



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240413

Submitted Department/Preparer: Housing

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Amending Chapter 2, Code of Ordinances, by repealing Section 2-1693, "Housing trust fund" and replacing it with a new Section 2-1693 of like title, for the purpose of providing the Housing Trust Fund Board more flexibility in scheduling proposal rounds and allocating funds by certain categories.

### Discussion

This ordinance accepts the HTF Board's interest of starting another round of solicitation when the HTF balance is low between certain proposal rounds through a requirement that the solicitation occurs "at least" once per year, as opposed to twice per year with funding allocation minimum percentages to certain categories.

### Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?  
N/A
3. How does the legislation affect the current fiscal year?  
No fiscal impact
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
No
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No

## Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☐ Yes ☒ No
3. Account string has been verified/confirmed. ☐ Yes ☒ No

## Additional Discussion (if needed)

No account string to verify as there is no fiscal impact.

## Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Housing and Healthy Communities (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - ☒ Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
  - ☒ Maintain and increase affordable housing supply to meet the demands of a diverse population.
  - ☐ Address the various needs of the City's most vulnerable population by working to reduce disparities.
  - ☒ Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
  - ☒ Ensure all residents have safe, accessible, quality housing by reducing barriers.
  - ☐ Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

## Prior Legislation

Ord 180719: Created the Housing Trust Fund

CS Ord 210873: Established procedures for administering the Housing Trust Fund

See also; Ordinance No. 180719, Ordinance No. 190022, Ordinance No. 210932, Ordinance No. 210873

## Service Level Impacts

The Affordable Housing Trust Fund (HTF) is a city-wide fund to promote, preserve and create long-term affordable housing for extremely low, very low and moderate-income households.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
Safe and affordable housing connecting neighborhoods, tenant-led groups, school districts, social service agencies and other stakeholders.
2. How have those groups been engaged and involved in the development of this ordinance?  
An advisory group worked cohesively to aide in drafting ideas of implementation to support neighborhood revitalization, housing development, and preservation projects in accordance with the City's housing policy.
3. How does this legislation contribute to a sustainable Kansas City?  
HTF's ordinance focuses on (4) category funding requirements for single and multi-family developments benefiting thousands of KC citizens:  
20% for Affordable Rental Creation (at or below 60% AMI)  
20% for Affordable Rental Preservation (at or below 60% AMI)  
10% for Transitional Housing and Permanent Supportive Housing for the Homeless  
10% for Homeownership support and/or retention programs (at or below 60% AMI)
4. Does this legislation create or preserve new housing units?  
Yes (Press tab after selecting)  
  
Total Number of Units N/A  
Number of Affordable Units N/A
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.  
  
No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:

Although HTF contracts may require workforce programming, M/WBE participation as well as CREO goals, this ordinance does not serve as a contract for project development.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

[Click or tap here to enter text.](#)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)