

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$726,157.00 from the undesignated fund balance of the 2024 Grant Fund in acceptance of the 2023 JAG Grant awarded to the Prosecuting Attorney's Office.

**ORDINANCE NO. 5841**, April 1, 2024

**INTRODUCED BY** Megan L. Marshall, County Legislator

WHEREAS, the U.S. Department of Justice, Office of Justice Programs, has awarded to the Prosecuting Attorney's Office a Justice Assistance (JAG) grant in the amount of \$726,157.00, for the period October 1, 2022, to September 30, 2026; and,

WHEREAS, the County's portion of grant proceeds will be used for the partial funding of salary and benefits for two assistant prosecutors, one data/information analyst, and one diversion program manager/assistant prosecutor; and,

WHEREAS, another portion of the grant proceeds will be distributed among the City of Kansas City, MO - Neighborhood and Housing Services, and the Cities of Independence, Grandview, Lee's Summit, and Raytown; and,

WHEREAS, the Prosecuting Attorney's Office will provide an additional funds in the amount of \$59,659.00 for unfunded portions of salaries and benefits; and,

WHEREAS, an appropriation is necessary in order to place the grant and matching funds in the proper spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer within and appropriation from the undesignated fund balance of the 2024 Grant Fund be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
Prosecuting Attorney			
010-4101	45000 – Increase Revenues	\$726,157	
Non-Specific			
010-9999	32810 –		
	Undesignated Fund Balance		\$726,157
010-9999	32810 –		
	Undesignated Fund Balance	\$726,157	
Prosecuting Attorney			
010-4101	55010 – Regular Salaries		\$234,552
010-4101	55040 – FICA Taxes		\$14,804
010-4101	55050 – Pension Contributions		\$21,285
010-4101	55060 – Insurance Benefits		\$34,359
010-4101	56070 –		
	Intergovernmental Agreements		\$421,157

and,

BE IT FURTHER ORDAINED that the County Executive and any and all other County officials be and hereby are authorized to execute any and all documents necessary to the acceptance of the 2023 JAG grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

*Bryan D. Worsley*

\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5841 introduced on April 1, 202, was duly passed on April 15, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7

Nays 0

Abstaining 0

Absent 2

This Ordinance is hereby transmitted to the County Executive for his signature.

4.15.2024  
Date

*Mary Jo Spino*  
\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5841.

4.15.2024  
Date

*Frank White, Jr.*  
\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 010 4101 45000  
ACCOUNT TITLE: Grant Fund  
Prosecuting Attorney  
Increase Revenues  
NOT TO EXCEED: \$726,157.00

ACCOUNT NUMBER: 010 9999 32810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$726,157.00

03/28/2024

Date

  
Sylvia Stevenson (Mar 28, 2024 10:54 CDT)

Chief Administrative Officer

## Buscher, Heather

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**From:** Gina Robinson <GRobinson@jacksongov.org>  
**Sent:** Tuesday, April 30, 2024 1:21 PM  
**To:** Dennea Leap; Charles Iseman; Candice Schwarz; Buscher, Heather; Adam Dustman; Waggoner, Sarah; John.Boenker@cityofls.net; sarah.vizzacchero@cityofls.net; Tina M. Wise; jpetersen@indepmo.org; Michelle Sumstad  
**Cc:** Jean Peters Baker; Dion Sankar; Michael Mansur; Sarah L. Matthes; Tina M. Wise; Ashli M. Turner  
**Subject:** RE: Fiscal Year 2023 Local JAG Announcement

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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Dear colleagues,

I hope everything is going smoothly. I'm pleased to inform you that the County's legislative action for the 2023 JAG grant award has been **approved**. Therefore, you can begin submitting invoices for review and payment under the 2023 JAG grant award. Please understand that Tina will be intermittently out to attend to some personal matters, but we are committed to ensuring that payments are processed in a timely manner. Thank you for your understanding.

Should you have any questions, please let me know.

**Gina C. Robinson**

*Chief of Operations*

*Jackson County Prosecuting Attorney's Office*

*415 East 12<sup>th</sup> Street, 11<sup>th</sup> Floor, Kansas City, MO - 64106*

*Office: 816-881-3369 | Email: [grobinson@jacksongov.org](mailto:grobinson@jacksongov.org)*

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**From:** Gina Robinson  
**Sent:** Tuesday, January 16, 2024 2:10 PM  
**To:** Dennea Leap <dleap@indepmo.org>; Charles Iseman <ciseman@grandview.org>; Candice Schwarz <Schwarzc@raytownpolice.org>; Heather.Buscher@kcmo.org; Adam Dustman <adustman@indepmo.org>; sarah.waggoner@kcmo.org; John.Boenker@cityofls.net; sarah.vizzacchero@cityofls.net; Tina M. Wise <TWise@jacksongov.org>; jpetersen@indepmo.org; Michelle Sumstad <msumstad@indepmo.org>  
**Cc:** Jean Peters Baker <JPetersBaker@jacksongov.org>; Dion Sankar <DSankar@jacksongov.org>; Michael Mansur <MMansur@jacksongov.org>; Sarah L. Matthes <SLMatthes@jacksongov.org>; Tina M. Wise <TWise@jacksongov.org>; Ashli M. Turner <amtturner@JACKSONGOV.ORG>  
**Subject:** RE: Fiscal Year 2023 Local JAG Announcement

Dear colleagues,

I hope you're all having a wonderful start to the New Year and staying warm! I'm excited to share some great news with you all. We have officially been granted the FY2023 JAG award from the Department of Justice (DOJ). I've gone ahead and accepted the grant award through JustGrants, and I will be working on the necessary legislative actions for the County to accept and allocate these funds for our use.

Please note that the County is currently in the process of transitioning to a new financial system, Workday. Consequently, it is anticipated that the funds may not become available for use until mid-February 2024. Once the legislative action is approved, and the grant is successfully loaded into the system, I will send out another email to provide you with an update on the status.

Wishing you all a successful and productive year ahead!

Best regards,

**Gina C. Robinson**

*Chief of Operations*

*Jackson County Prosecuting Attorney's Office*

*415 East 12<sup>th</sup> Street, 11<sup>th</sup> Floor, Kansas City, MO - 64106*

*Office: 816-881-3369 | Email: [grobinson@jacksongov.org](mailto:grobinson@jacksongov.org)*

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**From:** Gina Robinson

**Sent:** Monday, August 28, 2023 12:45 PM

**To:** Dennea Leap <[dleap@indepmo.org](mailto:dleap@indepmo.org)>; Charles Iseman <[ciseman@grandview.org](mailto:ciseman@grandview.org)>; Candice Schwarz <[Schwarzc@raytownpolice.org](mailto:Schwarzc@raytownpolice.org)>; Heather Buscher <[Heather.Buscher@kcmo.org](mailto:Heather.Buscher@kcmo.org)>; Adam Dustman <[adustman@indepmo.org](mailto:adustman@indepmo.org)>; [sarah.waggoner@kcmo.org](mailto:sarah.waggoner@kcmo.org); [John.Boenker@cityofls.net](mailto:John.Boenker@cityofls.net); [sarah.vizzacchero@cityofls.net](mailto:sarah.vizzacchero@cityofls.net); Tina M. Wise <[TWise@jacksongov.org](mailto:TWise@jacksongov.org)>; [jpetersen@indepmo.org](mailto:jpetersen@indepmo.org); Michelle Sumstad <[msumstad@indepmo.org](mailto:msumstad@indepmo.org)>

**Cc:** Jean Peters Baker <[JPetersBaker@jacksongov.org](mailto:JPetersBaker@jacksongov.org)>; Dion Sankar <[DSankar@jacksongov.org](mailto:DSankar@jacksongov.org)>; Michael Mansur <[MMansur@jacksongov.org](mailto:MMansur@jacksongov.org)>; Sarah L. Matthes <[SLMatthes@jacksongov.org](mailto:SLMatthes@jacksongov.org)>; Tina M. Wise <[TWise@jacksongov.org](mailto:TWise@jacksongov.org)>; Ashli M. Turner <[amtturner@JACKSONGOV.ORG](mailto:amtturner@JACKSONGOV.ORG)>

**Subject:** RE: Fiscal Year 2023 Local JAG Announcement

Dear Colleagues,

I'd like to express my appreciation to everyone for submitting their budget proposals. As previously mentioned, it's a requirement for each participating jurisdiction to sign the attached MOU as part of the application process. While we have managed to collect several signatures, we are currently missing email addresses for those individuals who have yet to sign.

Considering this, we kindly request that you either provide the necessary email addresses and contacts for forwarding the MOU for electronic signatures or take the initiative to circulate the document within your respective organizations. Once signed, please scan, and email the completed MOUs back to us for further processing.

Just a friendly reminder that the grant application deadline is fast approaching on **August 31, 2023**. To ensure a timely submission, we kindly request that all signatures be gathered by the close of business tomorrow. Should you encounter any challenges or have concerns about meeting this deadline, please don't hesitate to inform us.

Thank you for your cooperation.

**Gina C. Robinson**

*Chief of Operations*

Jackson County Prosecuting Attorney's Office  
415 East 12<sup>th</sup> Street, 11<sup>th</sup> Floor, Kansas City, MO - 64106  
Office: 816-881-3369 | Email: [grobinson@jacksongov.org](mailto:grobinson@jacksongov.org)

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**From:** Gina Robinson  
**Sent:** Friday, August 4, 2023 12:55 PM  
**To:** Dennea Leap <[dleap@indepmo.org](mailto:dleap@indepmo.org)>; Charles Iseman <[ciseman@grandview.org](mailto:ciseman@grandview.org)>; Candice Schwarz <[Schwarzc@raytownpolice.org](mailto:Schwarzc@raytownpolice.org)>; [Heather.Buscher@kcmo.org](mailto:Heather.Buscher@kcmo.org); Adam Dustman <[adustman@indepmo.org](mailto:adustman@indepmo.org)>; [sarah.waggoner@kcmo.org](mailto:sarah.waggoner@kcmo.org); [John.Boenker@cityofls.net](mailto:John.Boenker@cityofls.net); [sarah.vizzacchero@cityofls.net](mailto:sarah.vizzacchero@cityofls.net); Tina M. Wise <[TWise@jacksongov.org](mailto:TWise@jacksongov.org)>; [jpetersen@indepmo.org](mailto:jpetersen@indepmo.org); Michelle Sumstad <[msumstad@indepmo.org](mailto:msumstad@indepmo.org)>  
**Cc:** Jean Peters Baker <[JPetersBaker@jacksongov.org](mailto:JPetersBaker@jacksongov.org)>; Dion Sankar <[DSankar@jacksongov.org](mailto:DSankar@jacksongov.org)>; Michael Mansur <[MMansur@jacksongov.org](mailto:MMansur@jacksongov.org)>; Sarah L. Matthes <[SLMatthes@jacksongov.org](mailto:SLMatthes@jacksongov.org)>; Tina M. Wise <[TWise@jacksongov.org](mailto:TWise@jacksongov.org)>  
**Subject:** RE: Fiscal Year 2023 Local JAG Announcement

Dear colleagues,

Since no objections were raised to the recommendations, it appears that we are all in agreement to proceed with the allocations outlined below. Consequently, here are the next steps: please ensure your budget and budget narrative are submitted by **Friday, August 18, 2023**. We will begin drafting the Memorandum of Understanding (MOU), intending to circulate it for signature through DocuSign or Adobe Reader. In case any additional documentation is necessary for the grant application, Tina Wise will be in touch to request it.

Should you have any questions, please let me know.

Thanks!

**Gina C. Robinson**  
*Chief of Operations*  
Jackson County Prosecuting Attorney's Office  
415 East 12<sup>th</sup> Street, 11<sup>th</sup> Floor, Kansas City, MO - 64106  
Office: 816-881-3369 | Email: [grobinson@jacksongov.org](mailto:grobinson@jacksongov.org)

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**From:** Gina Robinson  
**Sent:** Thursday, August 3, 2023 8:08 AM  
**To:** Gina Robinson <[GRobinson@jacksongov.org](mailto:GRobinson@jacksongov.org)>  
**Cc:** Dennea Leap <[dleap@indepmo.org](mailto:dleap@indepmo.org)>; Charles Iseman <[ciseman@grandview.org](mailto:ciseman@grandview.org)>; Candice Schwarz <[Schwarzc@raytownpolice.org](mailto:Schwarzc@raytownpolice.org)>; [Heather.Buscher@kcmo.org](mailto:Heather.Buscher@kcmo.org); Adam Dustman <[adustman@indepmo.org](mailto:adustman@indepmo.org)>; [sarah.waggoner@kcmo.org](mailto:sarah.waggoner@kcmo.org); [John.Boenker@cityofls.net](mailto:John.Boenker@cityofls.net); [sarah.vizzacchero@cityofls.net](mailto:sarah.vizzacchero@cityofls.net); Tina M. Wise <[TWise@jacksongov.org](mailto:TWise@jacksongov.org)>; Jean Peters Baker <[JPetersBaker@jacksongov.org](mailto:JPetersBaker@jacksongov.org)>; Dion Sankar <[DSankar@jacksongov.org](mailto:DSankar@jacksongov.org)>; Michael Mansur <[MMansur@jacksongov.org](mailto:MMansur@jacksongov.org)>; Sarah L. Matthes <[SLMatthes@jacksongov.org](mailto:SLMatthes@jacksongov.org)>; [jpetersen@indepmo.org](mailto:jpetersen@indepmo.org)  
**Subject:** Re: Fiscal Year 2023 Local JAG Announcement

Correction: In the event of any objections, please provide notification by the **COB on Thursday, August 3, 2023**.

Thanks!

GR

Sent from my iPhone

On Aug 1, 2023, at 8:23 PM, Gina Robinson <[grobinson@jacksongov.org](mailto:grobinson@jacksongov.org)> wrote:

Dear colleagues,

I would like to share the recommended allocations for the **2023** JAG grant application. In previous years, the City of KCMO and Jackson County have typically received between 43% to 45% of the JAG funds. However, upon reviewing the data from the past four years, the City of Lee Summit did not qualify for the formula allocation. It's crucial to highlight that this year is different, and the City of Lee Summit is now eligible for funding.

Considering the proposed allocation amounts from the Missouri JAG allocation, I have distributed the remaining funds between the City of Kansas City and Jackson County. My utmost priority is to ensure fairness and equity in these allocations, as all jurisdictions involved must be in agreement for a successful grant application. The recommendations are reflected below:

	<b>2023</b>	
Kansas City	\$ 315,838.00	43.49%
Jackson County	\$ 305,000.00	42.00%
Independence	\$ 62,360.00	8.59%
Grandview	\$ 15,482.00	2.13%
Raytown	\$ 16,525.00	2.28%
Blue Springs		0.00%
Lee's Summit	\$ 10,952.00	1.51%
Sugar Creek		0.00%
<b>TOTAL:</b>	<b>\$ 726,157.00</b>	<b>100.00%</b>

If we have unanimous agreement, let's proceed with the requested documentation to prepare for the grant application. In the event of any objections, please provide notification by the **COB on Thursday, August 4, 2023**. Your timely response is greatly appreciated.

Thank you for your attention to this matter. Let's work together to make this grant application a success for our communities.

Best regards,

**Gina C. Robinson**  
*Chief of Operations*  
*Jackson County Prosecuting Attorney's Office*



**From:** Gina Robinson

**Sent:** Wednesday, July 5, 2023 9:04 AM

**To:** Dennea Leap <[dleap@indepmo.org](mailto:dleap@indepmo.org)>; Brad Halsey <[bhalsey@indepmo.org](mailto:bhalsey@indepmo.org)>; Charles Iseman <[ciseman@grandview.org](mailto:ciseman@grandview.org)>; Candice Schwarz <[Schwarzc@raytownpolice.org](mailto:Schwarzc@raytownpolice.org)>;

[Heather.Buscher@kcmo.org](mailto:Heather.Buscher@kcmo.org)

**Cc:** Tina M. Wise <[TWise@jacksongov.org](mailto:TWise@jacksongov.org)>; Jean Peters Baker <[JPetersBaker@jacksongov.org](mailto:JPetersBaker@jacksongov.org)>; Dion Sankar <[DSankar@jacksongov.org](mailto:DSankar@jacksongov.org)>; Michael Mansur <[MMansur@jacksongov.org](mailto:MMansur@jacksongov.org)>; Sarah L. Matthes <[SLMatthes@jacksongov.org](mailto:SLMatthes@jacksongov.org)>

**Subject:** Fiscal Year 2023 Local JAG Announcement

Dear colleagues,

I hope this message finds you well. It's that time of year again when we need to apply for the Edward Byrne's Justice Assistance Grant. We have received official notification that the JAG allocations for the 2023 fiscal year have been announced. The total funds available for **FY2023** amount to **\$726,157**. I would like to inform you that there have been a few changes in the grant application submission process due to the Department of Justice's newly implemented JustGrants grant management system.

Since Jackson County will be acting as the fiscal agent for this grant application/award, our office will collaborate with our program manager to ensure compliance with the new process.

**The application deadline in JustGrants is 8:59 p.m. Eastern Time on August 31, 2023.**

I am currently finalizing the spreadsheet that reflects the grant allocation for the prior and current years. It is important to note that the recommendation for the 2023 grant allocation will consider historical percentages, allocations, and funding amounts based on eligible jurisdictions. As stated in the FY23 JAG solicitation, the jurisdictions eligible to receive funding for FY JAG23 are:

***Jackson County, Kansas City, Independence, Grandview, Lee Summit, and Raytown.***

Therefore, I will send out the recommended funding allocation, along with tasks and deadlines, at the beginning of next week to ensure that we meet the grant submission deadline of **August 31, 2023**.

Thank you for your attention to this matter.

Best regards,

**Gina C. Robinson**

*Chief of Operations*

*Jackson County Prosecuting Attorney's Office*

*415 East 12<sup>th</sup> Street, 11<sup>th</sup> Floor, Kansas City, MO - 64106*

*Office: 816-881-3369 | Email: [grobinson@jacksongov.org](mailto:grobinson@jacksongov.org)*