

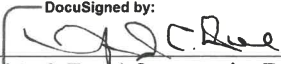
CITY OF KANSAS  
HEART OF THE NATIONKANSAS CITY  
MISSOURI

# CREO KC Contractor Utilization Plan Approval

Date: March 30, 2022  
 To: Itzel Vance, Civil Rights & Equal Opportunity Department  
 From: Derrick Smith, Procurement Services  
 Subject: Contract/Project No.: 80002377/9718  
 Project Title: Citywide Automated Metering Infrastructure 2

<b>Funding:</b> <input checked="" type="checkbox"/> City (MBE/WBE/DBE) <input type="checkbox"/> Federal (DBE) <sup>1</sup> <input type="checkbox"/> State (DBE) <sup>1</sup> - Grant _____ <input type="checkbox"/> Other: TIF	
<b>Contract</b> <input checked="" type="checkbox"/> Construction <input type="checkbox"/> General Service <input type="checkbox"/> Facility Repair	
<b>Category:</b> <input type="checkbox"/> Design Professional <input type="checkbox"/> Professional Services <input type="checkbox"/> Concession <input type="checkbox"/> Other:	
<b>Bid/Proposal Closing Date:</b> March 8, 2022	<b>No. of Bidders/Proposers:</b> 3
<b>Recommended Bid/Proposal<sup>2</sup>:</b> \$ 673,000.00 with a maximum expenditure of \$3,000,000.00	
<b>Company:</b> Haines & Associates Construction Co., Inc. <b>Contact:</b> Chad Haines <b>Contact Email:</b> Chad@HainesAssoc.com	<b>Address:</b> 600 Haines Drive, Ste. A, Liberty, MO 64068 <b>Phone:</b> (816) 792-3905 <b>Fax:</b> (816) 792-9935
<b>Additional Information:</b>  Maximum expenditure of \$3,000,000.00	

cc: Terry Thomas, Project Manager:

<b>FOR CIVIL RIGHTS &amp; EQUAL OPPORTUNITY DEPARTMENT USE ONLY</b>	
<b>The attached Contractor Utilization Plan is:</b>	
<input checked="" type="checkbox"/> Approved	<b>The Request for Best Faith Efforts Waiver is:</b>
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Approved
	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: <u>12</u> % MBE & <u>12</u> % WBE or _____ % DBE	
DocuSigned by: 	4/11/2022
Civil Rights & Equal Opportunity Department	Date

<b>FOR GRANTING AGENCY USE ONLY<sup>3</sup></b> <input type="checkbox"/> N/A
Approved by: _____
Date: _____

<sup>1</sup> DBE Programs apply to specific federal or state grant requirements.<sup>2</sup> The dollar figure here should match the approved Bid/Proposal recommendation or amendment preparation checklist on file with the requesting department.<sup>3</sup> Federal and state grant agreements may require granting agency approval of contract goals.

## Inter-Departmental Communication

Date: March 4, 2022

To: Mayor Quinton Lucas, Chair: Transportation, Infrastructure & Operations Committee

From: Andrea Dorch; Director; Civil Rights & Equal Opportunity Department

Subject: Docket Memo #:

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<b>CONTRACTOR:</b>	Haines & Associates Construction Co., Inc.
Address:	600 Haines Dr., Suite A Liberty, MO 64068
Contract #	9718 / 80002377 – City wide Automated Metering Infrastructure 2
Contract Amount:	\$673,000.00*
MBE Goal	12%
WBE Goal:	12%
Total MBE Achieved:	12%
Total WBE Achieved:	12%

### **MBE SUBCONTRACTORS:**

Name:	Tenoch Construction, Inc.	
Address:	912 Scott Ave. Kansas City, KS 66105	
Scope of Work:	Concrete / Asphalt	
Dollar Amount:	\$81,000	
Ownership:	Segura-Ulrich, Sonya	
Structure:	Hispanic-American Female	Code 20

### **WBE SUBCONTRACTORS:**

Name:	Rising Construction Services, Inc.	
Address:	1206 NW Baytree Dr. Grain Valley, MO 64029	
Scope of Work:	Landscaping	
Dollar Amount:	\$81,000	
Ownership:	Rising, Kristen	
Structure:	Caucasian Female	Code 27

### **Comments:**

\*Note: Maximum contract value listed as \$3,000,000.



# REQUEST FOR MODIFICATION OR SUBSTITUTION

(This Form must be submitted to HRD to request substitutions for an MBE/WBE listed in the Contractor Utilization Plan or for modification of the amount of MBE/WBE participation listed in the Contractor Utilization Plan. This Form shall be an amendment to the Contractor Utilization Plan.)

**BIDDER/PROPOSER/CONTRACTOR:** Haines & Associates Const. Co., Inc.  
**ADDRESS:** 600 Bankers Bldg Suite A Liberty MO 64289  
**PROJECT NUMBER OR TITLE:** 8002377 / 9718  
**AMENDMENT/CHANGE ORDER NO: (if applicable)** \_\_\_\_\_

**Project Goals:**

**Contractor Utilization Plan:**

<u>12</u> % MBE	<u>12</u> % WBE
_____ % MBE	_____ % WBE

1. I am the duly authorized representative of the above Bidder/Contractor/Proposer and am authorized to request this substitution or modification on behalf of the Bidder/Contractor/Proposer.

2. I hereby request that the Director of HRD recommend or approve: (check appropriate space(s))

a. ☒ A substitution of the certified ~~MBE~~/WBE firm Army Const.,  
(Name of new firm)  
to perform Large Apartment Home Proj. Clear Street,  
(Scope of work to be performed by new firm)  
for the ~~MBE~~/WBE firm Tenney Const. which is currently  
(Name of old firm)  
listed on the Bidder's/Contractor's/Proposer's Contractor Utilization Plan to  
perform the following scope of work: Large Apartment Home Proj.  
(Scope of work of old firm)

b. ☐ A modification of the amount of MBE/WBE participation currently listed on the Bidder's/Contractor's/Proposer's Contractor Utilization Plan from

\_\_\_\_\_ % MBE \_\_\_\_\_ % WBE (Fill in % of MBE/WBE Participation currently listed on Contractor Utilization Plan)

TO

\_\_\_\_\_ % MBE \_\_\_\_\_ % WBE (Fill in New % of MBE/WBE Participation requested for Contractor Utilization Plan)

- c. Attach 00450.01 Letter of Intent to Subcontract letter for each new MBE/WBE to be added.  
d. Attach a copy of the most recent 00485.01 or on-line M/WBE Monthly Utilization Report

3. Bidder/Contractor/Proposer states that a substitution or modification is necessary because: (check applicable reason(s) )



- NUMBER STICKLE ATTACHED IS 1 LEAVE FROM TENOR

Dated: 11/15/27

By: (Authorized Representative)



Where a strong foundation begins  
**Tenoch Construction, Inc.**  
912 Scott Avenue  
Kansas City, Kansas 66105

Office: (913) 671-7706  
Fax: (913) 671-7307

sonya@tenochconstruction.com

>>>A Certified KDOT-DBE, MoDOT-DBE, KCMO-MBE/WBE Contractor<<<

10/26/2022

Re: KCMO Project No.80002377/9718  
Citywide Automated Metering Infrastructure 2

Mr. Chad Haines,

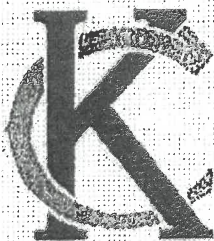
Tenoch Construction, Inc. regrets to inform Haines and Associates that we misunderstood  
Scope of Work on request for proposal for this project and are unable to perform the work.

Thank you for the opportunity,

*Sonya SeguraUlrich*

Sonya SeguraUlrich/President





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Citywide Automated Metering Infrastructure 2

Project Location/Number 80002377/9718

Select one:

Original LOI: ☒

Updated LOI: ☐

**PART I:** Prime Contractor Haines & Associates Const. Co. Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Abay Construction who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Labor, adjusting meter pit installing curb stops

for an estimated amount of \$ 360,000.00 (or 12 % of the total estimated contract value.)

M/WBE Vendor type: ☒ Subcontractor/manufacturer (counts as 100% of contract value towards goals)  
☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)  
☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one: ☒ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)  
☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (select one): MBE ☐ WBE ☒ DBE ☐ N/A ☐

i. If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:** Please complete fields below, print, sign/notarize and submit.

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Haines & Associates Const. Co. Inc.

[Signature]  
Signature: Prime Contractor  
President

Title

Chad Haines

Print Name

11/18/2022

Date

State of Missouri

County of Cox

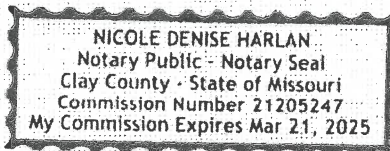
I, Nicole Denise Harlan, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 10  
day of June, 2023

My Commission Expires: 3/21/25

Nicole Denise Harlan  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Abay Construction

[Signature]  
Signature: Subcontractor  
Vice president  
Title

Henok Tekeste  
Print Name  
11/18/22  
Date

State of Missouri

County of Jackson

I, Robbie Tubbs, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 18<sup>th</sup>  
day of Nov, 2022

My Commission Expires: March 10, 2023

Robbie Tubbs  
Notary Public

STAMP:



ROBBIE L. TUBBS  
My Commission Expires  
March 10, 2023  
Jackson County  
Commission #15464082