



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240079

Submitted Department/Preparer: General Services

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Estimating revenue in the amount of \$8,115.00 in the General Fund; and authorizing the Director of General Services to execute a five (5) year amended and restated lease agreement, with one option to renew for five (5) additional years with Subway Real Estate, LLC., for the purpose of a restaurant at 327 E. 11th Street Kansas City, Missouri 64106

### Discussion

Subway is a long term tenant, since 2003, who desires to extend the lease for an additional 5 years. Estimating revenue in the amount of \$121,725 in the General Fund over the next five years. Tenant is current on rent.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
General Fund  
1000-071600-457500 Rental Space Revenues
3. How does the legislation affect the current fiscal year?  
Additional Revenue of \$8,115.00
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
Additional revenue -  
FY 25 \$24,345.00  
FY 26 \$24,345.00  
FY 27 \$24,345.00  
FY 28 \$24,345.00

FY 29 \$24,345.00

TOTAL: \$121,725.00

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
Additional revenue of \$24,345.00 annually.

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund.  Yes  No
- 2. This fund has a structural imbalance.  Yes  No
- 3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

This ordinance authorizes the execution of an amended and restated lease agreement resulting in \$8,115.00 of revenue in the current fiscal year and \$24,345.00 annually in future fiscal years for a total of \$121,725.00 in revenue.

**Citywide Business Plan (CWBP) Impact**

- 1. View the [FY23 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?  
Finance and Governance (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
  - Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
  - Engage in workforce planning including employee recruitment, development, retention, and engagement.
  - Foster a solutions-oriented, welcoming culture for employees and City Partners.
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**Prior Legislation**

## Service Level Impacts

Established restaurant serving the downtown business district and creating employment.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
This lease has not been evaluated against this topic.
2. How have those groups been engaged and involved in the development of this ordinance?  
NA
3. How does this legislation contribute to a sustainable Kansas City?  
NA
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.

CREO review is attached

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)