

**Attachment E**  
**Categorization of Direct and Indirect Operating Expenses**  
**FY 2024-2025 Transit Service and RideKC Freedom Administration Agreement**

The KCATA and City agree that for the FY 2024-2025 Transit Service and RideKC Freedom Administration Agreement, the following expenses are categorized as Direct or Indirect Operation Expenses as verification of the minimum service guarantee defined by Section I.C.3 of the FY 2024-2025 agreement.

These expenses shall be reviewed each year by the KCATA and City to determine their categorization as Direct or Indirect. KCATA will ensure that the service guarantee requirement is met in keeping with this categorization.

For the purposes of this minimum service guarantee, the expenses of the following KCATA Departments are considered to be Direct expenses as the work of these Departments is directly connected to transit service delivery:

- Paratransit
- Transportation
- Vehicle Maintenance
- Facilities Maintenance
- Regional Van Pool
- Security
- Customer Service
- Procurement
- Information Technology (50%)
- Service Planning (50%)
- Safety
- Human Resources
- Training
- Employee Benefits - Union count

The expenses of the following KCATA Departments are considered to be Indirect expenses:

- Communications
- Finance
- Legal Services
- RideKC Projects
- Deputy CEO
- Economic Development
- Commissioners
- Cooperative Projects
- CEO
- Employee Benefits - Salaried count
- Service Planning (50%)
- Marketing
- Information Technology (50%)
- Risk Management
- Labor Relations