

## ORDINANCE NO. XXXXX

Authorizing the Manager of Procurement Services to execute a \$109,500.00 Contract Amendment No. 4 with Doxim Utilitec, LLC, to add collections for third party payments for the Water Bill Printing and Mailing Services project for a total contract amount of \$2,764,751.23; waiving the Section 2-1615(c) requirement for daily deposits; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, City Council passed Ordinance No. 210640 on August 12, 2021, authorizing a \$1,018,202.40 professional, specialized or technical services contract with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services project; and

WHEREAS, Ordinance No. 210640 approved the original contract and two successive one-year renewals; and

WHEREAS, the City executed a \$1,052,130.00 professional, specialized or technical services contract on September 2, 2022, under Contract No. 22003-1 with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services, Renewal No. 1 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 under Contract No. 22003 on April 29, 2022, extending the term an additional 60 days; and

WHEREAS, the City executed a \$1,118,471.52 professional, specialized or technical services contract on March 6, 2024 under Contract No. 22003-2 with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services, Renewal No. 2 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 with Doxim Utilitec, LLC, on May 1, 2024, under Contract No. 22003-2 to extend the term until June 30, 2024, in order to continue water bill printing and mailing services; and

WHEREAS, the City executed a no-cost Amendment No. 2 with Doxim Utilitec, LLC, on June 14, 2024, under Contract No. 22003-2, to extend the term until July 31, 2024 for continued water bill printing and mailing services; and

WHEREAS, the City executed a \$1,536,779.71 Amendment No. 3 with Doxim Utilitec, LLC, pursuant to Ordinance No. 240563 under Contract No. 22003-2, which increased the contract's term and cost for an additional one-year period for continued water bill printing and mailing services; and

WHEREAS, the City desires to execute an additional \$109,500.00 Amendment No. 4, for a total contract amount of \$2,764,751.23, to add additional funds and new services to the contract's term; and

WHEREAS, City desires to extend the contract end date to February 28, 2026 to accommodate this new scope.

NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute Amendment No. 4 to Contract No. EV3934, formerly Contract No. 22003-2, in the amount of \$109,500.00, for a total contract amount of \$2,764,751.23, with Doxim Utilitec, LLC to add collection of third party payments to the Water Bill Printing and Mailing Services project. A copy of this amendment is on file with the Water Services Department.

Section 2. That the Director of the Water Services Department is authorized to expend \$109,500.00 from Account No. 2XXXXXXXB, Consumer Services, to satisfy the cost of this amendment.

Section 3. That the requirement of City Code Section 2-1615(c) that all moneys belonging to the City and collected by agents or private contractors be deposited daily is hereby waived and shall be remitted to the City on a weekly basis. The City shall require such additional security as prescribed by the Director of Finance to ensure that City funds are not at risk at any time.

Section 4. That this ordinance, relating to expenses of government, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(B) of the City Charter and shall take effect in accordance with Section 503, City Charter.

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The City has no financial obligation under this Ordinance and Agreement until the Manager of Procurement Services issues a Purchase Order which will be signed by the City's Director of Finance certifying there is a balance, otherwise encumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise encumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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James Brady

Assistant City Attorney