



**Agenda**

**Transportation, Infrastructure and Operations Committee**

Chairperson Kevin O'Neill  
Vice Chair Melissa Robinson

Councilmember Eric Bunch

Councilmember Johnathan Duncan

Councilmember Lindsay French

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**Tuesday, August 13, 2024**

**9:00 AM**

**26th Floor, Council Chamber**

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<https://us02web.zoom.us/j/84530222968>

**PUBLIC OBSERVANCE OF MEETINGS**

Members of the City Council may attend this meeting via videoconference.

Any closed session may be held via teleconference.

The public can observe this meeting at the links provided below.

Applicants and citizens wishing to participate have the option of attending each meeting or they may do so through the videoconference platform ZOOM, using this link:

<https://us02web.zoom.us/j/84530222968>

\*\*\*Public Testimony is Limited to 2 Minutes\*\*\*

Aviation

**Director of Aviation**

[240678](#) Sponsor: Director of Aviation Department

Authorizing an Amendment Number 8 between the City of Kansas City, Missouri, Aviation Department and Signature Flight Support, LLC, at the Charles B. Wheeler Downtown Airport.

**Attachments:** [Docket Memo](#)

Water

[240669](#) Sponsor: Director of Water Services Department

Authorizing a \$4,256,137.00 construction contract with MegaKC Corporation, for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project; authorizing a maximum expenditure of \$4,682,000.00; authorizing a \$500,000.00 design professional services Amendment No. 1 to Contract No. 1650 with McClure Engineering Company, for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project for a total contract amount of \$863,000.00; and recognizing this ordinance as having an accelerated effective date.

**Attachments:** [Docket Memo](#)  
[1650 Approved DPS Goals](#)  
[1650 Original DPS CUP Summary](#)  
[1650 Original DPS CUP Approval](#)  
[1689 Approved Construction Goals](#)  
[1689 Construction CUP Summary](#)  
[1689 Construction CUP Approval](#)  
[1689 Construction CUP Document Submittal](#)  
[1650 Original DPS CUP Document Submittal](#)  
[Ordinance 240669-CUP Summary-- 1689-GI P1-2.pdf](#)

City Manager

[240679](#) Sponsor: City Manager

Authorizing the Director of Neighborhood Services to establish the Water and Sewer Service Line Assistance Program (“Program”) in the amount of \$100,000.00 to support Kansas City small businesses and low-income residential property owners with private water service and sewer lateral line repairs; reducing appropriations in the Contingent Appropriation of the General Fund by \$100,000.00; appropriating that amount in the General Fund for the purpose of the Water and Sewer Service Line Assistance Program; authorizing the Director of Neighborhood Services to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of repairs to private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00; authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City’s Street Restoration policy (“SR-1”), authorized pursuant to the Code of Ordinances Section 64-125, “Standards for backfilling excavations and resurfacing,” for private water service and sewer lateral line repair projects approved pursuant to the Program; and directing the City Manager to review options for future funding of the Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

**Attachments:** [Docket Memo](#)  
[Approp Admin Water and Sewer Assistance](#)

HELD IN COMMITTEE

**Bunch**

[240533](#) Sponsor: Councilman Bunch  
Amending Chapter 70, Code of Ordinances, entitled “Traffic and Vehicles” by enacting a new section 70-962 entitled “Pedestrian signal programming policies and standards” for the purpose of instituting policies and standards related to pedestrian crossing signals; establishing an effective date; and directing the City Manager to provide periodic updates regarding implementation progress every 45 days to the Transportation, Infrastructure, and Operations Committee.

**Attachments:** [Docket Memo](#)

**City Manager's Office**

**240567** Sponsor: City Manager

Authorizing the City Manager to execute a one-year contract, for the period August 1, 2024 through July 31, 2025, with the Metropolitan Energy Center (MEC); estimating revenue in the amount of \$146,922.00 in the General Grants Fund, Fund No. 2580; appropriating \$146,922.00 from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580; and recognizing this ordinance as having an accelerated effective date.

**Attachments:** [Docket Memo](#)  
[Admin Approp DOE Better Building Grant](#)

**Director of General Services**

**240585** Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to exceed the \$400,000.00 contract threshold for professional services contract No. EV3295 with HDR Engineering, Inc. to provide a detailed vehicle roadmap that supports the City's goals of reducing the City fleet to zero emissions; and authorizing the Manager of Procurement Services to amend and extend the contract.

**Attachments:** [Docket Memo](#)  
[240585 Docket Memo](#)

**ADDITIONAL BUSINESS**

1. There may be a general discussion regarding current Transportation, Infrastructure and Operations Committee issues.

## 2. Closed Session

- Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
- Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations;
- Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
- Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with auditors.

3. Those who wish to comment on proposed ordinances can email written testimony to [public.testimony@kcmo.org](mailto:public.testimony@kcmo.org). Comments received will be distributed to the committee and added to the public record by the clerk.

The city provides several ways for residents to watch City Council meetings:

- Livestream on the city's website at [www.kcmo.gov](http://www.kcmo.gov)
- Livestream on the city's YouTube channel at <https://www.youtube.com/watch?v=3hOublg4fok>
- Watch Channel 2 on your cable system. The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City) and Google Fiber on Channel 142.
- To watch archived meetings, visit the City Clerk's website and look in the Video on Demand section: [http://kansascity.granicus.com/ViewPublisher.php?view\\_id=2](http://kansascity.granicus.com/ViewPublisher.php?view_id=2)

The City Clerk's Office now has equipment for the hearing impaired for use with every meeting. To check out the equipment please see the secretary for each committee. Be prepared to leave your Driver's License or State issued Identification Card with the secretary and she will give you the equipment. Upon returning the equipment your license will be returned.

Adjournment



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**File #: 240678**

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ORDINANCE NO. 240678

Sponsor: Director of Aviation Department

Authorizing an Amendment Number 8 between the City of Kansas City, Missouri, Aviation Department and Signature Flight Support, LLC, at the Charles B. Wheeler Downtown Airport.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Aviation is hereby authorized to enter into a Lease Amendment with Signature Flight Support, LLC, to delete and add a new section 1.1 Leased Premises from the Fixed Base Operations and Lease Agreement dated December 28, 2005, as amended. A copy of this amendment is on file in the Aviation Director's Office.

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Approved as to form:

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Charlotte Ferns  
Senior Associate City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240678\_\_\_\_\_

Submitted Department/Preparer: Aviation

Revised 8/3/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing an Amendment Number 8 between the City of Kansas City, Missouri, Aviation Department and Signature Flight Support, LLC. at the Charles B. Wheeler Downtown Airport.

### Discussion

The amendment deletes and adds back a section to the operator agreement to change the leasehold of Signature Flight Support by taking out approximately 60,000 square feet due to a public improvement, new access road to a new development area at the Charles B. Wheeler Downtown Airport.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
No new funding is needed for this ordinance
3. How does the legislation affect the current fiscal year?  
There is minimal impact.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
There is minimal impact
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
The legislation does not generate revenue.



**Office of Management and Budget Review**  
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Enhance the accessible, sustainable and better connected multi-modal transportation system
  - Develop environmentally sound and sustainable infrastructure strategies that improve quality of life and foster economic growth
  - Increase and support local workforce development and minority, women, and locally-owned businesses
  - Engage in efforts to strategically invest in the City's infrastructure and explore emerging technologies
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## Prior Legislation

Lease – 12/28/2005  
1<sup>st</sup> Amendment – 4/30/2007  
2<sup>nd</sup> Amendment – 7/10/2010  
3<sup>rd</sup> Amendment – 7/14/2011  
4<sup>th</sup> Amendment – 12/31/2012  
5<sup>th</sup> Amendment – 5/20/2019  
6<sup>th</sup> Amendment – 9/9/2019  
7<sup>th</sup> Amendment – 5/3/2023

## Service Level Impacts

This amendment supports the Aviation Department's goal to maximize use of all assets while providing efficient and satisfactory services and facilities for passengers and visitors.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
There are no known potential health impacts to any affected group.
2. How have those groups been engaged and involved in the development of this ordinance?  
N/A
3. How does this legislation contribute to a sustainable Kansas City?  
This Amendment supports our goal to utilize assets to maximize revenue while providing customer services for passengers and visitors.
4. Does this legislation create or preserve new housing units?  
  
No (Press tab after selecting)
5. Department staff certifies the submission of any applicable Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), Non-Discrimination documents, and Letters of Intent to Subcontract (LOIs) to CREO prior to the legislation entry request in Legistar.  
  
No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?  
  
No(Press tab after selecting)
7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



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**File #: 240669**

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ORDINANCE NO. 240669

Sponsor: Director of Water Services Department

Authorizing a \$4,256,137.00 construction contract with MegaKC Corporation, for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project; authorizing a maximum expenditure of \$4,682,000.00; authorizing a \$500,000.00 design professional services Amendment No. 1 to Contract No. 1650 with McClure Engineering Company, for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project for a total contract amount of \$863,000.00; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, the City executed a \$363,000.00 design professional contract on September 18, 2022, with McClure Engineering Company for design and bid phase services; and

WHEREAS, this proposed ordinance is for authorization of a construction project and design professional construction phase services Amendment No. 1 for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Water Services Department is authorized to execute Contract No. 1689 in the amount of \$4,256,137.00 with MegaKC Corporation for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project, Project No. 81000975. A copy of the contract is on file in the office of Water Services.

Section 2. That the Director of Water Services Department is authorized to expend up to a maximum of \$4,682,000.00 from Account No. 25-8110-807769-611060-81000975, Overflow Control Program, to satisfy the cost of this contract.

Section 3. That the Director of the Water Services Department is authorized to execute a design professional services Amendment No. 1 to Contract No. 1650 in the amount of \$500,000.00 for a total contract amount of \$863,000.00 with McClure Engineering Company for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project, Project No. 81000975. A copy of the amendment is on file in the office of Water Services.

Section 4. That the Director of the Water Services Department is authorized to expend up to a maximum of \$500,000.00 from Account No. 25-8110-807769-611040-81000975, Overflow Control Program, to satisfy the cost of this contract.

Section 5. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

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I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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Mark P. Jones  
Senior Associate City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240669

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing a \$4,256,137.00 construction contract with MegaKC Corporation, for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project; authorizing a maximum expenditure of \$4,682,000.00; authorizing a \$500,000.00 design professional services Amendment No. 1 to Contract No. 1650 with McClure Engineering Company, for the Green Infrastructure Project 1-2: Paseo Gateway/KCU project for a total contract amount of \$863,000.00; and recognizing this ordinance as having an accelerated effective date.

### Discussion

#### Reason for Contract

In 2010, the City of Kansas City, Missouri entered into a Consent Decree with the United States Environmental Protection Agency (EPA) to reduce the volume and frequency of overflows from the City's sewer system. The City's Smart Sewer Program is currently in year 14 of a 30-year implementation period.

The purpose of this project is to reduce combined sewer overflows at Outfall 074. The Green Infrastructure Project 1-2: Paseo Gateway/KCU, herein referred to as "Project", by the Water Services Department is an additional phase of the Independence & Paseo Intersection Improvements Project (Project Number 70142204) by the Parks & Recreation Department. This Project is for green infrastructure in the Northeast Industrial District (NEID) basin to capture and treat stormwater runoff for approximately 18 impervious acres tributary to Outfall 074.

The Project includes construction of green infrastructure (extended wet detention basins), instrumentation to manage the flow of stormwater within the green infrastructure, and site amenities, the funds for which are to be reimbursed by Kansas City University, who leases the public right-of-way and has agreed to maintain the green infrastructure facility.

#### Construction Contract Description

The scope of work to be provided under the construction contract includes fine grading, pond liner, native vegetation landscaping, instrumentation & controls, electrical power supply, retaining walls, storm sewer relocation, and concrete flatwork. The total amount of the proposed construction contract is \$4,256,137.00.

#### Term

The term of this project will be 480 calendar days.

#### Solicitation

Green Infrastructure Project 1-2: Paseo Gateway/KCU was advertised in accordance with the City's requirements on April 22, 2024, and bids were opened on June 4, 2024, with two (2) bidders responding.

#### Awardee/Subcontracting Participation

MegaKC Corporation submitted the lowest, responsible, and responsive bid of \$4,256,137.00, with subcontracting participation of 13% MBE and 13% WBE.

#### Other Bidders/Subcontracting Participation

Gunter Construction Company was the only other bidder on this project. They submitted a bid in the amount of \$4,508,004.00, with subcontracting participation of 13% MBE and 13% WBE.

#### Construction MBE/WBE Goals

CREO KC established goals of 13% MBE and 13% WBE on this construction project on January 31, 2023 as part of the Annual Goal Program.

#### Estimated Opinion of Probable Construction Costs

The Engineer's Opinion of Probable Construction Cost was \$4,268,647.00.

#### Design Professional Services Contract Amendment Description

The City executed a \$363,000.00 design professional services contract with McClure Engineering Company on September 18, 2022 for design and bid phase services of the Green Infrastructure Project 1-2: Paseo Gateway/KCU project.

The proposed \$500,000.00 Amendment No. 1 will provide for construction phase services including project management and administration services, construction office and field support services, and resident project representative services.

#### Solicitation Waiver

McClure Engineering Company is the design professional for the Green Infrastructure Project 1-2: Paseo Gateway/KCU design professional services project after a specialized waiver was approved pursuant to Code of Ordinance Sec. 3-7(a)(3). They had been the contractor with the Parks & Recreation Department for the Independence Avenue and Paseo Intersection Improvements Project (Project No. 70142204).

Design Professional Services MBE/WBE Goals

CREO KC established goals of 14% MBE and 14% WBE on this design professional services project on April 11, 2022 as part of the Annual Goal Program.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
  
2. What is the funding source?  
25-8110-807769-611060-81000975 = \$4,682,000.00, Overflow Control Program (Sewer Fund)  
25-8110-807769-611040-81000975 = \$500,000.00, Overflow Control Program (Sewer Fund)
  
3. How does the legislation affect the current fiscal year?  
Work on this project will begin in the current fiscal year and extend into FY26. Invoices will be submitted by the Contractor and Design Professional on a monthly basis after construction begins.
  
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
Funds encumbered in the current fiscal year will be disbursed over subsequent fiscal years as construction proceeds. Work on the project is anticipated to be complete within 480 calendar days from when work begins.
  
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
Yes. Kansas City University has agreed to reimburse the City for agreed upon amenities in the amount of \$858,743.68. Reimbursement will occur at project completion and acceptance by Kansas City University.

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
  
2. This fund has a structural imbalance.  Yes  No
  
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

Click or tap here to enter text.



## Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

## Prior Legislation

None

## Service Level Impacts

This green infrastructure project will reduce the amount of stormwater entering the City's combined sewer system during wet weather by capturing and treating stormwater runoff for approximately 18 impervious acres tributary to Outfall 074. It will help restore sewer conveyance capacity and reduce the occurrence of wet-weather overflows within the City's existing combined sewer system, thereby protecting public health and the environment.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
The project will protect public health and the environment by restoring sewer conveyance capacity, increasing the service life of the existing sewer system, and improving the water quality of the City's waterways.

2. How have those groups been engaged and involved in the development of this ordinance?

This project area is located at the intersection of Independence Avenue & The Paseo Boulevard within City right-of-way for The Paseo Boulevard, just west of the Kansas City University campus. Kansas City University and the Parks & Recreation Department have been invited to and attended meetings with the Water Services Department to discuss the project status, schedule, and funding. Both Kansas City University and the Parks & Recreation Department have had opportunities to review the design documents throughout various stages of design.

3. How does this legislation contribute to a sustainable Kansas City?

This project helps promote environmental quality, social equity, and economic vitality.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

The Contractor Utilization Plan for the construction project was submitted to CREO KC for review on July 3, 2024, and was approved on July 12, 2024 with 13% MBE and 13% WBE participation.

The original Contractor Utilization Plan for the design professional services project was submitted to CREO KC for review on May 4, 2022, and was approved on August 4, 2022 with 12% MBE and 14% WBE participation.

McClure Engineering is committed to meeting the 12% MBE and 14% WBE goals on this project with this amendment.

There are Affirmative Action Program requirements on both the construction and design professional services contracts.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

Yes(Press tab after selecting)

List the three (3) lowest bidders in addition to the selected bidder.

Gunter Construction Company

MegaKC Corporation

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)



## MBE/WBE/DBE Contract Goals Request

Date: April 4, 2022  
 To: Andrea Dorch; Director, Civil Rights & Equal Opportunity Department  
 From: Madison Gibler, Water Services Department

<b>Project Number</b> 81000975	<b>Project Name</b> Green Infrastructure Project 1-2: Paseo Gateway/KCU
<b>Contract ID Number</b> 1650	<b>Solicitation Date:</b> Not Applicable per Code of Ordinances Sec. 3-7(a)(3) Specialized Waivers - Design Professional Contract
<b>Estimated Project Duration:</b> 160 calendar days	<b>Presenting to Council Date:</b> <sup>1</sup> Not Applicable per Code of Ordinances Sec. 3-7(a)(3) Specialized Waivers - Design Professional Contract

Note: Click the box to select

<b>Prevailing Wage</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
<b>Contract Category:</b>	<input type="checkbox"/> Construction	<input type="checkbox"/> Design-Build	<input type="checkbox"/> Non-Municipal Agency
	<input checked="" type="checkbox"/> Design Professional	<input type="checkbox"/> Other Goods & Services	<input type="checkbox"/> Lease
	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Facilities Maintenance/Repair	<input type="checkbox"/> Tenant (MBE/WBE)
	<input type="checkbox"/> Other (Enter Type):		<input type="checkbox"/> Concession
<b>Type:</b>	<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Amendment No.	
<b>Funding:</b>	<input checked="" type="checkbox"/> City(MBE/WBE)	<input type="checkbox"/> Federal (DBE)	<input type="checkbox"/> State (DBE)
	<input type="checkbox"/> Other:	<input type="checkbox"/> Grant#	
Construction Workforce Goals: Are the estimated construction labor hours greater than 800 and the estimated cost greater than \$300,000? If yes, complete "Required Crafts" Worksheet and include total number of hours in Description of Work.			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input checked="" type="checkbox"/> Estimated Cost Breakdown attached - Page 2			<input type="checkbox"/> List of Required Crafts attached - Page 3

**Description of work (Provide details):**

The Green Infrastructure Project 1-2: Paseo Gateway/KCU, herein referred to as "Project", by the Water Services Department is an additional phase of the Independence & Paseo Intersection Improvements Project (Project Number 70142204) by the Parks & Recreation Department. This Project is for green infrastructure in the Northeast Industrial District (NEID) basin to capture and treat stormwater runoff for approximately 18 impervious acres tributary to Outfall 074. The Project is located northeast of the intersection of Independence Avenue and Paseo Boulevard and generally bound by Cliff Drive on the north, Independence Avenue on the south, Paseo Boulevard on the east, and the western edge of the Kansas City University (KCU) campus, Maple Boulevard, on the west. The Project includes design of extended wet detention green infrastructure, design of a SCADA control system and instrumentation to manage the flow of stormwater within the green infrastructure, and bid phase services for the construction of the green infrastructure and SCADA system. The project also includes field investigations to evaluate feasibility of extending stormwater collection to increase the tributary drainage area to the green infrastructure.

**Project Manager:** Madison Gibler

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT USE ONLY:			
<input type="checkbox"/> No Goals are set for this Project; OR			
<input checked="" type="checkbox"/> The following Goals are approved for this Project	<u>14</u> % MBE	<u>14</u> % WBE	OR _____ % DBE
Civil Rights & Equal Opportunity Department	DocuSigned by: 	Date:	<u>4/11/2022</u>
<small>33C4DAA9120C4F0...</small>			

<sup>1</sup> Contractor Utilization Plan (CUP) MUST be submitted to CREO KC prior to being posted on docket for review & approval from Council

## Inter-Departmental Communication

Date: August 4, 2022

To: Mayor Quinton Lucas Chair: Transportation, Infrastructure & Operations Committee

From: Andrea Dorch Director Civil Rights & Equal Opportunity Department

Subject: Docket Memo # 1650 / 81000975

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**CONTRACTOR:** McClure Engineering Company  
Address: 11031 Strang Line Road,  
  
Contract # 1650/81000975 – Green Infrastructure Project  
1-2: Paseo Gateway/KCU  
Contract Amount: \$363,000.00  
MBE Goal 14%  
WBE Goal: 14%  
Total MBE Achieved: 13%  
Total WBE Achieved: 6%

### **MBE SUBCONTRACTORS:**

Name: Custom Engineering, Inc.  
Address: 12760 East US 40 Hwy.  
Independence, MO 64055  
Scope of Work: Electrical engineering design  
Dollar Amount: \$47,190 (\$363,000x13%)  
Ownership:  
Structure:

### **WBE SUBCONTRACTORS:**

Name: LightWorks, Inc.  
Address: 361b Main,  
Weston, MO 64098  
Scope of Work: provide lighting design for the pedestrian paths  
around detention  
Dollar Amount: \$7,260 (\$363,000x2%)  
Ownership:  
Structure:

### **WBE SUBCONTRACTORS:**

Name: TREKK Design Group, LLC  
Address: 1411 E. 104th St.,  
KCMO 64131  
Scope of Work: Utilizing CCTV, a push camera, smoke testing, dye  
testing and visual inspection  
Dollar Amount: \$10,890 (\$363,000x3%)

Ownership:  
Structure:

**WBE SUBCONTRACTORS:**

Name: TSi Engineering, Inc  
Address: 8248 NW 101st Ter #5,  
KC, MO 64153  
Scope of Work: Geotechnical investigations  
Dollar Amount: \$5,082 (\$363,000x1.4%)  
Ownership  
Structure:

**Comment**

This project has two parts; However, the total goal of project should achieve MBE 12.2% and 14.2 WMB. See the Prime memo attachment



# CREO KC Contractor Utilization Plan Approval

Date: Wednesday, May 4, 2022  
 To: Civil Rights & Equal Opportunity Department  
 From: Madison Gibler, Project Manager (Smart Sewer Program)  
 Subject: Contract/Project No.: 1650 / 81000975  
 Project Title: Green Infrastructure Project 1-2: Paseo Gateway/KCU

<b>Funding:</b> <input checked="" type="checkbox"/> City (MBE/WBE/DBE) <input type="checkbox"/> Federal (DBE) <sup>1</sup> <input type="checkbox"/> State (DBE) <sup>1</sup> - Grant _____ <input type="checkbox"/> Other: TIF	
<b>Contract Category:</b> <input type="checkbox"/> Construction <input type="checkbox"/> General Service <input type="checkbox"/> Facility Repair	<input checked="" type="checkbox"/> Design Professional <input type="checkbox"/> Professional Services <input type="checkbox"/> Concession <input type="checkbox"/> Other:
<b>Bid/Proposal Closing Date:</b> Waiver	<b>No. of Bidders/Proposers:</b> 1
<b>Recommended Bid/Proposal<sup>2</sup>:</b> \$ 363,000.00	
<b>Company:</b> McClure Engineering Company <b>Contact:</b> Jay Burress <b>Contact Email:</b> jburress@mcclurevision.com	<b>Address:</b> 11031 Strang Line Road <b>Phone:</b> 913-888-7800 <b>Fax:</b>
<b>Additional Information:</b>	

cc: Project Manager:

<b>FOR CIVIL RIGHTS &amp; EQUAL OPPORTUNITY DEPARTMENT USE ONLY</b>	
<b>The attached Contractor Utilization Plan is:</b>	
<input checked="" type="checkbox"/> Approved	<b>The Request for Best Faith Efforts Waiver is:</b>
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Approved
	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: <u>12</u> % MBE & <u>14</u> % WBE or _____ % DBE	
DocuSigned by:  Civil Rights & Equal Opportunity Department 33C4DAA9120C4F0...	Date _____

<b>FOR GRANTING AGENCY USE ONLY<sup>3</sup></b> <input type="checkbox"/> N/A
Approved by: _____ Date _____

Based on the multi-phasing of this project, the goals will be assessed throughout each phase for progress towards the approved goals (12/14). For a modification of these goals, a proper Request for Modification must be submitted. Additionally, the Prime is required to attend mandatory training on the business enterprise programs to ensure proper application of the program. Failure of the Prime to attend mandatory training within the quarter will result in holding of progress payment until such training is completed. Please contact Itzel Vance at itzel.vance@kcmo.org to schedule training.

<sup>1</sup> DBE Programs apply to specific federal or state grant requirements.

<sup>2</sup> The dollar figure here should match the approved Bid/Proposal recommendation or amendment preparation checklist on file with the requesting department.

<sup>3</sup> Federal and state grant agreements may require granting agency approval of contract goals.

**Civil Rights & Equal Opportunity Department  
Economic Equity & Inclusion  
Contract Goals Request**

**Date:** January 26, 2023  
**Form Prepared By:** Madison Gibler, P.E.

Contract/Project Number: 1689 / 8100097 5	Project Name: Green Infrastructure Project 1-2: Paseo Gateway/KCU
---	---

Owning Department: Water Services	Project Manager: Madison Gibler
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Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Presenting to Council<sup>1</sup>:  Yes  No

Construction Employment Program:  Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.  
 NO: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 300	Anticipated Solicitation Date: 3/28/2023
---------------------------------------	--

Contract Type:

Construction  Design-Build  Design Professional  Professional Services

General Service  Concession  Other Goods & Services  Non-Municipal Agency

Co-Operative  Revenue Sharing  Facilities Maintenance/Repair/Renovation

Other:

**Description of Contract (Provide Details):**

The Green Infrastructure Project 1-2: Paseo Gateway/KCU, herein referred to as "Project", by the Water Services Department is an additional phase of the Independence & Paseo Intersection Improvements Project (Project Number 70142204) by the Parks & Recreation Department. . The Project is located northeast of the intersection of Independence Avenue and Paseo Boulevard and generally bound by Cliff Drive on the north, Independence Avenue on the south, Paseo Boulevard on the east, and the Kansas City University (KCU) campus on the west. The Project includes construction of green infrastructure (extended we detention basins) and instrumentation to manage the flow of stormwater within the green infrastructure with the infrastructure built-out for a future connection of the instrumentation to the City's SCADA system. Because the project is an additional phase to the Independence & Paseo Intersection Improvements Project. The items to construct generally include: fine grading, pond liner, native vegetation landscaping, instrumentation & controls, electrical power supply, retaining walls, storm & sanitary sewer relocation, and concrete flat-work. Project is anticipated to be lead by a contractor who performs landscaping and earthwork services, two of the most critical project components. Electrical and piping trades are most likely to be subcontracted.

**Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.**

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

**FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:**

Reviewed CREO Annual Goal Manual?  Yes  No

Waiver being applied?  Yes  No Type: \_\_\_\_\_

According to CREO Annual Goal Manual, the Goals for this project are:

13 % MBE	13 - % WBE	% DBE
----------	------------	-------

Electronic Record?  Yes  No

DocuSigned by:  
GSD Signature: Cony Burress Date: 1/31/2023  
C083C75EA6AB4DD...

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

Reviewed CREO Annual Goal Manual?  Yes  No  N/A

The following Goals are approved for this Project:

% MBE	% WBE	% DBE
-------	-------	-------

No Goals are set for this Project  Waiver Approved  Waiver Denied

Reason for Wavier: \_\_\_\_\_

Electronic Record?  Yes  No

CREO Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Inter-Departmental Communication**

Date: July 12, 2024

To: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

From: Tanner Treiber; Senior Civil Rights Specialist; Civil Rights & Equal Opportunity Department; Economic Equality and Inclusion

**Subject:** CUP Summary Green Infrastructure Project 1-2: Paseo Gateway/KCU  
**Contract / Project Number:** 1689 / 81000975

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**CONTRACTOR:** MegaKC Corporation  
Address: 1491 Iron  
North Kansas City, MO 64116

Contract / Project Number: 1689 / 81000975  
Green Infrastructure Project 1-2: Paseo Gateway/KCU

Contract Amount: \$ 4,256,137.00  
MBE Goal: 13%  
WBE Goal: 13%  
Total MBE Achieved: 13%\*  
Total WBE Achieved: 13%\*

**MBE SUBCONTRACTORS:**

Name: Carpio Masonry, LLC  
Address: 2521 South Holloway Road  
Oak Grove, MO 64075  
Scope of Work: Stone Masonry Construction  
Subcontract Amount: \$88,708.11  
Ownership: Carpio, Jose David  
Structure: DBE/MBE Hispanic Latino Male (16)

**MBE SUBCONTRACTORS:**

Name: KCon, LLC  
Address: 5507 NW 82nd Terrace  
Kansas City, MO 64110  
Scope of Work: Excavation and Grading  
Subcontract Amount: \$279,708.06  
Ownership: Kelley, Ramon  
Structure: DBE/MBE African-American Male (15)

**MBE SUBCONTRACTORS:**

Name: Redford Construction, Inc .  
Address: 17322 S. State Route 291  
Pleasant Hill, MO 64080  
Scope of Work: Storm Sewer and Water Line Construction  
Subcontract Amount: \$184,882.20  
Ownership: Redford, Stan  
Structure: DBE/MBE Native American Male (17)

**WBE SUBCONTRACTORS:**

Name: Welch Silt Fence & Erosion Control, LLC  
Address: 3003 Cantrell Road  
Harrisonville, MO 64701  
Scope of Work: Erosion Control and Sodding  
Subcontract Amount: \$28,098.00  
Ownership: Welch, Danielle  
Structure: DBE/WBE Caucasian Female (27)

**WBE SUBCONTRACTORS:**

Name: Brandy Electric, Inc.  
Address: 2523 SW Still Meadows Terrace  
Blue Springs, MO 64015  
Scope of Work: Excavation and Site Preparation; and Hoisting  
& Placement of Large Scale Apparatus'  
Subcontract Amount: \$364,036.73  
Ownership: Asher, Terri  
Structure: DBE/WBE Caucasian Female (27)

**WBE SUBCONTRACTORS:**

Name: EJ and Sons Construction, LLC  
Address: 3910 Norton  
Kansas City, MO 64130  
Scope of Work: Concrete Flatwork and Dump Trucking  
Subcontract Amount: \$161,163.11  
Ownership: Jones, Elwanda  
Structure: DBE/WBE African-American Female (23)

**Comments:**

\*Note: This is the initial phase (preliminary design / pre-construction) of the project. The prime contractor has submitted a CUP (Contractor Utilization Plan) meeting the project goals of 13% MBE and 13% WBE. After review of the CUP, the prime contractor will meet or exceed 13% MBE and 13% WBE as subsequent phases (Design / Construction) are added to the project.

# Contractor Utilization Plan Approval Form

Prepared by: J Driskell

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/10/24

Contract/Project Number: 1689 / 81000975	Project Name: Green Infrastructure Project 1-2: Paseo Gateway/KCU
Developer/Prime: MegaKC Corporation	Contact Name: Tyler Wesselman, 816-472-8722
Address: 1491 Iron, North Kansas City, MO 64116	Email: megabids@megakc.com

**Full Contract Value:** \$ 4,256,137.00

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: <u>74</u> %	Self-Perform: <u>74</u> %
MBE: <u>13</u> %	MBE: <u>13</u> %
WBE: <u>13</u> %	WBE: <u>13</u> %
Non-certified firms: <u>0</u> %	Non-certified firms: <u>0</u> %

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Madison Gibler Email: mgibler@burnsmcd.com  
 Additional Information:

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**


Approved  Disapproved

13 % MBE 13 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**

Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature:  Date: 7/12/2024

**Comments:**  
 This CUP is approved with 13% MBE and 13% WBE.



CITY OF KANSAS  
BOARD OF THE NAUGHTS



KANSAS CITY  
MISSOURI

# CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number 81000975 / 1689

Project Title Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2

Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2  
(Department Project)

Water Services  
Department

MegaKC Corporation

(Bidder/Proposer)

STATE OF Missouri )

COUNTY OF Clay ) ss

I, Tyler Wesselman, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.

2. The project target goals are 13 % MBE and 13 % WBE.

3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

1. BIDDER/PROPOSER PARTICIPATION: 13.01 % MBE 13.00 % WBE

1. POST-BID/POST-RFP ESTIMATED BUDGET: \$ 4,018,387.00

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein. (All firms must currently be certified by Kansas City, Missouri)

Name of M/WBE Firm Carpio Masonry, LLC

Address 2521 S. Holloway Rd., Oak Grove, MO 64075

Telephone No. 816-625-3020

I.R.S. No. \_\_\_\_\_



Name of M/WBE Firm KCon, LLC  
 Address 5507 NW 82nd Terrace, Kansas City, MO 64151  
 Telephone No. 816-225-9934  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm Redford Construction, Inc.  
 Address 17322 S. State Route 291, Pleasant Hill, MO 64080  
 Telephone No. 816-540-2000  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm Welch Silt Fence & Erosion Control, LLC  
 Address 3003 Cantrell Road, Harrisonville, MO 64701  
 Telephone No. 816-651-7358  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm Brandy Electric, Inc.  
 Address 500 SW Gull Point Ct., Lee's Summit, MO 64082  
 Telephone No. 816-366-0090  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm EJ & Sons Construction, LLC  
 Address 3910 Norton Ave, Kansas City, MO 64130  
 Telephone No. 816-326-8429  
 I.R.S. No. \_\_\_\_\_

*(List additional M/WBEs, if any, on additional page and attach to this form)*

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

**MBE/WBE BREAKDOWN SHEET**

**MBE FIRMS:**

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>Carpio Masonry, LLC</u>	<u>Contractor</u>	<u>\$ 58,100.00</u>	<u>\$ 58,100.00</u>	<u>1.45</u>
<u>KCon, LLC</u>	<u>Contractor</u>	<u>\$ 279,708.06</u>	<u>\$ 279,708.06</u>	<u>6.96</u>
<u>Redford Construction, Inc.</u>	<u>Contractor</u>	<u>\$ 184,882.20</u>	<u>\$ 184,882.20</u>	<u>4.60</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



---

**TOTAL MBE \$ / TOTAL MBE %:** \$ 522,690.31 13.01 %

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**WBE FIRMS:**

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Welch Silt Fence & Erosion Control, LLC	Contractor	\$ 28,098.00	\$ 28,098.00	0.70
Brandy Electric, Inc.	Contractor	\$ 364,036.73	\$ 364,037.73	9.05
EJ & Sons Construction, LLC	Contractor	\$ 130,455.00	\$ 130,455.00	3.25
<b>TOTAL WBE \$ / TOTAL WBE %:</b>		<b>\$ <u>522,589.84</u></b>		<b><u>13.00</u> %</b>

\*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.


\*\*"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

- Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation



- 6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
- 7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
- 8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
- 9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Tyler Wesselman - Vice President  
 Address: 1491 Iron  
North Kansas City, MO 64116  
 Phone Number: 816-472-8722  
 Facsimile number: \_\_\_\_\_  
 E-mail Address: megabids@megakc.com

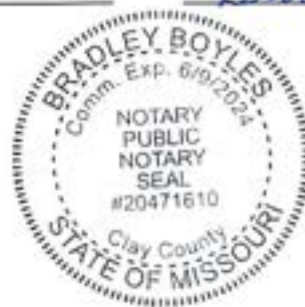
By:  Tyler Wesselman  
 Title: Vice President  
 Date: 6/6/2024  
 (Attach corporate seal if applicable)



Subscribed and sworn to before me this 6th day of June, 2024.

My Commission Expires: 6/9/2024

  
 Notary Public





# LETTER OF INTENT TO SUBCONTRACT

Bid #2  
 Check one:  
 Original LOI:   
 Updated LOI:

Project Name/Title Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2

Project Location/Number 81000975 / 1889

**PART 1:** Prime Contractor MegaKC Corporation agrees to enter into a contractual agreement with M/W/DBE Subcontractor KCon, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided, Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
excavation and grading

for an estimated amount of \$ 279,708.06 (or 6.96 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: KCON LLC

Full address: 5507 NW 82nd Ter Kansas City, MO 64151

Primary contact: Ramon Kelley 816-225-9934

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

- i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
- ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: Excavation & grading

c) The dollar value of this agreement is: \$279,708.06



**PART 3:**

Bid #2

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: MegaKC Corporation

[Signature]  
Signature: Prime Contractor  
Vice President  
Title

Tyler Wesselman  
Print Name  
6/6/2024  
Date

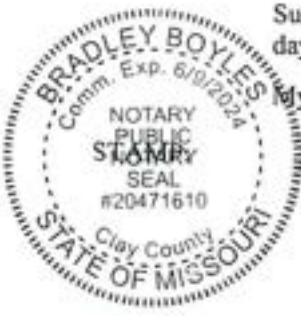
State of Missouri )  
County of Clay )

I, Tyler Wesselman, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6th day of June, 2024

My Commission Expires: 6/9/2024

[Signature]  
Notary Public



MWDBE SUBCONTRACTOR BUSINESS NAME: KCon, LLC

[Signature]  
Signature: Subcontractor  
President  
Title

Ramon Kelley  
Print Name  
6-6-24  
Date

State of Missouri )  
County of Platte )

I, Ramon Kelley, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6th day of June, 2024

My Commission Expires: Jan 16, 2026

[Signature]  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Bid #2	
Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2

Project Location/Number 81000975 / 1689

**PART I:** Prime Contractor MegaKC Corporation agrees to enter into a contractual agreement with M/W/DBE Subcontractor Redford Construction, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

storm sewer and water line construction

for an estimated amount of \$ 184,882.25 (or 4.00 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: Redford Construction, Inc.  
 Full address: P.O. Box 1065 Raymore, Mo 64083  
Street number and name City, State and Zip Code  
 Primary contact: Larry Hudgens 816-540-2030  
Name Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i. If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

Bid #2

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

# MegaKC Corporation

PRIME CONTRACTOR BUSINESS NAME: \_\_\_\_\_

Tyler Wesselman  
Signature: Prime Contractor  
Vice President  
Title

Tyler Wesselman  
Print Name  
6/6/2024  
Date

State of Missouri )

County of Clay )

I, Tyler Wesselman, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6th day of June, 2024

My Commission Expires: 6/9/2024

Bradley Boyles  
Notary Public



MWDBE SUBCONTRACTOR BUSINESS NAME: Redford Construction Inc.

Larry Hudgens  
Signature: Subcontractor  
Project Manager - ASSIST  
Title SEC

LARRY Hudgens  
Print Name  
6-6-24  
Date

State of Missouri )

County of Jackson )

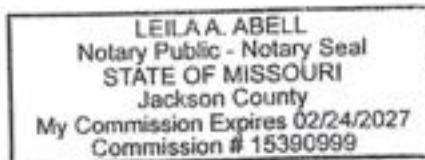
I, Leila A. Abell, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6th day of June, 2024

My Commission Expires: Feb. 24, 2027

Leila A. Abell  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Bid #2  
 Check one:  
 Original LOI:   
 Updated LOI:

Project Name/Title Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2

Project Location/Number 81000975 / 1689

**PART 1:** Prime Contractor MegaKC Corporation agrees to enter into a contractual agreement with M/W/DBE Subcontractor EJ & Sons Construction, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
concrete flatwork and dump trucking

for an estimated amount of \$ 130,455.11 (or 3.25 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i. If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

Bid #2

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

**MegaKC Corporation**

PRIME CONTRACTOR BUSINESS NAME: \_\_\_\_\_

[Signature]  
Signature: Prime Contractor  
Vice President  
Title

\_\_\_\_\_  
Tyler Wesselman  
Print Name  
6/6/2024  
Date

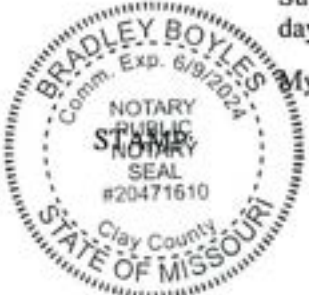
State of Missouri )  
County of Clay )

I, Tyler Wesselman, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6th day of June, 2024

My Commission Expires: 6/9/2024

[Signature]  
Notary Public



MWDBE SUBCONTRACTOR BUSINESS NAME: EJ & Sons Construction, LLC

[Signature]  
Signature: Subcontractor  
Manager  
Title

\_\_\_\_\_  
MARK JONES  
Print Name  
6-05-2024  
Date

State of Missouri )  
County of Jackson )

I, Latrina Jones, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 5th day of June, 2024

My Commission Expires: 01/26/2025

[Signature]  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Bid #2  
 Check one:  
 Original LOI:   
 Updated LOI:

Project Name/Title Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2

Project Location/Number 81000975 / 1689

**PART 1:** Prime Contractor MegaKIC Corporation agrees to enter into a contractual agreement with M/W/DBE Subcontractor Welch Silt Fence & Erosion Control, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
erosion control and sodding

for an estimated amount of \$ 28,098.00 (or 0.70 % of the total estimated contract value.)

- M/W/DBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i. If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

Bid #2

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

**MegaKC Corporation**

PRIME CONTRACTOR BUSINESS NAME: \_\_\_\_\_

Tyler Wesselman  
Signature Prime Contractor  
Vice President  
Title

Tyler Wesselman  
Print Name  
6/6/2024  
Date

State of Missouri )

County of Clay )

I, Tyler Wesselman, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6th day of June, 2024

My Commission Expires: 6/6/2024

Bradley Boyles  
Notary Public



MWDRE SUBCONTRACTOR BUSINESS NAME: \_\_\_\_\_

**Welch Silt Fence & Erosion Control, LLC**

Danielle Welch  
Signature Subcontractor  
Managing Member  
Title

Danielle Welch  
Print Name  
6/6/24  
Date

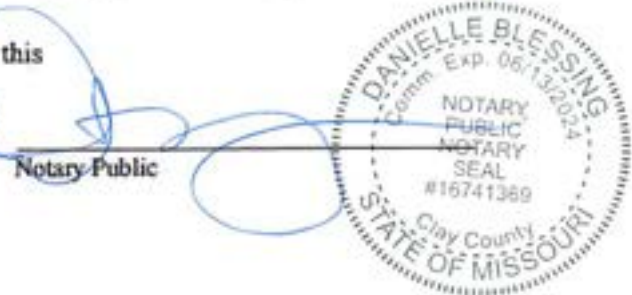
State of Missouri )

County of Clay )

I, Danielle Blessing, state that the above and foregoing is based on my best knowledge and belief. <sup>6th</sup>

Subscribed and sworn to before me, a notary public, on this day of June, 2024

My Commission Expires: 6/13/2024



STAMP:



# LETTER OF INTENT TO SUBCONTRACT

Bid #2	
Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2

Project Location/Number 81000975 / 1689

**PART 1:** Prime Contractor MegaKC Corporation agrees to enter into a contractual agreement with M/W/DBE Subcontractor Carpio Masonry, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

stone masonry construction

for an estimated amount of \$ 58,100.00 (or 1.45 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

- i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
- ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

**MegaKC Corporation**

PRIME CONTRACTOR BUSINESS NAME: \_\_\_\_\_

[Signature]  
Signature: Prime Contractor  
Vice President  
Title

Tyler Wesselman  
Print Name  
6/6/2024  
Date

State of Missouri )

County of Clay )

I, Tyler Wesselman, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6th day of June, 2024

My Commission Expires: 6/9/2024

[Signature]  
Notary Public



**(M) WDBE SUBCONTRACTOR BUSINESS NAME: Carpio Masonry, LLC**

[Signature]  
Signature: Subcontractor  
P.M.  
Title

Daniel Jenkins  
Print Name  
6/6/24  
Date

State of AK )

County of Mat-Su Borough )

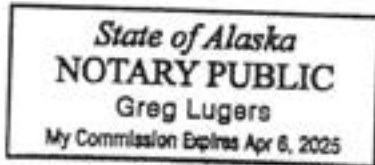
I, Daniel Jenkins, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6 day of June, 2024

My Commission Expires: 7/6/25

[Signature]  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Bid #2

Check one:

Original LOI:

Updated LOI:

Project Name/Title Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2

Project Location/Number 81000975 / 1689

**PART 1:** Prime Contractor MegaKC Corporation agrees to enter into a contractual agreement with M/W/DBE Subcontractor Brandy Electric, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
excavation & site preparation, hoisting and placement of large scale apparatus

for an estimated amount of \$ 364,036.73 (or 9.06 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

Bid #2

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

# MegaKC Corporation

PRIME CONTRACTOR BUSINESS NAME: \_\_\_\_\_

[Signature]  
Signature: Prime Contractor  
Vice President  
Title

Tyler Wesselman  
Print Name  
6/6/2024  
Date

State of Missouri )

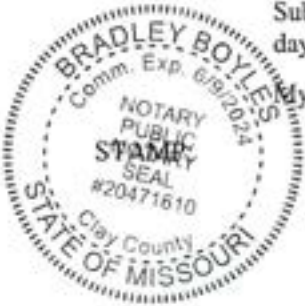
County of Clay )

I, Tyler Wesselman, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 6th day of June, 2024

My Commission Expires: 6/9/2024

[Signature]  
Notary Public



MWDBE SUBCONTRACTOR BUSINESS NAME: Brandy Electric, Inc.

[Signature]  
Signature: Subcontractor  
Owner  
Title

Terri Asher  
Print Name  
6-5-24  
Date

State of Missouri )

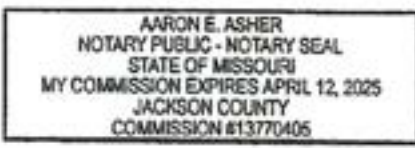
County of Jackson )

I, Terri Asher, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of JUNE, 2024

My Commission Expires: April 12, 2025 Aaron Asher  
Notary Public

STAMP:



## TIMETABLE FOR MBE/WBE UTILIZATION

*(This form should be submitted to the City after contract award.)*

I, Tyler Wesselman, acting in my capacity as Vice President  
 of MegaKOC Corporation, with the submittal of this Timetable, certify that  
 the following timetable for MBE/WBE utilization in the fulfillment of this contract is correct and true to the best of my knowledge.

### ALLOTTED TIME FOR THE COMPLETION OF THIS CONTRACT

*(Check one only)*

15 days <input type="checkbox"/>	75 days <input type="checkbox"/>	135 days <input type="checkbox"/>
30 days <input type="checkbox"/>	90 days <input type="checkbox"/>	150 days <input type="checkbox"/>
45 days <input type="checkbox"/>	105 days <input type="checkbox"/>	165 days <input type="checkbox"/>
60 days <input type="checkbox"/>	120 days <input type="checkbox"/>	180 days <input type="checkbox"/>
Other <sup>480</sup> _____ (Specify)		

Throughout _____	Beginning 1/3 _____	33.33
Middle 1/3 _____	Final 1/3 _____	33.33
Beginning 1/3 _____ %	Middle 1/3 _____ %	Final 1/3 _____ %

**PLEASE NOTE:** Any changes in this timetable require approval of the Civil Rights & Equal Opportunity Department in advance of the change.

If you have any questions regarding the completion of this form, please contact the Civil Rights & Equal Opportunity Department at: (816) 513-1836.



  
 \_\_\_\_\_  
 (Signature)

Vice President  
 \_\_\_\_\_  
 (Position with Firm)

6/6/2024  
 \_\_\_\_\_  
 (Date)



**City of Kansas City, Missouri**  
**Civil Rights & Equal Opportunity Department**  
**Construction Contractor Employee Identification Report**

**Company Name:** MegaKC Corporation  
**Company Address:** 1491 Iron  
**Company City, State, Zip:** North Kansas City, MO 64116  
**Name of Person Completing Report:** Shelley Finnell  
**Phone Number:** 816-472-8722  
**Email:** megabids@megakc.com

**Prime's Name:** MegaKC Corporation  
**KCMO Project Name:** Green Infrastructure Project 1-2: Paseo C  
**KCMO Project Number:** 81000975 / 1689  
**Today's Date:** 6/6/2024  
**City Department:** Water Services

**Instructions:**

- 1) Each applicable Prime Contractors must complete this form for its company within 48 hours of bid opening
- 2) The Human Relations Department strongly recommends usage of the electronic version of this form. This form may be obtained by visiting [www.kcmo.gov](http://www.kcmo.gov) website. The website is enabled with a "search" function on the Home page in the center titled "What are you looking for?". Type in the "What are you looking for?" field *Contract Central*. Click on the link to *Standard City Contract Forms*. Scroll down to *Construction Contractor Employee Identification Report* and click the link to open this document. Complete the fields in the Employee section; the *Official Use Only* section will automatically populate. NOTE: This form can be printed and attached to other required Bid documents.
- 3) All subcontractors shall be required to complete this form and submit to the Prime Contractor. For each subcontractor, the Prime must submit this form to City at least (10) days prior to the date the subcontractor shall commence work under a city construction contract.
- 4) Complete this form if you are the Prime contractor on a City construction project estimated over \$300,000 & over 800 man hours.
- 5) Complete this form with data from your current construction workforce (no office personnel).
- 6) Prime contractor is responsible to ensure subcontractor completes this form as required in #3 above.

**Official Use Only**

KCMO Resident		KCMO Resident		Journeyman		Apprentice		Journeyman		Apprentice															
Females	Males	Females	Males	Foreman/Supervisor	Asbestos Worker	Boliermaker	Bricklayer	Carpenter	Cement Mason	Electrician	Elevator Constructor	Glazier	Iron Worker	Laborer	Operating Engineer	Painter	Pipe Fitter/Plumber	Plasterer	Roofers	Sheet Metal	Sprinkler Fitter	Truck Driver	Welder	Other	
African American	##### 0	African American	##### 1		4	-									6	0									
Asian/Pacific Islander American	##### 0	Asian/Pacific Islander American	##### 0		0	0									0	0									
Caucasian American	##### 1	Caucasian American	##### 4		0	0									1	0									
Hispanic/Latino American	##### 0	Hispanic/Latino American	##### 0		0	0									0	0									
Native American	##### 0	Native American	##### 0		2	0									0	0									
Other	##### 0	Other	##### 0		3	0									0	0									
	##### 1		##### 5		0	0									0	0									
		Number of KCMO Residents		5																					
		Number of Journeyman		40																					
		Number of Apprentice		0																					

**Company Name:** MegaKC Corporation      **KCMO Project Name:** Green Infrastructure Project 1-2:      **KCMO Project Number:** 81000975 / 1689

	Name		Job Title (use drop down menu)	Address	City	State	Zip Code	KCMO Resident	Gender	Ethnicity
	Last	First								
1	Howe	Glenn	Operating_Engineer_(Journeyman)		Excelsior Springs	MO	64024	No	Male	Caucasian_American
2	Rodriguez de la Roas	Ricardo	Operating_Engineer_(Journeyman)		Kansas City	MO	64124	Yes	Male	Hispanic/Latino_American
3	Lopez	Jose	Iron Worker (Journeyman)		Excelsior Springs	MO	64024	No	Male	Hispanic/Latino_American
4	Ortiz	Pedro	Laborer (Journeyman)		Olathe	KS	66061	No	Male	Hispanic/Latino_American
5	Ray	Dwight	Pipe_Fitter/Plumber_(Journeyman)		Overland Park	KS	66212	No	Male	African_American
6	Ebeling	Jonathan	Operating_Engineer_(Journeyman)		Louisburg	KS	66053	No	Male	Caucasian_American
7	Douglas	Travis	Operating_Engineer_(Journeyman)		Oak Grove	MO	64075	No	Male	Caucasian_American
8	Marlow	James	Operating_Engineer_(Journeyman)		Pleasant Hill	MO	64080	No	Male	Caucasian_American
9	Ortega	Andrew	Laborer (Journeyman)		Kansas City	MO	66109	Yes	Male	Hispanic/Latino_American
10	Uzueta-Vidana	Daniel	Foreman/Supervisor		Kansas City	KS	66109	No	Male	Hispanic/Latino_American
11	Vazquez Acevedo	Jose	Laborer (Journeyman)		Olathe	KS	66061	No	Male	Hispanic/Latino_American
12	Knutter	Everett	Laborer (Journeyman)		Buckner	MO	64016	No	Male	Caucasian_American
13	Gonzalez	Francisco	Laborer (Journeyman)		Belton	MO	64012	No	Male	Hispanic/Latino_American
14	Galeno	Bonifacio	Cement Mason (Journeyman)		Kansas City	KS	66104	No	Male	Hispanic/Latino_American
15	Orduna	Saul	Cement Mason (Journeyman)		Independence	MO	64055	No	Male	Hispanic/Latino_American
16	Thomas	Gary	Operating_Engineer_(Journeyman)		Shelbina	MO	63468	No	Male	Caucasian_American

	Name		Job Title <i>(use drop down menu)</i>	Address	City	State	Zip Code	KCMO Resident	Gender	Ethnicity
	Last	First								
17	Riedesel	Tyler	Foreman/Supervisor		Basehor	KS	66007	No	Male	Caucasian_American
18	Liechti	Andrew	Laborer (Journeyman)		Excelsior Springs	MO	64024	No	Male	Caucasian_American
19	Perez Portillo	Victor	Laborer (Journeyman)		Olathe	KS	66061	No	Male	Hispanic/Lation_American
20	Wheeler	Dakota	Laborer (Journeyman)		Oak Grove	MO	64075	No	Male	Caucasian_American
21	Ogden	Tyler	Foreman/Supervisor		Tonganoxie	KS	66086	No	Male	Caucasian_American
22	Wiesner	Mark	Carpenter (Journeyman)		Lenexa	KS	66216	No	Male	Caucasian_American
23	Rock-Cutchlow	Rahje	Laborer (Journeyman)		Kansas City	MO	64131	Yes	Male	African_American
24	Cruz-Martinez	Rene	Laborer (Journeyman)		Gladstone	MO	64118	No	Male	Hispanic/Lation_American
25	Acosta Guzman	Gabriel	Laborer (Journeyman)		Kansas City	KS	66102	No	Male	Hispanic/Lation_American
26	Horsley	Cody	Laborer (Journeyman)		Grain Valley	MO	64029	No	Male	Caucasian_American
27	Martinez-Garcia	Luis	Laborer (Journeyman)		Olathe	KS	66062	No	Male	Hispanic/Lation_American
28	Liechti	Eric	Foreman/Supervisor		Liberty	MO	64068	No	Male	Caucasian_American
29	Ibarra Mota	Gilberto	Cement Mason (Journeyman)		Kansas City	KS	66104	No	Male	Hispanic/Lation_American
30	Espinoza	Nicholas	Laborer (Journeyman)		Raytown	MO	64138	No	Male	Hispanic/Lation_American
31	Bartley	Taber	Laborer (Journeyman)		Kansas City	MO	64158	No	Male	Caucasian_American
32	Small	Kevin	Laborer (Journeyman)		Lee's Summit	MO	64081	No	Male	African_American
33	Guffey	Alan	Carpenter (Journeyman)		Kansas City	MO	64118	Yes	Male	Caucasian_American
34	Myers	Thomas	Laborer (Journeyman)		Kansas City	MO	64119	Yes	Male	Caucasian_American
35	Gentry	Breanna	Laborer (Journeyman)		Independence	MO	64058	No	Female	Caucasian_American
36	Rasnic	Will	Laborer (Journeyman)		Kansas City	MO	64119	Yes	Male	Caucasian_American
37	Swain	Andrew	Laborer (Journeyman)		Liberty	MO	64068	No	Male	Caucasian_American
38	Schulze	Christina	Laborer (Journeyman)		Kansas City	MO	64132	Yes	Female	Caucasian_American
39	Gire	Bailey	Laborer (Journeyman)		Kansas City	MO	64118	Yes	Male	Caucasian_American
40	Bartley	Phillip	Laborer (Journeyman)		Higginsville	MO	64037	No	Male	Caucasian_American
41										
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51										

	Name		Job Title <i>(use drop down menu)</i>	Address	City	State	Zip Code	KCMO Resident	Gender	Ethnicity
	Last	First								
52										
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56										
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CITY OF KANSAS CITY  
HEART OF THE NATION



KANSAS CITY  
MISSOURI

# AFFIDAVIT OF TRAINING PROGRAM

*This form must be submitted with 48 hours of Bid Opening*

Bidder MegaKC Corporation

Project Title and Number Green Infrastructure Project 1-2: Paseo Gateway/KCU-Bid #2: 81000975 / 1689

STATE OF MISSOURI            )  
  ) ss:  
COUNTY OF Clay            )

After being duly sworn the person whose name and signature appears below hereby states under penalty of perjury that:


1. I am the duly authorized officer of the business indicated above ("Bidder") and I make this affidavit on behalf of Bidder.
2. Bidder certifies that it presently participates in a training program that facilitates entry into the construction industry and which may include an on-the-job or in-house training program, further described as follows: **MegaKC Corporation participates in a Entry Level Worker Training Program that facilitates entry into the construction industry through a MegaKC Laborer Apprenticeship Program in full accordance with Missouri's Prevailing Wage Law.**

(attach additional pages, if necessary)

3. If requested by the City, Bidder agrees to provide City further documentation of, or other information about, this training program within 48 hours of the request.
4. Bidder acknowledges that failure to submit this form to the City within 48 hours of the Bid Opening will automatically render its bid non-responsive.

I am authorized to make this Affidavit on behalf of the Bidder named below as:

Vice President of MegaKC Corporation  
(Title) (Name of Bidder)

Dated: 6/6/2024 By:  Tyler Wesselman  
(Affiant)



Subscribed and sworn to before me this 6th day of June, 2024.

My Commission Expires: 6/9/2024  
  
Notary Public







## **EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION PLAN**

### **EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT**

It is the policy of the company not to discriminate against any qualified employees and applicants for employment because of race, color, religion, national origin, creed, disability, genetic information, pregnancy, age, sex, gender, sexual orientation, disabled, veteran status, ancestry or any other status protected by applicable law. The company will take affirmative action to ensure that the Policy is implemented, particularly with regard to: employment, upgrade, promotion, demotion, transfer, recruitment, recruitment advertising, layoff, termination, compensation, benefits and all other privileges, training, discipline, and working conditions.

The company will continue to make it understood by all companies with whom it deals, and in employment opportunity announcements that the foregoing is company policy; and that all applicants and employees will continue to be compensated, trained, advanced, demoted, terminated, hired, and transferred solely on the basis of the individual's merit.

All present employees are requested to encourage minorities, women, veterans, and qualified disabled persons to make application for employment with the company or to apply for training in an approved On the Job Training. As part of its commitment to providing equal employment opportunities, the Company will provide reasonable accommodation, in accordance with applicable laws, to qualified individuals with disabilities. Any applicant or employee who is disabled should notify their supervisor and/or the company EEO Officer to request a reasonable accommodation.

It is the policy of the company to ensure and maintain a working environment free of harassment, intimidation, and coercion at all job sites, and in all facilities at which employees are assigned to work. The Policy will be rigidly adhered to at all times. Any violation of the Policy should be reported immediately to your supervisor or to the company EEO Officer.

The company's EEO Officer's name and address is:

Caleb C. Lundberg  
1491 Iron Street  
North Kansas City, Missouri 64116  
(816) 472-8722

## **AFFIRMATIVE ACTION PLAN**

MegaKC Corporation is an Equal Opportunity Employer. All qualified applicants for employment will receive consideration without discrimination because of race, color, religion, national origin, creed, disability, genetic information, pregnancy, age, sex, gender, sexual orientation, disabled, veteran status, ancestry or any other status protected by applicable law. An Affirmative Action hiring process will assure those qualified individuals previously discriminated against in the American work force will have job opportunities.

All employees of MegaKC Corporation will be treated equally with respect to employment; upgrade, promotion, demotion, transfer, recruitment, recruitment advertising, layoff, termination, compensation, benefits and all other privileges, training, discipline and working conditions. Such decisions shall be made solely on the basis of qualification, merit, and length of service with consideration for such qualities as aptitude, attitude, workmanship, attendance (including punctuality), and employee misconduct or performance problems.

In compliance with the Civil Rights Act of 1964 and 1991, Executive Order No. 11246 and The Americans with Disabilities Act of 1990 and to reaffirm continued commitment to Equal Opportunity and Affirmative Action employment, the Company submits the following plan:

1. **Assignment:**           Equal Opportunity Policy Officer  
                                  Caleb C. Lundberg  
                                  1491 Iron Street  
                                  North Kansas City, Missouri 64116  
                                  (816) 472- 8722

The Equal Employment Opportunity Officer is hereby designated the general responsibility of implementing and maintaining the Company's EEO Policy. Specific responsibilities included, but not limited to, are as follows:

- a. Coordinate the program;
- b. Advise and assist management with the program;
- c. Render periodic reports to the Company relative to the policy, the programs and progress or the programs;
- d. Make recommendations for the implementation of the plan in an orderly and progressive manner and to expand the plan to strengthen affirmative action employment;
- e. Review the plan periodically and institute all necessary procedures and/or changes so as to assure that the Company fulfills its affirmative action goals;
- f. Post on all job sites, home and area office bulletin boards the necessary program information, the Company policy and the name, telephone number and address of where the EEO Policy Officer, or his designated representative can be contacted at all times concerning any acts or alleged acts of discrimination.
- g. Establish, document, and monitor all training positions as required by contract provisions.
- h. Visit job sites periodically to insure compliance with program.

### **2. POLICY DISSEMINATION:**

The Company and its EEO Policy Officer, Caleb C. Lundberg, will take steps to ensure that all employees are advised of the policy on non-discrimination and of its continued interest in actively providing equal opportunities and affirmative action as follows:

- a. All available communication sources, including but not limited to, bulletin boards, weekly safety meetings, pay envelope mailers, etc. The EEO Officer, Caleb C. Lundberg, shall instruct every supervisor before

he commences a new project and during the course of the project as the EEO Officer feels is advisable. The EEO Officer shall obtain from the project supervisor a commitment to follow and enforce the Company's Equal Opportunity Employment and Affirmative Action programs within his/her authority. The EEO Officer shall periodically review with the project superintendents their responsibility to follow the programs and to report the progress being made.

- b. The Company shall, at its Annual Meeting, Job Conferences, Supervisory Conferences, and other meetings of the office staff and supervisors provide an opportunity for the EEO Officer to review and instruct the supervisory employees and office staff of their responsibility under the Company's Equal Opportunity and Affirmative Action Program.
- c. Weekly safety meetings may be used for further orientation on non-discrimination and the Company's Equal Opportunity Employment / Affirmative Action program. Qualified individuals can be encouraged to take part in the Affirmative Action Program; however, it will be stressed that the key to an individual's success is ability and merit.
- d. The Company's key management and home office staff will be fully cognizant of the Company's policy and program and of their responsibilities to it. Those key personnel include those engaging in recruiting, hiring, training and other personnel activities.
- e. The company will establish a system of management control and periodic inspections within supervisory levels to assure total compliance with the EEO Policy.

### 3. APPRENTICESHIP AND TRAINING:

Appropriate steps will be taken to actively encourage female and minority group employees to develop and increase their skills. This will be done through:

- a. On-the-job training;
- b. Education programs available through area resources;
- c. The Company will include female and/or minority employees in any pre-apprenticeship, or other training programs in which the Company either participates in or has knowledge of which will develop the skills of the participants;
- d. The Company will provide documentation to State and Federal agencies where required by contacted provisions, file proper documentation as required, and monitor entire training process.

### 4. BENEFITS:

Employee benefits will be provided to employees without regard to race, color, religion, national origin, creed, disability, genetic information, pregnancy, age, sex, gender, sexual orientation, disabled, veteran status, ancestry or any other status protected by applicable law.

- a. The Company will contract group health insurance, for all employees who are eligible. Personnel will have worked the required days in order to qualify for insurance coverage. The employee may forfeit his/her rights to the coverage.
- b. All hourly employees, salaried and key personnel will become part of the Company 401(K) Salary Reduction Plan and Employee Stock Ownership Plan when they have met each plan's required employment period.
- c. The Company will insure that there is no disparity in the compensation received by minority and/or female employees and other protected classes for the performance of equivalent duties. The opportunities for performing overtime work or otherwise increasing earnings will be based on seniority, aptitude, attendance, and attitude without regard to race, color, religion, national origin, creed, disability, genetic information, pregnancy, age, sex, gender, sexual orientation, disabled, veteran status, ancestry or any other status protected by applicable law.

**5. PLACEMENT AND PROMOTION:**

The Company will review job categories on a continuous basis. Where few minority or female persons are presently employed the Company will seek to determine the cause for such situations. Remedial efforts may include:

- a. The Company will conduct personal systematic and direct recruitment through public and private employee referral services and sources likely to yield minority and women applicants. Such sources will include schools, colleges, trade schools, and minority group organizations, State Employment Offices, Probation Officers. The Company will use these organizations to identify target employees for any given area of construction.
- b. When and where appropriate employment advertisements will be placed in newspapers or other publications or broadcasts that are devoted to the interests of minority groups and females.
- c. All recruiting sources used by the Company will be notified, in writing, of the Company's policy and program and will be urged to refer qualified minority and female applicants.
- d. The Company's EEO Policy Officer or his/her designated representative shall notify all present employees of the openings and shall encourage those employees to refer qualified minority group applicants for employment.

**6. SUBCONTRACTORS:**

- a. The Company will solicit by fax and/or personal contact, minority group and female subcontractors. The Company will also actively solicit those subcontractors with significant minority employee representation.
- b. The applicable requirements of the Civil Rights Act of 1964 and 1991, Executive Order 11246 and/or subsequent orders will be included in all subcontracts and purchase orders.

**7. COMPANY GOALS AND OBJECTIVES:**

- a. Goals will be established for the Company as whole, rather than specific contracts only. These goals will apply to hiring of employment; upgrade, promotion, demotion, transfer, recruitment, recruitment advertising, layoff, termination, compensation, benefits and all other privileges, training, discipline and working conditions.
- b. The Company will continuously monitor its total work force for compliance with regulatory statues regarding employment practice. Goals and objectives will be revised to conform with the conditions existing in the area(s) in which the Company is working if the current goals are not at or above said goals and objectives;
- c. The Company will insist that contractor and subcontractors working with the Company establish and maintain goals and objectives. These goals and objectives will at a minimum be those prescribed by Federal, State and City mandate.
- d. The Equal Employment Opportunity Policy Officer will take any action necessary to correct any deficiencies of the contractors and subcontractors goals and objectives which are discovered by the periodic review process.



March 10, 2024

TO: ALL EMPLOYEES

RE: RECRUITING

MegaKC Corporation. is morally and legally committed to nondiscrimination and affirmative action in employment. The following Equal Employment Opportunity policy statement governs Company personnel practices and procedures.

"It is the policy of MegaKC, Corp. to promote the realization of equal employment opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity in employment. This Company will not discriminate in employment because of race, color, religion, national origin, creed, disability, genetic information, pregnancy, age, sex, gender identity, sexual orientation, disabled, veteran status, ancestry or any other status protected by applicable law. All applicants meeting our basic occupational qualifications are welcome and encouraged for apply for jobs with this Company."

In keeping with this policy, we have designed and agreed to implement an affirmative action program in accordance with the Civil Rights Act of 1964 and Executive Order 11246 and its amendments. And according to affirmative action regulations Sections 503 of the Rehabilitation Act of 1973 and Section 402 of the 1974 Vietnam Veterans Readjustment Assistance Act.

We earnestly request your help in the recruiting phase of our affirmative action program. Please refer all qualified minority and female applicants for employment to our management.

Sincerely,

Caleb C. Lundberg  
EEO Officer

"AN EQUAL OPPORTUNITY EMPLOYER"



March 10, 2024

TO: All Employees

The employment policies and practices of MegaKC Corp. are to recruit, hire, train and promote persons in and for all job classification without regard to race, creed, color, religion, disability, sex, gender identity, age, veteran status, or national origin, and to ensure that all personnel actions such as compensation, benefits, transfers, layoffs, return from layoffs, Company sponsored training, education, tuition assistance, social and recreational programs, are administered without regard to race, color, religion, national origin, creed, disability, genetic information, pregnancy, age, sex, gender, sexual orientation, disabled, veteran status, ancestry or any other status protected by applicable law. Mega Industries Corporation is committed to this policy of EQUAL OPPORTUNITY EMPLOYMENT.

Please assist us in implementing this policy by reporting all violations to Caleb C. Lundberg, the Company EEO Officer, at 816-472-8722.

Sincerely,

Brian Gordon  
President and CEO



"AN EQUAL OPPORTUNITY EMPLOYER"

March 10, 2024

MEMO TO: Supervisors

FROM: Equal Opportunity Office

SUBJECT: Minority and Female Inventory Review

It is necessary for each Supervisor or foreman (those persons who have the responsibility of hiring, job assignment, layoff, termination, and other employment decisions) "conduct at least annually, an inventory and evaluation, of all minority and female personnel for promotional opportunities," for the people working in their crew at any time during the year (#14, 41CFR Part 60-4.3, Executive Order 11246).

If there were no minority and female employees who worked for you during the year, please submit a report stating none. Again, it is not acceptable for one individual to review employees other than those working directly for that individual.

Please contact me at your convenience if you have any questions, or if I can be of assistance with the review.

Sincerely,

Caleb C. Lundberg  
EEO Officer

# CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number No. 81000975

Project Title Green Infrastructure Project 1-2: Paseo Gateway/KCU

Green Infrastructure Project 1-2: Paseo Gateway/KCU      Water Services Department  
(Department Project)      Department

McClure  
(Bidder/Proposer)

STATE OF MISSOURI )

) ss

COUNTY OF JACKSON )

I, Jay Burress, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project goals are 14 % MBE and 14 % WBE. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

**BIDDER/PROPOSER PARTICIPATION: 13 % MBE 6 % WBE**

3. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). (*All firms must currently be certified by Kansas City, Missouri*)

a. Name of M/WBE Firm Custom Engineering, Inc.  
Address 12760 East US 40 Hwy. Independence, MO 64055  
Telephone No. 816-350-1473  
I.R.S. No. 43-1031915

b. Name of M/WBE Firm TSi Engineering, Inc.  
Address 8248 NW 101<sup>st</sup> Ter #5, KC, MO 64153  
Telephone No. 816-599-7965



I.R.S. No. 43-1535463

c. Name of M/WBE Firm LightWorks, Inc.  
Address 361b Main, Weston, MO 64098  
Telephone No. 816-640-9948  
I.R.S. No. 01+0628830

d. Name of M/WBE Firm TREKK Design Group, LLC  
Address 1411 E. 104<sup>th</sup> St., KCMO 64131  
Telephone No. 816-874-4655  
I.R.S. No. 43-1953275

e. Name of M/WBE Firm \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
I.R.S. No. \_\_\_\_\_

f. Name of M/WBE Firm \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
I.R.S. No. \_\_\_\_\_

*(List additional M/WBEs, if any, on additional page and attach to this form)*

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

**MBE/WBE BREAKDOWN SHEET**

**MBE FIRMS:**

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>Custom Eng.</u>	_____	<u>\$47,295</u>	_____	<u>13</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>TOTAL MBE \$ / TOTAL MBE %:</b>		<b>\$ <u>47,295</u></b>		<b><u>13</u> %</b>

**WBE FIRMS:**

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>Lightworks</u>		<u>\$7,500</u>		<u>2</u>
<u>TREKK</u>		<u>\$12,000</u>		<u>3</u>
<u>TSi</u>		<u>\$5,000</u>		<u>1</u>
<b>TOTAL WBE \$ / TOTAL WBE %:</b>		<b>\$ <u>\$24,500</u></b>		<b><u>6</u> %</b>

\*“Subcontract Amount” refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

\*\*“Weighted Value” means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See HRD Forms and Instructions for allowable credit and special instructions for suppliers.

5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation
6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve

8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: F. Jay Burress P.E., ENV SP  
 Address: 11031 Strang Line Road  
Lenexa, KS 66215  
 Phone Number: 913-888-7800  
 Facsimile number: \_\_\_\_\_  
 E-mail Address: jburress@mcclurevision.com

By: *F. Jay Burress*  
 Title: Project Manager  
 Date: May 3, 2022  
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 3<sup>RD</sup> day of MAY, 2022

My Commission Expires: 3/25/23 *Scott Corwine*  
 Notary Public





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Green Infr. Project 1-2: Paseo Gateway/KCU

Project Location/Number 81000975

Check one:	
Original LOI:	<input type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

**PART 1:** Prime Contractor McClure agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Custom Engineering who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Electrical Engineering design work on the Smart Sewer infrastructure

for an estimated amount of \$ 47,295.00 (or 13 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (circle one):    MBE    WBE    DBE    N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: McClure

*[Signature]*  
Signature: Prime Contractor

F. Jay Burress, P.E., ENV SP  
Print Name

Project Manager  
Title

April 27, 2022  
Date

State of KANSAS )

County of JOHNSON )

I, Jay Burress, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of April, 2022

My Commission Expires: 3/25/23

*[Signature]*  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Custom Engineering, Inc.

*[Signature]*  
Signature: Prime Contractor

Joseph T. Davis  
Print Name

CEO  
Title

04/26/2022  
Date

State of MO )

County of Jackson )

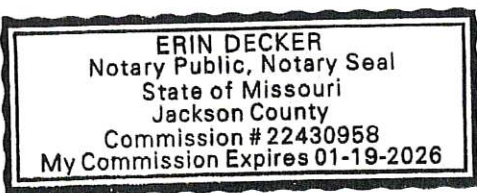
I, Joseph Davis, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 26th day of April, 2022

My Commission Expires: 1-19-2026

*[Signature]*  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Green Infr. Project 1-2: Paseo Gateway/KCU

Project Location/Number 81000975

Check one:

Original LOI:

Updated LOI:

**PART I:** Prime Contractor McClure agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor TREKK who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.] Utilizing CCTV, a push camera, smoke testing, dye testing and visual inspection, TREKK will determine locations of storm and sanitary sewer service lines for some of the existing buildings on KCU's campus.

for an estimated amount of \$ 12,000 (or 3 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: McClure  
F. Jay Burress P.E., ENV SP  
Signature: Prime Contractor Print Name  
Project Manager April 29, 2022  
Title Date

State of Kansas )  
County of Johnson )

I, JAY BURRESS, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of 29th, 2022

My Commission Expires: 3/25/23 Scott A Corwine  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: TREKK Design Group LLC  
Lucas Gillen  
Signature: Prime Contractor Print Name  
ASSOCIATE LUCAS GILLEN  
Title Date  
4/29/22

State of Missouri )  
County of Jackson )

I, Linda S Dodson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of April, 2022

My Commission Expires: 6/30/2022 Linda S Dodson  
Notary Public

STAMP:



LINDA S DODSON  
My Commission Expires  
June 30, 2022  
Jackson County  
Commission #14991560



# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Green Infr. Project 1-2: Paseo Gateway/KCU

Project Location/Number 81000975

Check one:
Original LOI: <input type="checkbox"/>
Updated LOI: <input type="checkbox"/>

**PART I:** Prime Contractor McClure agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Lightworks who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.] Will provide lighting design for the pedestrian paths around detention ponds.

for an estimated amount of \$ 7,500.00 (or 2 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: McClure

[Signature]  
Signature: Prime Contractor

F. Jay Burress P.E. ENV SP  
Print Name

Project Manager  
Title

May 2, 2022  
Date

State of Kansas )

County of Johnson )

I, F. Jay Burress, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 2ND day of MAY, 2022

My Commission Expires: 3/25/23

[Signature]  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: LIGHTWORKS, INC.

[Signature]  
Signature: Prime Contractor

KATHI VAONDEL  
Print Name

President  
Title

5.2.22  
Date

State of MISSOURI )

County of PLATTE )

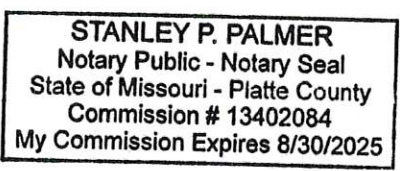
I, STANLEY P. PALMER, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 2<sup>ND</sup> day of MAY, 2022

My Commission Expires: 8/30/2025

[Signature]  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title Green Infr. Project 1-2: Paseo Gateway/KCU

Project Location/Number 81000975

**PART I:** Prime Contractor McClure agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor TSi who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Geotechnical investigations

for an estimated amount of \$ 5,000 (or 1.4 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_

Name Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: McClure  
[Signature] F. Jay Burress P.E., ENV SP  
Signature: Prime Contractor Print Name  
Project Manager April 3, 2022  
Title Date

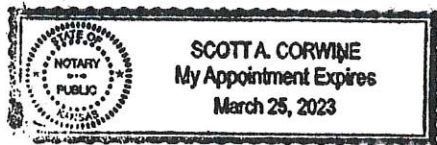
State of Kansas )  
County of Johnson )

I, Jay Burress, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 3rd day of MAY, 2022

My Commission Expires: 3/25/23 [Signature]  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: TSi Geotechnical, Inc.  
[Signature] Denise B. Hervey  
Signature: Prime Contractor Print Name  
CEO 05/03/22  
Title Date

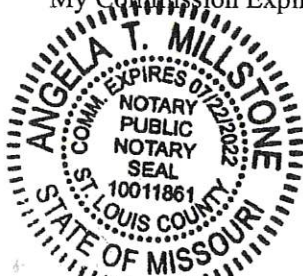
State of )  
County of )

I, Denise B. Hervey, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 3rd day of May, 2022

My Commission Expires: July 22, 2022 [Signature]  
Notary Public

STAMP:



**TIMETABLE FOR MBE/WBE UTILIZATION**

*(This form should be submitted to the City after contract award.)*

I, Jay Burress, acting in my capacity as Project Manager  
*(Name) (Position with Firm)*  
of McClure, with the submittal of this Timetable, certify that  
*(Name of Firm)*  
the following timetable for MBE/WBE utilization in the fulfillment of this contract is correct and true to the best of my knowledge.

**ALLOTTED TIME FOR THE COMPLETION OF THIS CONTRACT**

*(Check one only)*

15 days \_\_\_\_\_ 75 days \_\_\_\_\_ 135 days \_\_\_\_\_  
30 days \_\_\_\_\_ 90 days \_\_\_\_\_ 150 days \_\_\_\_\_  
45 days \_\_\_\_\_ 105 days \_\_\_\_\_ 165 days \_\_\_\_\_  
60 days \_\_\_\_\_ 120 days \_\_\_\_\_ 180 days \_\_\_\_\_  
Other 160 (Specify)

Throughout X Beginning 1/3 \_\_\_\_\_  
Middle 1/3 \_\_\_\_\_ Final 1/3 \_\_\_\_\_  
Beginning 1/3 \_\_\_\_\_% Middle 1/3 \_\_\_\_\_% Final 1/3 \_\_\_\_\_%

**PLEASE NOTE:** Any changes in this timetable require approval of the Human Relations Department in advance of the change.

If you have any questions regarding the completion of this form, please contact the Department of Human Relations at: (816) 513-1818.



\_\_\_\_\_  
(Signature)

Project Manager  
\_\_\_\_\_  
(Position with Firm)

April 26, 2022  
\_\_\_\_\_  
(Date)

**Inter-Departmental Communication**

Date: August 12, 2024

To: Councilman Kevin O'Neill; Chair; Transportation. Infrastructure & Operations Committee

From Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: CUP Summary #: 240669

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**CONTRACTOR:** MegaKC Corp.  
Address: 1491 Iron St.  
Kansas City, MO 64116  
Contract # 1689 / 81000975 – Green Infrastructure Project  
1 – 2- Paseo Gateway / KCU  
Contract Amount: \$4,256,137.00  
MBE Goal 13%  
WBE Goal: 13%  
Total MBE Achieved: 13%  
Total WBE Achieved: 13%

**MBE SUBCONTRACTORS:**

Name: Carpio Masonry, LLC  
Address: 2521 S. Holloway Rd.  
Oak Grove, MO 64075  
Scope of Work: Stone Masonry  
Subcontract Amount: \$80,708.11  
Ownership: Carpio, J. David  
Structure: Hispanic-American Male Code: 16

**MBE SUBCONTRACTORS:**

Name: Kcon, LLC  
Address: 5507 NW82nd Terrace  
Kansas City, MO 64110  
Scope of Work: Excavation / Grading  
Subcontract Amount: \$279,708.06  
Ownership: Kelley, Ramon  
Structure: African-American Male Code: 15

**MBE SUBCONTRACTORS:**

Name: Redford Construction, Inc.  
Address: 17322 S. State Route 291  
Pleasant Hill, MO 64080  
Scope of Work: Storm Sewer / Water Line  
Subcontract Amount: \$184,882.20  
Ownership: Redford, Stan  
Structure: Native American Male Code: 17

**WBE SUBCONTRACTORS:**

Name: Welch Silt Fence & Erosion Control, LLC  
Address: 3003 Cantrell Rd.  
Harrisonville, MO 64701  
Scope of Work: Erosion Control / Sodding  
Subcontract Amount: \$28,098  
Ownership: Welch, Danielle  
Structure: Caucasian Female Code: 27

**WBE SUBCONTRACTORS:**

Name: Brandy Electric, Inc.  
Address: 2523 SW Still Meadows Terrace  
Blue Springs, MO 64015  
Scope of Work: Site Preparation / Hoisting  
Subcontract Amount: \$364,036.73  
Ownership: Asher, Terri  
Structure: Caucasian Female Code: 27

**WBE SUBCONTRACTORS:**

Name: EJ & Sons Construction, LLC  
Address: 3910 Norton Ave.  
Kansas City, MO 64130  
Scope of Work: Concrete / Hauling  
Subcontract Amount: \$161,163.11  
Ownership: Jones, Elwanda  
Structure: African-American Female Code: 23

**Comments:**



**File #: 240679**

ORDINANCE NO. 240679

Sponsor: City Manager

Authorizing the Director of Neighborhood Services to establish the Water and Sewer Service Line Assistance Program (“Program”) in the amount of \$100,000.00 to support Kansas City small businesses and low-income residential property owners with private water service and sewer lateral line repairs; reducing appropriations in the Contingent Appropriation of the General Fund by \$100,000.00; appropriating that amount in the General Fund for the purpose of the Water and Sewer Service Line Assistance Program; authorizing the Director of Neighborhood Services to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of repairs to private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00; authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City’s Street Restoration policy (“SR-1”), authorized pursuant to the Code of Ordinances Section 64-125, “Standards for backfilling excavations and resurfacing,” for private water service and sewer lateral line repair projects approved pursuant to the Program; and directing the City Manager to review options for future funding of the Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Neighborhood Services is authorized to establish the Water and Sewer Service Line Assistance Program to assist Kansas City small businesses and low-income residential property owners with expenses associated with repairs, rehabilitation or replacement of private water service and sewer lateral lines that connect to the public infrastructure.

Section 2. That the Director of Neighborhood Services is authorized to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of funds for any repairs, rehabilitation or replacement of private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00.

Section 3. Reducing the following appropriation in the General Fund by the following amount:

25-1000-179990-B	Contingent Appropriation	\$100,000.00
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Section 4. That the sum of \$100,000.00 is hereby appropriated in the following account of the General Fund:

25-1000-572370-B	Water and Sewer Service Line Assistance	\$100,000.00
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Section 5. That the Director of Neighborhood Services is designated requisitioning authority for Account No. 25-1000-572370.

Section 6. Authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City’s Street Restoration policy (“SR-1”), as authorized pursuant to the Code of Ordinances Section 64-125, “Standards for backfilling excavations and resurfacing,” for private water service and sewer lateral line repair projects approved pursuant to the Water and Sewer Service Line Assistance Program.

Section 7. Directing the City Manager to review options for future funding of the Water and Sewer Line Assistance Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

..end

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I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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Nicole Rowlette  
Senior Associate City Attorney





# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240679

Submitted Department/Preparer: City Manager's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

This ordinance establishes the Water and Sewer Service Line Assistance Program to support Kansas City small businesses and low-income residential property owners with private water service and sewer lateral line repairs.

### Discussion

This ordinance reducing appropriations in the Contingent Appropriation of the General Fund by \$100,000.00; appropriating that amount in the General Fund for purpose of the Water and Sewer Service Line Assistance Program; authorizing the Director of Neighborhood Services to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of repairs to private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00; designating requisitioning authority; authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City's Street Restoration policy ("SR-1"), authorized pursuant to the Code of Ordinances Section 64-125, "Standards for backfilling excavations and resurfacing," for private water service and sewer lateral line repair projects approved pursuant to the Program; and directing the City Manager to review options for future funding of the Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
25-1000-572370-B  
General Fund Contingent Appropriation
3. How does the legislation affect the current fiscal year?  
This legislation reduces Contingent Appropriation by \$100,000.00 and increases appropriations in the Neighborhoods Department.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

The City Manager will review options for future funding of the Water and Sewer Line Assistance Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

Contingent Appropriation represents 1% of total General Fund revenue, and is intended to be reserved for emergency expenses. The current balance of Contingent Appropriation is \$6,786,945 as of 8/5/24.

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.

- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

## Prior Legislation

## Service Level Impacts

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
Assists with access to water services
2. How have those groups been engaged and involved in the development of this ordinance?
3. How does this legislation contribute to a sustainable Kansas City?  
Assists with repairs so that properties have safe water service
4. Does this legislation create or preserve new housing units?  
Please Select (Press tab after selecting)  
  
NO
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.  
  
Please Select (Press tab after selecting)  
  
Yes
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)



# APPROPRIATION TRANSACTION

CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: **Neighborhoods Services**

BUSINESS UNIT: **KCMBU**      DATE: **7/31/2024**      JOURNAL ID: \_\_\_\_\_

LEDGER GROUP: **ADMIN**      BUDGET PERIOD: **2025**

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>
1000	179990	619960		\$ (100,000.00)
1000	572370	619080		\$ 100,000.00
TOTAL				\$ -

DESCRIPTION:

Authorizing the Director of Neighborhood Services to establish the Water and Sewer Service Line Assistance Program

APPROVED BY: \_\_\_\_\_ DATE 8/5/2024      APPROVED BY: DEPARTMENT HEAD \_\_\_\_\_ DATE \_\_\_\_\_  
Tanner Owens



# REQUEST FOR SUPPLEMENTAL REVENUE

## CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: **Neighborhood Services**

BUSINESS UNIT: **KCMBU**      DATE: **7/31/2024**      JOURNAL ID: \_\_\_\_\_

LEDGER GROUP: **REVENUE**

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>
TOTAL				-

**DESCRIPTION:**  
 Authorizing the Director of Neighborhood Services to establish the Water and Sewer Service Line Assistance

APPROVED BY: \_\_\_\_\_      DATE: \_\_\_\_\_      APPROVED BY: DEPARTMENT HEAD \_\_\_\_\_      DATE: \_\_\_\_\_

Program



**File #: 240533**

ORDINANCE NO. 240533

Sponsor: Councilman Bunch

Amending Chapter 70, Code of Ordinances, entitled “Traffic and Vehicles” by enacting a new section 70-962 entitled “Pedestrian signal programming policies and standards” for the purpose of instituting policies and standards related to pedestrian crossing signals; establishing an effective date; and directing the City Manager to provide periodic updates regarding implementation progress every 45 days to the Transportation, Infrastructure, and Operations Committee.

WHEREAS, pedestrian safety is a key component of Vision Zero; and

WHEREAS, the City Council believes creating clear policies and standards for pedestrian crossing signals will benefit all Kansas Citians; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 70, Code of Ordinances, Traffic Control Signs, Signals, and Devices, is hereby amended by enacting a new Section 70-962 for the purpose of creating a standard for pedestrian crossing signals, to read as follows:

**Sec. 70-962. Pedestrian signal programming policies and standards.**

(a) *General principles.* For all signalized intersections:

1. Pedestrian Demand shall be used to determine locations where pedestrian signals are to be automated.
2. Exceptions to the automated pedestrian signals shall have a clearly explained rationale.

(b) *Lower demand intersections and exceptions.*

1. Pedestrian signals shall always activate on both sides of the street when the signal is pressed.
2. When the length of the green light phase is equal to or greater than the length of the pedestrian crossing time, the pedestrian signal shall be active when the green light is activated.
3. When the length of the green light phase is long enough, the pedestrian signal shall still activated after green light begins.
4. The pedestrian signal change interval shall last until the vehicular yellow signal begins.

(c) *Principles based on demand.*



1. Tier One: Specific intersections and corridors where walking is in high demand, such as intersections within the Country Club Plaza, the Downtown Loop, the Crossroads, and the River Market, shall have pedestrian signals programmed according to the following guidelines:
  - i. Leading Pedestrian Intervals shall be the default setting.
  - ii. Pedestrian signals shall be initiated by automation to provide an adequate pedestrian interval.
  - iii. Push button initiation shall be used to prompt the walk signal at locations where the technology allows.
  - iv. Push button initiation shall be used to request longer pedestrian intervals where the technology allows.
  - v. Road diet studies may be conducted to explore potential reduction of dependency on traffic signals.
2. Tier Two: Areas around educational institutions, high frequency corridors, or within three blocks of a major transit stop, shall have pedestrian signals programmed according to the following guidelines:
  - i. Pedestrian signals shall be initiated by automation to provide an adequate pedestrian interval.
  - ii. Push button initiation shall be used to prompt the walk signal at locations where the technology allows.
  - iii. Push button initiation shall be used to request longer pedestrian intervals where the technology allows.
  - iv. Road diet studies may be conducted to explore potential reduction of dependency on traffic signals.
  - v. Leading Pedestrian Intervals are encouraged.
3. Tier Three: Moderate Pedestrian Demand.
  - i. Push button activation highly discouraged and shall only be used in locations where automation would cause major disruptions in traffic or transit operations.
  - ii. All pedestrian signals shall be automated for trail crossings.
  - iii. Push button activation prohibited on at-grade trail crossings or designated bike routes.
4. Tier Four: Low Pedestrian Demand.
  - i. Push button activation acceptable but highly discouraged.
  - ii. Walk signal will illuminate with the adjacent green light phase as long as it doesn't affect existing timing.
  - iii. Push button activation may lengthen the walk signal or activate it sooner.
  - iv. Push button activation highly discouraged on at-grade trail crossings or designated bike routes.

Section 2. That this ordinance shall become effective on December 13, 2024.

Section 3. That the City Manager is further directed to provide periodic updates regarding implementation progress every 45 days to the Transportation, Infrastructure, and Operations Committee.

..end

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Approved as to form:

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Dustin E. Johnson  
Assistant City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240533

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Amending Chapter 70, Code of Ordinances, entitled "Traffic and Vehicles" by enacting a new section 70-962 entitled "Pedestrian signal programming policies and standards" for the purpose of instituting policies and standards related to pedestrian crossing signals; establishing an effective date; and directing the City Manager to provide periodic updates regarding implementation progress every 45 days to the Transportation, Infrastructure, and Operations Committee.

### Discussion

This ordinance amends Chapter 70, Code of Ordinances, Traffic Control Signs, Signals, and Devices, for the purpose of creating a standard for pedestrian crossing signals. The amendment categorizes traffic intersections into four tiers, based on pedestrian demand, with different guidelines for each tier.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
The fiscal impact of this is yet to be determined.
3. How does the legislation affect the current fiscal year?  
The fiscal impact of this is yet to be determined.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
The fiscal impact of this is yet to be determined.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund.  Yes  No
- 2. This fund has a structural imbalance.  Yes  No
- 3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

There is no account string to verify because this ordinance has no fiscal impact.

**Citywide Business Plan (CWBP) Impact**

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

N/A

**Service Level Impacts**

Pedestrians would no longer need to press push buttons in some areas. There may be greater vehicle delay if signals are on pedestrian recall which previously were not. This means the side street signal phase may be longer for the pedestrian time than previously.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
Pedestrians may be able to cross the street easier.
2. How have those groups been engaged and involved in the development of this ordinance?  
No
3. How does this legislation contribute to a sustainable Kansas City?  
This prioritizes pedestrian movements on our streets by not requiring pedestrians to push activation buttons at crossings.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.  
Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:  
There is no contract moving through this Ordinance.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)



**File #: 240567**

ORDINANCE NO. 240567

Sponsor: City Manager

Authorizing the City Manager to execute a one-year contract, for the period August 1, 2024 through July 31, 2025, with the Metropolitan Energy Center (MEC); estimating revenue in the amount of \$146,922.00 in the General Grants Fund, Fund No. 2580; appropriating \$146,922.00 from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, the City was one of 25 entities nationwide selected by the DOE to be a recipient of a Better Buildings (formerly Retrofit Ramp-up) grant and the City has negotiated a revised scope of work consistent with a grant award in the amount of \$146,922.00 in order to extend the implementation of the Benchmarking help desk element of MEC’s EnergyWorks KC program; and

WHEREAS, the City received approval from the United States Department of Energy to repurpose previously awarded grant funds; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the City Manager, or his designee, is hereby authorized to execute a Contract with the Metropolitan Energy Center. A copy of the contract agreement is on file with the Office of Environmental Quality.

Section 2. That the revenue in the General Grants Fund, Fund No. 2580, is estimated in the following accounts:

24-2580-105056-485200-G10EECST1	DOE ARRA Funds	\$146,922.00
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Section 3. That \$146,922.00 is appropriated from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580, to the following accounts:

24-2580-101056-B-G10EECST1	DOE ARRA Funds	\$146,922.00
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Section 4. That the City Manager is hereby designated as requisitioning authority for Account No. 24-2580-101056, ARRA Funds.

Section 5. That this ordinance is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(c) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

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I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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Andrew Bonkowski  
Assistant City Attorney





# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240567

Submitted Department/Preparer: City Manager's Office

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing a \$146,922.00, three-year contract with the Metropolitan Energy Center and estimating revenue and appropriating that amount from the General Grants Fund.

### Discussion

The City was one of 25 entities nationwide selected by the DOE to receive a Better Buildings (formerly Retrofit Ramp-up) grant and the City has negotiated a revised scope of work consistent with a grant award in the amount of \$146,922.00 in order to extend the implementation of the Benchmarking help desk element of MEC's EnergyWorks KC program with approval from the US Department of Energy to repurpose previously awarded grant funds.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
24-2580-101056-B; General Grants Fund
3. How does the legislation affect the current fiscal year?  
Estimates new grant revenue for the appropriation
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
No
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
Yes, revenue through grant revenue

#### Office of Management and Budget Review

(OMB Staff will complete this section.)

- |   |   |  |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance.              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed.        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

**Additional Discussion (if needed)**

N/A

**Citywide Business Plan (CWBP) Impact**

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Housing and Healthy Communities (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
  - Maintain and increase affordable housing supply to meet the demands of a diverse population.
  - Address the various needs of the City's most vulnerable population by working to reduce disparities.
  - Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
  - Ensure all residents have safe, accessible, quality housing by reducing barriers.
  - Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

**Prior Legislation**

**Service Level Impacts**

No City service level impacts

**Other Impacts**

1. What will be the potential health impacts to any affected groups?  
N/A
2. How have those groups been engaged and involved in the development of this ordinance?  
N/A
3. How does this legislation contribute to a sustainable Kansas City?  
Will support energy efficiency improvement efforts in Kansas City,
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)
  
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.  
  
No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?  
  
No(Press tab after selecting)
7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)



APPROPRIATION TRANSACTION
CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: Office of the City Manager

240567

BUSINESS UNIT: KCMBU

DATE: 4/25/2024

JOURNAL ID:

LEDGER GROUP: ADMIN

BUDGET PERIOD: 2024

Table with 5 columns: FUND, DEPT ID, ACCOUNT, PROJECT, AMOUNT. Row 1: 2580, 101056, 619080, G10EECST1, \$ 146,922.00

TOTAL 146,922.00

DESCRIPTION:

DOE Betl

APPROVED BY:

DATE

APPROVED BY: DEPARTMENT HEAD

DATE

[Signature line]

[Date line]

Kitty Steffens

4/25/2024



**REQUEST FOR SUPPLEMENTAL REVENUE**  
**CITY OF KANSAS CITY, MISSOURI**

DEPARTMENT: Office of the City Manager

BUSINESS UNIT: KCMBU      DATE: 4/25/2024      JOURNAL ID: \_\_\_\_\_

LEDGER GROUP: REVENUE

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>
2580	105056	485200	G10EECTS1	\$146,922.00
TOTAL				146,922.00

**DESCRIPTION:**  
DOE Better Buildings Grant Award

APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_ APPROVED BY: DEPARTMENT HEAD \_\_\_\_\_ DATE \_\_\_\_\_  
 \_\_\_\_\_ Kitty Steffens \_\_\_\_\_ 4/25/2024



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**File #: 240585**

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ORDINANCE NO. 240585

Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to exceed the \$400,000.00 contract threshold for professional services contract No. EV3295 with HDR Engineering, Inc. to provide a detailed vehicle roadmap that supports the City's goals of reducing the City fleet to zero emissions; and authorizing the Manager of Procurement Services to amend and extend the contract.

WHEREAS, pursuant to Code of Ordinances Section 3-41(a)(2), the Manager of Procurement Services may enter into solicited professional service contracts that do not exceed \$400,000.00; and

WHEREAS, pursuant to Code of Ordinances Section 3-41, the City Council must authorize professional services contracts in excess of \$400,000.00; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services to exceed the \$400,000.00 contract authorization threshold in Code of Ordinances Section 3-41(a)(2) for contract No. EV3295 with HDR Engineering, Inc. to provide a detailed vehicle roadmap that supports the City's goals of the reducing City fleet to zero emissions.

Section 2. That the Manager of Procurement Services is authorized to execute contract amendments and extend the professional services contract for up to five (5) one-year renewal terms without additional Council authorization.

..end

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The City has no financial obligation under both this Ordinance and Contract until the Manager of Procurement Services issues a purchase order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligated incurred in the purchase order.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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James M. Brady  
Assistant City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240585

Submitted Department/Preparer: General Services

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the Manager of Procurement Services to exceed the \$50,000 contract authorization threshold in Code of Ordinances Section 3-41(a)(2) in order to execute contract No. EV3295 with HDR Engineering for the purpose of providing a detailed vehicle roadmap supporting the City goals of the City fleet to zero emissions vehicles.

### Discussion

Project Justification.

By executing this contract contract parties further desire to meet the City's carbon goals. Over the coming decade the City anticipates moving the entire City fleet to electric, provided suitable electric vehicles are available. To achieve this goal, sufficient charging infrastructure is critical to maintain the level of use needed for the City vehicles. While the expectation is that all fleet vehicles would be able to move to electric, there may be a need for some vehicles to transition to other zero or low carbon alternatives, such as hydrogen.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
Capital Improvements Fund  
3090-077700-610120-07P25015 HDR EV
3. How does the legislation affect the current fiscal year?  
Work on this project will begin in FY25. Invoices will be submitted by the contracted firm on a monthly basis
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.



Funds will be encumbered in the current fiscal year.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No.

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

This ordinance seeks to use previously appropriated funds for the purpose of authorizing a contract for services related to transitioning the City's fleet to zero emissions vehicles.

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

N/A

## Service Level Impacts

This project will continue over the coming decade. The City anticipates moving the entire City fleet to electric, provided suitable electric vehicles are available. To achieve this goal, sufficient charging infrastructure is critical to maintain the level of use needed for the City vehicles.

## Other Impacts

1. What will be the potential health impacts to any affected groups?

N/A

2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?

Contractor shall include in their project proposals any “green, eco-friendly or sustainable” products as requested by City, also reduce energy usage in City Hall.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.

The General Services Department applied section Professional Service, 14% MBE and 14% WBE.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240585

Submitted Department/Preparer: General Services

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the Manager of Procurement Services to exceed the \$400,000.00 contract threshold for professional services contract No. EV3295 with HDR Engineering, Inc. to provide a detailed vehicle roadmap that supports the City’s goals of reducing the City fleet to zero emissions; and authorizing the Manager of Procurement Services to amend and extend the contract

### Discussion

Project Justification.

By executing this contract contract parties further desire to meet the City’s carbon goals. Over the coming decade the City anticipates moving the entire City fleet to electric, provided suitable electric vehicles are available. To achieve this goal, sufficient charging infrastructure is critical to maintain the level of use needed for the City vehicles. While the expectation is that all fleet vehicles would be able to move to electric, there may be a need for some vehicles to transition to other zero or low carbon alternatives, such as hydrogen.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
3090-077700-610120-07P25015 HDR EV
3. How does the legislation affect the current fiscal year?  
Work on this project will begin in FY24. Invoices will be submitted by the contracted firm on a monthly basis
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
Funds will be encumbered in the current fiscal year.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No.

### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

## Prior Legislation

NA

## Service Level Impacts

This project will over the coming decade the City anticipates moving the entire City fleet to electric, provided suitable electric vehicles are available. To achieve this goal, sufficient charging infrastructure is critical to maintain the level of use needed for the City vehicles.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
N
2. How have those groups been engaged and involved in the development of this ordinance?  
NA
3. How does this legislation contribute to a sustainable Kansas City?  
Contractor shall include in their project proposals any "green, eco-friendly or sustainable" products as requested by City, also reduce energy usage in City Hall.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

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Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

The General Services Department applied section Professional Service, 14% MBE and 14% WBE.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.

# Contractor Utilization Plan Approval Form

Prepared J Driskell  
by:

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/10/24

Contract/Project Number: 1689 / 81000975	Project Name: Green Infrastructure Project 1-2: Paseo Gateway/KCU
Developer/Prime: MegaKC Corporation	Contact Name: Tyler Wesselman, 816-472-8722
Address: 1491 Iron, North Kansas City, MO 64116	Email: megabids@megakc.com

**Full Contract Value: \$ 4,256,137.00**

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: <u>74</u> %	Self-Perform: <u>74</u> %
MBE: <u>13</u> %	MBE: <u>13</u> %
WBE: <u>13</u> %	WBE: <u>13</u> %
Non-certified firms: <u>0</u> %	Non-certified firms: <u>0</u> %

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Madison Gibler Email: mgibler@burnsmcd.com  
 Additional Information:

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**

Approved  Disapproved

13 % MBE 13 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**

Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature:  Date: 7/12/2024

**Comments:**  
 This CUP is approved with 13% MBE and 13% WBE.

