



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 230852

Submitted Department/Preparer: Municipal Court

Revised 8/3/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Amending Chapter 2, Code of Ordinances, by repealing Sections 2-1491, 2-1492, 2-1493, 2-1494 and 2-1496, and enacting new sections with the same numbers and subject matter, and repealing Sections 2-1495 and 2-1498, for the purpose of updating the ordinances governing the duties of the Clerk of the Municipal Court, sometimes called the Court Administrator.

### Discussion

The purpose of this ordinance is to update the ordinances governing the duties of the Court Administrator to accurately reflect the current responsibilities of the Court Administrator.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
No funding is required from the City.
3. How does the legislation affect the current fiscal year?  
There is no affect.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
No
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No

**Office of Management and Budget Review**  
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Public Safety (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Reduce violent crime among all age groups, placing an emphasis on young offenders
  - Evaluate and identify areas of opportunity in the emergency response delivery system to ensure the best possible patient outcome
  - Improve the diversity of employee recruitment, succession planning, and retention in the Police and Fire Departments
  - Increase effectiveness and efficiencies of operations at Municipal Court and work to achieve the best possible outcomes for those served
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## Prior Legislation

Chapter 2, Code of Ordinances Sections 2-1491, 2-1492, 2-1493, 2-1494, 2-1495, 2-1496 and 2-1498. For removal of reference in 2-1493 to repealed Section 2-1456 see Ord. No. 200690.

## Service Level Impacts

None. Changes will bring ordinances in alignment with current responsibilities of Court Administrator and with Missouri Supreme Court Rules and reflects that the management of those incarcerated in the municipal jail is now handled by the City's Correction Department.

## Other Impacts

1. What will be the potential health impacts to any affected groups?

None

2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?

N/A

4. Department staff certifies the submission of any applicable Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), Non-Discrimination documents, and Letters of Intent to Subcontract (LOIs) to CREO prior to the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

Repealing and updating ordinances to reflect current responsibilities of the Court Administrator.

5. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

6. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)