



# SLBE Contract Review Request

Date: July 5, 2022  
 To: Civil Rights & Equal Opportunity Department  
 From: William D. Snook, Senior Information and Policy Officer

<b>Project Number</b> HD76221	<b>Project Name</b> Lab Services Infrastructure Consultant	
<b>Contract ID Number</b>	<b>Estimated Cost:</b> <sup>1</sup> \$100,000	<b>Solicitation Date:</b>

**Estimated Project Duration: August 15, 2022– May 30, 2023**

Note: Click the box to select

Contract Category:	<input type="checkbox"/> Construction	<input type="checkbox"/> Design Professional	<input checked="" type="checkbox"/> Professional Services	<input type="checkbox"/> Service/Maintenance
	<input type="checkbox"/> Lease	<input type="checkbox"/> Non-Municipal Agency	<input type="checkbox"/> Concession	<input type="checkbox"/> Other Goods & Services
	<input type="checkbox"/> Other (Enter Type):			
Funding:	<input type="checkbox"/> City	<input checked="" type="checkbox"/> Other:		

**PREVAILING WAGE APPLICABLE?**  YES  NO

The Health Department is seeking a contractor to assess and recommend opportunities for improvement of the current Laboratory Services capacity and potential sustainability tactics to maintain the infrastructure of the HD laboratory.

- Previous work or in-depth knowledge of Clinical Laboratory Improvement Amendments,
- Assessment strategies of current lab capabilities within the medical community,
- Contract strategies with third party vendors,
- Knowledge of medical lab tests and equipment needs
- Recruitment and retainment strategies of qualified lab personnel,
- Assessment of current City Medical Contracts and labs performed, and
- Potential sustainability strategies for expanded clinical services.

cc: Kimberlee Hughes

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT USE ONLY:**

SLBE Limited Solicitation (Following a selection, enter Contractor information below and forward a copy to CREO KC.)

Bid Incentive: <sup>2</sup> \_\_\_\_\_ % (Following a selection, enter Contractor information and forward a copy to CREO KC.)

Pre-Payment: <sup>3</sup>  Yes \_\_\_\_\_ %  No

Exempt

DocuSigned by: William D. Snook Date: 7/13/2022

Civil Rights & Equal Opportunity Department

**FOR DEPARTMENT USE ONLY - CONTRACTOR INFORMATION:**

Enter selected firm below and return a copy of this page to CREO KC.

Company: \_\_\_\_\_

Vendor No.: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contract Value: \$ \_\_\_\_\_

Department: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> Construction or construction supply contract estimated less than \$300,000 or non-construction contract less than \$160,000.  
<sup>2</sup> Bid incentive not to exceed 5% and not applicable to any contract requiring the payment of prevailing wages.  
<sup>3</sup> Pre-Payment of up to 10% of the contract amount to be paid by City upon NTP as set out in the contract documents.

**NOTE: Less than 3 SLBEs in the database and there was no interest expressed from the 2 available SLBEs.**  
 Contract Central