COMPARED VERSION
COMMITTEE SUBSTITUTE TO ORIGINAL ORDINANCE

COMMITTEE SUBSTITUTE FOR ORDINANCE NO. 220498

Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number and subject matter related to the approval of resolution and ordinance drafts and docket memos ; directing the City Manager to review and revise as necessary the administrative regulation concerning procedures for handling ordinance or resolution requests to accommodate this ordinance; and having an effective date.

WHEREAS, clear communication from staff and shared understanding of legislative items before Council is critical for effective debate and public engagement in the legislative process; and

WHEREAS, Resolution No. 971616, directing staff to include the question "Is it good for the children?" on fact sheets has not yielded substantive evaluation of policy impacts; and

WHEREAS, Section 2-50 of the Code of Ordinances currently requires fiscal notes accompany any ordinance or resolution with fiscal impacts; and

WHEREAS, Rule 3.01 of the Standing Rules of City Council states that ordinances and resolutions shall include a fact sheet and fiscal note or declare no fiscal impact; and

WHEREAS, there are opportunities to improve the current documentation that accompanies ordinances to provide a clearer and more holistic review of the anticipated impacts of those legislative items; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 2, Code of Ordinances, is amended by repealing Sectionsection 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number and subject matter related to the approval of resolution and ordinance drafts and docket memos, to read as follows:

Sec. 2-50. Approval of resolution and ordinance drafts; docket memos.

(a) *Approval by requestor.* No ordinance or resolution initiated and prepared on the request of the mayor or any member of the city council shall be docketed for council action, unless such requesting official shall have indicated in writing that the official approves such resolution or ordinance as drafted, or that the official's approval of the resolution or ordinance is waived.

(b) *Docket memos.*

(1) A proposed ordinance shall ~~prior to introduction~~ be accompanied by a docket memo~~.~~ before it is any Council committee, unless the ordinance is introduced by a council member, including the mayor, pursuant to Charter Section 501

(2) The purpose of the docket memo shall be to allow councilmembers and members of the public to easily review the anticipated impacts of legislative items under consideration. A docket memo shall be a brief informational document, written in plain language, conveying the following:

    i. ~~Overall purpose~~Purpose of the legislation, including intended impact on the lives of Kansas Citians, what community needs it responds to, and how ~~those impacts relate~~it relates to the Citywide Business Plan;

    ii. Anticipated impact on ~~the public~~ health and safety ~~of Kansas Citians, particularly our youth,~~ including impacts on youth and any housing needs addressed by the action~~;~~.

    iii. If new housing units are created or preserved, the docket memo should also include the total number of units and the number of affordable units, specifically.

    ~~vi.~~v. An equity impact analysis including ~~what groups may be disproportionately impacted by this legislation and~~ how the legislation advances the City's equal opportunity goals like minority- and women-owned business enterprise (M/WBE) contracting requirements;

(4) The city ~~manager's office of management and budget~~manager shall be responsible for the preparation of all docket memos ~~and such docket memos shall be in a form of their design. City departments and offices shall cooperate in providing any information necessary for the preparation of a docket memo.~~.

(5) The staff sponsor of a proposed ordinance shall forward the proposed ordinance and draft docket memo to the ~~office of management and budget for preparation of a docket memo~~city manager or their designee for review and following such ~~preparation~~review the docket memo shall be forwarded to the sponsor. Following the sponsor's receipt of a docket memo for a proposed ordinance or resolution, if any substantive changes are made to the proposed ordinance or resolution which would alter the anticipated impacts outlined in the docket memo, then the party making such substantive changes to such proposed ordinance or resolution ~~shall request a new docket memo. If substantive changes are made to a proposed ordinance, following the preparation of a docket memo, which would alter the anticipated impacts in the docket memo and the substantive changes are made following consideration by a council committee, then a new docket memo shall be prepared prior to consideration by the full council~~may request a new docket memo.

(6)   ~~The city clerk shall not assign a legislative control number to a proposed ordinance unless a docket memo is attached.~~

(6)   A docket memo shall be inserted with the proposed ordinance by the city clerk in city council legislative binders.

Section 2. ~~That this ordinance shall have an effective date of July 15, 2022~~That the City Manager is directed to review and revise as necessary the administrative regulation concerning procedures for handling ordinance or resolution requests to accommodate section 1 of this ordinance; and to ensure docket memos are appropriately completed, with particular attention to the application of equity and health in all policies frameworks; and to identify if additional training is needed for staff preparing docket memos.

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Approved as to form and legality:

Chivonne Scott
Assistant City Attorney