

**Civil Rights & Equal Opportunity Department**  
**Economic Equity & Inclusion**  
**Contractor Utilization Plan Approval Form**

**Date:** 2-21-2023  
**Form Prepared By:** Leona Walton

Contract/Project Number: 9613/80002269		Developer/Prime: Burns & McDonnell Engineering Company, Inc.	
Project Name: Water Main Replacement – 16" Redundant Feed to the Downtown Airport		Contact Information: Jeff Heidrick	
Final Contract Value: \$275,000.00		Address: 9400 Ward Parkway, KCMO 64114	
Funding:	<input checked="" type="checkbox"/> City	<input type="checkbox"/> State	<input type="checkbox"/> Federal
Project Requirements:	<input checked="" type="checkbox"/> M/WBE	<input type="checkbox"/> DBE	<input type="checkbox"/> Section 3
Tax Incentive:	<input type="checkbox"/> LCRA	<input type="checkbox"/> TIF	<input type="checkbox"/> PIEA
Prevailing Wage:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Davis-Bacon:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Construction Employment Program:	<input type="checkbox"/> Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.		
	<input checked="" type="checkbox"/> No: Workforce hours are less than 800 and project cost is less than \$300,000.		

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: 15 %	MBE: 15 %
WBE: 10 %	WBE: 10 %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type:

<input type="checkbox"/> Construction	<input type="checkbox"/> Design-Build	<input checked="" type="checkbox"/> Design Professional	<input type="checkbox"/> Professional Services
<input type="checkbox"/> General Service	<input type="checkbox"/> Concession	<input type="checkbox"/> Other Goods & Services	<input type="checkbox"/> Non-Municipal Agency
<input type="checkbox"/> Co-Operative	<input type="checkbox"/> Revenue Sharing	<input type="checkbox"/> Facilities Maintenance/Repair/Renovation	
<input type="checkbox"/> Other:			

Additional Information:

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
15 % MBE	10 % WBE
	% DBE

**The Request for Good Faith Efforts Waiver is:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Not Applicable
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**Appeal Sent to FICB or Incentive Agency?** ☐ Yes ☐ No FICB ☐ Incentive Agency ☐ No

CREO Signature: Mark Runge Date: 4/13/2023

**Comments:** Goals were approved at 10% MBE and 10% WBE and CUP approved with 15% MBE and 10% WBE.

