, LLC  
 Address 1734 E 63<sup>rd</sup> St, Ste 508, Kansas City, MO 64110  
 Telephone No. 816-921-9661  
 I.R.S. No. \_\_\_\_\_
- e. Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_
- f. Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_

*(List additional M/WBEs, if any, on additional page and attach to this form)*

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

**MBE/WBE BREAKDOWN SHEET**

**MBE FIRMS:**

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>Elite</u>	<u>Contractor</u>	<u>13%</u>	<u>87%</u>	<u>13%</u>
<u>SE3</u>	<u>Contractor</u>	<u>1%</u>	<u>6.66%</u>	<u>1%</u>
<u>Four Star</u>	<u>Contractor</u>	<u>1%</u>	<u>6.66%</u>	<u>1%</u>
_____	_____	_____	_____	_____




**TOTAL MBE \$ / TOTAL MBE %:** \$ TBD 15 %

**WBE FIRMS:**

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
TREKK	<u>Contractor</u>	<u>10%</u>	<u>100%</u>	<u>10%</u>

**TOTAL WBE \$ / TOTAL WBE %:** \$ TBD 10 %

\*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

\*\*\*"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See HRD Forms and Instructions for allowable credit and special instructions for suppliers.

- Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than

the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Ace Pipe Cleaning, Inc. – Bruce Vantine

Address: 6601 Universal Ave

Kansas City, MO 64120

Phone Number: 816-241-2891

Facsimile number: 816-241-5054

E-mail Address: bvantine@acepipe.com

By: Bruce Vantine

Title: Secretary/Treasurer

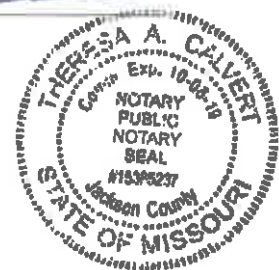
Date: 3/14/2019

(Attach corporate seal if applicable)

Subscribed and sworn to before me this 14<sup>th</sup> day of March, 2019

My Commission Expires: 10/6/2019

[Signature]  
Notary Public





## LETTER OF INTENT TO SUBCONTRACT

Project Number: 60810049

Project Title: City-Wide Sewer Line Cleaning, Closed Circuit Television (CCTV) Inspection, and Manhole Locating and Opening for OCP Projects Renewal No. 1

Ace Pipe Cleaning, Inc. ("Prime Contractor") agrees to enter into a contractual agreement with TREKK Design Group, LLC ("M/W/DBE Subcontractor"), who will provide the following goods/services in connection with the above-referenced contract:

(Insert a brief narrative describing the goods/services to be provided. Broad categorizations (e.g., "electrical," "plumbing," etc.) or the listing of the NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in this Letter of Intent to Subcontract not being accepted.)

Sewer Cleaning, CCTV Inspection of Sewers and Manhole Locating

for an estimated amount of \$ TBD or 10 % of the total estimated contract value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

Ace Pipe Cleaning, Inc.

Bruce Vantine  
Signature: Prime Contractor

Bruce Vantine  
Print Name

Secretary/Treasurer  
Title

2/28/19  
Date

TREKK Design Group LLC

Lukas Gillen  
Signature: M/W/DBE Subcontractor

LUKAS GILLEN  
Print Name

ASSOCIATE  
Title

2/27/19  
Date





## LETTER OF INTENT TO SUBCONTRACT

Project Number: 60810049

Project Title: City-Wide Sewer Line Cleaning, Closed Circuit Television (CCTV) Inspection, and Manhole Locating and Opening for OCP Projects Renewal No. 1

\_\_\_\_ Ace Pipe Cleaning, Inc. \_\_\_\_ ("Prime Contractor") agrees to enter into a contractual agreement with \_\_\_\_ Elite Root Control \_\_\_\_ ("M/W/DBE Subcontractor"), who will provide the following goods/services in connection with the above-referenced contract:

(Insert a brief narrative describing the goods/services to be provided. Broad categorizations (e.g., "electrical," "plumbing," etc.) or the listing of the NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in this Letter of Intent to Subcontract not being accepted.)

Sewer Cleaning  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

for an estimated amount of \$ \_\_\_\_ TBD \_\_\_\_ or \_\_\_\_ 13 \_\_\_\_ % of the total estimated contract value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

Ace Pipe Cleaning, Inc.

Signature: Bruce Vantine  
Prime Contractor

Bruce Vantine  
Print Name

Secretary/Treasurer  
Title

3-14-19  
Date

Elite Root Control

Signature: Quentin Gardner  
M/W/DBE Subcontractor

Quentin Gardner  
Print Name

CEO / President  
Title

3-14-19  
Date



## LETTER OF INTENT TO SUBCONTRACT

Project Number: 60810049

Project Title: City-Wide Sewer Line Cleaning, Closed Circuit Television (CCTV) Inspection, and Manhole Locating and Opening for OCP Projects Renewal No. 1

Ace Pipe Cleaning, Inc. ("Prime Contractor") agrees to enter into a contractual agreement with SE3, LLC ("M/W/DBE Subcontractor"), who will provide the following goods/services in connection with the above-referenced contract:

(Insert a brief narrative describing the goods/services to be provided. Broad categorizations (e.g., "electrical," "plumbing," etc.) or the listing of the NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in this Letter of Intent to Subcontract not being accepted.)

CCTV Inspections

for an estimated amount of \$ TBD or 1 % of the total estimated contract value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

Ace Pipe Cleaning, Inc.

SE3, LLC

Bruce Vantine  
Signature: Prime Contractor

Vernal Stewart  
Signature: M/W/DBE Subcontractor

Bruce Vantine  
Print Name

Vernal Stewart  
Print Name

Secretary/Treasurer  
Title

3-14-19

Date

President  
Title

03/14/2019  
Date



## LETTER OF INTENT TO SUBCONTRACT

Project Number: 60810049

Project Title: City-Wide Sewer Line Cleaning, Closed Circuit Television (CCTV) Inspection, and Manhole Locating and Opening for OCP Projects Renewal No. 1

Ace Pipe Cleaning, Inc. ("Prime Contractor") agrees to enter into a contractual agreement with Four Star Construction ("M/W/DBE Subcontractor"), who will provide the following goods/services in connection with the above-referenced contract:

(Insert a brief narrative describing the goods/services to be provided. Broad categorizations (e.g., "electrical," "plumbing," etc.) or the listing of the NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in this Letter of Intent to Subcontract not being accepted.)

Clearing and Grubbing

for an estimated amount of \$ TBD or 1 % of the total estimated contract value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

Ace Pipe Cleaning, Inc.

Bruce Vantine  
Signature: Prime Contractor

Bruce Vantine  
Print Name

Secretary/Treasurer  
Title 3-21-19  
Date

Four Star Construction

Debra Woods  
Signature: M/W/DBE Subcontractor

Debra Woods  
Print Name

Manager  
Title 3-20-19  
Date