



## Interdepartmental Communication

**DATE:** July 28, 2023

**TO:** Edwina Jones Acting Director, Civil Rights and Equal Opportunity


**FROM:** Marzella Newman-Buckner, Contract Administration

**SUBJECT:** Contract /Project No.9718-1 /80002377 – City Wide Automated Metering Infrastructure 2 Renewal No.1

Year One (1st renewal) for the subject contract according to agreement with Haines & Associates Construction Co. Inc. We recommend a First renewal year. The contractor will use the same subcontractors with no modification nor waiver requested. We recommend the City move forward with this contract in the amount of **\$3,000,000.00.**

- This is a prevailing wage contract.
- Bonds are required. (performance and maintenance bond & payment bond)
- The goals are set at 12% MBE and 12% WBE.
- Currently, Haines & Associates, goals are MBE 13.703% and WBE 8.155%
- Note goals will be met, on current contract 9718 contractor has not completed the project
- The Current Annual Spend under the contract will be 3,000,000.00

The contract renewal information available upon request.

Approved:  7/31/2023  
SAFEC064B03641A...  
(CREO Dept. - Director)

cc: Todd Rohr, Project Manager

## **Inter-Departmental Communication**

Date: July 31, 2023

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From: Edwina Jones; Interim Director: Civil Rights & Equal Opportunity Department

Subject: CUP Summary for Renewal 1 #:

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**CONTRACTOR:** Haines & Associates Construction Co., Inc.  
Address: 600 Haines Dr., Suite A  
Liberty, MO 64068  
Contract # 9718-1 / 80002377 – City Wide Automated  
Metering, Renewal 1  
Amount: \$3,000,000.00  
MBE Goal: 12%  
WBE Goal: 12%  
Total MBE Achieved: 12%  
Total WBE Achieved: 12%

### **MBE SUBCONTRACTORS:**

Name: Abay Construction, Inc.  
Address: 400 E. Red Bridge Rd., Suite 215  
Kansas City, MO 64131  
Scope of Work: Piping / Meter Pits / Meters  
Contract Percentage: 12%  
Ownership: Tekeste, Tehawerk  
Structure: African-American Female Code: 19

### **WBE SUBCONTRACTORS:**

Name: Rising Construction Services, Inc.  
Address: 1206 NW Baytree Dr.  
Grain Valley, MO 64029  
Scope of Work: Traffic Control / Erosion Control  
Contract Percentage: 12%  
Ownership: Rising, Kristen  
Structure: Caucasian Female Code: 27

**Comments:**

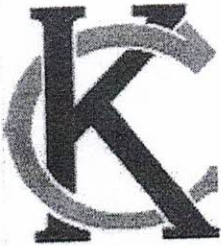
According to B2G the prime contractor is currently achieving the following participation on the original contract:

Dollars paid to prime contractor by City to date: \$1,794,857.20

Dollars paid to MBEs by prime contractor to date: \$245,945.66 for 14% MBE.

Dollars paid to WBEs by prime contractor to date: \$146,379.09 for 10.8% WBE.

Note: The prime contractor indicated that they will meet or exceed the goals on the current project (9718) with over one-third of the contract amount remaining on the project.



# LETTER OF INTENT TO SUBCONTRACT

Select one:

Original LOI: ☒

Updated LOI: ☐

Project Name/Title City Wide Automated Metering Infrastructure 2 Renewal #1

Project Location/Number 80002377/9718-1

**PART I:** Prime Contractor Haines & Associates Const Co., Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Rising Construction who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Traffic Control, Erosion Control

for an estimated amount of \$ 360,000.00 (or 12 % of the total estimated contract value.)

M/WBE Vendor type: ☒ **Subcontractor/manufacturer** (counts as 100% of contract value towards goals)  
☐ **Supplier** (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)  
☐ **Broker** (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one: ☒ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)  
☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (select one): MBE ☒ WBE ☐ DBE ☐ N/A ☐

- i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.  
ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:** Please complete fields below, print, sign/notarize and submit.

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Haines & Associates Const Co., Inc.

[Signature]  
Signature: Prime Contractor

President

Title

Chad Haines

Print Name

7/17/2023

Date

State of Missouri )

County of Clay )

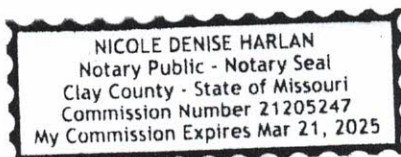
I, Nicole Denise Harlan state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 17<sup>th</sup>  
day of July, 2023

My Commission Expires: 3/21/25

[Signature]  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Rising Construction

[Signature]  
Signature: Subcontractor

President

Title

Kristen Rising

Print Name

7-20-2023

Date

State of Missouri )

County of Jackson )

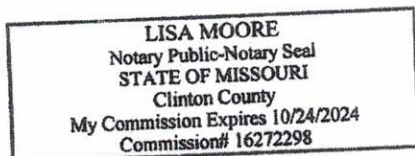
I, Kristen Rising state that the above and foregoing is based on my best knowledge and belief.

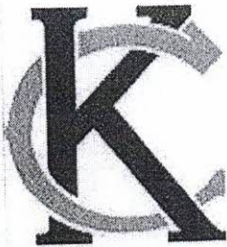
Subscribed and sworn to before me, a notary public, on this  
day of 20<sup>th</sup> July, 2023

My Commission Expires: 10-24-2024

[Signature]  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Select one:

Original LOI: ☒

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Project Name/Title City Wide Automated Metering Infrastructure 2 Renewal #1

Project Location/Number 80002377/9718-1

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Piping, Meter pits and Meters

for an estimated amount of \$ 360,000.00 (or 12 % of the total estimated contract value.)

M/W/BE Vendor type: ☒ **Subcontractor/manufacturer** (counts as 100% of contract value towards goals)  
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Primary contact: \_\_\_\_\_  
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**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Haines & Associates Const Co., Inc.  
[Signature] Chad Haines  
Signature: Prime Contractor Print Name  
President 7/17/2023  
Title Date

State of Missouri )

County of Clay )

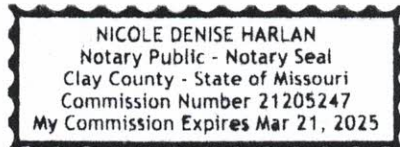
I, Nicole Denise Harlan, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 17th  
day of July, 2023

My Commission Expires: 3/21/25

[Signature]  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Abay Construction

[Signature] Henok Tereste  
Signature: Subcontractor Print Name  
Vice president 7/20/23  
Title Date

State of Missouri )

County of Jackson )

I, Laura Robinson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 20th  
day of July, 2023

My Commission Expires: 11/08/2026

[Signature]  
Notary Public

STAMP:

