Kansas City

414 E. 12th Street Kansas City, MO 64106



Docket - Final

Thursday, May 26, 2022

3:00 PM

Webinar Link: https://us02web.zoom.us/s/89195928794

Council Chambers

Council

CHAPLAIN OF THE MONTH:

Reverend Carla Aday - Country Club Christian Church

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PUBLIC OBSERVANCE OF MEETINGS:

Members of the City Council may attend this meeting via videoconference.

The public can observe this meeting at the links provided below.

Closed Sessions may be held by teleconference.

SPECIAL ACTIONS:

O'Neill, McManus, Barnes Jr., Loar, Parks-Shaw, Bough, Bunch, Ellington, Fowler, Hall, Lucas, Robinson and Shields

220367 Honoring and recognizing April L. Stanley on her retirement from the Convention and Entertainment Facilities Department after 24 years of

dedicated service to the City of Kansas City, Missouri.

Lucas, McManus, Barnes Jr., Loar, Parks-Shaw, O'Neill, Bunch, Fowler and Hall

220460
Recognizing the efforts, dedication, and commitment of a collective of
Kansas Citians that made "The Great Kansas City Cleanup" possible in
the City of Kansas City, Missouri.

FINAL READINGS:

CONSENT DOCKET

FINANCE, GOVERNANCE AND PUBLIC SAFETY COMMITTEE

Lucas

220416 RESOLUTION - Appointing Patrick Klein, Susan Doolen, Chad Gillespie,

and Tom Thornton as successor directors to the Kansas City International

Airport Community Improvement District.

Attachments: fact sheet-KCI Airport CID

Lucas

<u>220417</u>

RESOLUTION - Appointing Robert de la Fuente, Sheryl Giambalvo, and Blake Fulton as successor directors to the Pioneer Center Community Improvement District.

<u>Attachments</u>: <u>fact sheet-Pioneer Center CID</u>
Ordinance 220417 Fiscal Note

Lucas

220418

RESOLUTION - Appointing Mark Moberly, Brian Schaben, and Carl Mueller as successor directors to the Wallstreet Garage Community Improvement District.

Attachments: fact sheet-Wallstreet Garage CID
Ordinance 220418 Fiscal Note

DEBATE DOCKET

FINANCE, GOVERNANCE AND PUBLIC SAFETY COMMITTEE

Parks-Shaw, Lucas and O'Neill

220394

RESOLUTION - Directing the City Manager to implement Priority Based Budgeting to better align resources with community priorities/values, build upon the City's comprehensive framework that ensures financial resiliency, and increases transparency in the budget process.

Attachments: fact sheet

TRANSPORTATION, INFRASTRUCTURE AND OPERATIONS COMMITTEE

220412

Authorizing a \$1,668,000.00 construction contract with Haines & Associates Construction Company, Inc., for the Water Main Replacement in the Area of N. Cherry Drive to N. Harrison Drive, N.E. 79th Street to N.E. 102nd Terrace project; and authorizing a maximum expenditure of \$1,834,800.00.

Attachments: 220412 CREO Approved Goal Request

220412 Fact Sheet 220412 Fiscal Note

Ordinance 220412-Docket Memo

Authorizing a \$495,000.00 Amendment No. 2 with Walter P. Moore and Associates, Inc., for the Investigation Condition of Roof at KCI Airport project; authorizing a maximum expenditure under this amendment of \$594,000.00 for a total contract amount of \$1,355,500.00; and recognizing this ordinance as having an accelerated effective date.

Attachments: 220413 Fact Sheet

220413 Fiscal Note

Ordinance 220413-Revised Docket Memo 62170474

Loar and Fowler

220459

RESOLUTION - Stating the City Council's support for the submission to voters of Platte County the question of renewal of the County's 3/8th cent road sales tax, stating the City's priority projects for any such renewal, and directing the City Clerk to send a copy of this resolution to the Commission of Platte County, Missouri.

Attachments: 220459 Fact Sheet

220459 Fiscal Note

COMMITTEE ADVANCES:

CONSENT DOCKET

FINANCE, GOVERNANCE AND PUBLIC SAFETY COMMITTEE

220415

Approving and authorizing settlement of the lawsuit entitled Cleven Washington v. City of Kansas City, Missouri, Case No. 1916-CV02259, in the amount of \$300,000.00

Attachments: Fiscal Note-TMP 1843

Fact Sheet TMP 1843

220452

Estimating and appropriating \$35,324.00 in the Domestic Violence shelter Operations Fund; authorizing the City Manager to accept a six-month grant extension under the Victims of Crime Act (VOCA) of 1984 administered by the State of Missouri's Department of Public Safety, in the amount of \$35,324.00 with a match of funds from the City of \$6,308.23 for one (1) full-time domestic violence victim assistant and one (1) part-time domestic violence victim assistant in the City Prosecutor's Office.

Attachments: Fact Sheet TMP 1864

Fiscal Note-TMP 1864

Approp Admin - TMP 1864

Authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with KC Mothers In Charge, for the purpose of the continued use of office space in the Robert J. Mohart Center located at 3200 Wayne, KCMO 64108.

Attachments: Fiscal Note Mothers In Charge 2022

Fact Sheet Mothers In Charge 2022

Approp Admin Rev - TMP 1858

Ordinance KCMIC 2022

220458

Authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with Bare Essentials Home Care, for the purpose of the continued use of office space and daycare in the Robert J. Mohart Center located at 3200 Wayne, KCMO 64108.

Attachments: Ordinance Bare Essentials 2022

<u>Fact Sheet BareEssentials 2022</u> Fiscal Note Bare Essentials 2022

Approp Admin Rev - Bare Essentials 2022

220458 Ordinance

REQUEST FOR SUPPLEMENTAL REVENUE

DEBATE DOCKET

FINANCE, GOVERNANCE AND PUBLIC SAFETY COMMITTEE

220414

Authorizing the Manager of Procurement Services to execute a new one-year \$2,988,000.00 contract with FAST Enterprises, Inc. to provide the City's Revenue System, Ongoing Maintenance and Data Services; authorizing the Director of Finance to expend \$2,988,000.00 from funds previously appropriated for the contract; and authorizing the Manager of Procurement Services to amend the Contract and exercise the City's nine one-year renewal options.

Attachments: EV2890 FAST FACT SHEET DRAFT 3 042822

EV2890 FAST REVENUE Updated 042822

Fiscal Note-FAST Contract

NEIGHBORHOOD PLANNING AND DEVELOPMENT COMMITTEE

Reducing an appropriation in the amount of \$545,000.00 in the Central City Economic Development Sales Tax Fund; appropriating \$545,000.00 from the Unappropriated Fund Balance in the Central City Economic Development Sales Tax Fund; and authorizing the Director of the Housing and Community Development Department to negotiate and execute a Funding Agreement with Ivanhoe Neighborhood Council in the amount of \$545,000.00 for the purpose of rehabilitation of existing homes including administrative fees and liaison expenses.

Attachments: Fact Sheet - Ivanhoe Minor Home Repair Program

FISCAL NOTE IVANHOE MHR
Approp Admin TMP-1798.pdf

220428

Reducing an appropriation in the amount of \$250,000.00 in the Central City Economic Development Sales Tax Fund; appropriating \$250,000.00 from the Unappropriated Fund Balance in the Central City Economic Development Sales Tax Fund; and authorizing the Director of the Housing and Community Development Department to negotiate and execute a Funding Agreement with Jerusalem Farm, Inc., in the amount of \$250,000.00 for the purpose of rehabilitation of existing homes including administrative fees and liaison expenses.

<u>Attachments</u>: <u>Fact Sheet - CCED Jerusalem Farm</u> Fiscal Note - CCED Jerusalem Farm

220430

Reducing an appropriation in the amount of \$3,600,000.00 in the Central City Economic Development Fund; appropriating \$3,600.000.00 from the Unappropriated Fund Balance in the Central City Economic Development Sales Tax Fund; and authorizing the Director of the Housing and Community Development Department to negotiate and execute a Funding Agreement with Promise Place, LLC in the amount of \$3,600,000.00 for the purpose of constructing an affordable housing development located at 4423 Olive Street.

Attachments: Fact Sheet TMP 1802

FISCAL NOTE - CCED R4 PROMISE PLACE

Approp Admin - TMP 1802

Reducing an appropriation in the amount of \$1,500,000.00 in the Central City Economic Development Sales Tax Fund; appropriating \$1,500,000.00 from the Unappropriated Fund Balance in the Central City Economic Development Sales Tax Fund; and authorizing the Director of the Housing and Community Development Department to negotiate and execute a Funding Agreement with Zhou B Art Center, LLC, in the amount of \$1,500,000.00 for the purpose of repurposing, preserving, acquiring and rehabilitating historic building located at 1801 E. 18th Street.

Attachments: Fact Sheet - Zhou B Art Center of Kansas City

<u>Fiscal Note- TMP 1803</u> Approp Admin - TMP 1803

220433

Approving the Substantial Amendment to 2017-2021 One Year Action Plan to reprogram funding for the HOME Investment Partnership Program in the amount of \$1,546,887.00; authorizing the Housing and Community Development Department to execute contracts; designating requisitioning authority.

Attachments: FS HOME Reprogram

RMF FN Reprogram May 2022

RMF AA - Reprogrammed HOME May 2022

Bunch

220440

Authorizing an application to the Missouri Development Finance Board for the authorization of state tax credits in the amount not to exceed \$6,000,000.00 to make possible the development of the Kansas City Current Stadium in the Berkley Riverfront district, in Kansas City, Missouri; and authorizing the City Manager to execute a tax credit agreement in the event that the application is approved.

Attachments: Fact Sheet

220440 Fiscal Note

220448

Rezoning an area of about 105 acres generally located at the northwest corner of E. 155th Street and I-49 (approximately 1,000 feet west) from Districts M1-5 and R-80 to District M2-5, and approving a development plan which also serves as a preliminary plat, to allow for 1.3 million square foot of office and warehouse development on three lots and one tract. (CD-CPC-2022-00019 & CD-CPC-2022-00025)

Attachments: CD-CPC-2022-00025_FACTSHT

TRANSPORTATION, INFRASTRUCTURE AND OPERATIONS COMMITTEE

Bunch and Loar

220449

Approving the Sale and Transfer of ownership of the City owned Collection of historical objects for the Kansas City Museum from the City to the Kansas City Museum Foundation (KCMF); and authorizing the City Manager to execute related documents to complete the transfer of the Collection.

Attachments: 220449 Fact Sheet

Bunch and Lucas

220450

Estimating revenue in the amount of \$300,000.00 in the Capital Improvement Fund; appropriating that amount to the U.S. 169 "Buck" O'Neil Bridge over the Missouri River Reuse Study Project; authorizing the City Manager to enter into a Cost Apportionment Cooperative Agreement with Clay and Jackson Counties; designating requisitioning authority; and recognizing this ordinance as having an accelerated effective date.

Attachments: 220450 Fact Sheet

220450 Fiscal Note

220450 Approp & Admin

220451

Authorizing a \$6,410,550.00 Construction Contract with The Havens Construction Co., Inc., for the Supplemental Inflow and Infiltration (I/I) Reduction: Round Grove Basin project; authorizing a maximum expenditure of \$8,160,000.00; and authorizing an \$840,000.00 Design Professional Services Amendment No. 1 to Contract No. 1559 with Crawford, Murphy & Tilly, Inc. for a total contract amount of \$1,355,000.00.

Attachments: 220451 Fact Sheet

<u>220451 Fiscal Note</u>

Parks-Shaw

220455

Directing the City Manager to enter into an agreement with the Full Employment Council to train candidates for potential employment with the City through the Kansas City Municipal Career Academy; and authorizing city funding up to \$9,600.00 for this demonstrative project.

Attachments: 220455 Fact Sheet Final

220455 Fiscal Note updated 5.26.22

SECOND READINGS:

NEIGHBORHOOD PLANNING AND DEVELOPMENT COMMITTEE

Approving a development plan in lieu of a Special Use Permit pursuant to Section 88-517-09-D, in Districts R-2.5 and B1-1 on about 4 acres generally located at northwest corner of E. 39th Street and Jackson Avenue to allow for a 53-unit residential development within seven (7) "Multi-Unit House" buildings. (CD-CPC-2021-00100).

Attachments: CD-CPC-2021-00100 Fact Sheet

TRANSPORTATION, INFRASTRUCTURE AND OPERATIONS COMMITTEE

Fowler and Loar

220438

RESOLUTION - Designating the City's share of Platte County's special road and bridge tax receipts for calendar years 2020, 2021, and 2022 to be allocated to North Coventry between N.W. 68th Street and N.W. 76th Street per RSMo 137.556; and directing the City Manager to transmit this resolution to Platte County.

Attachments: 220438 Fact Sheet

220438 Fiscal Note

FIRST READINGS:

FINANCE, GOVERNANCE AND PUBLIC SAFETY COMMITTEE

220473

Approving and authorizing settlement of a claim for a Workers' Compensation benefit filed by Christopher Anderson for injuries resulting from an accident on October 12, 2015 while employed by the City.

Attachments: Fact Sheet TMP 1891

Fiscal Note-TMP 1891

Lucas

220474

RESOLUTION - Appointing Josh North and Rita Burker as successor directors to the 1707 Locust Community Improvement District.

Attachments: 1893 fact sheet

Lucas

220475

RESOLUTION - Appointing Evan Welsh, Mike Jenkins, and Jennifer Metz as successor directors to the Historic Kansas City Club Community Improvement District.

Attachments: 1894 fact sheet

Lucas

220476 RESOLUTION - Appointing Tim Harris and Kelly Harris-Klein as successor directors to the Valley View Community Improvement District.

Attachments: 1895 fact sheet

220482

Amending Chapter 2 of the Code of Ordinances of the Kansas City, Missouri, entitled "Administration," by repealing Section 2-1079 and enacting in lieu thereof section of like number and subject matter to retitle four City job classifications in accordance with Resolution No. 220239 and establishing an effective date.

Attachments: Ordinance

Fact Sheet

TMP-1890 Fiscal Note.pdf

220482com

220484

Amending Chapter 2, Code of Ordinances, by enacting one new Section 2-1957 relating to a Capital Asset Rating System.

Attachments: Fiscal Note Capital Asset Criteria Ordinance

Fact Sheet Capital Asset Criteria Ordinance

NEIGHBORHOOD PLANNING AND DEVELOPMENT COMMITTEE

220462

Approving the plat of Harmon Acres, an addition in Clay County, Missouri, on approximately 16.47 acres generally located on the east side of N. Brooklyn Avenue approximately 500 feet north of N.E. 92nd Street, creating 2 lots for the purpose of a 2 lot single family home subdivision; authorizing the Director of City Planning and Development to execute and/or accept certain agreements; and directing the City Clerk to record this ordinance and attached documents. (CLD-FnPlat-2022-00009)

Attachments: 2022-00009 Ordinance Fact Sheet

220463

Approving the plat of Brandom Estates, an addition in Clay County, Missouri, on approximately 9.46 acres generally located west of the intersection of N.W. 74th Street and North Broadway, creating 2 lots for the purpose of a 2 lot residential subdivision; authorizing the Director of City Planning and Development to execute and/or accept certain agreements; and directing the City Clerk to record this ordinance and attached documents. (CLD-FnPlat-2022-00018)

Attachments: 2022-00018 Ordinance Fact Sheet

Approving the plat of Kellybrook Sixth Plat, an addition in Clay County, Missouri, on approximately 26.82 acres generally located south of N.E. 108th Street and east of N. Eastern Avenue, creating 75 lots and 5 tracts for the purpose of a 75 lot single family home subdivision; accepting various easements; establishing grades on public ways; authorizing the Director of City Planning and Development to execute and/or accept certain agreements; and directing the City Clerk to record this ordinance and attached documents. (CLD-FnPlat-2022-00001)

Attachments: CLD-FnPlat-2022-00001 Ordinance Fact Sheet

<u>220467</u>

Approving the plat of Holly Farms - Third Plat, an addition in Clay County, Missouri, on approximately 14.852 acres generally located at the southern terminus of N. Holly Street approximately 125 feet south of N.W. 106th Street, creating 46 lots and 1 tract for the purpose of a 46 lot single family home subdivision; accepting various easements; establishing grades on public ways; authorizing the Director of City Planning and Development to execute and/or accept certain agreements; and directing the City Clerk to record this ordinance and attached documents. (CLD-FnPlat-2022-00006)

Attachments: 2022-00006 Ordinance Fact Sheet

220468

Approving the plat of Blue River Commerce Center Fourth Plat, an addition in Jackson County, Missouri, on approximately 14.3 acres generally located at northeast corner of E. Bannister Road and Troost Avenue, creating 1 lot for the purpose of a 1 lot industrial subdivision; accepting various easements; authorizing the Director of City Planning and Development to execute and/or accept certain agreements; and directing the City Clerk to record this ordinance and attached documents. (CLD-FnPlat-2022-00007)

Attachments: 2022-00007 Ordinance Fact Sheet

220469

Approving the plat of Tremont Square East 2nd Plat, an addition in Platte County, Missouri, on approximately 5.86 acres generally located at the northeast corner of N. Chatham Avenue and N.W. Prairie View Road, creating 4 lots and 3 tracts for the purpose of a 4 lot commercial subdivision; accepting various easements; authorizing the Director of City Planning and Development to execute and/or accept certain agreements; and directing the City Clerk to record this ordinance and attached documents. (CLD-FnPlat-2022-00008)

Attachments: 2022-00008 Ordinance Fact Sheet

Approving the plat of Green Hills Plaza Fourth Plat, an addition in Platte County, Missouri, on approximately 2.61 acres generally located at the southeast corner of N. Green Hills Road and N.W. Barry Road, creating 2 lots for the purpose of a 2 lot commercial subdivision; accepting various easements; authorizing the Director of City Planning and Development to execute and/or accept certain agreements; and directing the City Clerk to record this ordinance and attached documents. (CLD-FnPlat-2022-00011)

Attachments: 2022-00011 Ordinance Fact Sheet

220471

Rezoning an area on about 1.162 acres generally located at 900 N.E. Barry Road from District R-2.5 to District B1-1 to allow for a day care center use. (CD-CPC-2022-00026)

Attachments: 08 CD-CPC-2022-00026 StaffReport Barry Rd Day Care

Barry Rd Day Care PPT

CPC Dispo Letter

Exhibit A Fact Sheet

220472

Vacating Norton Avenue between E. 38th Street on the north and E. 39th Street on the south; and directing the City Clerk to record certain documents. (CD-ROW-2021-00038)

Attachments: 12 CD-ROW-2021-00038 StaffReport 01-18-22

CD-ROW-2021-00038 Fact Sheet

Norton Ave Vacation Package

Exhibit A Vacation Map

CPC Dispo 011822

Rezoning an area on about 52 acres generally located on the west side of N. Brighton Avenue in between N.E. 60th Terrace to the north and N.E. 57th Street to the south from District R-6 (Residential 6) to MPD (Master Planned Development) District and a preliminary development plan, which also acts as a preliminary plat to allow construction of 300 residential units on about 52 acres generally located on the west side of N. Brighton Avenue in between N.E. 60th Terrace to the north and N.E. 57th Street to the south. (CD-CPC-2022-00021)

Attachments: 07 CD-CPC-2022-00021 StaffReport Redwood on North

Brighton

CPC Approved Plans

Fact Sheet

Redwood PPT CPC 5-17-22

CPC Dispo Letter

220480

Rezoning an area of about 36 acres generally located at the northeast corner of I-435 and Wilson Road from District MPD to Districts M1-5 and US. (CD-CPC-2022-00043)

Attachments: 2 CD-CPC-2022-00043 CPCStaff Report 04 19 22

CD-CPC-2022-00043 FACTSHT

Exhibit A Section Map CPC Dispo 041922

220481

Approving the First Amendment of the Habitat for Humanity Scattered Site Urban Renewal Plan generally bounded by 24th Terrace on the north, 25th Street on the south, Walrond Avenue on the east and Bellefontaine Avenue on the west, pursuant to the Land Clearance for Redevelopment Authority Law

Attachments: Habitat - First Amendment - staff presentation

Habitat - First Amendment - staff report

Habitat - First Amendment

220483

Accepting and approving the recommendations of the Tax Increment Financing Commission of Kansas City as to the Revised Thirteenth Amendment to the Parvin Road Corridor Tax Increment Financing Plan

Attachments: Parvin Road 13 Presentation

Parvin Road 13 Fact Sheet
Parvin Road 13 Budget

TIF Parvin Road - 13h Amendment to TIF Plan (FINAL)

TRANSPORTATION, INFRASTRUCTURE AND OPERATIONS COMMITTEE

220465

Authorizing a new 20-year Water Purchase Agreement replacing the 1991 Water Purchase Agreement between Kansas City, Missouri and the Raytown Water Company.

Attachments: Fact Sheet Raytown WPA

Fiscal Note Raytown WPA Renewal

220466

Authorizing the First Amendment to the Water Purchase Agreement between Kansas City, Missouri and Clay County Public Water Supply District #8 and extending the Agreement for 20 years.

Attachments: Fact Sheet First Amendment Clay PWSD 8

Fiscal Note First Amendment Clay PWSD 8

220477

Authorizing condemnation and taking of private property interests for public use for the construction, location and maintenance of the "Route 45/I-29 Interchange Improvements", Project No. 89008182, in Kansas City, Platte County, Missouri; providing for the payment of just compensation therefore; authorizing continued negotiations and purchase by the Director of the Department of Public Works; authorizing the filing of the petition for condemnation by the City Attorney on behalf of the City; and directing the City Clerk to record this ordinance in the office of the Recorder of Deeds for Platte County, Missouri.

Attachments: Fact Sheet-TMP 1861
Fiscal Note TMP 1861

220478

Authorizing condemnation and taking of private property interests for public use for street right-of-way purposes and for temporary construction easements, for the construction, location and maintenance of the "Front Street, I-35 to Universal Avenue Improvements", Project No. 89008088, in Kansas City, Jackson County, Missouri; providing for the payment of just compensation therefore; authorizing continued negotiations and purchase by the Director of the Department of Public Works; authorizing the filing of the petition for condemnation by the City Attorney on behalf of the City; and directing the City Clerk to record this ordinance in the office of the Recorder of Deeds for Jackson County, Missouri.

Attachments: Fact Sheet TMP 1862

Fiscal Note TMP 1862

FLOOR INTRODUCTION(S)

Hall

220485 Recognizing June 2022 as National Post Traumatic Stress Disorder Month and standing with PTSD survivors.

O'Neill

220486 Estimating revenue and appropriating \$11,500,000.00 from the

Unappropriated Fund Balance of the General Obligation Series 2023A Question 1 Bond Fund; designating requisitioning authorities; declaring the intent of the City to reimburse itself from the bond proceeds for certain expenditures; and authorizing the Director of Finance to close project accounts.

COMMUNICATIONS:

220461 Temporary Traffic Regulations Nos. 65323 through 65349

Attachments: FS65323

<u>165334</u>

Interdepartmental Communication

R65323

MISCELLANEOUS BUSINESS:

- 1. Closed Session
- Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys; or
- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate; or
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters; or
- Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations; or
- Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding; or
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
- Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with auditors; or
- Pursuant to Section 610.021 subsections 20 and 21 of the Revised Statutes of Missouri to discuss security systems for operation of a computer system or computer network.
- 2. Members of the City Council may attend this meeting via videoconference. The public can observe this meeting at the links provided below.

The city provides several ways for residents to watch City Council meetings:

- Livestream on the city's website at www.kcmo.gov/clerk: Quick Links, Video on Demand, Click on "View" for desired meeting
- Livestream on the city's YouTube channel at https://www.youtube.com/watch? v=3hOuBlq4fok
- Watch Channel 2 on your cable system.

The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City) and Google Fiber on Channel 142.

The City Clerk's Office now has equipment for the hearing impaired for use with every meeting. To check out the equipment please see the secretary for each committee. Be prepared to leave your Driver's License or State issued Identification Card with the secretary and she will give you the equipment. Upon returning the equipment your license will be returned.