

**ANNUAL REPORT FOR
PLAZA EAST
COMMUNITY IMPROVEMENT DISTRICT (“CID”)
FOR THE FISCAL YEAR ENDING APRIL 30, 2025**

SECTION I

Date of Annual Report Submittal: August 28, 2025

Political Subdivision or
Not for Profit: Political Subdivision

Date of Council Approval
and Ordinance No: December 20, 2012; Ordinance No. 121029

District Point of Contact Name: Jim Scott
Patrick Sterrett

Point of Contact Phone & Email: James Scott, Chairman
(816) 822-8000
jscott@scottassociateskc.com

Patrick Sterrett
(816) 686-9559
psterrett@sterretturban.com

SECTION II

BOARD MEMBERS AS OF DATE OF MOST RECENT ANNUAL MEETING:

James Scott, Chairman
jscott@scottassociateskc.com
Current Term Start: December 2022
Current Term End: December 2026

Ollie Gates, Treasurer
Current Term Start: December 2024
Current Term End: Pending

Craig Watson, Vice-Chairman
craigwatson@gmail.com
Current Term Start: December 2022
Current Term End: December 2026

George Gates
gquel325@gmail.com
Current Term Start: December 2024
Current Term End: Pending

Arzelia Gates, Secretary
arzelia@gatesbbq.com
Current Term Start: December 2022
Current Term End: December 2026

SECTION III

SERVICES PROVIDED DURING FY 2025:

Activities conducted during FY 2025 include: 1) administrative functions; 2) install new landscaping in the District; 3) continue services including trash pick-up, snow and ice removal, grass/weed cutting in the public right-of-way throughout the District; 4) security patrols/ambassadors throughout the District; 5) maintain streetscape landscaping and improvements installed by the CID on Cleaver II Boulevard; 6) begin discussions regarding the maintenance and/or re-design of the Troost Bridge that crosses Brush Creek just north of Volker Boulevard; and 7) initiate a planning effort designed to attract private investment to the Troost Corridor between 45th Street and Brush Creek after losing four businesses near the intersection of Troost Avenue and Cleaver II Boulevard (Walgreens, CVS, Dollar Tree, and Burger King).

SECTION IV

DATE OF BUDGET AND REPORT SUBMITTALS MADE DURING FY 2025:

Date Proposed FY 2026 Budget was Submitted to City:	January 31, 2025
Date Proposed FY 2026 Budget was Adopted by District:	March 18, 2025
Date FY 2024 Annual Report Submitted to City, State:	August 27, 2024

SECTION V

*LIST OF RESOLUTIONS APPROVED DURING FY 2025
(COPIES OF RESOLUTIONS ARE ATTACHED):*

RESOLUTION NUMBER	RESOLUTION TITLE
2024-05	Approving and Authorizing Execution of an Amendment to the Contract with Signature Landscape, LLC
2024-06	Authorizing the Execution of an Engagement Letter with Ralph C. Johnson & Company, P.C. to Provide Independent Audit Services of the District's Financial Statements for Fiscal Year 2023-2024
2024-07	Approving and Authorizing Submission of 2023-2024 Annual Reports to the City of Kansas City, the Missouri Department of Economic Development, the Missouri Department of Revenue and the Missouri State Auditor's Office
2024-08	Approval of an Amendment to the Agreement with Sterrett Urban, LLC to Provide District Management Services
2024-09	Approval of an Agreement with Sterrett Urban, LLC to prepare a Highest & Best Use Study for the Northwest Corner of the District and Adjoining Area
2025-01	Authorizing Submittal of the Proposed FY 2025-2026 Budget to the City for Review and Comment
2025-02	Appointing Officers of the District
2025-03	Adoption of the District's Revised FY 2025-2026 Budget

Per City Ordinance No. 240979 a copy of the District's Bylaws, adopted January 15, 2013 and amended April 2, 2018, has been attached.

BOARD RESOLUTIONS:



ATTACHED

NONE APPROVED

CID BYLAW AMENDMENTS:

ATTACHED



NONE APPROVED

SECTION VI

FY 2025 REVENUE AND EXPENSES:

INCOME:		
a) Sales & Use Tax Revenue		\$ 111,130.38
b) Interest		\$ 550.85
TOTAL INCOME		\$ 111,681.23
EXPENSES:		
I. Administrative:		
a) Management/Administrative	\$ 5,940.00	
b) Accounting	\$ 975.00	
c) Insurance	\$ 1,723.00	
d) KCMO Annual Review Fee	\$ 1,000.00	
e) Banking – Checks	\$ 665.08	
SUB-TOTAL	\$ 10,303.08	
II. Services:		
a) Landscaping	\$ 62,197.53	
b) Maintenance/Trash Pick-up	\$ 17,539.18	
c) Snow/Ice Removal	\$ 9,563.26	
SUB-TOTAL	\$ 89,324.97	
III. Other		
a)	\$ 0.00	
SUB-TOTAL	\$ 0.00	
EXPENSE TOTAL:		
I. Administrative		\$ 10,303.08
II. Services		\$ 89,324.97
IV. Other		\$ 0.00
TOTAL EXPENSES		\$ 99,628.05
NET INCOME		\$ 12,053.18
BEGINNING FUND BALANCE	05/01/2024	\$ 344,525.73
ENDING FUND BALANCE	04/30/2025	\$ 356,578.91
RESERVE BALANCE	03/29/2025	\$ 10,103.57

An independent financial audit of the CID's financials is available upon request.

RELEVANT AGENCY CONTACT INFORMATION:

Missouri Dept of Economic Development Attn: CID Annual Report 301 W. High Street, P. O. Box 118 Jefferson City, MO 65102 Email: missouridevelopment@ded.mo.gov	City Clerk 25 th Floor, City Hall 414 E. 12 th Street Kansas City, MO 64106 Email: Marilyn.Sanders@kcmo.org
Missouri Department of Revenue Attn: Taxation Division – Local Gov’t P.O. Box 3380 Jefferson City, MO 65105-3380 Email: LocalGov@dor.mo.gov	Missouri State Auditor's Office Attn: Local Government Unit P.O. Box 869 Jefferson City, MO 65102 Email: localgovernment@auditor.mo.gov

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2024-05

**APPROVING AND AUTHORIZING EXECUTION OF AN AMENDMENT TO THE
CONTRACT BETWEEN THE DISTRICT AND SIGNATURE LANDSCAPE, LLC, TO
MAINTAIN LANDSCAPING.**

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “District”), and said District is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the Board of Directors (the “Board”) of the District has committed to provide landscaping maintenance services throughout the District and other matters related thereto;

WHEREAS, the Board desires to amend the agreement/work plan with Signature Landscape, LLC (“Signature”), totaling \$1,223.00 (the “Amendment”), for the purpose of removing and replacing plant material in the District, and other matters related thereto, for the calendar year of 2024, in substantially the same format as attached hereto as Exhibit A, and authorize execution of same by the Chairman of the District; and

WHEREAS, District Treasurer Arzelia Gates is authorized to increase the scope of the Amendment to include the relocation of those planters currently on the west and north side of Troost Avenue to the Cleaver II Shoppes Plaza at the southeast corner of Troost Avenue and Cleaver II Boulevard with new plant material for an amount not to exceed \$1,000.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District as follows:

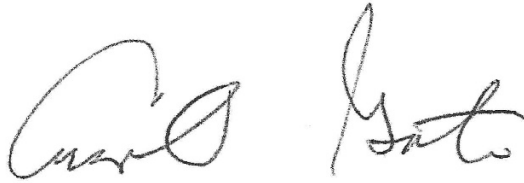
1. The Board hereby approves the Amendment, in substantially the same format as attached hereto as Exhibit A.
2. The Board hereby authorizes the Chairman of the District to execute the Amendment, in substantially the same format as attached hereto as Exhibit A, and take such actions as deemed appropriate for implementation of the Amendment.
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on June 25, 2024.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2024-06

AUTHORIZING THE EXECUTION OF AN ENGAGEMENT LETTER WITH RALPH C. JOHNSON & COMPANY, P.C., TO PROVIDE INDEPENDENT AUDIT SERVICES OF THE DISTRICT’S FINANCIAL STATEMENTS FOR FISCAL YEAR 2023-2024.

WHEREAS, the District, which was formed on December 20, 2012, by Ordinance No. 121029, adopted by the City Council of the City of Kansas City, Missouri, is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq, RSMo, as amended (the “Act”) and is transacting business and exercising the powers granted by the Act; and

WHEREAS, on January 15, 2013 the Board of Directors (the “Board”) of the District adopted Bylaws (the “Bylaws”) of the District; and

WHEREAS, per Article XII of the Bylaws, the Board shall provide for the annual independent audits of the accounts of the District; and

WHEREAS, on June 21, 2016 the Board adopted Procurement Policies & Procedures Guidelines by Resolution No. 2016-04; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The Board, per the District’s Procurement Policies & Procedures Guidelines, has determined a bid solicitation is unnecessary for the provision of an independent audit of the District’s financial statements.
2. The Board authorizes the Chairman, or his designee(s), to execute the engagement letter, attached hereto as Exhibit A, with Ralph C. Johnson & Company, P.C., for the purpose of conducting an independent audit of the District’s financial statements for Fiscal Year 2024, with the condition that the fee and all reimbursable expenses shall not exceed \$5,000.00.
3. This Resolution shall take effect immediately.

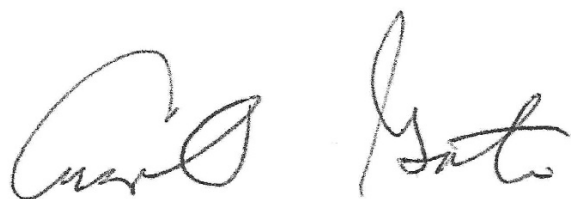
PASSED by the Board of Directors of the Plaza East Community Improvement District on June 25, 2024.

[Signature Page follows]



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

Ralph E. Johnson & Company, p.c.

CERTIFIED PUBLIC ACCOUNTANTS

Mark Twain Tower
106 W. 11th Street, Suite 1530
Kansas City, Missouri 64105-1817
(816)0472-8900
Fax (816) 472-4633

COPY

TODAY IS MONDAY
10 June 2024
OUR 53rd YEAR

Plaza East Community Improvement District
Attn: Mr. James Scott, Chair
4621 The Paseo
Kansas City, Missouri 64110

We are pleased to confirm our understanding of the services we are to provide for **PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT (PECID)**(the District) for the year ended April 30, 2024.

We will audit the financial statements of **PECID**, which comprise the governmental fund statement of assets and net position - cash basis as of April 30, 2024, and the related statements of revenues, expenditures, and changes in net position- cash related notes to the financial statements (the financial statements). Also, the schedule of Revenues, Expenditures, and Changes in Net Position Budget and Actual - Cash basis. will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole. Cash basis of accounting is a comprehensive basis of accounting other than accounting principles generally accepted in the United States. Management determined that the cash basis of accounting is appropriate for its purposes.

Audit Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of **PECID's** financial statements. Our report will be addressed to the Governing Board of **PECID**. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

Audit Procedures

Our procedures will include tests of documentary evidence which supports the transactions recorded in the accounts. We may also request written representations from your attorneys as part of the engagement. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence which supports the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. Management has determined that the cash basis of accounting is appropriate for its purposes. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
AUDIT ENGAGEMENT LETTER
FYE 4-30-2024

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

Management Responsibilities

You are responsible for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the company from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws and regulations.

Engagement Administration, Fees, and Other

We understand that your employees will prepare and/or locate any documents selected by us for testing.

The audit documentation of this engagement is the property of Ralph C. Johnson & Company, p.c. and constitutes confidential information. However, subject to applicable laws and regulations and audit documentation and appropriate individuals will be made available upon request and in a timely manner to **PECID's** cognizant State agency which provide direct or indirect funding for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Ralph C. Johnson & Company, p.c.'s personnel. Further, upon request, we may provide copies of selected audit documentation the aforementioned party. That party may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Ralph C. Johnson is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately within a reasonable time after we are advised that the records are available for audit. Barring any unforeseen condition or circumstance, we

Ralph C. Johnson & Company, p.c.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
AUDIT ENGAGEMENT LETTER
FYE 4-30-2024

will complete our audit and issue our report within 30 days after field work commences.

We estimate that our fees for the audit and other services for will be \$5,000. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. Additional expenses are estimated to be \$100. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered bi-weekly as work progresses and are payable on presentation. **PLEASE NOTE, THE FEE IS UNCHANGED FROM FISCAL YEAR 4-30-2023.**

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Ralph C. Johnson

RESPONSE:

This letter correctly sets for the understanding of **PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT**

Management Signature: _____

Title: _____

Date: _____

Ralph C. Johnson & Company, p.c.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2024-07

**APPROVING AND AUTHORIZING SUBMISSION OF 2023-2024 ANNUAL REPORTS
TO THE CITY OF KANSAS CITY, THE MISSOURI DEPARTMENT OF ECONOMIC
DEVELOPMENT, THE MISSOURI DEPARTMENT OF REVENUE AND THE
MISSOURI STATE AUDITOR’S OFFICE.**

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the petition to establish the Plaza East Community Improvement District (the “District”); and

WHEREAS, pursuant to Section 67.1471.4, RSMo., the Board of Directors (the “Board”) of the District shall submit a report to the City Clerk of Kansas City, Missouri, the Missouri Department of Economic Development, the Missouri Department of Revenue, and the Missouri State Auditor’s Office stating the services provided, revenues collected and expenditures made by the district during such fiscal year within one hundred twenty (120) days after the end of each fiscal year; and

WHEREAS, pursuant to Section 105.145, RSMo. and 15 C.S.R. 40-3.030, the Board shall submit an annual report of the financial transactions of the District to the Missouri State Auditor’s Office within six (6) months after the end of each fiscal year; and

WHEREAS, the 2023-2024 fiscal year of the District ended April 30, 2024; and

WHEREAS, the Board desires to comply with all applicable financial reporting requirements for the District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The Annual Report for the District attached as Exhibit “A” hereto and incorporated herein by reference (the “Annual Report”) is hereby approved by the Board.
2. The District Manager is authorized and directed to submit the Annual Report to the City Clerk of Kansas City, Missouri, the Missouri Department of Economic Development, the Missouri Department of Revenue, and the Missouri State Auditor’s Office no later than August 28, 2023.

RESOLUTION NO. 2024-07

3. The Missouri Local Government Financial Statement attached as Exhibit “B” hereto and incorporated herein by reference (the “Auditor Report”) is hereby approved by the Board.
4. The District Manager is authorized and directed to submit the Auditor Report to the Missouri State Auditor’s Office no later than October 31, 2024.
5. The Officers and District Manager of the District are authorized to take such further actions as are reasonably necessary for the submission of the 2023-2024 annual reports.
6. This resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on August 20, 2024.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

**ANNUAL REPORT FOR
PLAZA EAST
COMMUNITY IMPROVEMENT DISTRICT (“CID”)
FOR THE FISCAL YEAR ENDING APRIL 30, 2024**

SECTION I

Date: August 20, 2024

CID Contact Information: James Scott, Chairman; 4621 The Paseo, Kansas City,
Missouri, 64110; 816-822-8000; jscott@scottassociateskc.com

Political Subdivision or Not for Profit: Political Subdivision

Date of and Ordinance No: December 20, 2012; Ordinance No. 121029

SECTION II

PURPOSES OF CID AND SERVICES PERFORMED DURING FISCAL YEAR:

The purposes of the Plaza East CID are generally described as follows:

(1) demolish and remove, renovate, reconstruct, or rehabilitate privately-owned structures so as to remove blight within the District’s boundaries; (2) to construct public improvements within the boundaries of the District as permitted by law, including but not limited to: (i) lawns, trees and other landscaping; (ii) sidewalks, internal streets, internal traffic signs and signals, utilities drainage, water, storm and sewer systems, and other site improvements; (iii) parking lots; and (iv) streetscape, lighting, benches or other seating furniture, trash receptacles, marquees, awnings, canopies, walls, and barriers; (3) provide for professional fees, including without limitation legal and accounting, architectural and engineering, marketing and advertising, approvals, permits, inspections and other fees, and funding of City expenses; (4) employ or contract for personnel and services necessary to carry out the purposes of the District, including improved safety and assistance to patrons within the District; (5) provide maintenance of public areas within the District; (6) provide transportation related improvements within the District; (7) advocate and provide assistance to attract further investment within the District; (8) prepare and implement programs and plans designed to attract patrons, visitors, tourists, employees, businesses, investors, residents and other invitees to the District by promoting the image and marketability of the District (collectively the “Eligible Services”); and (9) fund such other costs necessary and related to implementation of the Eligible Services.

Activities conducted during FY 2024 include: 1) administrative functions; 2) conduct maintenance and security services within the District (trash pick-up, mowing, snow and ice removal and security patrols); and 3) maintain streetscape landscaping and improvements installed by the CID on Cleaver II Boulevard.

SECTION III

BOARD MEMBERS AS OF DATE OF MOST RECENT ANNUAL MEETING:

James Scott, Chairman
Scott Associates
5050 Main Street #617
Kansas City, MO 64112
(816) 822-8000
jscott@scottassociateskc.com

Ollie Gates, Treasurer
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
(816) 923-0900

Craig Watson, Vice-Chairman
2525 Main Street Unit 107
Kansas City, MO 64108
(816) 456-0530
craigtwatson@gmail.com

George Gates
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
gque1325@gmail.com

Arzelia Gates, Secretary
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
(816) 923-0900
arzelia@gatesbbq.com

SECTION IV

REVENUE AND EXPENSES:

INCOME:		
a) Sales & Use Tax Revenue		\$ 109,006.25
b) Interest		\$ 532.15
TOTAL INCOME		\$ 109,538.40
EXPENSES:		
I. Administrative:		
a) Administration	\$ 5,940.00	
b) Accounting	\$ 825.00	
c) Accounting – Audit	\$ 5,000.00	
d) Insurance	\$ 1,673.00	
e) KCMO Review Fee	\$ 1,000.00	
SUB-TOTAL	\$ 14,438.00	
II. Services:		
a) Maintenance/Security	\$ 8,820.00	
b) Snow & Ice Removal	\$ 6,320.00	
c) Landscaping Maintenance	\$ 49,972.04	
d) Streetscape Repair/Maintenance	\$ 400.00	
SUB-TOTAL	\$ 65,332.04	
EXPENSE TOTAL:		
I. Administrative		\$ 14,438.00
II. Services		\$ 65,332.04
TOTAL EXPENSES		\$ 79,770.04
NET INCOME		\$ 29,768.36
BEGINNING FUND BALANCE	05/01/2023	\$ 314,757.37
ENDING FUND BALANCE	04/30/2024	\$ 344,525.73
RESERVE BALANCE	03/29/2024	\$ 10,093.34

An independent financial audit of the CID's financials is available upon request.

SECTION V

LIST OF RESOLUTIONS APPROVED DURING FISCAL YEAR: (COPIES OF RESOLUTIONS ARE ATTACHED)

RESOLUTION NUMBER	RESOLUTION TITLE
2023-03	Approving and Authorizing Submission of 2022-2023 Annual Reports to the City of Kansas City, the Missouri Department of Economic Development, the Missouri Department of Revenue and the Missouri State Auditor's Office
2023-04	Authorizing the Execution of an Engagement Letter with Ralph C. Johnson & Company, P.C. to Provide Independent Audit Services of the District's Financial Statements for Fiscal Year 2022-2023
2023-05	Approving Renewal of the Contract to Provide District Management Services
2024-01	Authorizing Submittal of the Proposed FY 2024-2025 Budget to the City for Review and Comment, with Copies to the Missouri Department of Revenue and the State Auditor; Adoption of the FY 2024-2025 Budget
2024-02	Accepting the Fiscal Year 2022-2023 District's Audited Financial Statements Independent Audit of Financial Statements from Ralph C. Johnson & Company, P.C.
2024-03	Appointing Officers of the District
2024-04	Approving and Authorizing Execution of an Amendment to the Contract with Signature Landscape, LLC

SECTION VI

RELEVANT DATES FOR FISCAL YEAR:

DATE	BOARD ACTION
January 26, 2024	Submitted 2024-2025 Fiscal Year Budget to City
March 19, 2024	Adopted 2024-2025 Fiscal Year Budget
August 17, 2023	Submitted 2022-2023 Annual Report to City

SUBMIT FORM AND ATTACHMENTS TO:

Missouri Dept of Economic Development Attn: CID Annual Report 301 W. High Street, P. O. Box 118 Jefferson City, MO 65102 Email: missouridevelopment@ded.mo.gov	City Clerk 25 th Floor, City Hall 414 E. 12 th Street Kansas City, MO 64106 Email: Marilyn.Sanders@kcmo.org
Missouri Department of Revenue Attn: Taxation Division – Local Gov’t P.O. Box 3380 Jefferson City, MO 65105-3380 Email: LocalGov@dor.mo.gov	Missouri State Auditor's Office Attn: Local Government Unit P.O. Box 869 Jefferson City, MO 65102 Email: localgovernment@auditor.mo.gov

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2023-03

**APPROVING AND AUTHORIZING SUBMISSION OF 2022-2023 ANNUAL REPORTS
TO THE CITY OF KANSAS CITY, THE MISSOURI DEPARTMENT OF ECONOMIC
DEVELOPMENT, THE MISSOURI DEPARTMENT OF REVENUE AND THE
MISSOURI STATE AUDITOR’S OFFICE.**

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the petition to establish the Plaza East Community Improvement District (the “District”); and

WHEREAS, pursuant to Section 67.1471.4, RSMo., the Board of Directors (the “Board”) of the District shall submit a report to the City Clerk of Kansas City, Missouri, the Missouri Department of Economic Development, the Missouri Department of Revenue, and the Missouri State Auditor’s Office stating the services provided, revenues collected and expenditures made by the district during such fiscal year within one hundred twenty (120) days after the end of each fiscal year; and

WHEREAS, pursuant to Section 105.145, RSMo. and 15 C.S.R. 40-3.030, the Board shall submit an annual report of the financial transactions of the District to the Missouri State Auditor’s Office within six (6) months after the end of each fiscal year; and

WHEREAS, the 2022-2023 fiscal year of the District ended April 30, 2023; and

WHEREAS, the Board desires to comply with all applicable financial reporting requirements for the District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The Annual Report for the District attached as Exhibit “A” hereto and incorporated herein by reference (the “Annual Report”) is hereby approved by the Board.
2. The District Manager is authorized and directed to submit the Annual Report to the City Clerk of Kansas City, Missouri, the Missouri Department of Economic Development, the Missouri Department of Revenue, and the Missouri State Auditor’s Office no later than August 28, 2023.

RESOLUTION NO. 2023-03

3. The Missouri Local Government Financial Statement attached as Exhibit “B” hereto and incorporated herein by reference (the “Auditor Report”) is hereby approved by the Board.
4. The District Manager is authorized and directed to submit the Auditor Report to the Missouri State Auditor’s Office no later than October 31, 2023.
5. The Officers and District Manager of the District are authorized to take such further actions as are reasonably necessary for the submission of the 2022-2023 annual reports.
6. This resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on August 15, 2023.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

**ANNUAL REPORT FOR
PLAZA EAST
COMMUNITY IMPROVEMENT DISTRICT (“CID”)
FOR THE FISCAL YEAR ENDING APRIL 30, 2023**

SECTION I

Date: August 15, 2023

CID Contact Information: James Scott, Chairman; 4621 The Paseo, Kansas City,
Missouri, 64110; 816-822-8000; jscott@scottassociateskc.com

Political Subdivision or Not for Profit: Political Subdivision

Date of and Ordinance No: December 20, 2012; Ordinance No. 121029

SECTION II

PURPOSES OF CID AND SERVICES PERFORMED DURING FISCAL YEAR:

The purposes of the Plaza East CID are generally described as follows:

(1) demolish and remove, renovate, reconstruct, or rehabilitate privately-owned structures so as to remove blight within the District’s boundaries; (2) to construct public improvements within the boundaries of the District as permitted by law, including but not limited to: (i) lawns, trees and other landscaping; (ii) sidewalks, internal streets, internal traffic signs and signals, utilities drainage, water, storm and sewer systems, and other site improvements; (iii) parking lots; and (iv) streetscape, lighting, benches or other seating furniture, trash receptacles, marquees, awnings, canopies, walls, and barriers; (3) provide for professional fees, including without limitation legal and accounting, architectural and engineering, marketing and advertising, approvals, permits, inspections and other fees, and funding of City expenses; (4) employ or contract for personnel and services necessary to carry out the purposes of the District, including improved safety and assistance to patrons within the District; (5) provide maintenance of public areas within the District; (6) provide transportation related improvements within the District; (7) advocate and provide assistance to attract further investment within the District; (8) prepare and implement programs and plans designed to attract patrons, visitors, tourists, employees, businesses, investors, residents and other invitees to the District by promoting the image and marketability of the District (collectively the “Eligible Services”); and (9) fund such other costs necessary and related to implementation of the Eligible Services.

Activities conducted during FY 2023 include: 1) administrative functions; 2) conduct maintenance and security services within the District (trash pick-up, mowing, snow and ice removal and security patrols); and expanded the landscaping maintenance services to include the recently installed streetscape improvements along Cleaver II Boulevard.

SECTION III

BOARD MEMBERS AS OF DATE OF MOST RECENT ANNUAL MEETING:

James Scott, Chairman
Scott Associates
5050 Main Street #617
Kansas City, MO 64112
(816) 822-8000
jscott@scottassociateskc.com

Ollie Gates, Treasurer
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
(816) 923-0900

Craig Watson, Vice-Chairman
2525 Main Street Unit 107
Kansas City, MO 64108
(816) 456-0530
timlisark@aol.com

George Gates
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
gque1325@gmail.com

Arzelia Gates, Secretary
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
(816) 923-0900
arzelia@gatesbbq.com

SECTION IV

REVENUE AND EXPENSES:

INCOME:		
a) Sales & Use Tax Revenue		\$ 140,215.78
b) Interest		\$ 446.24
TOTAL INCOME		\$ 140,662.02
EXPENSES:		
I. Administrative:		
a) Administration	\$ 5,940.00	
b) Accounting	\$ 900.00	
c) Accounting – Audit	\$ 7,250.00	
d) Insurance	\$ 1,582.00	
e) KCMO Review Fee	\$ 1,000.00	
SUB-TOTAL	\$ 16,672.00	
II. Services:		
a) Maintenance/Security	\$ 8,170.00	
b) Snow & Ice Removal	\$ 3,230.00	
c) Landscaping Maintenance	\$ 45,035.56	
d) Streetscape Repair/Maintenance	\$ 340.00	
SUB-TOTAL	\$ 56,775.56	
EXPENSE TOTAL:		
I. Administrative		\$ 16,672.00
II. Services		\$ 56,775.56
TOTAL EXPENSES		\$ 73,447.56
NET INCOME		\$ 67,214.46
BEGINNING FUND BALANCE	05/01/2022	\$ 247,542.91
ENDING FUND BALANCE	04/30/2023	\$ 314,757.37
RESERVE BALANCE		\$ 10,073.23

An outside financial audit of the District's financials is available upon request.

SECTION V

LIST OF RESOLUTIONS APPROVED DURING FISCAL YEAR: (COPIES ATTACHED)

RESOLUTION NUMBER	RESOLUTION TITLE
2022-04	Authorizing Execution of an Engagement Letter with Ralph C. Johnson & Company, p.c. for Professional Audit Services for Fiscal Years 2021 and 2022
2022-05	Approving and Authorizing Submission of 2021-2022 Annual Reports
2022-06	Approval of Extending the Agreement Between the District and Sterrett Urban, LLC for District Management Services through August 2023
2022-07	Nominating Slate of Successor Directors
2022-08	Approving and Authorizing Execution of a Contract with Signature Landscape to Provide Landscaping Maintenance Services
2022-09	Acceptance of District's Independent Financial Audits for Fiscal Years 2021 and 2022
2023-01	Approval of District's FY2024 Budget
2023-02	Election of Officers for 2023

SECTION VI

RELEVANT DATES FOR FISCAL YEAR:

DATE	BOARD ACTION
January 17, 2023	Approved 2023-2024 Fiscal Year Budget
January 24, 2023	Submitted 2023-2024 Fiscal Year Budget to City
August 17, 2023	Submitted 2022-2023 Annual Report to City

SUBMIT FORM AND ATTACHMENTS TO:

Missouri Dept of Economic Development Attn: CID Annual Report 301 W. High Street, P. O. Box 118 Jefferson City, MO 65102 Email: missouridevelopment@ded.mo.gov	City Clerk 25 th Floor, City Hall 414 E. 12 th Street Kansas City, MO 64106 Email: Marilyn.Sanders@kcmo.org
Missouri Department of Revenue Attn: Taxation Division – Local Gov't P.O. Box 3380 Jefferson City, MO 65105-3380 Email: LocalGov@dor.mo.gov	Missouri State Auditor's Office Attn: Local Government Unit P.O. Box 869 Jefferson City, MO 65102 Email: localgovernment@auditor.mo.gov

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT APPROVING THE EXECUTION OF AN ENGAGEMENT LETTER WITH RALPH C. JOHNSON & COMPANY, P.C., TO PROVIDE INDEPENDENT AUDIT SERVICES OF THE DISTRICT'S FINANCIAL STATEMENTS FOR FISCAL YEARS 2020-2021 AND 2021-2022.

WHEREAS, the District, which was formed on December 20, 2012, by Ordinance No. 121029, adopted by the City Council of the City of Kansas City, Missouri, is a public body created under the authority of the "Missouri Community Improvement District Act," Sections 67.1401, et seq, RSMo, as amended (the "Act") and is transacting business and exercising the powers granted by the Act; and

WHEREAS, on January 15, 2013 the Board of Directors (the "Board") of the District adopted Bylaws (the "Bylaws") of the District; and

WHEREAS, per Article XII of the Bylaws, the Board shall provide for the annual independent audits of the accounts of the District; and

WHEREAS, on June 21, 2016 the Board adopted Procurement Policies & Procedures Guidelines by Resolution No. 2016-04; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1. The Board, per the District's Procurement Policies & Procedures Guidelines, has determined a bid solicitation is unnecessary for the provision of an independent audit of the District's financial statements.
2. The Board authorizes the Chairman, or his designee(s), to execute the engagement letter, attached hereto as Exhibit A, with Ralph C. Johnson & Company, P.C., for the purpose of conducting an independent audit of the District's financial statements for Fiscal Years 2021 and 2022.
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on July 19, 2022.

[Signature Page follows]



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

Ralph C. Johnson & Company, p.c.

CERTIFIED PUBLIC ACCOUNTANTS

Mark Twain Tower
106 W. 11th Street, Suite 1530
Kansas City, Missouri 64105-1817
(816)0472-8900
Fax (816) 472-4633

TODAY IS THURSDAY
07 JULY 2022
OUR 51ST YEAR

Plaza Ease Community Improvement District
Attn: Mr. Patrick Sterrett, President
4621 The Paseo
Kansas City, Missouri 64110

We are pleased to confirm our understanding of the services we are to provide for **PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT (PECID)**(the District) for the two years ended April 30, 2022 and April 30, 2021

We will audit the financial statements of **PECID**, which comprise the governmental fund statement of assets and net position - cash basis as of April 30, 2022 and 2021, and the related statements of revenues, expenditures, and changes in net position- cash related notes to the financial statements (the financial statements). Also, the schedule of Revenues, Expenditures, and Changes in Net Position Budget and Actual - Cash basis. will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole. Cash basis of accounting is a comprehensive basis of accounting other than accounting principles generally accepted in the United States. Management determined that the cash basis of accounting is appropriate for its purposes.

Audit Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of **PECID's** financial statements. Our report will be addressed to the Governing Board of **PECID**. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

Audit Procedures

Our procedures will include tests of documentary evidence which supports the transactions recorded in the accounts. We may also request written representations from your attorneys as part of the engagement. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence which supports the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. Management has determined that the cash basis of accounting is appropriate for its purposes. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
AUDIT ENGAGEMENT LETTER
FYE 4-30-2022 and 2021

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

Management Responsibilities

You are responsible for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the company from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws and regulations.

Engagement Administration, Fees, and Other

We understand that your employees will prepare and/or locate any documents selected by us for testing.

The audit documentation of this engagement is the property of Ralph C. Johnson & Company, p.c. and constitutes confidential information. However, subject to applicable laws and regulations and audit documentation and appropriate individuals will be made available upon request and in a timely manner to PECID's cognizant State agency which provide direct or indirect funding for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Ralph C. Johnson & Company, p.c.'s personnel. Further, upon request, we may provide copies of selected audit documentation the aforementioned party. That party may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Ralph C. Johnson is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately within a reasonable time after we are advised that the records are available for audit. Barring any unforeseen condition or circumstance, we

Ralph C. Johnson & Company, p.c.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
AUDIT ENGAGEMENT LETTER
FYE 4-30-2022 and 2021

will complete our audit and issue our report within 30 days after field work commences.

We estimate that our fees for the audit and other services for the two years will range from \$6,500 to \$7,500. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. Additional expenses are estimated to be \$250. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered bi-weekly as work progresses and are payable on presentation.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Ralph C. Johnson

RESPONSE:

This letter correctly sets for the understanding of **PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT**

Management Signature: _____

Title: _____

Date: _____

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT APPROVING AND AUTHORIZING SUBMISSION OF 2021-2022 ANNUAL REPORTS.

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the petition to establish the Plaza East Community Improvement District (the “**District**”); and

WHEREAS, pursuant to Section 67.1471.4, RSMo., the Board of Directors (the “Board”) of the District shall submit a report to the City Clerk of Kansas City, Missouri and the Missouri Department of Economic Development stating the services provided, revenues collected and expenditures made by the district during such fiscal year within one hundred twenty (120) days after the end of each fiscal year; and

WHEREAS, pursuant to Section 105.145, RSMo. and 15 C.S.R. 40-3.030, the Board shall submit an annual report of the financial transactions of the District to the Missouri State Auditor’s Office within six (6) months after the end of each fiscal year; and

WHEREAS, the 2021-2022 fiscal year of the District ended April 30, 2022; and

WHEREAS, the Board of Directors of the District desires to comply with all applicable financial reporting requirements for the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1. The Annual Report for the District attached as Exhibit “A” hereto and incorporated herein by reference (the “City/MDED Report”) is hereby approved by the Board of Directors of the District.
2. The District Manager is authorized and directed to submit the City/MDED Report to the City Clerk of Kansas City, Missouri and the Missouri Department of Economic Development no later than August 28, 2022.
3. The Missouri Local Government Financial Statement attached as Exhibit “B” hereto and incorporated herein by reference (the “Auditor Report”) is hereby approved by the Board of Directors of the District.
4. The District Manager is authorized and directed to submit the Auditor Report to the Missouri State Auditor’s Office no later than October 31, 2022.

RESOLUTION NO. 2022-05

5. The Officers and District Manager of the District are authorized to take such further actions as are reasonably necessary for the submission of the 2021-2022 annual reports.
6. This resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on July 19, 2022.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

**ANNUAL REPORT FOR
PLAZA EAST
COMMUNITY IMPROVEMENT DISTRICT (“CID”)
FOR THE FISCAL YEAR ENDING APRIL 30, 2022**

SECTION I

Date: August 28, 2022

CID Contact Information: James Scott, Chairman; 4621 The Paseo, Kansas City,
Missouri, 64110; 816-822-8000; jscott@scottassociateskc.com

Political Subdivision or Not for Profit: Political Subdivision

Date of and Ordinance No: December 20, 2012; Ordinance No. 121029

SECTION II

PURPOSES OF CID AND SERVICES PERFORMED DURING FISCAL YEAR:

The purposes of the Plaza East CID are generally described as follows:

(1) demolish and remove, renovate, reconstruct, or rehabilitate privately-owned structures so as to remove blight within the District’s boundaries; (2) to construct public improvements within the boundaries of the District as permitted by law, including but not limited to: (i) lawns, trees and other landscaping; (ii) sidewalks, internal streets, internal traffic signs and signals, utilities drainage, water, storm and sewer systems, and other site improvements; (iii) parking lots; and (iv) streetscape, lighting, benches or other seating furniture, trash receptacles, marquees, awnings, canopies, walls, and barriers; (3) provide for professional fees, including without limitation legal and accounting, architectural and engineering, marketing and advertising, approvals, permits, inspections and other fees, and funding of City expenses; (4) employ or contract for personnel and services necessary to carry out the purposes of the District, including improved safety and assistance to patrons within the District; (5) provide maintenance of public areas within the District; (6) provide transportation related improvements within the District; (7) advocate and provide assistance to attract further investment within the District; (8) prepare and implement programs and plans designed to attract patrons, visitors, tourists, employees, businesses, investors, residents and other invitees to the District by promoting the image and marketability of the District (collectively the “Eligible Services”); and (9) fund such other costs necessary and related to implementation of the Eligible Services.

Activities conducted during FY 2022 include: 1) administrative functions; 2) conduct maintenance and security services within the District (trash pick-up, mowing, snow and ice removal and security patrols); and 3) install an initial phase of streetscape improvements along Cleaver II Boulevard within the District.

SECTION III

BOARD MEMBERS AS OF DATE OF MOST RECENT ANNUAL MEETING:

James Scott, Chairman
Scott Associates
5050 Main Street #617
Kansas City, MO 64112
(816) 822-8000
jscott@scottassociateskc.com

Ollie Gates, Treasurer
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
(816) 923-0900

Craig Watson, Vice-Chairman
2525 Main Street Unit 107
Kansas City, MO 64108
(816) 456-0530
timlisark@aol.com

George Gates
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
gque1325@gmail.com

Arzelia Gates, Secretary
Gates Bar-B-Q
4621 The Paseo
Kansas City, MO 64110
(816) 923-0900
arzelia@gatesbbq.com

SECTION IV

REVENUE AND EXPENSES:

INCOME:		
a) Sales & Use Tax Revenue		\$ 144,005.85
b) Interest		\$ 439.87
TOTAL INCOME		\$ 144,445.72
EXPENSES:		
I. Administrative:		
a) Administration	\$ 5,940.00	
b) Accounting	\$ 900.00	
c) Insurance	\$ 612.00	
SUB-TOTAL	\$ 7,452.00	
II. Services:		
a) Maintenance/Security	\$ 7,945.00	
b) Snow & Ice Removal	\$ 13,339.94	
c) Landscaping Maintenance	\$ 56,344.24	
SUB-TOTAL	\$ 77,629.18	
III. Capital Improvements		
a) Streetscape/Landscaping	\$ 49,614.31	
SUB-TOTAL	\$ 49,614.31	
IV. Other		
a) Design Services	\$ 1,132.00	
b) Streetscape Prototypes	\$ 19,000.00	
SUB-TOTAL	\$ 20,132.00	
EXPENSE TOTAL:		
I. Administrative		\$ 7,452.00
II. Services		\$ 77,629.18
III. Capital Improvements		\$ 49,614.31
IV. Other		\$ 20,132.00
TOTAL EXPENSES		\$ 154,827.49
NET INCOME		\$ (10,381.77)
BEGINNING FUND BALANCE		\$ 257,924.68
ENDING FUND BALANCE		\$ 247,542.91
RESERVE BALANCE		\$ 10,054.76

An outside financial audit of the District's financials is available upon request.

SECTION V

LIST OF RESOLUTIONS APPROVED DURING FISCAL YEAR
(ATTACH COPIES):

RESOLUTION NUMBER	RESOLUTION TITLE
2021-04	AUTHORIZATION OF PAYMENT TO BBN ARCHITECTS FOR ADDITIONAL SERVICES RELATED TO THE DESIGN SERVICES FOR INITIAL STREETSCAPE IMPROVEMENTS ON CLEAVER II BOULEVARD WITHIN THE DISTRICT.
2021-05	AUTHORIZATION TO SUBMIT THE DISTRICT'S FY2021 ANNUAL REPORT TO THE CITY CLERK AND THE MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT
2021-06	APPROVE EXTENSION BETWEEN THE DISTRICT AND STERRETT URBAN, LLC TO PROVIDE DISTRICT MANAGEMENT SERVICES THROUGH AUGUST 2022
2022-01	APPROVAL OF LANDSCAPING AND STREETSCAPE AGREEMENT WITH SIGNATURE LANDSCAPE, LLC.
2022-02	APPROVAL OF DISTRICT'S FY2023 BUDGET
2022-03	ELECTION OF OFFICERS FOR 2022

Date Adopted FY2023 Annual Budget	January 25, 2022
Submitted FY2023 Annual Budget to City	February 3, 2022
Submitted FY2022 Annual Report to City	August 28, 2022

SUBMIT FORM AND ATTACHMENTS TO:

Missouri Dept of Economic Development
Attn: CID Annual Report
301 W. High Street, P. O. Box 118
Jefferson City, MO 65102
Phone: 1-573-526-8004
Fax: 1-573-522-9462
Email: missouridevelopment@ded.mo.gov

City Clerk
25th Floor, City Hall
414 E. 12th Street
Kansas City, MO 64106
Phone: 816/513-6402
Fax: (816) 513-3353
Email: Marilyn.Sanders@kcmo.org

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT (THE “DISTRICT”)
APPROVING AN AMENDMENT TO THE CONTRACT WITH BBN ARCHITECTS FOR THE
PROVISION OF DESIGN SERVICES FOR THE CLEAVER II BOULEVARD INITIAL STREETScape.**

WHEREAS, the District, which was formed December 20, 2012 by Ordinance Number 121029 adopted by the City of Kansas City, Missouri, City Council, is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the District, per Resolution No. 2020-04, entered into a contract with BBN Architects to provide design services for the initial streetscape along Cleaver II Boulevard within the District; and

WHEREAS, BBN Architects has requested an amendment to the contract to provide additional services as requested by the District related to solicitation of contractor proposals and assistance with selection of the contractor who will install the initial streetscape improvements, and such amendment will not exceed the amount of Nine Hundred Seventy Two and No/Dollars (\$972.00).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows:

1. The Board hereby approves the amendment to the contract with BBN Architects to provide design services to the District for the initial streetscape improvements along Cleaver II Boulevard within the District, to solicit contractor proposals and assist with selection of a contractor to install the initial streetscape improvements at a fee not to exceed Nine Hundred Seventy Two and No/Dollars (\$972.00).
2. The Board authorizes the Chairman to execute the Agreement.
3. This Resolution shall take effect immediately.

Adopted this 18th day of May, 2021.

[Signature Page follows]



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT (THE “DISTRICT”)
ADOPTING THE ANNUAL REPORT FOR FISCAL YEAR ENDED APRIL 30, 2021.**

WHEREAS, the fiscal year (the “Fiscal Year”) of the District is the same as the City of Kansas City, Missouri, which begins May 1st of the present calendar year and ends April 30th of the following calendar year;

WHEREAS, Section 67.1471.4 of the Revised Statutes of Missouri requires that the District submit to the Missouri Department of Economic Development (“DED”) and the Clerk of the City of Kansas City, Missouri (“Clerk”), no later than one hundred twenty (120) days after the end of the Fiscal Year, certain items which together consist of an annual report of the activities of the District;

WHEREAS, the District Manager of the District has prepared such annual report for the Fiscal Year of the District ending April 30, 2021 (the “Annual Report”);

WHEREAS, the District desires to approve the Annual Report as the District’s Annual Report for the Fiscal Year ending April 30, 2021; and

WHEREAS, the District authorizes the District Manager to submit the Annual Report to the DED and Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows:

1. That the actions taken on behalf of the District in preparing the Annual Report are accepted and ratified.
2. That the Annual Report for the Fiscal Year ending April 30, 2021 is hereby accepted and approved as the District’s Annual Report for the Fiscal Year ending April 30, 2021.
3. The District Manager is authorized to submit the Annual Report to the DED and Clerk on behalf of the District.
4. This Resolution shall take effect immediately.

Adopted this 20th day of July, 2021.

[Signature Page follows]

A handwritten signature in cursive script, appearing to read "James Scott", written in black ink.

James Scott, Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Arzelia Gates", written in black ink.

Arzelia Gates, Secretary

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT (THE “DISTRICT”)
APPROVING THE RENEWAL OF THE CONTRACT TO PROVIDE DISTRICT MANAGEMENT
SERVICES TO THE DISTRICT AND AUTHORIZING EXECUTION OF A NEW INDEPENDENT
CONTRACTOR AGREEMENT.**

WHEREAS, the District, which was formed December 20, 2012 by Ordinance Number 121029 adopted by the City of Kansas City, Missouri, City Council, is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the Board has determined that it is in the District’s best interest to renew its contract with Sterrett Urban, LLC, as an independent contractor, to provide district management services to the District and to assist with specific duties as set forth in the Agreement (hereinafter defined) and at a monthly fee of Four Hundred Ninety Five and No/100 Dollars (\$495.00) per month; and

WHEREAS, the Board desires to authorize the Chairman to renew and execute a new independent contractor agreement, in substantially the form attached hereto as Exhibit A (“Agreement”), with Sterrett Urban, LLC to continue to provide district management services to the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows:

1. The Board hereby approves the renewing of the contract with Sterrett Urban, LLC to provide district management services to the District at a fee of Four Hundred Ninety Five and No/Dollars (\$495.00) per month.
2. The Board authorizes the Chairman to execute the Agreement.
3. This Resolution shall take effect immediately.

Adopted this 17th day of August, 2021.

[Signature Page follows]



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary



August 17, 2021

Mr. James Scott
Chairman
Plaza East Community Improvement District
4621 The Paseo
Kansas City, MO 64110

VIA E-MAIL

Re: Letter Agreement to Extend Provision of Professional Services to the Plaza East Community Improvement District ("Plaza East") for One Year

Dear Mr. Scott:

Sterrett Urban, LLC is pleased to submit this proposal to continue to provide professional consulting services to Plaza East for an additional year.

This letter details the services Sterrett Urban performs for Plaza East, the pricing at which Sterrett Urban proposes to perform these services, the schedule for completing these services and the assumptions upon which Sterrett Urban has based this proposal.

If the proposal outlined in this letter is acceptable to Plaza East, Sterrett Urban would request that Plaza East indicate its acceptance of this proposal by executing this letter agreement in the space provided below.

SCOPE OF SERVICES

Unless otherwise directed by Plaza East, Sterrett Urban shall perform the following described services:

1. In consultation with the Plaza East Chairman, develop and post an agenda and prepare and distribute a board packet for each monthly board meeting per the bylaws of Plaza East;
2. Act as recording secretary on behalf of the Plaza East Secretary; such duties to



include, but not exclusive of, recording meeting minutes at each Plaza East board meeting or any other Plaza East meeting as required per Plaza East's bylaws and present to the board and Secretary for approval, prepare all necessary resolutions with the proper signatory, and other duties as may be assigned per the Plaza East board;

3. Maintain Plaza East's records on behalf of the Secretary of Plaza East;
4. Prepare for the review and approval of Plaza East an annual budget for the next fiscal year and submit said annual budget to the City as required prior to February 1 of each year;
5. Prepare for the review and approval of Plaza East an annual report and submit said annual report to the City and the State as required prior to August 1 of each year; and
6. Prepare upon request of Plaza East certain policies and procedures or other reports and documents as may be requested from time to time.

SCHEDULE

The time period for the provision of the above-noted services is between August 18, 2021 and August 15, 2022.

COMPENSATION


As compensation for the performance of the above described Services, Sterrett Urban will be paid by Plaza East monthly an amount of \$495. Invoices will be sent monthly by Sterrett Urban.

The proposal outlined in this letter is valid for 45 days.

We sincerely appreciate the opportunity to continue to work with the Plaza East CID on this Project. If you concur with the proposal outlined in this Letter of Agreement, please execute the letter and return it to Sterrett Urban. Unless otherwise instructed by Plaza East in writing at the time you return the executed copy of this Letter Agreement, Sterrett Urban will consider the executed Letter Agreement as our notice to proceed. Please let us know if you have any questions or need any further information.



Very truly yours,
Sterrett Urban, LLC

By: 
Patrick Sterrett
Principal



ACCEPTANCE

The Plaza East Community Improvement District hereby accepts the proposal outlined above and does hereby engage Sterrett Urban to perform the Services described above, on the terms and conditions set forth in the forgoing Letter Agreement. Plaza East Community Improvement District accepts and agrees to the terms and conditions of the foregoing Letter Agreement.

Plaza East Community Improvement District

By: _____

Printed Name: _____

Title: _____

Date: _____

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT (THE “DISTRICT”) APPROVING AND AUTHORIZING EXECUTION OF A CONTRACT WITH SIGNATURE LANDSCAPE, LLC, TO MAINTAIN LANDSCAPING WITHIN THE DISTRICT, TO REPLACE PLANT MATERIAL WITHIN THE DISTRICT, AND TO INSTALL STREETScape IMPROVEMENTS ALONG CLEAVER II BOULEVARD FROM TROOST AVENUE TO THE PASEO BOULEVARD FROM JANUARY 1, 2022 TO DECEMBER 31, 2022.

WHEREAS, the District, which was formed December 20, 2012 by Ordinance Number 121029 adopted by the City of Kansas City, Missouri, City Council, is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the District has committed to providing landscaping maintenance services throughout the District, installing streetscape, and other matters related thereto;

WHEREAS, the Directors desire to approve the contract submitted by Signature Landscape, LLC (“Signature”), in an amount not to exceed \$105,958.60 (the “Contract”), for the purpose of performing landscape maintenance, replacing plant material, and installing streetscape within the District, and other matters related thereto, for the calendar year of 2022, in substantially the same format as attached hereto as Exhibit A, and authorize execution of same by the Chairman of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows:

1. The Board hereby approves the Contract, in substantially the same format as attached hereto as Exhibit A.
2. The Board hereby authorizes the Chairman of the District to execute the Contract, in substantially the same format as attached hereto as Exhibit A, and take such actions as deemed appropriate for implementation of the improvements described above.
3. This Resolution shall take effect immediately.

Adopted this 25th day of January, 2022.

[Signature Page follows]

A handwritten signature in black ink, appearing to read "James Scott", written in a cursive style.

James Scott, Chairman

ATTEST:

A handwritten signature in black ink, appearing to read "Arzelia Gates", written in a cursive style.

Arzelia Gates, Secretary

December 1, 2021

**Submitted To:**

CID
4621 Paseo
Kansas City, MO 64110

Project:

Plaza East- CID
1110 Cleaver II Blvd
Kansas City, MO 64110

Project Scope:

We will install raised planters and perennials in the eleven metal boxes around the Cleaver Blvd area.

Cleaver Blvd Planters- Perennials

<u>Quantity</u>	<u>Size/Unit</u>	<u>Description</u>
22.00	5 GAL	Yucca, Color Guard
33.00	3 FT	Round Cast Planter
12.50	YD	Topsoil, Enriched
12.50	YD	Compost - YD
300.00	SF	Weed Barrier
2.00	TN	Gravel, 1" Clean
165.00	BLOCK	Wall, Versa-Lok - Universal Cap
13.00	Flat	Annuals - Standard Flat
33.00	3 FT	Yew, Hicksii
66.00	1 GAL	Catmint, Purrsian Blue

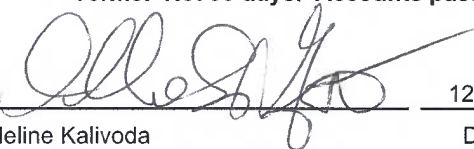
Phase Subtotal	\$49,614.31
Phase Tax	\$0.00
Phase Total	\$49,614.31

Project Subtotal	\$49,614.31
Project Tax	\$0.00
Project Total	\$49,614.31

Terms & Conditions

Signature's proposal is good for 120 days. A final signed proposal must be received by Signature Landscape prior to scheduling installation. Signature Landscape will replace any plant material that has fully died due to natural causes one time within a period of one year from the original installation date. All transplanted material will be void of all warranties. Any plant material that receives less than the recommended amount of periodic watering, plants that are damaged by humans or animals, and plants that were installed in contrast to the recommendations of Signature Landscape will not be warrantied. Signature Landscape is not responsible for foundation or utility line settling, or determining property boundary lines. Our workers are fully covered by Worker's Compensation Insurance. Full payment is due upon completion.

Terms: Net 30 days. Accounts past due will have a service charge of 1.5% per month added.

By:  12/1/21 Accepted: _____
Madeline Kalivoda Date Date

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT ("DISTRICT")
APPROVING THE BUDGET FOR FISCAL YEAR 2023**

WHEREAS, the District, which was formed December 20, 2012 by Ordinance Number 121029 adopted by the City of Kansas City, Missouri, City Council, is a public body created under the authority of the "Missouri Community Improvement District Act," Sections 67.1401, et seq., RSMo, as amended (the "Act"), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the Board of Directors ("Board") desires to approve the District's proposed budget for the fiscal year 2023, in substantially the form attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows:

1. The Board approves the proposed budget for fiscal year 2023.
2. The Chairman is authorized and directed to take all further action necessary to carry out the purposes and intent of this Resolution.
3. This Resolution shall take effect immediately.

Adopted this 25th day of January, 2021.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**PROPOSED BUDGET FOR
FISCAL YEAR 2023**

Date: January 25, 2022
CID Contact Information: James Scott, Chairman (jscott@scottassociateskc.com)
 4621 Paseo, Kansas City, MO 64110 (816) 822-8000
Political Subdivision or Not for Profit: Political Subdivision
Date of and Ordinance No.: December 20, 2012, Ordinance No. 121029

PROJECTED INCOME	5/1/22 - 4/30/23
<i>District Sales & Use Tax</i>	153,847.00
<i>Interest</i>	325.00

TOTAL PROJECTED INCOME	154,172.00
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PROJECTED EXPENSES	5/1/22 - 4/30/23
---------------------------	-------------------------

Management	
Administration	5,940.00
Insurance	675.00
Office Supplies	150.00
Accounting - Audit	5,250.00
Accounting	900.00
Subtotal	12,915.00

District Services (security/maintenance/landscaping)	
Services/Snow & Ice Removal	6,000.00
Maintenance / Security / Trash Pick-up	8,000.00
Landscaping (Mowing, Weed Trimming, Plant Replacement etc.)	45,750.00
Subtotal	59,750.00

Capital Improvements	
Capital Improvements	75,000.00
Subtotal	75,000.00

Marketing	0.00
------------------	------

Operating Reserve	500.00
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Miscellaneous	
Miscellaneous	2,500.00
Subtotal	2,500.00

TOTAL PROJECTED EXPENSES	150,665.00
---------------------------------	-------------------

PROJECTED BEGINNING BALANCE (5/1/2022)	\$246,315.68
TOTAL PROJECTED INCOME	\$154,172.00
TOTAL PROJECTED EXPENSES	\$150,665.00
PROJECTED ENDING BALANCE (4/30/2021)	\$249,822.68

NOTES:

The Plaza East Community Improvement District ("District") was established by Ordinance No. 121029 of the City Council of the City of Kansas City on December 20, 2012. The District desires to fund, or assist in the funding of, certain services and improvements as allowed by Sections 67.1401 to 67.1571 RSMo.

The District, pursuant to its Resolution 2013-06, approved by eligible voters by mail-in ballot on March 19, 2013, and certified by the District Board of Directors the same date, imposed a sales tax in the amount of 1.0% to fund Eligible Services for a period of fifty (50) years or until such time as the District is terminated, commencing July 1, 2013.

The District has adopted a fiscal year beginning May 1 and ending April 30 of each year.

The District budget is presented in accordance with the requirements of Missouri statute on a cash basis.

Reserve Fund equal to two months of projected operating expenses.	
Estimated Beginning Balance of Reserve Fund (5/01/2022)	\$10,324.00
Estimated Ending Balance of Reserve Fund (4/30/2023)	\$10,844.00

Insurance includes general liability and D&O insurance.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT ("DISTRICT")
APPOINTING OFFICERS

WHEREAS, the Board of Directors of the District desires to appoint a Chairman, Vice-Chairman, Secretary and Treasurer in accordance with the District's Bylaws.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows:

1. James Scott is appointed Chairman of the District.
2. Craig Watson is appointed Vice-Chairman of the District.
3. Arzelia Gates is appointed Secretary of the District.
4. Ollie Gates is appointed Treasurer of the District.

Adopted this 25th day of January, 2022.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT B

Local Government Financial Statement

This file is provided as an alternative to the PDF version of the Financial Statement. Excel formulas are used throughout the file to eliminate the need to manually calculate totals. Cells that display as "0" contain Excel formulas that will change as data is entered in other cells. These cells are protected; therefore, you will receive a warning message if you try to type information in them.

The P_1 worksheet tab is formatted to allow you to enter your specific political subdivision information in specified cells. The fund names that you enter on the P_1 tab are carried throughout the document where they are needed.

Information can be entered for the General Fund and up to three other funds that you specify. The "Total All Funds" columns contain Excel formulas that total the other fund columns together.

Disbursements are broken down by both function and object and the totals of both should agree. A "Totals do not agree" message will display adjacent to line 7 Total Disbursements by object on the P_7 worksheet tab where the totals do not agree.

Contact Jill Wilson of the Missouri State Auditor's Office if you need assistance with the information necessary for completing the Financial Statement. Contact Jeff Roberts of the Missouri State Auditor's Office if you have questions about working with this file. Both can be reached at (573)751-4213.

<h1 style="margin: 0;">MISSOURI LOCAL GOVERNMENT FINANCIAL STATEMENT</h1>		1. Financial Statement Summary for Month Year the Year Ended April 2022	
		2. Name of political subdivision Plaza East Community Improvement District	
		3. Political subdivision number	
		4. Name of county Jackson	
5. Name of contact Arzelia Gates		6. Mailing address 4621 Paseo Blvd Kansas City, MO 64110	
7. Telephone number (816) 923-0900		8. Fax number	
		9. Email address arzelia@gatesbbq.com	
10. List up to 3 funds (other than General Fund) in the order you want them to appear in the Local Government Financial Statement (omit the word "fund")		1. Reserve 2. 3.	
<p>The undersigned attests that this report is a true and accurate account of all financial transactions for the political subdivision listed above.</p>			
Preparer's name, title and date (required)		Patrick Sterrett Manager 25-Aug-22 Preparer's Name Title Date	
INSTRUCTIONS FOR COMPLETING FINANCIAL REPORT FOR POLITICAL SUBDIVISIONS			
Please mail the completed form to		State Auditor's Office P.O. Box 869 Jefferson City, MO 65102	
OR Email to: localgovernment@auditor.mo.gov			
Part I – FINANCIAL STATEMENT			
A. Receipts (pages 3 and 4)			
1. Property Tax – Include real, personal, and other property tax, but do not include any tax revenues which you collect as agent for another governmental entity.			
2. Sales Tax – Include any and all sales taxes by fund and type. Municipalities in St. Louis County should report their share of the county sales tax.			
3. Amusement Sales Tax – Taxes on admission tickets and on gross receipts of all or specified types of amusement businesses.			
4. Motor Fuel Tax – Taxes on gasoline, diesel oil, aviation fuel, gasohol, "ethanol," and any other fuels used in motor vehicles or aircraft.			
5. Public Utilities Sales Tax – Taxes imposed distinctively on public utilities, and measured by gross receipts, gross earnings, or units of service sold, either as a direct tax on consumers or as a percentage of gross receipts of utility.			
6. Tobacco Products Tax – Taxes on tobacco products and synthetic cigars and cigarettes, including related products like cigarette tubes and paper.			
7. Hotel/Motel and Restaurant/Meals Tax – Sales tax on hotel/motel and restaurant/meals.			
8. Alcoholic Beverages Licensing and Permit Taxes – Licenses for manufacturing, importing, wholesaling, and retailing of alcoholic beverages.			
9. Amusements Licensing and Permit Taxes – Licenses on amusement businesses generally and on specific types of amusement enterprises or devices.			
10. Motor Vehicles Licensing and Permit Taxes – Licenses imposed on owners or operators of motor vehicles for the right to use public roads.			
11. Franchise Tax (Public Utilities Tax) – Licenses distinctively imposed on public utilities, whether distinctively imposed on public utilities, whether privately or publicly owned.			
12. Occupation and Business Licensing and Permit Taxes – Licenses required of persons engaged in particular professions, trades, or occupations.			

Part I - FINANCIAL STATEMENT - Continued

- 13. Other Licenses and Permit Fees** – License and inspections charges on buildings, animals, marriage, guns, etc.
- 14. Intergovernmental Receipts** – Specify source of intergovernmental grants and monies received (federal, state or local).
- 16. Charges for Services** – Include fees and service revenue.
- 17. Utility Receipts** – Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges.
- 18. Interest Earned** – Interest earned from investments.
- 19. Fines, Costs, and Forfeitures** – Receipts from penalties imposed for violations of law and civil penalties.
- 20. Rents** – Revenues from temporary possession or use of government-owned buildings, land, and other properties.
- 21. Donations** – Gifts of cash or securities from private individuals or corporations.
- 22. Other Receipts and Transfers** – Include any other receipts that your political subdivision receives that would not be included in the above categories.
- Sections B and C Disbursements** – Should be broken down by function and/or object. Governments having multiple functions, (such as police, fire, etc.) or objects (salaries, supplies, etc.) should provide both (if available) and the totals of both should agree.
- B. Disbursements By Function (pages 5 and 6)** – List amounts on the line pertaining to the category or write in a category on one of the blank lines.
- C. Disbursements By Object (pages 6 and 7)** – List amounts on the line pertaining to the category or write in a category on one of the blank lines.
- D. Statement Of Indebtedness (pages 7 and 8)** – This section requests information on debt issued by your political subdivision. Debt outstanding at the beginning of the fiscal year, plus debt issued less debt retired should equal the debt outstanding at the end of the fiscal year. All types of debt (e.g., general obligation bonds, revenue bonds, leases, notes) should be reported here.
- E. Interest on Debt – (page 8)** – Amounts of interest paid, including any interest paid on short-term or non-guaranteed obligations as well as general obligations.
- F. Statement of Assessed Valuation and Tax Rates (page 8)** – The assessed valuation information, will be available from your county. The tax rate information will pertain to the tax rate set for the fiscal year reported.

Part II – FINANCIAL STATEMENT SUMMARY (page 9) – Five columns are provided, one for the total of all funds, one for your General Fund, and three for any other funds which you may have. If you have funds in addition to your General Fund, such as a Debt Service, Street, Water, or Sewer Fund, you need to insert the name of any such fund in the blanks provided. If you have more than three funds in addition to your General Fund, you will need to attach a separate page showing the additional funds.

The beginning balance of each fund, plus total receipts, less total disbursements should equal your ending balance. Total receipts for each fund should equal the total receipts shown on page 3. Total disbursements for each fund should equal the total disbursements shown on page 6.

Part III - TAX ABATEMENT SUMMARY (page 10) - Amounts from tax abatements resulting from an agreement between your political subdivision and individuals or entities in which your political subdivision has agreed to forgo tax revenues it otherwise would be entitled to in return for the individuals or entities taking a specific action after the agreement is entered into for economic development or other activities that benefit your political subdivision.

If you have any questions regarding the completion of this form, please feel free to call the Missouri State Auditor's Office, telephone (573) 751-4213.

NOTICE – State law requires political subdivisions to file a financial report with the State Auditor's Office each year pursuant to Section 105.145, RSMo, and 15 CSR 40-3.030.

Part I - FINANCIAL STATEMENT

Plaza East Community Improvement District

A. Receipts

FUNDS - Report in whole dollars					
TOTAL all funds	General Fund	Reserve Fund	Fund	Fund	
1. Total property tax	\$ 0	\$	\$	\$	
2. Total sales tax	142,903	142,903			
3. Amusement sales tax	0				
4. Motor fuel tax	0				
5. Public utilities sales tax	0				
6. Tobacco products tax	0				
7. Hotel/Motel and restaurant/meals tax	0				
8. Alcoholic beverages licensing and permit taxes	0				
9. Amusement licensing and permit taxes	0				
10. Motor vehicles licensing and permit taxes	0				
11. Franchise tax (public utilities tax)	0				
12. Occupation and business licensing and permit taxes	0				
13. Other licenses and permit fees	0				
14. Intergovernmental receipts					
a.	0				
b.	0				
c.	0				
d.	0				
e.	0				
f.	0				
g.	0				
h.	0				
i. TOTAL					
Sum of lines 14a-h	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15. SUBTOTAL					
Sum of items 1-14i	\$ 142,903	\$ 142,903	\$ 0	\$ 0	\$ 0

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

A. Receipts - Continued

FUNDS - Report in whole dollars

		TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
15. SUBTOTAL (from page 3)	\$	142,903	142,903	0	0	0
16. Charges for Services						
a.		0				
b.		0				
c.		0				
d. TOTAL Sum of lines 16a-c	\$	0	0	0	0	0
17. Utility receipts						
a.		0				
b.		0				
c.		0				
d.		0				
e. TOTAL Sum of lines 17a-d	\$	0	0	0	0	0
18. Interest earned		460	440	20		
19. Fines, costs, and forfeitures		0				
20. Rents		0				
21. Donations		0				
22. Other receipts and transfers						
a. Use Tax		1,102	1,102			
b.		0				
c. Interfund transfers		0				
d. TOTAL Sum of lines 22a-c	\$	1,102	1,102	0	0	0
23. TOTAL RECEIPTS Sum of items 15 through 22d	\$	144,465	144,445	20	0	0

PLEASE CONTINUE WITH **DISBURSEMENTS** ON PAGE 5

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by function)

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
1. Highways and streets	\$ 0	\$	\$	\$	
2. Financial administration	900	900			
3. Central administration	6,552	6,552			
4. Fire	0				
5. Parks and recreation	0				
6. Solid waste management	0				
7. Sewerage	0				
8. Water supply system	0				
9. Hospitals	0				
10. Health (other than hospital)	0				
11. Police	0				
12. Judicial and legal	0				
13. Correctional institutions	0				
14. Probation	0				
15. General public buildings	0				
16. Libraries	0				
17. Public welfare	0				
18. Protective inspection and regulation	0				
19. Housing and community development	0				
20. Economic development	0				
21. Natural resources	0				
22. Airports	0				
23. SUBTOTAL Sum of lines 1-22	\$ 7,452	\$ 7,452	\$ 0	\$ 0	\$ 0

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by function)

Continued

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
23. SUBTOTAL (from page 5)	\$ 7,452	\$ 7,452	\$ 0	\$ 0	\$ 0
24. Electric power system	0				
25. Parking facilities	0				
26. Gas supply system	0				
27. Transit or bus system	0				
28. Sea and inland port facilities	0				
29. Miscellaneous commercial activities	0				
30. Other - Specify					
a. Maintenance/Security	77,629	77,629			
b. Capital Improvements	49,614	49,614			
c. Other - services	20,132	20,132			
31. Interfund transfers	0				
32. TOTAL DISBURSEMENTS (by function) Sum of items 23-31	\$ 154,827	\$ 154,827	\$ 0	\$ 0	\$ 0
C. Disbursements (by object)					
1. Salaries	0				
2. Fringe benefits	0				
3. Operations	105,213	105,213			
4. SUBTOTAL Sum of items C1-3	\$ 105,213	\$ 105,213	\$ 0	\$ 0	\$ 0

PLEASE CONTINUE WITH **DISBURSEMENTS** ON PAGE 7

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by object) - Continued

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
4. SUBTOTAL (from page 6)	\$ 105,213	\$ 105,213	\$ 0	\$ 0	\$ 0
5. Capital expenditures - Specify					
a. Landscaping	49,614	49,614			
b.	0				
c.	0				
d.	0				
e.	0				
f.	0				
g.	0				
6. Interfund transfers - Specify					
a.	0				
b.	0				
7. TOTAL DISBURSEMENTS (by object) Sum of items 4-6b	\$ 154,827	\$ 154,827	\$ 0	\$ 0	\$ 0

D. Statement of Indebtedness

1. General obligation bonds

a.				0
b.				0
c.				0

2. 2 Revenue bonds

a.				0
b.				0
c.				0

3. SUBTOTAL

Sum of items D1 and 2

\$ 0	\$ 0	\$ 0	\$ 0
------	------	------	------

FUNDS - Report in whole dollars

Outstanding
Beginning of
Fiscal Year

During Fiscal Year --

Issued

Retired

Outstanding
End of
Fiscal Year

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

D. Statement of Indebtedness Continued

	FUNDS - Report in whole dollars			
	Outstanding Beginning of Fiscal Year	During Fiscal Year --		Outstanding End of Fiscal Year
		Issued	Retired	
3. SUBTOTAL (from page 7)	\$ 0	\$ 0	\$ 0	\$ 0
4. Other debt - Specify				
a.				0
b.				0
c.				0
5. Conduit debt				0
6. TOTAL STATEMENT OF INDEBTEDNESS Sum of items 3-5	\$ 0	\$ 0	\$ 0	\$ 0

E. Interest on Debt

1. Interest on water supply system debt	\$
2. Interest on electric power system debt	\$
3. Interest on gas supply system debt	\$
4. Interest on transit or bus system debt	\$
5. Interest on all other debt	\$

F. Statement of Assessed Valuation and Tax Rates

1. Real estate	\$
2. Personal property	
3. State assessed railroad and utility	
TOTAL VALUATION	
4. Sum of items F1-3	\$ 0
Tax Rates Funds - Specify	Tax rate (per \$100)
1.	
2.	
3.	
4.	
5.	
6.	

Part II - FINANCIAL STATEMENT SUMMARY

FUNDS - Report in whole dollars					
	TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
A. Beginning balance	\$ 267,960	\$ 257,925	\$ 10,035	\$	
B. Total receipts	144,465	144,445	20	0	0
C. Total disbursements	154,827	154,827	0	0	0
D. Ending balance	\$ 257,598	\$ 247,543	\$ 10,055	\$ 0	0

NOTES

Please use this space to provide additional explanations if the space provided for any item was not sufficient. Be sure to reference the item number.

Disbursements - 30a. Maintenance includes landscaping maintenance, trash pick-up, snow and ice removal

Disbursements - 30b. Capital Improvements includes installation of streetscape/landscape improvements along Cleaver II Boulevard

Disbursements - 30c. Other - services includes services in connection with planning/design of capital improvements

Part III - TAX ABATEMENT SUMMARY

Political Subdivision's Abatements				
	Abatement 1	Abatement 2	Abatement 3	Abatement 4
Taxes Abated				
Authority of Tax Abatement				
Abatement Rate				
Dollar Amount of Taxes Abated	\$	\$	\$	\$

NOTES

Please use this space to provide additional explanations if the space provided for any item was not sufficient. Be sure to reference the item number.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

A RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT APPROVING THE RENEWAL OF THE CONTRACT TO PROVIDE DISTRICT MANAGEMENT SERVICES TO THE DISTRICT AND AUTHORIZING EXECUTION OF A NEW INDEPENDENT CONTRACTOR AGREEMENT.

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “**District**”);

WHEREAS, the District is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the Board of Directors (the “Board”) of the District has determined that it is in the District’s best interest to renew its contract with Sterrett Urban, LLC, as an independent contractor, to provide district management services to the District and to assist with specific duties as set forth in the Agreement (hereinafter defined) and at a monthly fee of Four Hundred Ninety Five and No/100 Dollars (\$495.00) per month; and

WHEREAS, the Board desires to authorize the Chairman to renew and execute a new independent contractor agreement, in substantially the form attached hereto as Exhibit A (“Agreement”), with Sterrett Urban, LLC to continue to provide district management services to the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT, AS FOLLOWS:

1. The Board hereby approves the renewing of the contract with Sterrett Urban, LLC to provide district management services to the District at a fee of Four Hundred Ninety Five and No/Dollars (\$495.00) per month.
2. The Board authorizes the Chairman to execute the Agreement.
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on September 20, 2022.

[Signature Page follows]



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A



August 16, 2022

Mr. James Scott
Chairman
Plaza East Community Improvement District
4621 The Paseo
Kansas City, MO 64110

VIA E-MAIL

Re: Letter Agreement to Extend Provision of Professional Services to the Plaza East Community Improvement District ("Plaza East") for One Year

Dear Mr. Scott:

Sterrett Urban, LLC is pleased to submit this proposal to continue to provide professional consulting services to Plaza East for an additional year.

This letter details the services Sterrett Urban performs for Plaza East, the pricing at which Sterrett Urban proposes to perform these services, the schedule for completing these services and the assumptions upon which Sterrett Urban has based this proposal, none of which have changed since the initial engagement.

If the proposal outlined in this letter is acceptable to Plaza East, Sterrett Urban would request that Plaza East indicate its acceptance of this proposal by executing this letter agreement in the space provided below.

SCOPE OF SERVICES

Unless otherwise directed by Plaza East, Sterrett Urban shall perform the following described services:

1. In consultation with the Plaza East Chairman, develop and post an agenda and prepare and distribute a board packet for each monthly board meeting per the bylaws of Plaza East;
2. Act as recording secretary on behalf of the Plaza East Secretary; such duties to include, but not exclusive of, recording meeting minutes at each Plaza East board meeting or any other Plaza East meeting as required per Plaza East's bylaws and present to the board and Secretary for approval, prepare all necessary resolutions with the proper signatory, and other duties as may be assigned per the Plaza East board;



3. Maintain Plaza East's records on behalf of the Secretary of Plaza East;
4. Prepare for the review and approval of Plaza East an annual budget for the next fiscal year and submit said annual budget to the City as required prior to February 1 of each year;
5. Prepare for the review and approval of Plaza East an annual report and submit said annual report to the City and the State as required prior to August 1 of each year; and
6. Prepare upon request of Plaza East certain policies and procedures or other reports and documents as may be requested from time to time.

SCHEDULE

The time period for the provision of the above-noted services is between August 17, 2022 and August 15, 2023.

COMPENSATION

As compensation for the performance of the above described Services, Sterrett Urban will be paid by Plaza East monthly an amount of \$495. Invoices will be sent monthly by Sterrett Urban.

The proposal outlined in this letter is valid for 45 days.

We sincerely appreciate the opportunity to continue to work with the Plaza East CID. If you concur with the proposal outlined in this Letter of Agreement, please execute the letter and return it to Sterrett Urban. Unless otherwise instructed by Plaza East in writing at the time you return the executed copy of this Letter Agreement, Sterrett Urban will consider the executed Letter Agreement as our notice to proceed. Please let us know if you have any questions or need any further information.

Very truly yours,
Sterrett Urban, LLC

By: 
Patrick Sterrett
Principal



ACCEPTANCE

The Plaza East Community Improvement District hereby accepts the proposal outlined above and does hereby engage Sterrett Urban to perform the Services described above, on the terms and conditions set forth in the forgoing Letter Agreement. Plaza East Community Improvement District accepts and agrees to the terms and conditions of the foregoing Letter Agreement.

Plaza East Community Improvement District

By: _____

Printed Name: _____

Title: _____

Date: _____

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**A RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
NOMINATING A SLATE OF SUCCESSOR DIRECTORS**

WHEREAS, the District, which was formed December 20, 2012, by Ordinance No. 121029 adopted by the City Council of the City of Kansas City, Missouri, is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, *et seq*, RSMo, as amended (the “Act”) and is transacting business and exercising the powers granted by the Act; and

WHEREAS, the Petition authorizes the Board of Directors (the “Board”) of the District to select qualified individuals to serve as a Successor Director in accordance with the qualifications set forth in the Petition; and

WHEREAS, the terms for James Scott, Craig Watson and Arzelia Gates have expired; and

WHEREAS, the Board wishes to reappoint James Scott, Craig Watson and Arzelia Gates for a 4-year term; and

WHEREAS, the Petition authorizes the Board to submit to the Mayor, with the consent of the City Council, a slate of individuals nominated to serve as Successor Directors in accordance with the qualifications set forth in the Petition.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1. The Board appoints James Scott, Owner (Representative) as a Successor Director to serve a four (4) year term.
2. The Board appoints Craig Watson, Owner (Representative) as a Successor Director to serve a four (4) year term.
3. The Board appoints Arzelia Gates, (Owner (Representative) as a Successor Director to serve a four (4) year term.
4. The Chairman is authorized to take all further actions necessary to carry out this Resolution.
5. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on November 15, 2022.

[Signature Page follows]

A handwritten signature in cursive script, appearing to read "James Scott", written in black ink.

James Scott, Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Arzelia Gates", written in black ink.

Arzelia Gates, Secretary

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

A RESOLUTION OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT APPROVING AND AUTHORIZING EXECUTION OF THREE CONTRACTS WITH SIGNATURE LANDSCAPE, LLC, TO MAINTAIN LANDSCAPING WITHIN THE DISTRICT, AND TO REPLACE AND INSTALL NEW PLANT MATERIAL WITHIN THE DISTRICT FROM JANUARY 1, 2023 TO DECEMBER 31, 2023.

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “District”), and said District is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the Board of Directors (the “Board”) of the District has committed to providing landscaping maintenance services throughout the District and other matters related thereto;

WHEREAS, the Board desires to approve three contracts submitted by Signature Landscape, LLC (“Signature”), totaling \$2,900.49 (the “Contracts”), for the purpose of performing landscape maintenance, and other matters related thereto, for the calendar year of 2023, in substantially the same format as attached hereto as Exhibit A, and authorize execution of same by the Chairman of the District;

WHEREAS, Signature will install eleven (11) warranty replacement plants throughout the District at no cost, of which three of the warranty plants will be relocated and a credit for those three plants will be provided against the Contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

1. The Board hereby approves the Contracts, in substantially the same format as attached hereto as Exhibit A.
2. The Board hereby authorizes the Chairman of the District to execute the Contracts, in substantially the same format as attached hereto as Exhibit A, and take such actions as deemed appropriate for implementation of the Contracts.
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on December 20, 2022.

[Signature Page follows]

A handwritten signature in cursive script, appearing to read "James Scott", written in black ink.

James Scott, Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Arzelia Gates", written in black ink.

Arzelia Gates, Secretary

EXHIBIT A

December 19, 2022

**Submitted To:**

CID
4621 Paseo
Kansas City, MO 64110

Project:

Plaza East - CID (with street planters)
1110 Cleaver II Blvd
Kansas City, MO 64110

Project Scope:

Signature will install plant material to replace the stolen plants from the street planters.

Replacement of Stolen

<u>Quantity</u>	<u>Size/Unit</u>	<u>Description</u>
16.00	1 GAL	Catmint, Purrsian Blue
2.00	5 GAL	Yucca, Color Guard

Phase Subtotal	\$725.46
Phase Tax	\$0.00
Phase Total	\$725.46

Project Subtotal	\$725.46
Project Tax	\$0.00
Project Total	\$725.46

Terms & Conditions

Signature's proposal is good for 120 days. A final signed proposal must be received by Signature Landscape prior to scheduling installation. Signature Landscape will replace any plant material that has fully died due to natural causes one time within a period of one year from the original installation date. All transplanted material will be void of all warranties. Any plant material that receives less than the recommended amount of periodic watering, plants that are damaged by humans or animals, and plants that were installed in contrast to the recommendations of Signature Landscape will not be warrantied. Signature Landscape is not responsible for foundation or utility line settling, or determining property boundary lines. Our workers are fully covered by Worker's Compensation Insurance. Full payment is due upon completion.

Terms: Net 30 days. Accounts past due will have a service charge of 1.5% per month added.

By: _____ 12/19/22 Accepted: _____
Madeline Kalivoda Date Date

December 19, 2022

**Submitted To:**

CID
4621 Paseo
Kansas City, MO 64110

Project:

Plaza East - CID (with street planters)
1110 Cleaver II Blvd
Kansas City, MO 64110

Project Scope:

Signature will remove the junipers and install 16 little bluestem grasses in each of the 2 planet fitness parking lot islands.

Planet Fitness Parking Lot Island Install

<u>Quantity</u>	<u>Size/Unit</u>	<u>Description</u>
32.00	1 GAL	Grass, Little Bluestem - Carousel
1.00	HR	Stump Grinder
1.00	YD	Mulch, Shredded Brown Hardwood

Phase Subtotal	\$1,356.24
Phase Tax	\$0.00
Phase Total	\$1,356.24

Project Subtotal	\$1,356.24
Project Tax	\$0.00
Project Total	\$1,356.24

Terms & Conditions

Signature's proposal is good for 120 days. A final signed proposal must be received by Signature Landscape prior to scheduling installation. Signature Landscape will replace any plant material that has fully died due to natural causes one time within a period of one year from the original installation date. All transplanted material will be void of all warranties. Any plant material that receives less than the recommended amount of periodic watering, plants that are damaged by humans or animals, and plants that were installed in contrast to the recommendations of Signature Landscape will not be warranted. Signature Landscape is not responsible for foundation or utility line settling, or determining property boundary lines. Our workers are fully covered by Worker's Compensation Insurance. Full payment is due upon completion.

Terms: Net 30 days. Accounts past due will have a service charge of 1.5% per month added.

By: _____ 12/19/22 _____ Accepted: _____
 Madeline Kalivoda Date Date

Planet Fitness Parking Lot Islands

Monday, December 19, 2022 9:57 AM



December 19, 2022

**Submitted To:**

CID
4621 Paseo
Kansas City, MO 64110

Project:

Plaza East - CID (with street planters)
1110 Cleaver II Blvd
Kansas City, MO 64110

Project Scope:

Signature will install a juniper at the Planet Fitness sign to match the juniper being installed under warranty.

Matching Juniper at Planet Fitness Sign

<u>Quantity</u>	<u>Size/Unit</u>	<u>Description</u>
1.00	6 FT	Juniper, Taylor

Phase Subtotal	\$818.79
Phase Tax	\$0.00
Phase Total	\$818.79

Project Subtotal	\$818.79
Project Tax	\$0.00
Project Total	\$818.79

Terms & Conditions

Signature's proposal is good for 120 days. A final signed proposal must be received by Signature Landscape prior to scheduling installation. Signature Landscape will replace any plant material that has fully died due to natural causes one time within a period of one year from the original installation date. All transplanted material will be void of all warranties. Any plant material that receives less than the recommended amount of periodic watering, plants that are damaged by humans or animals, and plants that were installed in contrast to the recommendations of Signature Landscape will not be warranted. Signature Landscape is not responsible for foundation or utility line settling, or determining property boundary lines. Our workers are fully covered by Worker's Compensation Insurance. Full payment is due upon completion.

Terms: Net 30 days. Accounts past due will have a service charge of 1.5% per month added.

By: _____ 12/19/22 _____ Accepted: _____
 Madeline Kalivoda Date Date

Warranty Replacements

Monday, December 19, 2022 9:14 AM







One juniper at planet fitness sign.
Six yews inside street planters.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT ACCEPTING APRIL 30, 2021 AND APRIL 30, 2022 AUDITED FINANCIAL STATEMENTS FROM RALPH C. JOHNSON & COMPANY, P.C.

WHEREAS, the District, which was formed on December 20, 2012, by Ordinance No. 121029, adopted by the City Council of the City of Kansas City, Missouri, is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq, RSMo, as amended (the “Act”) and is transacting business and exercising the powers granted by the Act; and

WHEREAS, on July 19, 2022 the Board of Directors (the “Board”) of the District passed and adopted Resolution 2022-04 that engaged Ralph C. Johnson & Company, P.C. to conduct an independent audit of the District’s financial statements for those fiscal years ending April 30, 2021 and April 30, 2022; and

WHEREAS, on October 21, 2022, Ralph C. Johnson & Company, P.C. completed their audits of the District’s financial statements for fiscal year 2021 and fiscal year 2022 (the “Audited Financial Statements”), attached hereto as Exhibit A and incorporated herein; and

WHEREAS, on December 20, 2022 the Board reviewed the Audited Financial Statements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1. The Audited Financial Statements for Fiscal Year 2021 and Fiscal Year 2022 from Ralph C. Johnson & Company, P.C. are accepted as part of the formal public record, and available for public review.
2. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on December 20, 2022.

[Signature Page follows]

A handwritten signature in cursive script, appearing to read "James Scott", written in black ink.

James Scott, Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Arzelia Gates", written in black ink.

Arzelia Gates, Secretary

EXHIBIT A

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**BASIC FINANCIAL STATEMENTS
TOGETHER WITH
INDEPENDENT AUDITOR'S REPORT**

FOR THE YEAR ENDED APRIL 30, 2021

Ralph C. Johnson & Company, p.c.
**CERTIFIED PUBLIC ACCOUNTANTS
KANSAS CITY**

TABLE OF CONTENTS

Independent Auditor's Report on Financial Statements	
Basis Financial Statements	1
Governmental Fund Statement Assets and Net Position -Cash Basis	3
Statement of Revenues, Expenditures, and Changes in Fund Balances and Statement of Activities- Cash Basis	4
Notes to the Basic Financial Statements	5
Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - General Fund	9

Ralph C. Johnson & Company, p.c.

Certified Public Accountants

4609 The Paseo Blvd

Suite 104

Kansas City, Missouri 64110-1825

(816) 472-8900

Fax (816) 472-4633

INDEPENDENT AUDITOR'S REPORT

To the Governing Board
Plaza East Community Improvement District
Kansas City, Missouri

We have audited the accompanying financial statements of the governmental activities and major fund of the Plaza East Community Improvement District (District) as of April 30, 2021 and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting described in Note 2, this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the District as of April 30, 2021, and the respective changes in cash basis financial position for the year then ended in accordance with the modified cash basis of accounting as described in Note 1.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The statement of revenues, expenditures, and changes in fund balances, budget and actual - general fund, and notes to the budgetary comparison schedule - general fund, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Management has omitted *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operations, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Ralph C. Johnson & Company, p.c.

Kansas City
21 October 2022
Our 52nd Year

Ralph C. Johnson & Company, p.c.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
Governmental Fund Statement of Assets and Net Position
Cash Basis
April 30, 2021

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
ASSETS			
Cash and investments	\$ 267,303	\$ -	\$ 267,303
Total assets and deferred outflows	<u>\$ 267,303</u>	<u>\$ -</u>	<u>\$ 267,303</u>
Liabilities and Fund Balance/Net Position			
FUND BALANCE/NET POSITION			
Liabilities	\$ -	\$ -	\$ -
Total liabilities and deferred inflows	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net position			
Unrestricted	\$ 267,303	\$ -	\$ 267,303
Total net position	<u>267,303</u>	<u>-</u>	<u>267,303</u>
Total liabilities, deferred inflows, and net position	<u>\$ 267,303</u>	<u>\$ -</u>	<u>\$ 267,303</u>

See Notes to Financial Statements

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

Statement of Revenue, and Expenditures

Cash Basis

For the Year Ended April 30, 2021

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
Revenues			
Taxes:			
Sales taxes	\$ 129,514	\$ -	\$ 129,514
Interest Income	386	-	386
Total Revenue	<u>129,900</u>	<u>-</u>	<u>129,900</u>
Expenditures/Expenses			
Current:			
Management			
Insurance	576	-	576
Accounting-Audit	5,250	-	5,250
Accounting	6,915	-	6,915
Total Management	<u>12,741</u>	<u>-</u>	<u>12,741</u>
District Services (Security & Maintenance)			
Services/Landscaping Improvements	4,500	-	4,500
Maintenance/Security	8,330	-	8,330
Landscaping	38,957	-	38,957
Total District Services	<u>51,787</u>	<u>-</u>	<u>51,787</u>
Capital Improvements			
Improvements	-	-	-
Total Capital Improvements	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures/Expenses	<u>64,528</u>	<u>-</u>	<u>64,528</u>
Excess of revenues over expenditures/expenses	<u>65,372</u>	<u>-</u>	<u>65,372</u>
Net change in fund balance/net position	<u>65,372</u>	<u>-</u>	<u>65,372</u>
Fund balance/net position, beginning	<u>201,931</u>	<u>-</u>	<u>201,931</u>
Fund balance/net position, ending	<u>\$ 267,303</u>	<u>\$ -</u>	<u>\$ 267,303</u>

See Notes to Financial Statements

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

Notes to the Financial Statements

April 30, 2021

Note 1: Financial Reporting Entity

Plaza East Community Improvement District (the District) was formed as a political subdivision of the State of Missouri on December 20, 2012. The District is governed by an elected five-member board of directors. The purpose of the District is to demolish and remove, renovate, reconstruct, or rehabilitate privately-owned structures so as to remove blight within its boundaries and to construct public improvements within the boundaries as permitted by law.

The District prepares its financial statements in conformity with the cash basis of accounting which is a basis of accounting other than generally accepted accounting principles (GAAP).

Note 2: Basis of Presentation

The District's basic financial statements include both government-wide (the District as a whole) and fund financial statements (the District's major fund- the General Fund).

Government-wide financial statements

The statement of net position and the statement of activities display information about the District's the primary government as a whole. The District's governmental activities generally are financed through sales taxes. Expenses are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipients of the goods or service offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues, and expenses identifies the extent to which each program is self-financing or draws from the general revenues of the District.

Fund financial statements

Fund financial statements report detailed information about the District's major fund- the General Fund.

Basis of Accounting

Government-wide Financial Statements

The government-wide financial statements are reported by use of the economic resources measurement focus, within the limitations of the cash basis of accounting, as described below.

Governmental Fund Financial Statements

In the fund financial statements, the 'current financial resources' measurement focus, as applied to the cash basis of accounting, is used. Only current financial assets and liabilities are generally included in the statement of assets and net position. The operating statement presents sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**BASIC FINANCIAL STATEMENTS
TOGETHER WITH
INDEPENDENT AUDITOR'S REPORT**

FOR THE YEAR ENDED APRIL 30, 2022

TABLE OF CONTENTS

Independent Auditor's Report on Financial Statements	
Basis Financial Statements	1
Governmental Fund Statement Assets and Net Position -Cash Basis	3
Statement of Revenues, Expenditures, and Changes in Fund Balances and Statement of Activities- Cash Basis	4
Notes to the Basic Financial Statements	5
Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - General Fund	9

Ralph C. Johnson & Company, p.c.

Certified Public Accountants

4609 The Paseo Blvd

Suite 104

Kansas City, Missouri 64110-1825

(816) 472-8900

Fax (816) 472-4633

INDEPENDENT AUDITOR'S REPORT

To the Governing Board
Plaza East Community Improvement District
Kansas City, Missouri

We have audited the accompanying financial statements of the governmental activities and major fund of the Plaza East Community Improvement District (District) as of April 30, 2022 and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting described in Note 2, this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the District as of April 30, 2022, and the respective changes in cash basis financial position for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The statement of revenues, expenditures, and changes in fund balances, budget and actual - general fund, and notes to the budgetary comparison schedule - general fund, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Management has omitted *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operations, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Ralph C. Johnson & Company, p.c.

Kansas City
21 October 2022
Our 52ND Year

Ralph C. Johnson & Company, p.c.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

Governmental Fund Statement of Assets and Net Position

Cash Basis

April 30, 2022

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
ASSETS			
Cash and investments	\$ <u>256,856</u>	\$ <u>-</u>	\$ <u>256,856</u>
Total assets and deferred outflows	\$ <u>256,856</u>	\$ <u>-</u>	\$ <u>256,856</u>
FUND BALANCE/NET POSITION			
Liabilities	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Total liabilities and deferred inflows	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Net position:			
Unrestricted	<u>256,856</u>	<u>-</u>	<u>256,856</u>
Total net position	<u>256,856</u>	<u>-</u>	<u>256,856</u>
Total liabilities, deferred inflows, and net position	\$ <u>256,856</u>	\$ <u>-</u>	\$ <u>256,856</u>

See Notes to Financial Statements

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

Statement of Revenue, and Expenditures

Cash Basis

For the Year Ended April 30, 2022

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
Revenues:			
Taxes:			
Sales taxes	\$ 144,006	\$ -	\$ 144,006
Interest Income	450	-	450
Total Revenue	<u>144,456</u>	<u>-</u>	<u>144,456</u>
Expenditures/Expenses:			
Current:			
Management			
Insurance	612	-	612
Accounting	6,915	-	6,915
Total Management	<u>7,527</u>	<u>-</u>	<u>7,527</u>
District Services (Security & Maintenance)			
Services/Landscaping Improvements	1,132	-	1,132
Maintenance/Security	7,945	-	7,945
Landscaping	126,799	-	126,799
Total District Services	<u>135,876</u>	<u>-</u>	<u>135,876</u>
Capital Improvements			
Improvements	11,500	-	11,500.00
Total Capital Improvements	<u>11,500</u>	<u>-</u>	<u>11,500</u>
Total Expenditures/Expenses	<u>154,903</u>	<u>-</u>	<u>154,903</u>
Excess of revenues over expenditures/expenses	<u>(10,447)</u>	<u>-</u>	<u>(10,447)</u>
Net change in fund balance/net position	<u>(10,447)</u>	<u>-</u>	<u>(10,447)</u>
Fund balance/net position, beginning	<u>267,303</u>	<u>-</u>	<u>267,303</u>
Fund balance/net position, ending	<u>\$ 256,856</u>	<u>\$ -</u>	<u>\$ 256,856</u>

See Notes to Financial Statements

Plaza East Community Improvement District
Notes to the Financial Statements
April 30, 2022

Note 1: Financial Reporting Entity

Plaza East Community Improvement District (the District) was formed as a political subdivision of the State of Missouri on December 20, 2012. The District is governed by an elected five member board of directors. The purpose of the District is to demolish and remove, renovate, reconstruct, or rehabilitate privately-owned structures so as to remove blight within its boundaries and to construct public improvements within the boundaries as permitted by law.

The District prepares its financial statements in conformity with the cash basis of accounting which is a basis of accounting other than generally accepted accounting principles (GAAP).

Note 2: Basis of Presentation

The District's basic financial statements include both government-wide (the District as a whole) and fund financial statements (the District's major fund- the General Fund).

Government-wide financial statements

The District's basic financial statements include both government-wide (the District as a whole) and fund financial statements (the District's major fund- the General Fund).

Fund financial statements

Fund financial statements report detailed information about the District's major fund- the General Fund.

Basis of Accounting

Government-wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus, within the limitations of the cash basis of accounting, as described below.

Governmental Fund Financial Statements

In the fund financial statements, the 'current financial resources' measurement focus, as applied to the cash basis of accounting, is used. Only current financial assets and liabilities are generally included in the statement of assets and net position. The operating statement presents sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

Capital Assets

Capital assets are defined by the District as assets with an initial, individual cost of \$5,000 or more and an estimated useful life of greater than one year. Additions or improvements and other capital outlays that significantly extend the useful life of an asset, or that significantly increases the capacity of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The District did not have any capital assets as of April 30, 2022.

Plaza East Community Improvement District
Notes to the Financial Statements
April 30, 2022

Net Position and Fund Balance Classifications:

Government Wide

As noted previously, in the government-wide statements, equity is classified as net position and displayed in three components:

Net investment in capital assets – this component consist of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgage notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.

- (1) Restricted net position – this component consist of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. The Fund first utilizes restricted resources to finance qualifying activities.
- (2) Unrestricted net position – All other net positions that do not meet the definition of “restricted” or “net investment in capital assets.”

Governmental Funds

Fund balance for governmental funds as reported includes classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent

- A. Non-spendable Fund Balance - This portion of fund balance cannot be spent either because it is in non-spendable form or is required to be maintained intact.
- B. Restricted Fund Balance - This portion of fund balance is restricted to specific purposes by state or federal laws, or externally imposed conditions by grantors and creditors. This portion of the District's fund balance is restricted for debt service and capital projects.
- C. Committed Fund Balance - This consists of amounts which can only be used for specific purposes determined by a formal action of passing an ordinance by the District's Board of Directors, the District's highest level of decision-making authority. Any changes or removal of specific purposes requires the same action by Board of Directors.
- D. Assigned Fund Balance - This consists of amounts which are constrained by District's management's intent to be used for a specific purpose but do not meet the criteria to be classified as committed.
- E. Unassigned Fund Balance - This consists of the residual fund balance that does not meet the requirements for the non-spendable, restricted, committed, or assigned classifications. The District first utilizes restricted resources when an expenditure is incurred for which both unrestricted and restricted fund balances are available. For purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance

Note 3: Cash

Missouri State Statutes authorize the District, with certain restrictions, to deposit funds in open accounts, time deposits, investment pools and certificates of deposit. The Statutes also require that

Plaza East Community Improvement District
Notes to the Financial Statements
April 30, 2022

collateral pledged must have a fair value equal to 100% of the funds on deposit, less insured amounts. Collateral securities must be held by the District or an independent third party and must be of the kind prescribed by State Statutes and approved by the State.

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of failure of a depository financial institution, the Board will not be able to recover deposits, or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is that, in the event of the failure of a counter party to a transaction, the Board will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. The Board's policy is to collateralize deposits with securities held by the financial institution's agent and in the District's name.

As of April 30, 2022, the District's deposits were insured with Federal depository insurance, with the remaining uninsured balance collateralized by securities held in the District's name by their financial institution's agent. Accordingly, management has determined that none of the District's deposits were exposed to custodial credit risk as of April 30, 2022.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. At year end all investments were of a short duration and the fund was exposed to no interest rate risks

Credit Risk

Missouri statutes prohibit government agencies from investing in derivative, leveraged or speculative securities.

Note 4: Tax Revenues

The District is authorized to impose and levy District sales tax up to an aggregate levy up to one percent (1%) on sales within the District. The District received \$144,006 in sales tax revenue during the fiscal year ending April 30, 2022.

Note 5: Risk Management

The District is exposed to various risks of loss related to torts, thefts of, damage to, or destruction of assets; errors or omissions; injuries to employees, or acts of God. The Board maintains commercial insurance for significant insurable risks. There were no claims on any of the commercial coverage during the year.

Note 6: Subsequent Events

On March 11, 2020, the World Health Organization declared the COVID-19 virus outbreak a world-wide pandemic. Because of the COVID-19 pandemic, businesses within the District and entire State of Missouri were subject to a stay at home order. Management is closely monitoring the situation and the impact on its operations. The ultimate effect on the District's financial statements is not currently determinable.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual - General Fund
For the Year Ended April 30, 2022

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance - Positive (Negative)</u>
Revenues:			
Taxes:			
Sales taxes	\$ 73,750	\$ 144,006	\$ 70,256
Interest Income	-	450	450
Total revenues	<u>73,750</u>	<u>144,456</u>	<u>70,706</u>
Expenditures			
Current:			
Management			
Administration	5,940	-	5,940
Insurance	1,705	612	1,093
Office Supplies	150	-	150
Accounting-Audit	4,000	-	4,000
Accounting	900	6,915	(6,015)
Director Expense	2,500	-	2,500
Total Management	<u>15,195</u>	<u>7,527</u>	<u>7,668</u>
District Services (Security & Maintenance)			
Services/Landscaping Improvements	5,000	1,132	3,868
Maintenance/Security	6,720	7,945	(1,225)
Landscaping	36,108	126,799	(90,691)
Total District Services	<u>47,828</u>	<u>135,876</u>	<u>(91,916)</u>
Capital Improvements			
Improvements	-	11,500	-
Total Capital Improvements	<u>-</u>	<u>11,500</u>	<u>-</u>
Total Expenditures/Expenses	<u>63,023</u>	<u>154,903</u>	<u>(91,880)</u>
Excess of revenues over expenditures/expenses	<u>10,727</u>	<u>(10,447)</u>	<u>162,586</u>
Net change in fund balance	\$ <u>10,727</u>	(10,447)	\$ <u>70,706</u>
Fund balance, beginning of year, as restated		<u>267,303</u>	
Fund balance, end of year		\$ <u>256,856</u>	

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
Notes to Budgetary Comparison Schedule-General Fund
For the Year Ended April 30, 2022

The reported budgetary data represent the final approved budget after amendments as adopted by the Board of Directors. The basis of accounting is the same for both budgeting and financial reporting purposes.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT ADOPTING THE 2023-2024 FISCAL YEAR BUDGET.

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “**District**”);

WHEREAS, pursuant to Section 67.1471.2, RSMo., the Board of the Directors of the District (the “**Board**”) shall submit to the City of Kansas City, Missouri a proposed annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year, no earlier than one hundred eight (180) days and no later than ninety (90) days prior to the first day of each fiscal year; and

WHEREAS, pursuant to Section 67.1471.3, RSMo., the Board shall adopt an annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year, no later than thirty (30) days prior to the first day of each fiscal year;

WHEREAS, the next fiscal year of the District begins May 1, 2023; and

WHEREAS, the Board desires to adopt the 2023-2024 fiscal year budget of the District and submit the 2023-2024 fiscal year budget of the District to the City Clerk of the City of Kansas City, Missouri for review.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1. The 2023-2024 fiscal year budget of the District attached as Exhibit A hereto and incorporated herein by reference is hereby adopted by the Board of Directors of the District.
2. The District Manager is authorized and directed to submit the adopted 2023-2024 fiscal year budget to the City Clerk of the City of Kansas City, Missouri no later than January 31, 2023.
3. The District Manager is directed to provide copies of any comments made by the City of Kansas City, Missouri concerning the District’s 2023-2024 fiscal year budget to the Board of Directors of the District within seven (7) days of receipt.
4. The Officers and District Manager of the District are authorized to take such further actions as are reasonably necessary for the submission of the District’s 2023-2024 fiscal year budget to the City of Kansas City, Missouri as authorized by this resolution.

5. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on
January 17, 2023.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**PROPOSED BUDGET FOR
FISCAL YEAR 2024**

Date:	January 17, 2023
CID Contact Information:	James Scott, Chairman (jscott@scottassociateskc.com) 4621 Paseo, Kansas City, MO 64110 (816) 822-8000
Political Subdivision or Not for Profit:	Political Subdivision
Date of and Ordinance No.:	December 20, 2012, Ordinance No. 121029

PROJECTED INCOME	<u>5/1/23 - 4/30/24</u>
<i>District Sales & Use Tax</i>	141,806.00
<i>Interest</i>	445.00

TOTAL PROJECTED INCOME	<u><u>142,251.00</u></u>
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PROJECTED EXPENSES	<u>5/1/23 - 4/30/24</u>
<i>Management</i>	
Administration	5,940.00
City of Kansas City - Annual Review	1,000.00
Insurance	1,666.00
Office Supplies	150.00
Accounting - Audit	4,250.00
Accounting	900.00
Subtotal	<u>13,906.00</u>

<i>District Services (security/maintenance/landscaping)</i>	
Services/Snow & Ice Removal	6,000.00
Maintenance / Security / Trash Pick-up	8,000.00
Landscaping (Mowing, Weed Trimming, Plant Replacement etc.)	50,000.00
Subtotal	<u>64,000.00</u>

<i>Capital Improvements</i>	
Capital Improvements	75,000.00
Subtotal	<u>75,000.00</u>

<i>Marketing</i>	0.00
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<i>Operating Reserve</i>	1,435.00
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<i>Miscellaneous</i>	
Miscellaneous	2,500.00
Subtotal	<u>2,500.00</u>

TOTAL PROJECTED EXPENSES	<u><u>156,841.00</u></u>
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PROJECTED BEGINNING BALANCE (5/1/2023)	\$303,417.00
TOTAL PROJECTED INCOME	\$142,251.00
TOTAL PROJECTED EXPENSES	\$156,841.00
PROJECTED ENDING BALANCE (4/30/2024)	\$288,827.00

NOTES:

The Plaza East Community Improvement District ("District") was established by Ordinance No. 121029 of the City Council of the City of Kansas City on December 20, 2012. The District desires to fund, or assist in the funding of, certain services and improvements as allowed by Sections 67.1401 to 67.1571 RSMo.

The District, pursuant to its Resolution 2013-06, approved by eligible voters by mail-in ballot on March 19, 2013, and certified by the District Board of Directors the same date, imposed a sales tax in the amount of 1.0% to fund Eligible Services for a period of fifty (50) years or until such time as the District is terminated, commencing July 1, 2013.

The District has adopted a fiscal year beginning May 1 and ending April 30 of each year.

The District budget is presented in accordance with the requirements of Missouri statute on a cash basis.

Reserve Fund equal to two months of projected operating expenses.

Estimated Beginning Balance of Reserve Fund (5/01/2023)	\$11,528.78
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Estimated Ending Balance of Reserve Fund (4/30/2024)	\$12,988.78
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Insurance includes general liability and D&O insurance.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT APPOINTING OFFICERS OF THE DISTRICT.

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the "District");

WHEREAS, the District's Bylaws require the Board of Directors (THE "Board") of the District to appoint a Chairman, Vice-Chairman, Secretary and Treasurer at each annual meeting; and

WHEREAS, the Board of Directors desires to appoint a Chairman, Vice-Chairman, Secretary and Treasurer to serve as the officers of the District until the next annual meeting in accordance with the Bylaws.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1. James Scott is the appointed Chairman of the District.
2. Craig Watson is the appointed Vice-Chairman of the District.
3. Arzelia Gates is the appointed Secretary of the District.
4. Ollie Gates is the appointed Treasurer of the District.

PASSED by the Board of Directors of the Plaza East Community Improvement District on January 17, 2023.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT B

<h1 style="margin: 0;">MISSOURI LOCAL GOVERNMENT FINANCIAL STATEMENT</h1>		1. Financial Statement Summary for Month Year the Year Ended April 2023	
		2. Name of political subdivision Plaza East Community Improvement District	
		3. Political subdivision number	
		4. Name of county Jackson	
5. Name of contact Arzelia Gates		6. Mailing address 4621 Paseo Blvd Kansas City, MO 64110	
7. Telephone number (816) 923-0900		8. Fax number	
		9. Email address arzelia@gatesbbq.com	
10. List up to 3 funds (other than General Fund) in the order you want them to appear in the Local Government Financial Statement (omit the word "fund")		1. 2. 3.	
<p>The undersigned attests that this report is a true and accurate account of all financial transactions for the political subdivision listed above.</p>			
Preparer's name, title and date (required)		Patrick Sterrett Manager 31-Oct-23 Preparer's Name Title Date	
INSTRUCTIONS FOR COMPLETING FINANCIAL REPORT FOR POLITICAL SUBDIVISIONS			
Please mail the completed form to		State Auditor's Office P.O. Box 869 Jefferson City, MO 65102	
OR Email to: localgovernment@auditor.mo.gov			
Part I – FINANCIAL STATEMENT			
A. Receipts (pages 3 and 4)			
1. Property Tax – Include real, personal, and other property tax, but do not include any tax revenues which you collect as agent for another governmental entity.			
2. Sales Tax – Include any and all sales taxes by fund and type. Municipalities in St. Louis County should report their share of the county sales tax.			
3. Amusement Sales Tax – Taxes on admission tickets and on gross receipts of all or specified types of amusement businesses.			
4. Motor Fuel Tax – Taxes on gasoline, diesel oil, aviation fuel, gasohol, "ethanol," and any other fuels used in motor vehicles or aircraft.			
5. Public Utilities Sales Tax – Taxes imposed distinctively on public utilities, and measured by gross receipts, gross earnings, or units of service sold, either as a direct tax on consumers or as a percentage of gross receipts of utility.			
6. Tobacco Products Tax – Taxes on tobacco products and synthetic cigars and cigarettes, including related products like cigarette tubes and paper.			
7. Hotel/Motel and Restaurant/Meals Tax – Sales tax on hotel/motel and restaurant/meals.			
8. Alcoholic Beverages Licensing and Permit Taxes – Licenses for manufacturing, importing, wholesaling, and retailing of alcoholic beverages.			
9. Amusements Licensing and Permit Taxes – Licenses on amusement businesses generally and on specific types of amusement enterprises or devices.			
10. Motor Vehicles Licensing and Permit Taxes – Licenses imposed on owners or operators of motor vehicles for the right to use public roads.			
11. Franchise Tax (Public Utilities Tax) – Licenses distinctively imposed on public utilities, whether distinctively imposed on public utilities, whether privately or publicly owned.			
12. Occupation and Business Licensing and Permit Taxes – Licenses required of persons engaged in particular professions, trades, or occupations.			

Part I - FINANCIAL STATEMENT - Continued

- 13. Other Licenses and Permit Fees** – License and inspections charges on buildings, animals, marriage, guns, etc.
- 14. Intergovernmental Receipts** – Specify source of intergovernmental grants and monies received (federal, state or local).
- 16. Charges for Services** – Include fees and service revenue.
- 17. Utility Receipts** – Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges.
- 18. Interest Earned** – Interest earned from investments.
- 19. Fines, Costs, and Forfeitures** – Receipts from penalties imposed for violations of law and civil penalties.
- 20. Rents** – Revenues from temporary possession or use of government-owned buildings, land, and other properties.
- 21. Donations** – Gifts of cash or securities from private individuals or corporations.
- 22. Other Receipts and Transfers** – Include any other receipts that your political subdivision receives that would not be included in the above categories.
- Sections B and C Disbursements** – Should be broken down by function and/or object. Governments having multiple functions, (such as police, fire, etc.) or objects (salaries, supplies, etc.) should provide both (if available) and the totals of both should agree.
- B. Disbursements By Function (pages 5 and 6)** – List amounts on the line pertaining to the category or write in a category on one of the blank lines.
- C. Disbursements By Object (pages 6 and 7)** – List amounts on the line pertaining to the category or write in a category on one of the blank lines.
- D. Statement Of Indebtedness (pages 7 and 8)** – This section requests information on debt issued by your political subdivision. Debt outstanding at the beginning of the fiscal year, plus debt issued less debt retired should equal the debt outstanding at the end of the fiscal year. All types of debt (e.g., general obligation bonds, revenue bonds, leases, notes) should be reported here.
- E. Interest on Debt – (page 8)** – Amounts of interest paid, including any interest paid on short-term or non-guaranteed obligations as well as general obligations.
- F. Statement of Assessed Valuation and Tax Rates (page 8)** – The assessed valuation information, will be available from your county. The tax rate information will pertain to the tax rate set for the fiscal year reported.

Part II – FINANCIAL STATEMENT SUMMARY (page 9) – Five columns are provided, one for the total of all funds, one for your General Fund, and three for any other funds which you may have. If you have funds in addition to your General Fund, such as a Debt Service, Street, Water, or Sewer Fund, you need to insert the name of any such fund in the blanks provided. If you have more than three funds in addition to your General Fund, you will need to attach a separate page showing the additional funds.

The beginning balance of each fund, plus total receipts, less total disbursements should equal your ending balance. Total receipts for each fund should equal the total receipts shown on page 3. Total disbursements for each fund should equal the total disbursements shown on page 6.

Part III - TAX ABATEMENT SUMMARY (page 10) - Amounts from tax abatements resulting from an agreement between your political subdivision and individuals or entities in which your political subdivision has agreed to forgo tax revenues it otherwise would be entitled to in return for the individuals or entities taking a specific action after the agreement is entered into for economic development or other activities that benefit your political subdivision.

If you have any questions regarding the completion of this form, please feel free to call the Missouri State Auditor's Office, telephone (573) 751-4213.

NOTICE – State law requires political subdivisions to file a financial report with the State Auditor's Office each year pursuant to Section 105.145, RSMo, and 15 CSR 40-3.030.

Part I - FINANCIAL STATEMENT

Plaza East Community Improvement District

A. Receipts

		FUNDS - Report in whole dollars				
		TOTAL all funds	General Fund	Fund	Fund	Fund
1. Total property tax	\$	0	\$	\$	\$	
2. Total sales tax		137,818	137,818			
3. Amusement sales tax		0				
4. Motor fuel tax		0				
5. Public utilities sales tax		0				
6. Tobacco products tax		0				
7. Hotel/Motel and restaurant/meals tax		0				
8. Alcoholic beverages licensing and permit taxes		0				
9. Amusement licensing and permit taxes		0				
10. Motor vehicles licensing and permit taxes		0				
11. Franchise tax (public utilities tax)		0				
12. Occupation and business licensing and permit taxes		0				
13. Other licenses and permit fees		0				
14. Intergovernmental receipts						
a.		0				
b.		0				
c.		0				
d.		0				
e.		0				
f.		0				
g.		0				
h.		0				
i. TOTAL						
Sum of lines 14a-h	\$	0	\$	0	\$	0
15. SUBTOTAL						
Sum of items 1-14i	\$	137,818	\$	137,818	\$	0

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

A. Receipts - Continued

FUNDS - Report in whole dollars

		TOTAL all funds	General Fund	Fund	Fund	Fund
15. SUBTOTAL (from page 3)	\$	137,818	137,818	0	0	0
16. Charges for Services						
a.		0				
b.		0				
c.		0				
d. TOTAL Sum of lines 16a-c	\$	0	0	0	0	0
17. Utility receipts						
a.		0				
b.		0				
c.		0				
d.		0				
e. TOTAL Sum of lines 17a-d	\$	0	0	0	0	0
18. Interest earned		464	464	0		
19. Fines, costs, and forfeitures		0				
20. Rents		0				
21. Donations		0				
22. Other receipts and transfers						
a. Use Tax		2,398	2,398			
b.		0				
c. Interfund transfers		0				
d. TOTAL Sum of lines 22a-c	\$	2,398	2,398	0	0	0
23. TOTAL RECEIPTS Sum of items 15 through 22d	\$	140,680	140,680	0	0	0

PLEASE CONTINUE WITH **DISBURSEMENTS** ON PAGE 5

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by function)

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Fund	Fund	Fund
1. Highways and streets	\$ 0	\$	\$	\$	
2. Financial administration	8,150	8,150			
3. Central administration	8,522	8,522			
4. Fire	0				
5. Parks and recreation	0				
6. Solid waste management	0				
7. Sewerage	0				
8. Water supply system	0				
9. Hospitals	0				
10. Health (other than hospital)	0				
11. Police	0				
12. Judicial and legal	0				
13. Correctional institutions	0				
14. Probation	0				
15. General public buildings	0				
16. Libraries	0				
17. Public welfare	0				
18. Protective inspection and regulation	0				
19. Housing and community development	0				
20. Economic development	0				
21. Natural resources	0				
22. Airports	0				
23. SUBTOTAL Sum of lines 1-22	\$ 16,672	\$ 16,672	\$ 0	\$ 0	\$ 0

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by function)

Continued

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Fund	Fund	Fund
23. SUBTOTAL (from page 5)	\$ 16,672	\$ 16,672	\$ 0	\$ 0	\$ 0
24. Electric power system	0				
25. Parking facilities	0				
26. Gas supply system	0				
27. Transit or bus system	0				
28. Sea and inland port facilities	0				
29. Miscellaneous commercial activities	0				
30. Other - Specify					
a. Maintenance/Security	56,776	56,776			
b.	0	0			
c.	0	0			
31. Interfund transfers	0				
32. TOTAL DISBURSEMENTS (by function) Sum of items 23-31	\$ 73,448	\$ 73,448	\$ 0	\$ 0	\$ 0
C. Disbursements (by object)					
1. Salaries	0				
2. Fringe benefits	0				
3. Operations	73,448	73,448			
4. SUBTOTAL Sum of items C1-3	\$ 73,448	\$ 73,448	\$ 0	\$ 0	\$ 0

 PLEASE CONTINUE WITH **DISBURSEMENTS** ON PAGE 7

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by object) - Continued

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Fund	Fund	Fund
4. SUBTOTAL (from page 6)	\$ 73,448	\$ 73,448	\$ 0	\$ 0	\$ 0
5. Capital expenditures - Specify					
a.	0	0			
b.	0				
c.	0				
d.	0				
e.	0				
f.	0				
g.	0				
6. Interfund transfers - Specify					
a.	0				
b.	0				
7. TOTAL DISBURSEMENTS (by object) Sum of items 4-6b	\$ 73,448	\$ 73,448	\$ 0	\$ 0	\$ 0

D. Statement of Indebtedness

1. General obligation bonds

a.				0
b.				0
c.				0

2. 2 Revenue bonds

a.				0
b.				0
c.				0

3. SUBTOTAL

Sum of items D1 and 2

\$ 0	\$ 0	\$ 0	\$ 0
------	------	------	------

FUNDS - Report in whole dollars

Outstanding
Beginning of
Fiscal Year

During Fiscal Year --

Issued

Retired

Outstanding
End of
Fiscal Year

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

D. Statement of Indebtedness Continued

	FUNDS - Report in whole dollars			
	Outstanding Beginning of Fiscal Year	During Fiscal Year --		Outstanding End of Fiscal Year
		Issued	Retired	
3. SUBTOTAL (from page 7)	\$ 0	\$ 0	\$ 0	\$ 0
4. Other debt - Specify				
a.				0
b.				0
c.				0
5. Conduit debt				0
6. TOTAL STATEMENT OF INDEBTEDNESS Sum of items 3-5	\$ 0	\$ 0	\$ 0	\$ 0

E. Interest on Debt

1. Interest on water supply system debt	\$
2. Interest on electric power system debt	\$
3. Interest on gas supply system debt	\$
4. Interest on transit or bus system debt	\$
5. Interest on all other debt	\$

F. Statement of Assessed Valuation and Tax Rates

1. Real estate	\$
2. Personal property	
3. State assessed railroad and utility	
TOTAL VALUATION	
4. Sum of items F1-3	\$ 0
Tax Rates Funds - Specify	Tax rate (per \$100)
1.	
2.	
3.	
4.	
5.	
6.	

Part II - FINANCIAL STATEMENT SUMMARY

FUNDS - Report in whole dollars					
	TOTAL all funds				
		General Fund	Fund	Fund	Fund
A. Beginning balance	\$ 256,856	\$ 256,856	\$ 0	\$	
B. Total receipts	140,680	140,680	0	0	0
C. Total disbursements	73,448	73,448	0	0	0
D. Ending balance	\$ 324,088	\$ 324,088	\$ 0	\$ 0	0

NOTES

Please use this space to provide additional explanations if the space provided for any item was not sufficient. Be sure to reference the item number.

Disbursements - 30a. Maintenance includes landscaping maintenance, trash pick-up, snow and ice removal

Part III - TAX ABATEMENT SUMMARY

Political Subdivision's Abatements				
	Abatement 1	Abatement 2	Abatement 3	Abatement 4
Taxes Abated				
Authority of Tax Abatement				
Abatement Rate				
Dollar Amount of Taxes Abated	\$	\$	\$	\$

NOTES

Please use this space to provide additional explanations if the space provided for any item was not sufficient. Be sure to reference the item number.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2023-04

AUTHORIZING THE EXECUTION OF AN ENGAGEMENT LETTER WITH RALPH C. JOHNSON & COMPANY, P.C., TO PROVIDE INDEPENDENT AUDIT SERVICES OF THE DISTRICT'S FINANCIAL STATEMENTS FOR FISCAL YEAR 2022-2023.

WHEREAS, the District, which was formed on December 20, 2012, by Ordinance No. 121029, adopted by the City Council of the City of Kansas City, Missouri, is a public body created under the authority of the "Missouri Community Improvement District Act," Sections 67.1401, et seq, RSMo, as amended (the "Act") and is transacting business and exercising the powers granted by the Act; and

WHEREAS, on January 15, 2013 the Board of Directors (the "Board") of the District adopted Bylaws (the "Bylaws") of the District; and

WHEREAS, per Article XII of the Bylaws, the Board shall provide for the annual independent audits of the accounts of the District; and

WHEREAS, on June 21, 2016 the Board adopted Procurement Policies & Procedures Guidelines by Resolution No. 2016-04; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The Board, per the District's Procurement Policies & Procedures Guidelines, has determined a bid solicitation is unnecessary for the provision of an independent audit of the District's financial statements.
2. The Board authorizes the Chairman, or his designee(s), to execute the engagement letter, attached hereto as Exhibit A, with Ralph C. Johnson & Company, P.C., for the purpose of conducting an independent audit of the District's financial statements for Fiscal Year 2023, with the condition that the fee and all reimbursable expenses shall not exceed \$5,000.00.
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on August 15, 2023.

[Signature Page follows]



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

Ralph C. Johnson & Company, p.c.

CERTIFIED PUBLIC ACCOUNTANTS

Mark Twain Tower
106 W. 11th Street, Suite 1530
Kansas City, Missouri 64105-1817
(816)0472-8900
Fax (816) 472-4633

TODAY IS TUESDAY
19 SEPTEMBER 2023
OUR 52ND YEAR

Plaza East Community Improvement District
Attn: Mr. James Scott, Chair
4621 The Paseo
Kansas City, Missouri 64110

We are pleased to confirm our understanding of the services we are to provide for **PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT (PECID)**(the District) for the year ended April 30, 2023.

We will audit the financial statements of **PECID**, which comprise the governmental fund statement of assets and net position - cash basis as of April 30, 2023, and the related statements of revenues, expenditures, and changes in net position- cash related notes to the financial statements (the financial statements). Also, the schedule of Revenues, Expenditures, and Changes in Net Position Budget and Actual - Cash basis. will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole. Cash basis of accounting is a comprehensive basis of accounting other than accounting principles generally accepted in the United States. Management determined that the cash basis of accounting is appropriate for its purposes.

Audit Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of **PECID's** financial statements. Our report will be addressed to the Governing Board of **PECID**. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

Audit Procedures

Our procedures will include tests of documentary evidence which supports the transactions recorded in the accounts. We may also request written representations from your attorneys as part of the engagement. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence which supports the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. Management has determined that the cash basis of accounting is appropriate for its purposes. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
AUDIT ENGAGEMENT LETTER
FYE 4-30-2023

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

Management Responsibilities

You are responsible for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the company from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws and regulations.

Engagement Administration, Fees, and Other

We understand that your employees will prepare and/or locate any documents selected by us for testing.

The audit documentation of this engagement is the property of Ralph C. Johnson & Company, p.c. and constitutes confidential information. However, subject to applicable laws and regulations and audit documentation and appropriate individuals will be made available upon request and in a timely manner to **PECID's** cognizant State agency which provide direct or indirect funding for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Ralph C. Johnson & Company, p.c.'s personnel. Further, upon request, we may provide copies of selected audit documentation the aforementioned party. That party may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Ralph C. Johnson is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately within a reasonable time after we are advised that the records are available for audit. Barring any unforeseen condition or circumstance, we

Ralph C. Johnson & Company, p.c.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
AUDIT ENGAGEMENT LETTER
FYE 4-30-2023

will complete our audit and issue our report within 30 days after field work commences.

We estimate that our fees for the audit and other services for will be \$5,000. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. Additional expenses are estimated to be \$100. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered bi-weekly as work progresses and are payable on presentation.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Ralph C. Johnson

RESPONSE:

This letter correctly sets for the understanding of **PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT**

Management Signature: _____

Title: _____

Date: _____

Ralph C. Johnson & Company, p.c.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2023-05

**APPROVING THE RENEWAL OF THE CONTRACT TO PROVIDE DISTRICT
MANAGEMENT SERVICES AND AUTHORIZING EXECUTION OF A NEW
INDEPENDENT CONTRACTOR AGREEMENT.**

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “District”);

WHEREAS, the District is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the Board of Directors (the “Board”) of the District has determined that it is in the District’s best interest to renew its contract with Sterrett Urban, LLC, as an independent contractor, to provide district management services to the District and to assist with specific duties as set forth in the Agreement (hereinafter defined) and at a monthly fee of Four Hundred Ninety Five and No/100 Dollars (\$495.00) per month; and

WHEREAS, the Board desires to authorize the Chairman to renew and execute a new independent contractor agreement, in substantially the form attached hereto as Exhibit A (“Agreement”), with Sterrett Urban, LLC to continue to provide district management services to the District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The Board hereby approves renewing the contract with Sterrett Urban, LLC to provide district management services to the District at a fee of Four Hundred Ninety Five and No/Dollars (\$495.00) per month.
2. The Board authorizes the Chairman to execute the Agreement.
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on August 15, 2023.

[Signature Page follows]

A handwritten signature in cursive script, appearing to read "James Scott", written in black ink.

James Scott, Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Arzelia Gates", written in black ink.

Arzelia Gates, Secretary

EXHIBIT A



August 15, 2023

Mr. James Scott
Chairman
Plaza East Community Improvement District
4621 The Paseo
Kansas City, MO 64110

VIA E-MAIL

**Re: Letter Agreement to Extend Provision of Professional Services to the Plaza East
Community Improvement District ("Plaza East") for One Year**

Dear Mr. Scott:

Sterrett Urban, LLC is pleased to submit this proposal to continue to provide professional consulting services to Plaza East for an additional year.

This letter details the services Sterrett Urban performs for Plaza East, the pricing at which Sterrett Urban proposes to perform these services, the schedule for completing these services and the assumptions upon which Sterrett Urban has based this proposal, none of which have changed since the initial engagement.

If the proposal outlined in this letter is acceptable to Plaza East, Sterrett Urban would request that Plaza East indicate its acceptance of this proposal by executing this letter agreement in the space provided below.

SCOPE OF SERVICES

Unless otherwise directed by Plaza East, Sterrett Urban shall perform the following described services:

1. In consultation with the Plaza East Chairman, develop and post an agenda and prepare and distribute a board packet for each monthly board meeting per the bylaws of Plaza East;
2. Act as recording secretary on behalf of the Plaza East Secretary; such duties to include, but not exclusive of, recording meeting minutes at each Plaza East board meeting or any other Plaza East meeting as required per Plaza East's bylaws and present to the board and Secretary for approval, prepare all necessary resolutions with the proper signatory, and other duties as may be assigned per the Plaza East board;



3. Maintain Plaza East's records on behalf of the Secretary of Plaza East;
4. Prepare for the review and approval of Plaza East an annual budget for the next fiscal year and submit said annual budget to the City as required prior to February 1 of each year;
5. Prepare for the review and approval of Plaza East an annual report and submit said annual report to the City and the State as required prior to August 28 of each year;
6. Prepare for the review and approval of Plaza East an annual financial statement and submit said annual statement to the State Auditor prior to October 31 of each year; and
7. Prepare upon request of Plaza East certain policies and procedures or other reports and documents as may be requested from time to time.

SCHEDULE

The time period for the provision of the above-noted services is between August 16, 2023 and August 20, 2024.

COMPENSATION

As compensation for the performance of the above described Services, Sterrett Urban will be paid by Plaza East monthly an amount of \$495. Invoices will be sent monthly by Sterrett Urban.

The proposal outlined in this letter is valid for 45 days.

We sincerely appreciate the opportunity to continue to work with the Plaza East CID. If you concur with the proposal outlined in this Letter of Agreement, please execute the letter and return it to Sterrett Urban.

Unless otherwise instructed by Plaza East in writing at the time you return the executed copy of this Letter Agreement, Sterrett Urban will consider the executed Letter Agreement as our notice to proceed. Please let us know if you have any questions or need any further information.

Very truly yours,
Sterrett Urban, LLC

By: 

Patrick Sterrett
Principal



ACCEPTANCE

The Plaza East Community Improvement District hereby accepts the proposal outlined above and does hereby engage Sterrett Urban to perform the Services described above, on the terms and conditions set forth in the forgoing Letter Agreement. Plaza East Community Improvement District accepts and agrees to the terms and conditions of the foregoing Letter Agreement.

Plaza East Community Improvement District

By: _____

Printed Name: _____

Title: _____

Date: _____

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

AUTHORIZING SUBMITTAL OF THE PROPOSED 2024-2025 FISCAL YEAR
BUDGET TO THE CITY FOR REVIEW AND COMMENT, WITH COPIES TO THE
MISSOURI DEPARTMENT OF REVENUE AND THE STATE AUDITOR

ADOPTION OF THE 2024-2025 FISCAL YEAR BUDGET

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2018, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “**District**”);

WHEREAS, pursuant to Section 67.1471.2, RSMo., the Board of Directors (the “Board”) of the District shall submit to the City of Kansas City, Missouri a proposed annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year, no earlier than one hundred eight (180) days and no later than ninety (90) days prior to the first day of each fiscal year; and

WHEREAS, pursuant to Section 67.1471.3, RSMo., the Board shall adopt an annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year, no later than thirty (30) days prior to the first day of each fiscal year;

WHEREAS, the next fiscal year of the District begins May 1, 2024; and

WHEREAS, the Board desires to submit the 2024-2025 fiscal year budget of the District and submit the 2024-2025 fiscal year budget of the District to the City Clerk of the City of Kansas City, Missouri for review by the City Council, with copies of the proposed 2024-2025 fiscal year budget to the Missouri department of revenue and the state auditor.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The District’s proposed 2024-2025 fiscal year budget is attached as Exhibit A hereto and incorporated herein by reference.
2. The District Manager is authorized and directed to submit the District’s proposed 2024-2025 fiscal year budget to the City Clerk of the City of Kansas City, Missouri no later than January 31, 2024, with copies to the Missouri department of revenue and the state auditor.

RESOLUTION NO. 2024-01

3. The District Manager is directed to provide copies of any comments made by the City of Kansas City, Missouri concerning the District's 2024-2025 fiscal year budget to the Board within seven (7) days of receipt.
4. Absent receipt of comments regarding the District's proposed 2024-2025 fiscal year budget thirty days after transmittal to the City, the 2024-2025 fiscal year budget shall become adopted and effective as of March 19, 2024.
5. Should comments be received from the City, such comments shall be reviewed and changes to the proposed budget considered. The District's budget for fiscal year 2024-2025 shall then be adopted no later than thirty (30) days prior to the first day of the fiscal year, May 1, 2024.
6. The Officers and District Manager of the District are authorized to take such further actions as are reasonably necessary for the submission of the District's proposed 2024-2025 fiscal year budget to the City of Kansas City, Missouri as authorized by this resolution.
7. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on January 16, 2024.



Jim Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**PROPOSED BUDGET FOR
FISCAL YEAR 2025**

Date:	January 16, 2024
CID Contact Information:	James Scott, Chairman (jscott@scottassociateskc.com) 4621 Paseo, Kansas City, MO 64110 (816) 822-8000
Political Subdivision or Not for Profit:	Political Subdivision
Date of and Ordinance No.:	December 20, 2012, Ordinance No. 121029

PROJECTED INCOME	5/1/24 - 4/30/25
<i>District Sales & Use Tax</i>	111,341.00
<i>Interest</i>	500.00

TOTAL PROJECTED INCOME	111,841.00
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PROJECTED EXPENSES	5/1/24 - 4/30/25
<i>Management</i>	
Administration	5,940.00
City of Kansas City - Annual Review	1,000.00
Insurance	1,840.00
Office Supplies	150.00
Accounting - Audit	5,000.00
Accounting	900.00
Subtotal	14,830.00

<i>District Services (security/maintenance/landscaping)</i>	
Services/Snow & Ice Removal	6,180.00
Maintenance / Security / Trash Pick-up	9,120.00
Landscaping (Mowing, Weed Trimming, Plant Replacement etc.)	52,000.00
Subtotal	67,300.00

<i>Capital Improvements</i>	
Capital Improvements	75,000.00
Subtotal	75,000.00

<i>Marketing</i>	0.00
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<i>Operating Reserve</i>	1,400.00
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<i>Miscellaneous</i>	
Miscellaneous	2,500.00
Subtotal	2,500.00

TOTAL PROJECTED EXPENSES	161,030.00
---------------------------------	-------------------

PROJECTED BEGINNING BALANCE (5/1/2024)	\$343,110.00
TOTAL PROJECTED INCOME	\$111,841.00
TOTAL PROJECTED EXPENSES	\$161,030.00
PROJECTED ENDING BALANCE (4/30/2025)	\$293,921.00

NOTES:

The Plaza East Community Improvement District ("District") was established by Ordinance No. 121029 of the City Council of the City of Kansas City on December 20, 2012. The District desires to fund, or assist in the funding of, certain services and improvements as allowed by Sections 67.1401 to 67.1571 RSMo.

The District, pursuant to its Resolution 2013-06, approved by eligible voters by mail-in ballot on March 19, 2013, and certified by the District Board of Directors the same date, imposed a sales tax in the amount of 1.0% to fund Eligible Services for a period of fifty (50) years or until such time as the District is terminated, commencing July 1, 2013.

The District has adopted a fiscal year beginning May 1 and ending April 30 of each year.

The District budget is presented in accordance with the requirements of Missouri statute on a cash basis.

Insurance includes general liability and D&O insurance.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2024-02

ACCEPTING THE FISCAL YEAR 2022-2023 AUDITED FINANCIAL STATEMENTS
FROM RALPH C. JOHNSON & COMPANY, P.C.

WHEREAS, the District, which was formed on December 20, 2012, by Ordinance No. 121029, adopted by the City Council of the City of Kansas City, Missouri, is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq, RSMo, as amended (the “Act”) and is transacting business and exercising the powers granted by the Act; and

WHEREAS, on August 15, 2023 the Board of Directors (the “Board”) of the District passed and adopted Resolution 2023-04 that engaged Ralph C. Johnson & Company, P.C. to conduct an independent audit of the District’s financial statements for that fiscal year ending April 30, 2023; and

WHEREAS, on September 22, 2023, Ralph C. Johnson & Company, P.C. completed their audit of the District’s financial statements for fiscal year 2023 (the “Audited Financial Statements”), attached hereto as Exhibit A and incorporated herein; and

WHEREAS, on January 16, 2024 the Board reviewed the Audited Financial Statements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The Audited Financial Statements for Fiscal Year 2023 from Ralph C. Johnson & Company, P.C. are accepted as part of the formal public record, and available for public review.
2. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on January 16, 2024.

[Signature Page follows]



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**BASIC FINANCIAL STATEMENTS
TOGETHER WITH
INDEPENDENT AUDITOR'S REPORT**

FOR THE YEAR ENDED APRIL 30, 2023

Ralph C. Johnson & Company

Certified Public Accountants
Kansas City

Ralph C. Johnson & Company, p.c.

Certified Public Accountants
4609 The Paseo, Suite 104
Kansas City, Missouri 64110-1825
(816) 472-8900
Fax (816) 472-4633

To the Governing Board
Plaza East Community Improvement District
Kansas City, MO

We have audited the financial statements of the governmental fund statement of assets and net position – cash basis, of Plaza East Community Improvement District (the District) as of April 30, 2023 and the related statement of revenues, expenditures and change in net position for the year then ended. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 19, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements

Inasmuch as, the financial statements are prepared on the modified cash basis of accounting, there were no significant estimates made by management which are a part of the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated September 22, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We discussed a variety of matters, including the application of accounting principles and auditing standards, with management prior to our retention as the District's auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Restriction on Use

This information is intended solely for the information and use of Plaza East Community Improvement District's Board of Directors and management and is not intended to be, and should not be, used by anyone other than these specified parties.

Kansas City
22 SEPTEMBER 2023
OUR 52ND YEAR

Ralph C. Johnson & Company, p.c.

Ralph C. Johnson & Company, p.c.

TABLE OF CONTENTS

Independent Auditor's Report on Financial Statements Basis Financial Statements	1
Governmental Fund Statement Assets and Net Position -Cash Basis	3
Statement of Revenues, Expenditures, and Changes in Fund Balances and Statement of Activities- Cash Basis	4
Notes to the Basic Financial Statements	5
Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - General Fund	8

Ralph C. Johnson & Company, p.c.

Certified Public Accountants

4609 The Paseo Blvd

Suite 104

Kansas City, Missouri 64110-1825

(816) 472-8900

Fax (816) 472-4633

INDEPENDENT AUDITOR'S REPORT

To the Governing Board
Plaza East Community Improvement District
Kansas City, Missouri

We have audited the accompanying financial statements of the governmental activities and major fund of the Plaza East Community Improvement District (District) as of April 30, 2023 and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting described in Note 2, this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the District as of April 30, 2022, and the respective changes in cash basis financial position for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The statement of revenues, expenditures, and changes in fund balances, budget and actual - general fund, and notes to the budgetary comparison schedule - general fund, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Management has omitted *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operations, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Kansas City
22 September 2023
Our 52ND Year

Ralph C. Johnson & Company, p.c.

Ralph C. Johnson & Company, p.c.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

Governmental Fund Statement of Assets and Net Position

Cash Basis

April 30, 2023

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
ASSETS			
Cash and investments	\$ 324,751	\$ -	\$ 324,751
Total assets and deferred outflows	<u>\$ 324,751</u>	<u>\$ -</u>	<u>\$ 324,751</u>
FUND BALANCE/NET POSITION			
Liabilities	\$ -	\$ -	\$ -
Total liabilities and deferred inflows	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net position:			
Unrestricted	<u>324,751</u>	<u>-</u>	<u>324,751</u>
Total net position	<u>324,751</u>	<u>-</u>	<u>324,751</u>
Total liabilities, deferred inflows, and net position	<u>\$ 324,751</u>	<u>\$ -</u>	<u>\$ 324,751</u>

See Notes to Financial Statements

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

Statement of Revenue, and Expenditures

Cash Basis

For the Year Ended April 30, 2023

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
Revenues:			
Taxes:			
Sales taxes	\$ 140,216	\$ -	\$ 140,216
Interest Income	466	-	466
Total Revenue	<u>140,682</u>	<u>-</u>	<u>140,682</u>
Expenditures/Expenses:			
Current:			
Management			
Insurance	1,582	-	1,582
Accounting	7,250	-	7,250
Consulting Fees	6,840	-	6,840
Total Management	<u>15,672</u>	<u>-</u>	<u>15,672</u>
District Services (Security & Maintenance)			
Services/Landscaping Improvements	-	-	-
Maintenance/Security	7,260	-	7,260
Landscaping	48,265	-	48,265
Total District Services	<u>55,525</u>	<u>-</u>	<u>55,525</u>
Capital Improvements			
Improvements	340	-	340
Total Capital Improvements	<u>340</u>	<u>-</u>	<u>340</u>
Operating Reserve	-		
Miscellaneous	1,250		1,250
Total Expenditures/Expenses	<u>72,787</u>	<u>-</u>	<u>72,787</u>
Excess of revenues over expenditures/expenses	<u>67,895</u>	<u>-</u>	<u>67,895</u>
Net change in fund balance/net position	<u>67,895</u>	<u>-</u>	<u>67,895</u>
Fund balance/net position, beginning	<u>256,856</u>	<u>-</u>	<u>256,856</u>
Fund balance/net position, ending	<u>\$ 324,751</u>	<u>\$ -</u>	<u>\$ 324,751</u>

See Notes to Financial Statements

Plaza East Community Improvement District
Notes to the Financial Statements
April 30, 2023

Note 1: Financial Reporting Entity

Plaza East Community Improvement District (the District) was formed as a political subdivision of the State of Missouri on December 20, 2012. The District is governed by an elected five member board of directors. The purpose of the District is to demolish and remove, renovate, reconstruct, or rehabilitate privately-owned structures so as to remove blight within its boundaries and to construct public improvements within the boundaries as permitted by law.

The District prepares its financial statements in conformity with the cash basis of accounting which is a basis of accounting other than generally accepted accounting principles (GAAP).

Note 2: Basis of Presentation

The District's basic financial statements include both government-wide (the District as a whole) and fund financial statements (the District's major fund- the General Fund).

Government-wide financial statements

The District's basic financial statements include both government-wide (the District as a whole) and fund financial statements (the District's major fund- the General Fund).

Fund financial statements

Fund financial statements report detailed information about the District's major fund- the General Fund.

Basis of Accounting

Government-wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus, within the limitations of the cash basis of accounting, as described below.

Governmental Fund Financial Statements

In the fund financial statements, the 'current financial resources' measurement focus, as applied to the cash basis of accounting, is used. Only current financial assets and liabilities are generally included in the statement of assets and net position. The operating statement presents sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

Capital Assets

Capital assets are defined by the District as assets with an initial, individual cost of \$5,000 or more and an estimated useful life of greater than one year. Additions or improvements and other capital outlays that significantly extend the useful life of an asset, or that significantly increases the capacity of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The District did not have any capital assets as of April 30, 2023.

Net Position and Fund Balance Classifications:

Plaza East Community Improvement District
Notes to the Financial Statements
April 30, 2023

Government Wide

As noted previously, in the government-wide statements, equity is classified as net position and displayed in three components:

Net investment in capital assets – this component consist of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgage notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.

- (1) Restricted net position – this component consist of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. The Fund first utilizes restricted resources to finance qualifying activities.
- (2) Unrestricted net position – All other net positions that do not meet the definition of “restricted” or “net investment in capital assets.”

Governmental Funds

Fund balance for governmental funds as reported includes classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent

- A. Non-spendable Fund Balance - This portion of fund balance cannot be spent either because it is in non-spendable form or is required to be maintained intact.
- B. Restricted Fund Balance - This portion of fund balance is restricted to specific purposes by state or federal laws, or externally imposed conditions by grantors and creditors. This portion of the District’s fund balance is restricted for debt service and capital projects.
- C. Committed Fund Balance - This consists of amounts which can only be used for specific purposes determined by a formal action of passing an ordinance by the District’s Board of Directors, the District’s highest level of decision-making authority. Any changes or removal of specific purposes requires the same action by Board of Directors.
- D. Assigned Fund Balance - This consists of amounts which are constrained by District’s management’s intent to be used for a specific purpose but do not meet the criteria to be classified as committed.
- E. Unassigned Fund Balance - This consists of the residual fund balance that does not meet the requirements for the non-spendable, restricted, committed, or assigned classifications. The District first utilizes restricted resources when an expenditure is incurred for which both unrestricted and restricted fund balances are available. For purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance

Note 3: Cash

Missouri State Statutes authorize the District, with certain restrictions, to deposit funds in open accounts, time deposits, investment pools and certificates of deposit. The Statutes also require that collateral pledged must have a fair value equal to 100% of the funds on deposit, less insured

Plaza East Community Improvement District
Notes to the Financial Statements
April 30, 2023

amounts. Collateral securities must be held by the District or an independent third party and must be of the kind prescribed by State Statutes and approved by the State.

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of failure of a depository financial institution, the Board will not be able to recover deposits, or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is that, in the event of the failure of a counter party to a transaction, the Board will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. The Board's policy is to collateralize deposits with securities held by the financial institution's agent and in the District's name.

As of April 30, 2023, the District's deposits were insured with Federal depository insurance, with the remaining uninsured balance collateralized by securities held in the District's name by their financial institution's agent. Accordingly, management has determined that none of the District's deposits were exposed to custodial credit risk as of April 30, 2023.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. At year end all investments were of a short duration and the fund was exposed to no interest rate risks

Credit Risk

Missouri statutes prohibit government agencies from investing in derivative, leveraged or speculative securities.

Note 4: Tax Revenues

The District is authorized to impose and levy District sales tax up to an aggregate levy up to one percent (1%) on sales within the District. The District received \$140,216 in sales tax revenue during the fiscal year ending April 30, 2023.

Note 5: Risk Management

The District is exposed to various risks of loss related to torts, thefts of, damage to, or destruction of assets; errors or omissions; injuries to employees, or acts of God. The Board maintains commercial insurance for significant insurable risks. There were no claims on any of the commercial coverage during the year.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual - General Fund
For the Year Ended April 30, 2023

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance - Positive (Negative)</u>
Revenues:			
Taxes:			
Sales taxes	\$ 154,172	\$ 140,216	\$ (13,956)
Interest Income	-	466	466
Total revenues	<u>154,172</u>	<u>140,682</u>	<u>(13,490)</u>
Expenditures			
Current:			
Management			
Administration	5,940	-	5,940
Insurance	675	1,582	(907)
Office Supplies	150	-	150
Accounting-Audit	5,250	7,250	(2,000)
Consulting Fees	900	6,840	(5,940)
Director Expense	-	-	-
Total Management	<u>12,915</u>	<u>15,672</u>	<u>(2,757)</u>
District Services (Security & Maintenance)			
Services/Landscaping Improvements	6,000	-	6,000
Maintenance/Security	8,000	7,260	740
Landscaping	45,750	48,265	(2,515)
Total District Services	<u>59,750</u>	<u>55,525</u>	<u>(1,775)</u>
Capital Improvements			
Improvements	75,000	340	74,660
Total Capital Improvements	<u>75,000</u>	<u>340</u>	<u>74,660</u>
Operating Reserve	500	-	500
Miscellaneous	2,500	1,250	1,250
Total Expenditures/Expenses	<u>150,665</u>	<u>72,787</u>	<u>77,878</u>
Excess of revenues over expenditures/expenses	<u>3,507</u>	<u>67,895</u>	
Net change in fund balance	\$ <u><u>3,507</u></u>	67,895	\$ <u><u> </u></u>
Fund balance, beginning of year, as restated		<u>256,856</u>	
Fund balance, end of year		\$ <u><u>324,751</u></u>	

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

Notes to Budgetary Comparison Schedule-General Fund

For the Year Ended April 30, 2023

The reported budgetary data represent the final approved budget after amendments as adopted by the Board of Directors. The basis of accounting is the same for both budgeting and financial reporting purposes.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2024-03

APPOINTING OFFICERS OF THE DISTRICT

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “District”);

WHEREAS, the District’s Bylaws require the Board of Directors (the “Board”) of the District to annually appoint a chairman, secretary, treasurer and such other officers or employees as it deems necessary; and

WHEREAS, the Board of Directors desires to appoint a Chairman, Vice-Chairman, Secretary and Treasurer in accordance with the Bylaws; and

WHEREAS, the Chairman, Vice-Chairman, Secretary, and Treasurer shall have the powers and duties described in the Bylaws.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. James Scott is appointed as the Chair of the District.
2. Craig Watson is appointed as the Vice-Chair of the District.
3. Arzelia Gates is appointed as the Secretary of the District.
4. Ollie Gates is appointed as the Treasurer of the District.
5. Each officer of the District shall exercise those powers and perform those duties as set forth in the Bylaws of the District.
6. Each officer of the District appointed above shall serve for a term of one year and until his or her successor has been duly appointed.
7. This resolution shall take effect immediately

PASSED by the Board of Directors of the Plaza East Community Improvement District on January 16, 2024.

(Signature page follows)

A handwritten signature in black ink, appearing to read "James Scott", written in a cursive style.

James Scott, Chairman

ATTEST:

A handwritten signature in black ink, appearing to read "Arzelia Gates", written in a cursive style.

Arzelia Gates, Secretary

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2024-04

**APPROVING AND AUTHORIZING EXECUTION OF AN AMENDMENT TO THE
CONTRACT BETWEEN THE DISTRICT AND SIGNATURE LANDSCAPE, LLC, TO
MAINTAIN LANDSCAPING.**

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “District”), and said District is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the Board of Directors (the “Board”) of the District has committed to provide landscaping maintenance services throughout the District and other matters related thereto;

WHEREAS, the Board desires to amend the agreement/work plan with Signature Landscape, LLC (“Signature”), totaling \$2,422.31 (the “Amendment”), for the purpose of performing landscape maintenance, and other matters related thereto, for the calendar year of 2024, in substantially the same format as attached hereto as Exhibit A, and authorize execution of same by the Chairman of the District; and

WHEREAS, Signature will maintain landscaping and the property in general at the former Burger King property at 1102 Emanuel Cleaver II Boulevard and at 4632 Forest Avenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District as follows:

1. The Board hereby approves the Amendment, in substantially the same format as attached hereto as Exhibit A.
2. The Board hereby authorizes the Chairman of the District to execute the Amendment, in substantially the same format as attached hereto as Exhibit A, and take such actions as deemed appropriate for implementation of the Amendment.
3. This Resolution shall take effect immediately.

RESOLUTION NO. 2024-04

PASSED by the Board of Directors of the Plaza East Community Improvement District on April 16, 2024.

A handwritten signature in cursive script, appearing to read "James Scott", written in black ink.

James Scott, Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Arzelia Gates", written in black ink.

Arzelia Gates, Secretary

EXHIBIT A

May 20, 2024

**Submitted To:**

CID
4621 Paseo
Kansas City, MO 64110

Project:

Gates Plaza East - CID (with street
planters)
1110 Cleaver II Blvd
Kansas City, MO 64110

Project Scope:

Plaza East CID - Burger King Lot:

- Install a new landscape at the corner of Troost Ave & Cleaver II Blvd.
- Remove all debris and weeds from surface.
- Install (1) boulder in center of bed.
- Install (11) Grasses, Karl Foerster in an arch behind boulder.
- Install (9) Catmint, Walker's Low in front of boulder.
- Keep all plant material at least 1.5 ft from edges to avoid salt damage.
- Install new mulch at 3" depth.
- Haul away any removed materials.

Burger King Lot - Corner Landscape

<u>Quantity</u>	<u>Size/Unit</u>	<u>Description</u>
0.50	TN	Boulder, Limestone
11.00	3 GAL	Grass, Karl Foerster
9.00	1 GAL	Catmint, Walker's Low
1.00	YD	Topsoil, Enriched
3.00	YD	Mulch, Shredded Brown Hardwood
0.50	HR	Dingo

Phase Subtotal	\$2,422.31
Phase Tax	\$0.00
Phase Total	\$2,422.31

Project Subtotal	\$2,422.31
Project Tax	\$0.00
Project Total	\$2,422.31

Terms & Conditions

Signature's proposal is good for 120 days. A final signed proposal must be received by Signature Landscape prior to scheduling installation. Signature Landscape will replace any plant material that has fully died due to natural causes one time within a period of one year from the original installation date. All transplanted material will be void of all warranties. Any plant material that receives less than the recommended amount of periodic watering, plants that are damaged by humans or animals, and plants that were installed in contrast to the recommendations of Signature Landscape will not be warrantied. Signature Landscape is not responsible for foundation or utility line settling, or determining property boundary lines. Our workers are fully covered by Worker's Compensation Insurance. Full payment is due upon completion.

Terms: Net 30 days. Accounts past due will have a service charge of 1.5% per month added.

By: Josh Chabon 5/20/24 Accepted: Verbal - Text 5/30/24
Joshua Chabon Date Date

Miguel Reyes

EXHIBIT B

<h1 style="margin: 0;">MISSOURI LOCAL GOVERNMENT FINANCIAL STATEMENT</h1>		1. Financial Statement Summary for the Year Ended		Month	Year
				April	2024
		2. Name of political subdivision		Plaza East Community Improvement District	
		3. Political subdivision number		17-048-0117	
		4. Name of county		Jackson	
5. Name of contact		6. Mailing address		4621 Paseo Blvd Kansas City, MO 64110	
Arzelia Gates					
7. Telephone number		8. Fax number		9. Email address	
(816) 923-0900				arzelia@gatesbbq.com	
10. List up to 3 funds (other than General Fund) in the order you want them to appear in the Local Government Financial Statement (omit the word "fund")		1. Reserve			
		2.			
		3.			
<p>The undersigned attests that this report is a true and accurate account of all financial transactions for the political subdivision listed above.</p>					
Preparer's name, title and date (required)		Patrick Sterrett		District Manager	
		Preparer's Name		Title	
				16-Oct-24	
				Date	
<h2 style="margin: 0;">INSTRUCTIONS FOR COMPLETING FINANCIAL REPORT FOR POLITICAL SUBDIVISIONS</h2>					
Please mail the completed form to		State Auditor's Office P.O. Box 869 Jefferson City, MO 65102		OR Email to: localgovernment@auditor.mo.gov	
<h3 style="margin: 0;">Part I – FINANCIAL STATEMENT</h3>					
<h4 style="margin: 0;">A. Receipts (pages 3 and 4)</h4>					
<p>1. Property Tax – Include real, personal, and other property tax, but do not include any tax revenues which you collect as agent for another governmental entity.</p>					
<p>2. Sales Tax – Include any and all sales taxes by fund and type. Municipalities in St. Louis County should report their share of the county sales tax.</p>					
<p>3. Amusement Sales Tax – Taxes on admission tickets and on gross receipts of all or specified types of amusement businesses.</p>					
<p>4. Motor Fuel Tax – Taxes on gasoline, diesel oil, aviation fuel, gasohol, "ethanol," and any other fuels used in motor vehicles or aircraft.</p>					
<p>5. Public Utilities Sales Tax – Taxes imposed distinctively on public utilities, and measured by gross receipts, gross earnings, or units of service sold, either as a direct tax on consumers or as a percentage of gross receipts of utility.</p>					
<p>6. Tobacco Products Tax – Taxes on tobacco products and synthetic cigars and cigarettes, including related products like cigarette tubes and paper.</p>					
<p>7. Hotel/Motel and Restaurant/Meals Tax – Sales tax on hotel/motel and restaurant/meals.</p>					
<p>8. Alcoholic Beverages Licensing and Permit Taxes – Licenses for manufacturing, importing, wholesaling, and retailing of alcoholic beverages.</p>					
<p>9. Amusements Licensing and Permit Taxes – Licenses on amusement businesses generally and on specific types of amusement enterprises or devices.</p>					
<p>10. Motor Vehicles Licensing and Permit Taxes – Licenses imposed on owners or operators of motor vehicles for the right to use public roads.</p>					
<p>11. Franchise Tax (Public Utilities Tax) – Licenses distinctively imposed on public utilities, whether distinctively imposed on public utilities, whether privately or publicly owned.</p>					
<p>12. Occupation and Business Licensing and Permit Taxes – Licenses required of persons engaged in particular professions, trades, or occupations.</p>					

Part I - FINANCIAL STATEMENT - Continued

- 13. Other Licenses and Permit Fees** – License and inspections charges on buildings, animals, marriage, guns, etc.
- 14. Intergovernmental Receipts** – Specify source of intergovernmental grants and monies received (federal, state or local).
- 16. Charges for Services** – Include fees and service revenue.
- 17. Utility Receipts** – Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges.
- 18. Interest Earned** – Interest earned from investments.
- 19. Fines, Costs, and Forfeitures** – Receipts from penalties imposed for violations of law and civil penalties.
- 20. Rents** – Revenues from temporary possession or use of government-owned buildings, land, and other properties.
- 21. Donations** – Gifts of cash or securities from private individuals or corporations.
- 22. Other Receipts and Transfers** – Include any other receipts that your political subdivision receives that would not be included in the above categories.
- Sections B and C Disbursements** – Should be broken down by function and/or object. Governments having multiple functions, (such as police, fire, etc.) or objects (salaries, supplies, etc.) should provide both (if available) and the totals of both should agree.
- B. Disbursements By Function (pages 5 and 6)** – List amounts on the line pertaining to the category or write in a category on one of the blank lines.
- C. Disbursements By Object (pages 6 and 7)** – List amounts on the line pertaining to the category or write in a category on one of the blank lines.
- D. Statement Of Indebtedness (pages 7 and 8)** – This section requests information on debt issued by your political subdivision. Debt outstanding at the beginning of the fiscal year, plus debt issued less debt retired should equal the debt outstanding at the end of the fiscal year. All types of debt (e.g., general obligation bonds, revenue bonds, leases, notes) should be reported here.
- E. Interest on Debt – (page 8)** – Amounts of interest paid, including any interest paid on short-term or non-guaranteed obligations as well as general obligations.
- F. Statement of Assessed Valuation and Tax Rates (page 8)** – The assessed valuation information, will be available from your county. The tax rate information will pertain to the tax rate set for the fiscal year reported.

Part II – FINANCIAL STATEMENT SUMMARY (page 9) – Five columns are provided, one for the total of all funds, one for your General Fund, and three for any other funds which you may have. If you have funds in addition to your General Fund, such as a Debt Service, Street, Water, or Sewer Fund, you need to insert the name of any such fund in the blanks provided. If you have more than three funds in addition to your General Fund, you will need to attach a separate page showing the additional funds.

The beginning balance of each fund, plus total receipts, less total disbursements should equal your ending balance. Total receipts for each fund should equal the total receipts shown on page 3. Total disbursements for each fund should equal the total disbursements shown on page 6.

Part III - TAX ABATEMENT SUMMARY (page 10) - Amounts from tax abatements resulting from an agreement between your political subdivision and individuals or entities in which your political subdivision has agreed to forgo tax revenues it otherwise would be entitled to in return for the individuals or entities taking a specific action after the agreement is entered into for economic development or other activities that benefit your political subdivision.

If you have any questions regarding the completion of this form, please feel free to call the Missouri State Auditor's Office, telephone (573) 751-4213.

NOTICE – State law requires political subdivisions to file a financial report with the State Auditor's Office each year pursuant to Section 105.145, RSMo, and 15 CSR 40-3.030.

Part I - FINANCIAL STATEMENT

Plaza East Community Improvement District

A. Receipts

		FUNDS - Report in whole dollars				
		TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
1. Total property tax	\$	0	\$	\$	\$	
2. Total sales tax		106,981	106,981			
3. Amusement sales tax		0				
4. Motor fuel tax		0				
5. Public utilities sales tax		0				
6. Tobacco products tax		0				
7. Hotel/Motel and restaurant/meals tax		0				
8. Alcoholic beverages licensing and permit taxes		0				
9. Amusement licensing and permit taxes		0				
10. Motor vehicles licensing and permit taxes		0				
11. Franchise tax (public utilities tax)		0				
12. Occupation and business licensing and permit taxes		0				
13. Other licenses and permit fees		0				
14. Intergovernmental receipts						
a.		0				
b.		0				
c.		0				
d.		0				
e.		0				
f.		0				
g.		0				
h.		0				
i. TOTAL						
Sum of lines 14a-h	\$	0	\$	0	\$	0
15. SUBTOTAL						
Sum of items 1-14i	\$	106,981	\$	106,981	\$	0

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

A. Receipts - Continued

FUNDS - Report in whole dollars

		TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
15. SUBTOTAL (from page 3)	\$	106,981	106,981	0	0	0
16. Charges for Services						
a.		0				
b.		0				
c.		0				
d. TOTAL Sum of lines 16a-c	\$	0	0	0	0	0
17. Utility receipts						
a.		0				
b.		0				
c.		0				
d.		0				
e. TOTAL Sum of lines 17a-d	\$	0	0	0	0	0
18. Interest earned		552	532	20		
19. Fines, costs, and forfeitures		0				
20. Rents		0				
21. Donations		0				
22. Other receipts and transfers						
a. Total Use Tax		2,024	2,024			
b.		0				
c. Interfund transfers		0				
d. TOTAL Sum of lines 22a-c	\$	2,024	2,024	0	0	0
23. TOTAL RECEIPTS Sum of items 15 through 22d	\$	109,557	109,537	20	0	0

PLEASE CONTINUE WITH **DISBURSEMENTS** ON PAGE 5

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by function)

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
1. Highways and streets	\$ 0	\$	\$	\$	
2. Financial administration	5,825	5,825			
3. Central administration	8,613	8,613			
4. Fire	0				
5. Parks and recreation	0				
6. Solid waste management	0				
7. Sewerage	0				
8. Water supply system	0				
9. Hospitals	0				
10. Health (other than hospital)	0				
11. Police	0				
12. Judicial and legal	0				
13. Correctional institutions	0				
14. Probation	0				
15. General public buildings	0				
16. Libraries	0				
17. Public welfare	0				
18. Protective inspection and regulation	0				
19. Housing and community development	0				
20. Economic development	0				
21. Natural resources	0				
22. Airports	0				
23. SUBTOTAL Sum of lines 1-22	\$ 14,438	\$ 14,438	\$ 0	\$ 0	\$ 0

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by function)

Continued

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
23. SUBTOTAL (from page 5)	\$ 14,438	\$ 14,438	\$ 0	\$ 0	\$ 0
24. Electric power system	0				
25. Parking facilities	0				
26. Gas supply system	0				
27. Transit or bus system	0				
28. Sea and inland port facilities	0				
29. Miscellaneous commercial activities	0				
30. Other - Specify					
a. Maintenance/Security	65,332	65,332			
b.	0	0			
c.	0	0			
31. Interfund transfers	0				
32. TOTAL DISBURSEMENTS (by function) Sum of items 23-31	\$ 79,770	\$ 79,770	\$ 0	\$ 0	\$ 0
C. Disbursements (by object)					
1. Salaries	0				
2. Fringe benefits	0				
3. Operations	79,770	79,770			
4. SUBTOTAL Sum of items C1-3	\$ 79,770	\$ 79,770	\$ 0	\$ 0	\$ 0

PLEASE CONTINUE WITH **DISBURSEMENTS** ON PAGE 7

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

B. Disbursements (by object) - Continued

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
4. SUBTOTAL (from page 6)	\$ 79,770	\$ 79,770	\$ 0	\$ 0	\$ 0
5. Capital expenditures - Specify					
a.	0	0			
b.	0				
c.	0				
d.	0				
e.	0				
f.	0				
g.	0				
6. Interfund transfers - Specify					
a.	0				
b.	0				
7. TOTAL DISBURSEMENTS (by object) Sum of items 4-6b	\$ 79,770	\$ 79,770	\$ 0	\$ 0	\$ 0

D. Statement of Indebtedness

1. General obligation bonds

a.				0
b.				0
c.				0

2. 2 Revenue bonds

a.				0
b.				0
c.				0

3. SUBTOTAL

Sum of items D1 and 2

\$ 0	\$ 0	\$ 0	\$ 0
------	------	------	------

FUNDS - Report in whole dollars

Outstanding
Beginning of
Fiscal Year

During Fiscal Year --

Issued

Retired

Outstanding
End of
Fiscal Year

Part I - FINANCIAL STATEMENT - Continued

Plaza East Community Improvement District

D. Statement of Indebtedness Continued

	FUNDS - Report in whole dollars			
	Outstanding Beginning of Fiscal Year	During Fiscal Year --		Outstanding End of Fiscal Year
		Issued	Retired	
3. SUBTOTAL (from page 7)	\$ 0	\$ 0	\$ 0	\$ 0
4. Other debt - Specify				
a.				0
b.				0
c.				0
5. Conduit debt				0
6. TOTAL STATEMENT OF INDEBTEDNESS Sum of items 3-5	\$ 0	\$ 0	\$ 0	\$ 0

E. Interest on Debt

1. Interest on water supply system debt	\$
2. Interest on electric power system debt	\$
3. Interest on gas supply system debt	\$
4. Interest on transit or bus system debt	\$
5. Interest on all other debt	\$

F. Statement of Assessed Valuation and Tax Rates

1. Real estate	\$
2. Personal property	
3. State assessed railroad and utility	
TOTAL VALUATION	
4. Sum of items F1-3	\$ 0
Tax Rates Funds - Specify	Tax rate (per \$100)
1.	
2.	
3.	
4.	
5.	
6.	

Part II - FINANCIAL STATEMENT SUMMARY

FUNDS - Report in whole dollars					
	TOTAL all funds	General Fund	Reserve Fund	Fund	Fund
A. Beginning balance	\$ 324,830	\$ 314,757	\$ 10,073	\$	\$
B. Total receipts	109,557	109,537	20	0	0
C. Total disbursements	79,770	79,770	0	0	0
D. Ending balance	\$ 354,617	\$ 344,524	\$ 10,093	\$ 0	\$ 0

NOTES

Please use this space to provide additional explanations if the space provided for any item was not sufficient. Be sure to reference the item number.

Disbursements - 30a. Maintenance includes landscaping maintenance, trash pick-up, snow and ice removal, security, streetscape repair/maintenance

Part III - TAX ABATEMENT SUMMARY

Political Subdivision's Abatements				
	Abatement 1	Abatement 2	Abatement 3	Abatement 4
Taxes Abated				
Authority of Tax Abatement				
Abatement Rate				
Dollar Amount of Taxes Abated	\$	\$	\$	\$

NOTES

Please use this space to provide additional explanations if the space provided for any item was not sufficient. Be sure to reference the item number.



PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2024-08

APPROVING AN AMENDMENT TO THE AGREEMENT WITH
STERRETT URBAN, LLC
TO PROVIDE DISTRICT MANAGEMENT SERVICES.

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “District”);

WHEREAS, the District is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, the Board of Directors (the “Board”) of the District has determined that it is in the District’s best interest to amend its contract with Sterrett Urban, LLC, as an independent contractor, to provide district management services to the District and to assist with specific duties as set forth in the Agreement (hereinafter defined) and at a monthly fee of Four Hundred Ninety Five and No/100 Dollars (\$495.00) per month; and

WHEREAS, the Board desires to authorize the Chairman to amend the Agreement to extend the term of engagement through August 2025, in substantially the form attached hereto as Exhibit A (“Agreement”), with Sterrett Urban, LLC to continue to provide district management services to the District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The Board hereby approves amending the agreement with Sterrett Urban, LLC to provide district management services to the District at a fee of Four Hundred Ninety Five and No/Dollars (\$495.00) per month through August 2025.
2. The Board authorizes the Chairman to execute the Amendment to the Agreement.
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on August 20, 2024.

[Signature Page follows]

A handwritten signature in black ink, appearing to read "James Scott", written in a cursive style.

James Scott, Chairman

ATTEST:

A handwritten signature in black ink, appearing to read "Arzelia Gates", written in a cursive style.

Arzelia Gates, Secretary

EXHIBIT A



August 19, 2024

Mr. James Scott
Chairman
Plaza East Community Improvement District
4621 The Paseo
Kansas City, MO 64110

VIA E-MAIL

Re: Letter Agreement to Extend Provision of Professional Services to the Plaza East Community Improvement District ("Plaza East") for One Year

Dear Mr. Scott:

Sterrett Urban, LLC is pleased to submit this proposal to continue to provide professional consulting services to Plaza East for an additional year.

This letter details the services Sterrett Urban performs for Plaza East, the pricing at which Sterrett Urban proposes to perform these services, the schedule for completing these services and the assumptions upon which Sterrett Urban has based this proposal, none of which have changed since the initial engagement.

If the proposal outlined in this letter is acceptable to Plaza East, Sterrett Urban would request that Plaza East indicate its acceptance of this proposal by executing this letter agreement in the space provided below.

SCOPE OF SERVICES

Unless otherwise directed by Plaza East, Sterrett Urban shall perform the following described services:

1. In consultation with the Plaza East Chairman, develop and post an agenda and prepare and distribute a board packet for each monthly board meeting per the bylaws of Plaza East;
2. Act as recording secretary on behalf of the Plaza East Secretary; such duties to include, but not exclusive of, recording meeting minutes at each Plaza East board

meeting or any other Plaza East meeting as required per Plaza East's bylaws and present to the board and Secretary for approval, prepare all necessary resolutions with the proper signatory, and other duties as may be assigned per the Plaza East board;

3. Maintain Plaza East's records on behalf of the Secretary of Plaza East;
4. Prepare for the review and approval of Plaza East an annual budget for the next fiscal year and submit said annual budget to the City as required prior to February 1 of each year;
5. Prepare for the review and approval of Plaza East an annual report and submit said annual report to the City and the State as required prior to August 28 of each year;
6. Prepare for the review and approval of Plaza East an annual financial statement and submit said annual statement to the State Auditor prior to October 31 of each year; and
7. Prepare upon request of Plaza East certain policies and procedures or other reports and documents as may be requested from time to time.

SCHEDULE

The time period for the provision of the above-noted services is between August 21, 2024 and August 19, 2025.


COMPENSATION

As compensation for the performance of the above described Services, Sterrett Urban will be paid by Plaza East monthly an amount of \$495. Invoices will be sent monthly by Sterrett Urban.

The proposal outlined in this letter is valid for 45 days.

We sincerely appreciate the opportunity to continue to work with the Plaza East CID. If you concur with the proposal outlined in this Letter of Agreement, please execute the letter and return it to Sterrett Urban. Unless otherwise instructed by Plaza East in writing at the time you return the executed copy of this Letter Agreement, Sterrett Urban will consider the executed Letter Agreement as our notice to proceed. Please let us know if you have any questions or need any further information.

Very truly yours,
Sterrett Urban, LLC

By: 
Patrick Sterrett
Principal

ACCEPTANCE

The Plaza East Community Improvement District hereby accepts the proposal outlined above and does hereby engage Sterrett Urban to perform the Services described above, on the terms and conditions set forth in the forgoing Letter Agreement. Plaza East Community Improvement District accepts and agrees to the terms and conditions of the foregoing Letter Agreement.

Plaza East Community Improvement District

By: _____

Printed Name: _____

Title: _____

Date: _____

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2024-09

APPROVING AN AGREEMENT WITH
STERRETT URBAN, LLC
TO PREPARE A HIGHEST & BEST USE STUDY FOR THE
NORTHWEST CORNER OF THE DISTRICT AND ADJOINING AREA.

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “District”);

WHEREAS, the District is a public body created under the authority of the “Missouri Community Improvement District Act,” Sections 67.1401, et seq., RSMo, as amended (the “Act”), and is transacting business and exercising the powers granted by the Act;

WHEREAS, pursuant to Section 67.1461(27), the District has the power to conduct economic, planning, marketing or other studies;

WHEREAS, within the past several years four businesses have closed at or near the intersection of Troost Avenue and Cleaver II Boulevard;

WHEREAS, the Board desires to develop and implement a plan that will attract public and private investment to revitalize that part of the Troost Corridor between 45th Street and Brush Creek;

WHEREAS, the Board of Directors (the “Board”) of the District has determined that it is in the District’s best interest to authorize an agreement with Sterrett Urban, LLC, to prepare a highest and best use study for the northwest corner of the District and adjoining area, more specifically identified as those commercial properties and public right of way generally fronting Troost Avenue and bounded by 45th Street on the north and Brush Creek on the south, and to determine what, if any, role the District should have with regard to implementation of said study; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The Board hereby approves the Agreement, in substantially the same format as attached hereto as Exhibit A.

RESOLUTION NO. 2024-09

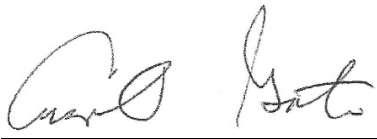
2. The Board hereby authorizes the Chairman of the District to execute the Agreement, in substantially the same format as attached hereto as Exhibit A, and take such actions as deemed appropriate for implementation of the Amendment.
3. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on October 15, 2025



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A



August 20, 2024

Plaza East Community Improvement District
c/o Craig Watson, Vice Chairman
4621 The Paseo
Kansas City, MO

VIA E-MAIL

Re: Letter Agreement for Preparation of a Highest and Best Use Study for the Northwest Corner and Vicinity of the Plaza East Community Improvement District (“Project”)

Dear Mr. Watson,

Sterrett Urban, LLC and its partner, Scott Associates (together, “Sterrett Urban”), is pleased to submit this proposal to provide professional consulting services to the Plaza East Community Improvement District (“Plaza East”) on the above referenced Project.

This letter details the services Sterrett Urban proposes to perform for Plaza East in connection with the Project, the pricing at which Sterrett Urban proposes to perform these services, the schedule for completing these services and the assumptions upon which Sterrett Urban has based this proposal. If the proposal outlined in this letter is acceptable to Plaza East, Sterrett Urban would request that Plaza East indicate its acceptance of this proposal by executing this letter agreement in the space provided below.

SCOPE OF SERVICES

In connection with the above referenced Project, Sterrett Urban shall perform for Plaza East the following described Services within the preliminary boundary of the attached map (the Northwest Corner and Vicinity of the Plaza East Community Improvement District):

HIGHEST & BEST USE STUDY

1. With input from Plaza East, finalize the boundary of the Project
2. Prepare a Highest & Best Use Study containing the following:
 - Analysis of current conditions
 1. Identity of Area Scope
 2. Summary of assessment of property’s current use
 - a. Site inspection and data collection
 - b. Analysis of the property’s current use
 - c. Identification of potential alternative uses

3. Summary of factors that influence the potential for income within the context of highest and best use
 - a. Legal and regulatory factors
 - b. Physical factors
 - c. Market and economic factors
 - d. Availability of resources and infrastructure
 - e. Environmental factors

Development and Financing Scenarios

4. Summary of economic development and urban design strategies
5. Sketches and preliminary development programs for three alternative development concepts, developed with select stakeholder participation, and including the public realm (intersection, sidewalks, gathering spaces, etc.)
6. Detailed preferred development concept, including budgets, proformas, and financing scenarios
7. Details regarding the role of the Plaza East Community Improvement District in the redevelopment of the area (as a property owner, financing participant, service provider, etc.)

Implementation strategy

The preliminary boundary of the Northwest Corner and Vicinity of the Plaza East Community Improvement District is generally bound by 45th Street on the north, Forest Street on the east, Troost Avenue and the south property line of 4700 Troost on the south, and the western boundary of those properties on the west side of Troost Avenue on the west. The area consists of approximately 17.1 acres and 35 property parcels with 21 separate owners. The area contains a mix of commercial and residential uses, but is predominantly commercial.

A copy of the Project will be provided in electronic format.

SCHEDULE

Sterrett Urban anticipates that the Services outlined above can be completed within eight weeks of execution of this letter agreement.

COMPENSATION

As compensation for the performance of the above-described Services, Sterrett Urban will be paid by Plaza East a fee of \$30,000, plus any reimbursables (printing). Invoices will be sent upon 50% completion and after presentation of the Project to Plaza East. Invoices will be based on Sterrett Urban's expenditure as of the time of billing. Our fee includes automobile mileage and parking.

The proposal outlined in this Letter is valid for 30 days.

We sincerely appreciate the opportunity to work with Plaza East on this Project. If you concur with the proposal outlined in this Letter of Agreement, please execute the letter, and return it to Sterrett Urban. Unless otherwise instructed by Plaza East in writing at the time you return the executed copy of this Letter Agreement, Sterrett Urban will consider the executed Letter Agreement as our notice to proceed. Please let us know if you have any questions or need any further information.

Very truly yours,
Sterrett Urban, LLC

A handwritten signature in black ink, appearing to read "Patrick Sterrett". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

By: _____
Patrick Sterrett, AICP
Principal

ACCEPTANCE

Plaza East Community Improvement District hereby accepts the proposal outlined above and does hereby engage Sterrett Urban to perform the Services described above, on the terms and conditions set forth in the forgoing Letter Agreement. Plaza East Community Improvement District accepts and agrees to the terms and conditions of the foregoing Letter Agreement.

Plaza East Community Improvement District

By: _____

Printed Name: Craig Watson

Title: Vice Chairman

Date: _____

PRELIMINARY BOUNDARY OF PROJECT AREA



PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

AUTHORIZING SUBMITTAL OF THE PROPOSED 2025-2026 FISCAL YEAR
BUDGET TO THE CITY FOR REVIEW AND COMMENT, WITH COPIES TO THE
MISSOURI DEPARTMENT OF REVENUE AND THE STATE AUDITOR

ADOPTION OF THE 2025-2026 FISCAL YEAR BUDGET

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2018, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “**District**”);

WHEREAS, pursuant to Section 67.1471.2, RSMo., the Board of Directors (the “Board”) of the District shall submit to the City of Kansas City, Missouri a proposed annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year, no earlier than one hundred eight (180) days and no later than ninety (90) days prior to the first day of each fiscal year; and

WHEREAS, pursuant to Section 67.1471.3, RSMo., the Board shall adopt an annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year, no later than thirty (30) days prior to the first day of each fiscal year;

WHEREAS, the next fiscal year of the District begins May 1, 2025; and

WHEREAS, the Board desires to submit the proposed 2025-2026 fiscal year budget of the District to the City Clerk of the City of Kansas City, Missouri for review by the City Council, with copies of the proposed 2025-2026 fiscal year budget to the Missouri department of revenue and the state auditor.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The District’s proposed 2025-2026 fiscal year budget is attached as Exhibit A hereto and incorporated herein by reference.
2. The District Manager is authorized and directed to submit the District’s proposed 2025-2026 fiscal year budget to the City Clerk of the City of Kansas City, Missouri no later than January 31, 2025, with copies to the Missouri department of revenue and the state auditor.

RESOLUTION NO. 2025-01

3. The District Manager is directed to provide copies of any comments made by the City of Kansas City, Missouri concerning the District's 2025-2026 fiscal year budget to the Board within seven (7) days of receipt.
4. Absent receipt of comments regarding the District's proposed 2025-2026 fiscal year budget thirty days after transmittal to the City, the 2025-2026 fiscal year budget shall become adopted and effective as of March 18, 2025.
5. Should comments be received from the City, such comments shall be reviewed and changes to the proposed budget considered. The District's budget for fiscal year 2025-2026 shall then be adopted no later than thirty (30) days prior to the first day of the fiscal year, May 1, 2025.
6. The Officers and District Manager of the District are authorized to take such further actions as are reasonably necessary for the submission of the District's proposed 2025-2026 fiscal year budget to the City of Kansas City, Missouri as authorized by this resolution.
7. This Resolution shall take effect immediately.

PASSED by the Board of Directors of the Plaza East Community Improvement District on January 21, 2025.



Jim Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

EXHIBIT A

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**PROPOSED BUDGET FOR
FISCAL YEAR 2026**

Date of Budget Submittal to City, MDOR, State Auditor:	January 31, 2025
CID Contact Information:	James Scott, Chairman (jscott@scottassociateskc.com) 4621 Paseo, Kansas City, MO 64110 (816) 822-8000
Political Subdivision or Not for Profit:	Political Subdivision
Date of and Ordinance No.:	December 20, 2012, Ordinance No. 121029

PROJECTED INCOME	5/1/25 - 4/30/26
<i>District Sales & Use Tax</i>	125,831.00
<i>Interest</i>	625.00
TOTAL PROJECTED INCOME	126,456.00

PROJECTED EXPENSES	5/1/25 - 4/30/26
<i>Management</i>	
Administration	5,940.00
City of Kansas City - Annual Review	1,000.00
Insurance	1,800.00
Office Supplies	150.00
Accounting - Audit	5,000.00
Accounting	900.00
Subtotal	14,790.00
<i>District Services (security/maintenance/landscaping)</i>	
Services/Snow & Ice Removal	6,180.00
Maintenance / Security / Trash Pick-up	10,320.00
Landscaping (Mowing, Weed Trimming, Plant Replacement etc.)	55,000.00
Subtotal	71,500.00
<i>Capital Improvements</i>	
Capital Improvements	10,000.00
Subtotal	10,000.00
<i>Marketing</i>	0.00
<i>Operating Reserve (Projected Balance 04/30/2025: \$10,115.36)</i>	1,470.00
<i>Miscellaneous</i>	
Miscellaneous	2,500.00
Subtotal	2,500.00
TOTAL PROJECTED EXPENSES	100,260.00

PROJECTED BEGINNING BALANCE (5/1/2025)	\$345,177.00
TOTAL PROJECTED INCOME	\$126,456.00
TOTAL PROJECTED EXPENSES	\$100,260.00
PROJECTED ENDING BALANCE (4/30/2026)	\$371,373.00

NOTES:

The Plaza East Community Improvement District ("District") was established by Ordinance No. 121029 of the City Council of the City of Kansas City on December 20, 2012. The District desires to fund, or assist in the funding of, certain services and improvements as allowed by Sections 67.1401 to 67.1571 RSMo.

The District, pursuant to its Resolution 2013-06, approved by eligible voters by mail-in ballot on March 19, 2013, and certified by the District Board of Directors the same date, imposed a sales tax in the amount of 1.0% to fund Eligible Services for a period of fifty (50) years or until such time as the District is terminated, commencing July 1, 2013.

The District has adopted a fiscal year beginning May 1 and ending April 30 of each year.

The District budget is presented in accordance with the requirements of Missouri statute on a cash basis.

Insurance includes general liability and D&O insurance.

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

RESOLUTION NO. 2025-02

APPOINTING OFFICERS OF THE DISTRICT

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2012, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “District”);

WHEREAS, the District’s Bylaws require the Board of Directors (the “Board”) of the District to annually appoint a chairman, secretary, treasurer and such other officers or employees as it deems necessary; and

WHEREAS, the Board of Directors desires to appoint a Chairman, Vice-Chairman, Secretary and Treasurer in accordance with the Bylaws; and

WHEREAS, the Chairman, Vice-Chairman, Secretary, and Treasurer shall have the powers and duties described in the Bylaws.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. James Scott is appointed as the Chair of the District.
2. Craig Watson is appointed as the Vice-Chair of the District.
3. Arzelia Gates is appointed as the Secretary of the District.
4. Ollie Gates is appointed as the Treasurer of the District.
5. Each officer of the District shall exercise those powers and perform those duties as set forth in the Bylaws of the District.
6. Each officer of the District appointed above shall serve for a term of one year and until his or her successor has been duly appointed.
7. This resolution shall take effect immediately

PASSED by the Board of Directors of the Plaza East Community Improvement District on January 21, 2025.

(Signature page follows)

A handwritten signature in cursive script, appearing to read "James Scott", written in black ink.

James Scott, Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Arzelia Gates", written in black ink.

Arzelia Gates, Secretary

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS

ADOPTION OF THE REVISED 2025-2026 FISCAL YEAR BUDGET

WHEREAS, pursuant to Ordinance No. 121029 passed on December 20, 2018, the City of Kansas City, Missouri approved the Petition to establish the Plaza East Community Improvement District (the “**District**”);

WHEREAS, pursuant to Section 67.1471.2, RSMo., the Board of Directors (the “Board”) of the District shall submit to the City of Kansas City, Missouri a proposed annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year, no earlier than one hundred eight (180) days and no later than ninety (90) days prior to the first day of each fiscal year; and

WHEREAS, pursuant to Section 67.1471.3, RSMo., the Board shall adopt an annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year, no later than thirty (30) days prior to the first day of each fiscal year;

WHEREAS, the next fiscal year of the District begins May 1, 2025; and

WHEREAS, the Board submitted its proposed 2025-2026 fiscal year budget of the District to the City Clerk of the City of Kansas City, Missouri for review by the City Council, and sent copies of the proposed 2025-2026 fiscal year budget to the Missouri department of revenue and the state auditor; and

WHEREAS, the Board did receive comment regarding its 2025-2026 fiscal year budget from staff of the City Planning & Development Department with a recommendation to revise the “Capital Improvements” budget line item;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Plaza East Community Improvement District, as follows:

1. The District’s proposed 2025-2026 fiscal year budget is attached hereto as Exhibit A, with the “Capital Improvements” line item reduced to \$0, and is incorporated herein by reference.
2. The Board hereby adopts the proposed 2025-2026 fiscal year budget as revised and attached as Exhibit A.
3. This Resolution shall take effect immediately.

RESOLUTION NO. 2025-03

PASSED by the Board of Directors of the Plaza East Community Improvement District on March 18, 2025.

A handwritten signature in cursive script, appearing to read "Jim Scott", written in black ink.

Jim Scott, Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Arzelia Gates", written in black ink.

Arzelia Gates, Secretary

EXHIBIT A

PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT

**PROPOSED BUDGET FOR
FISCAL YEAR 2026 (REVISED 3/19/2025)**

Date of Budget Submittal to City, MDOR, State Auditor:	January 31, 2025
CID Contact Information:	James Scott, Chairman (jscott@scottassociateskc.com) 4621 Paseo, Kansas City, MO 64110 (816) 822-8000
Political Subdivision or Not for Profit:	Political Subdivision
Date of and Ordinance No.:	December 20, 2012, Ordinance No. 121029

PROJECTED INCOME	5/1/25 - 4/30/26
<i>District Sales & Use Tax</i>	125,831.00
<i>Interest</i>	625.00
TOTAL PROJECTED INCOME	126,456.00

PROJECTED EXPENSES	5/1/25 - 4/30/26
<i>Management</i>	
Administration	5,940.00
City of Kansas City - Annual Review	1,000.00
Insurance	1,800.00
Office Supplies	150.00
Accounting - Audit	5,000.00
Accounting	900.00
Subtotal	14,790.00
<i>District Services (security/maintenance/landscaping)</i>	
Services/Snow & Ice Removal	6,180.00
Maintenance / Security / Trash Pick-up	10,320.00
Landscaping (Mowing, Weed Trimming, Plant Replacement etc.)	55,000.00
Subtotal	71,500.00
<i>Capital Improvements</i>	
Capital Improvements	0.00
Subtotal	0.00
<i>Marketing</i>	0.00
<i>Operating Reserve (Projected Balance 04/30/2025: \$10,115.36)</i>	1,470.00
<i>Miscellaneous</i>	
Miscellaneous	2,500.00
Subtotal	2,500.00
TOTAL PROJECTED EXPENSES	90,260.00

PROJECTED BEGINNING BALANCE (5/1/2025)	\$345,177.00
TOTAL PROJECTED INCOME	\$126,456.00
TOTAL PROJECTED EXPENSES	\$90,260.00
PROJECTED ENDING BALANCE (4/30/2026)	\$381,373.00

NOTES:

The Plaza East Community Improvement District ("District") was established by Ordinance No. 121029 of the City Council of the City of Kansas City on December 20, 2012. The District desires to fund, or assist in the funding of, certain services and improvements as allowed by Sections 67.1401 to 67.1571 RSMo.

The District, pursuant to its Resolution 2013-06, approved by eligible voters by mail-in ballot on March 19, 2013, and certified by the District Board of Directors the same date, imposed a sales tax in the amount of 1.0% to fund Eligible Services for a period of fifty (50) years or until such time as the District is terminated, commencing July 1, 2013.

The District has adopted a fiscal year beginning May 1 and ending April 30 of each year.

The District budget is presented in accordance with the requirements of Missouri statute on a cash basis.

Insurance includes general liability and D&O insurance.

**BY-LAWS
OF THE
PLAZA EAST COMMUNITY IMPROVEMENT DISTRICT**

ARTICLE I

Defined Terms

Section 1.1 District.

The Plaza East Community Improvement District, a political subdivision created pursuant to Sections 67.1401 to 67.1571, of the Revised Statutes of Missouri (“RSMo”), and formed by the City Council of Kansas City, Missouri, by Ordinance Number 121029 adopted on December 20, 2012.

Section 1.2 Board.

The Board of Directors of the District, which is the governing body of the District.

Section 1.3 City.

The City of Kansas City, Missouri.

Section 1.4 City Clerk.

The City Clerk of the City.

Section 1.5 City Council.

The City Council of the City.

Section 1.6 Directors.

Members of the Board of Directors.

Section 1.7 Community Improvement District Act.

Sections 67.1401 to 67.1571, RSMo.

Section 1.8 Initial Directors.

The initial directors set forth in the Petition.

Section 1.9 Operator.

An owner of a business operating within the District or a legally authorized representative of such owner.

Section 1.10 Owner.

An owner of real property within the District or a legally authorized representative of such owner.

Section 1.11 Petition.

The petition forming the District and approved by the City.

Section 1.12 Resident.

A registered voter residing within the District.

Section 1.13 Sunshine Law.

Section 610.010 to 610.200, RSMo, governing meetings of public governmental bodies including the Board, as now or hereafter amended.

Section 1.14 Undefined Terms.

Any term undefined by this Article shall have the same meaning as such term is given under the Community Improvement District Act, if defined therein, otherwise as defined by the Sunshine Law, or other Missouri statute or case law.

ARTICLE II

Offices and Records

Section 2.1 Principal Office.

The principal office of the District shall be located at 4621 Paseo, Kansas City, Missouri 64110. The District may have such other offices within Kansas City, Missouri, as the business of the District may require from time to time, located at such place or places as may be designated by the Board.

Section 2.2 Records.

The District shall keep correct and complete books and records of account, and shall also keep minutes of the proceedings of the Board, and each committee having any of the District of the Board. The District shall keep at its principal office a record of the name and address of each Director.

ARTICLE III

Board of Directors

Section 3.1 General Powers.

The business and affairs of the District shall be managed by, or under the District of, the Board.

Section 3.2 Number, Term of Office and Qualifications.

The Board shall consist of at least five (5) but no more than seven (7) Directors.

Section 3.3 Qualifications.

Each Director shall meet the following requirements:

- A. Be at least 18 years of age;
- B. Be either an Owner, an Operator or a Resident;
- C. Except for the Initial Directors named in the Petition, and subject to the provisions of the Petition, each Director may be nominated according to a slate submitted by the Board to the Mayor of the City and the City Council according to the nominating procedures set out below.

Section 3.4 Meeting Attendance.

Directors shall be expected to attend all meetings except as they are prevented by a valid reason. Any Director who misses three consecutive meetings without a valid reason as determined by the Chairman may be removed by vote of the majority of the Directors then in office, after which the vacancy shall be filled by appointment of a director ("Interim Director") by a majority of the Board.

Section 3.5 Terms.

The Initial Directors named in the Petition shall serve for the terms set out opposite their names or until their successor is appointed in accordance with the Petition, whichever occurs later, and their successors shall serve for four-year terms or until their successor is appointed in accordance with the Petition, whichever occurs later.

In the event for any reason a Director is not able to serve his or her full term ("Exiting Director"), any vacancy to the Board shall be filled by appointment of an Interim Director by a majority vote of the Board.

Section 3.6 Successor Directors.

Successor Directors, whether to serve a new term or to fill a vacancy on the Board, not filled by an Interim Director, shall be appointed by the Mayor of the City with the consent of the City Council by resolution according to a slate submitted to the City Clerk by the Board. The City Clerk shall immediately deliver the slate to the Mayor and the City Council. Not later than thirty (30) days following the date the slate is submitted to the City Clerk:

- A. The Mayor shall appoint the successor Directors according to the slate submitted and the City Council shall consent by resolution to the appointment; or
- B. The Mayor or the City Council may reject the slate submitted and request in writing with written reasons for rejection of the slate that the Board submit an alternate slate. If no action is completed within the 30-day period, the successor Directors shall be deemed to have been appointed by the Mayor with the consent of the City Council according to the slate submitted as of the expiration of the 30-day period.

If an alternate slate is requested, the Board shall within ten (10) days following receipt of the written request submit an alternate slate to the City Clerk. The City Clerk shall immediately deliver the alternate slate to the Mayor and the City Council. Not later than fifteen (15) days following the date the alternate slate is submitted to the City Clerk:

- A. The Mayor shall appoint the successor Directors according to the alternate slate submitted and the City Council shall consent by resolution to the appointment; or
- B. The Mayor or the City Council may reject the alternate slate submitted and request in writing with written reasons for rejection of the alternate slate that the Board submit another alternate slate. If no action is completed within the 15-day period, the successor Directors shall be deemed to have

been appointed by the Mayor with the consent of the City Council according to the alternate slate submitted as of the expiration of the 15-day period.

The procedure described above shall continue until the successor Directors are appointed or deemed to be appointed by the Mayor with the consent of the City Council; provided however, the time period for action by the Mayor and the City Council following the submission of each alternate slate shall be reduced to ten (10) days.

The Board shall select the slate as follows:

- A. Individuals meeting the qualifications set out in the Petition must be nominated by two sitting Directors; and
- B. The Directors shall then vote for a slate of nominees who shall consist of the number needed to fill vacancies and the seats of expiring terms.

Section 3.7 Regular Meetings.

The Board shall hold regular meetings at such time, date and location as may from time to time be determined by the Directors, one of which regular meetings shall be the District's annual meeting, which shall be held during the month of January each year or such other time as may be agreed by a majority of the Board.

Section 3.8 Special Meetings.

The Chairman or any two (2) Directors may call special meetings of the Board and may fix the time and place of the holding of such meetings, which shall be held for the purpose of transacting any business designated in the notice of the special meeting, or as permitted by Section 3.7.

Section 3.9 Notices.

A. Notice to Directors.

- (1) Annual and Regular Meetings. Written or printed notices of meetings of the Board, whether specifically required by the Community Improvement District Act, the Sunshine Law or any other Missouri statute regulating meetings of public governmental bodies, the definition of which includes the Board, shall be delivered personally, by mail, by electronic mail, or by fax to each Director at least twenty-four (24) hours prior to each scheduled meeting.
- (2) Special Meetings. Notice of a special meeting shall be delivered personally, by mail, by electronic mail, or by fax to each Director at least

two (2) days prior to the date of such special meeting. At such special meeting no business shall be considered other than as designated in the notice; however, if all of the Directors are present at a special meeting, any item of business, whether or not designated in the notice, may be transacted with their unanimous consent.

If mailed, the notice of a meeting given to a Director shall be deemed to be delivered when deposited in the United States mail, addressed to the Director at the address on the records of the District, with postage thereon prepaid.

- B. Notice to the Public. Notice of the time, date and place of each meeting of the Board, its tentative agenda, and whether any portion of the meeting will be closed shall be given to the public at least twenty-four (24) hours in advance of the meeting time, exclusive of weekends and holidays, in a manner reasonably calculated to advise the public of the matters to be considered and in compliance with the Sunshine Law. Copies of this notice shall be posted on a bulletin board or other prominent place which is easily accessible to the public and clearly designated for that purpose at the principal office of the District. Copies of such notice shall at the same time be provided to any representative of the news media who requests notice of meetings of the District. In addition to the above requirements, if the Board proposes to hold a closed meeting, closed portion of a public meeting, or closed vote, the notice shall state the reason for holding such closed meeting, closed portion of a public meeting, or closed vote by reference to the specific exception allowed pursuant to the Sunshine Law.

Section 3.10 Special Circumstances.

When it is necessary to hold a meeting of the Board on less than twenty-four (24) hours notice, at a place that is not reasonably accessible to the public, or at a time that is not reasonably convenient to the public, the nature of the good cause justifying departure from the normal requirements shall be stated at the beginning of the meeting and recorded in the minutes.

Section 3.11 Quorum.

A majority of the members of Directors serving at the time of any meeting shall constitute a quorum for the transaction of business at such meeting. If a quorum shall not be present at any such meeting, a majority of the Directors then present shall have power to adjourn the meeting, without notice other than announcement at the meeting, to a specified date. At any such adjourned meeting at which a quorum shall be present any business may be transacted which could have been transacted at the original session of the meeting.

Section 3.12 Action.

The concurrence of the majority of the Directors present in any meeting at which a quorum is present shall bind the District.

Section 3.13 Telephone/Electronic Participation in Meetings.

Directors may participate in any Board meeting by telephone or other electronic means so long as all persons participating in the meeting can hear one another, and a location has been identified in the notice of the meeting at which members of the public shall be allowed to observe and attend the public meeting so that the requirements of the Sunshine Law are met. Participation by a Director in Board meetings by telephone or other electronic means shall constitute the Director's presence in person at the meeting and any Director participating in this manner shall be entitled to vote and will count for the purpose of determining whether a quorum is present.

Section 3.14 Manner of Voting.

Votes by the Board shall be by voice vote unless the presiding officer shall direct or any Director shall demand a vote by roll call or by ballot, provided however, that any votes taken during a closed meeting shall be taken by roll call. In the case of an abstention or a nay vote, the Director so abstaining or voting nay may be identified in the minutes of such meeting. However, when any Director is participating in a Board meeting by conference telephone or other similar communications equipment, the presiding officer of the meeting shall take all votes by roll call.

Section 3.15 Compensation.

No Director shall receive compensation from the District for any services performed; provided, however, upon approval of the Board, Directors may receive reimbursement of actual and necessary expenses incurred by them on behalf of the District.

ARTICLE IV

Officers

Section 4.1 Officers.

The officers of the District shall consist of Chairman, Vice Chairman, Secretary, Treasurer and such other offices as may from time to time be established by the Board.

Section 4.2 Election and Term of Office.

- A. Chairman and Vice Chairman. At each annual meeting, the Board shall elect from its membership a Chairman and Vice Chairman to serve for the ensuing year or until the next annual meeting.
- B. Other Officers. All other officers of the District shall be elected annually by the Board at the annual meeting of the District. If the annual election of officers shall not be held at such meeting, all previously elected officers shall continue to hold their respective offices and the annual election shall be held as soon thereafter as convenient to the Board. Any officer duly elected may succeed himself. Each officer shall hold office until his successor shall be duly elected and qualified or until his death, resignation or removal as provided by these By-Laws. Other than the Chairman and Vice Chairman, no officer need be a member of the Board.

Section 4.3 Removal.

Any officer or agent elected or appointed by the Board may be removed by it whenever, in its judgment, the best interests of the District will be served thereby.

Section 4.4 Vacancies.

A vacancy in any office for any reason shall be filled by the Board at any meeting for the unexpired portion of the term of such officer.

Section 4.5 General Powers.

The officers of the District shall have such powers and control in the District and management of the business and affairs of the District as is usual and proper in the case of, and incident to, such offices, except insofar as such power and control is limited by these By-Laws, by resolution of the Board or by the Community Improvement District Act.

Section 4.6 Delegation.

Delegation of authority, functions, powers, duties or responsibilities shall be accomplished, if at all, by a duly adopted resolution of the Board of Directors.

Section 4.7 Duties of Chairman and Vice Chairman.

The Chairman shall preside at all Board meetings, and in his absence, the Vice Chairman shall preside.

Section 4.8 Duties of Other Officers.

A. Secretary. The Secretary shall have the following powers and duties:

1. Keep the minutes for the meetings of the Board as provided by law in one or more books provided for that purpose;
2. Assure that all notices are properly given, in accordance with these By-Laws and as required by law;
3. Be custodian of the records and seal of the District;
4. When necessary, assure that the seal of the District is affixed to all documents duly authorized for execution under seal on behalf of the District;
5. Keep a register which includes the address and telephone number of each Director whose address and telephone number shall be furnished to the Secretary by the Director;
6. Perform all duties incidental to the office of Secretary and such other duties as may be assigned to the Secretary by the Chairman or the Board; and
7. Exercise such other duties as is from time to time delegated by the Board by resolution.

B. Treasurer. The Treasurer shall have the following powers and duties:

1. Cause all money to be paid to the District from all sources whatsoever to be properly receipted;
2. Cause all funds of the District to be deposited in such banks, trust companies or other depositories as shall be elected by the Board;
3. Authorize, pursuant to Board direction, all orders and checks for the payment of money and shall cause the District's money to be paid out as directed by the Board;
4. Assure that regular books of accounts are kept showing receipts and expenditures, and render to the Board, at each regular meeting (or more often when requested), an account of the District's transactions and also of the financial condition of the District;

5. Perform all duties incidental to the office of Treasurer and such other duties as may be assigned to the Treasurer by the Chairman or the Board; and
 6. If required by the Board, the Treasurer shall give bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board shall determine. The costs, if any, of such bonds shall be paid by the District.
- C. Additional Officers. The powers and duties of any additional officers shall be determined by the Board when creating such offices.

Section 4.9 Compensation.

No officer who is a member of the Board shall receive any salary or other compensation for services rendered unless the same shall first be set by the Board and is in accordance with the Community Improvement District Act or any other applicable law.

Section 4.10 Employees and Independent Contractors.

The District may employ, or contract with any service provider for the services of, a District Manager, technical experts and such other officers, agents and employees, permanent and temporary, as the District may require, and shall determine their qualifications and duties and, if they are employees of the District, their compensation. For such legal services as it may require, the District may retain its own counsel. The District may delegate to one or more of its agents or employees such powers or duties as it may deem proper.

ARTICLE V

Contracts, Checks and Deposits

Section 5.1 Contracts.

The Board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the District, and such District may be general or confined to specific instances.

Section 5.2 Checks, Drafts, etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the District shall require two signatures, such signatures being that of the Chairman and the Treasurer, or such other officers, agent or agents of the

District and in such manner as shall from time to time be determined by resolution of the Board. Provided, however, that the Chairman or such other agent authorized by the Board to manage the business and affairs of the District shall be authorized to issue checks, drafts or other orders for the payment of money, without a second signature in amounts not to exceed \$5,000.00 where such expenditures are in compliance with the budget of the District.

Section 5.3 Deposits.

All funds of the District not otherwise employed shall be deposited from time to time to the credit of the District in such bank, trust companies or other depositories as the Board may select.

ARTICLE VI

Fiscal Year

The fiscal year of the District shall end on the same day as the last day of the fiscal year of the City, or in accordance with such other period approved by the Board pursuant to the Community Improvement District Act.

ARTICLE VII

Seal

The form of the corporate seal of the District shall be prescribed by the Board.

ARTICLE VIII

Waiver of Notice

Whenever any notice whatsoever is required to be given under the provisions of these By-Laws, waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the times stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE IX

Committees

The Board may from time to time establish such committees and confer upon them such powers as it deems expedient for the conduct of the District's business. The Board may similarly provide that the members of such committees need not all be members of the Board.

ARTICLE X

Conflict of Interest

No officer, agent or employee of the District shall have or shall require any interest, direct or indirect, in any project which the District is promoting, or in any contract or proposed contract for materials or services in any lease, mortgage, sale, or contract or any nature whatsoever relating to any such project or the District without forthwith making written disclosure to the District of the nature and extent of his interest, and such disclosure shall be entered in writing upon the minute book of the District.

ARTICLE XI

Amendments

From time to time these By-Laws may be altered, amended or repealed and new By-Laws may be adopted by the Board after ten (10) days' written notice of the proposed alteration, amendment or change has been given to each Director, provide that no alteration, amendment or change shall be made without the affirmative vote of a majority of the total number of Directors voting.

ARTICLE XII

Annual Report and Audit

The Board shall have prepared and file annual reports as required by the Community Improvement District Act or any other applicable law, and shall provide for the annual independent audits of the accounts of the District.

ARTICLE XIII

Indemnification of Directors

Each person (and heirs and legal representatives of such person) who serves or has served as a Director, officer or employee of the District shall be indemnified by the District against all liability and reasonable expense, including but not limited to attorneys fees and disbursements and amounts of judgments, fines or penalties, incurred by or imposed upon him/her in connection with any claim, action, suit or proceeding, actual or threatened, whether civil, criminal, administrative or investigative, and appeals in which he/she may become involved as a party or otherwise by reason of acts or omissions in his/her capacity as and while a commissioner, officer or employee of the District, provided that such person is wholly successful with respect thereto, unless the Board of Directors of the District in its discretion shall determine that such person did not meet the standard of conduct required by these By-Laws.

The term "wholly successful" shall mean termination of any claim, action, suit or proceedings against such person without any finding of liability or guilt against him/her and without any settlement by payment, promise or undertaking by or for such person or the expiration of a reasonable period of time after the making of any claim or threat without action, suit or proceeding having been brought and without any settlement by payment, promise or undertaking by or for such person.

The standard of conduct required shall be that such person acted in good faith for a purpose which he/she reasonably believed to be in the best interest of the District, and that he/she, in addition, in any criminal action or proceeding, had not reasonable cause to believe his/her conduct to be unlawful.

Should indemnification be required under these By-Laws in respect to any claim, action, suit or other proceeding where the person seeking indemnification has not been wholly successful, such indemnification may be made only upon the prior determination by a resolution of a majority of those members of the Board of Directors who are not involved in the claim, action, suit or other proceeding, that such person met the standard of conduct required, or, in the discretion of the Board of Directors, upon the prior determination by non-employee legal counsel, in written opinion, that such person has met such standard and, where a settlement is involved, that the amount of the settlement is reasonable.

Indemnification under these By-Laws shall not include any amount payable by such person to the District in satisfaction of any judgment or settlement, and indemnification shall be reduced by the amount of any such judgment or settlement.

The termination of any claim, action, suit or other proceeding, by judgment, order settlement (whether with or without court approval) or conviction or upon a plea of guilty or of

nolo contendere, or its equivalent, shall not of itself create a presumption that such person did not meet the standard of conduct required.

Expenses incurred which are subject to indemnification may be advanced by the District prior to final disposition of the claim, action, suit or other proceeding upon receipt of any undertaking acceptable to the District by or on behalf of the recipient to repay such amount unless it shall ultimately be determined that he/she is entitled to indemnification.

The right of indemnification shall be in addition to other rights to which those to be indemnified may otherwise be entitled by agreement, operation of law or otherwise and shall be available whether or not the claim asserted against such person is based upon matters which antedate the adoption of these By-Laws. If any word, clause, or provision of these By-Laws or any indemnification made under these By-Laws shall for any reason be determined to be invalid, the other provisions of these By-Laws shall not be affected but shall remain in full force and effect.

Adopted the 15th day of January, 2013.
Amended the 2nd day of April, 2018.



James Scott, Chairman

ATTEST:



Arzelia Gates, Secretary

