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KANSAS CITY
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HRD Request for Modification or Substitution Approval

Date: March 18, 2021
To: Phillip Yelder, Human Relations Department
From: Leona Walton, Water Services Department
Subject: Contract/Project No.: 9489/80002134
Project Title: Secondary Electrical Switchgear Improvements at the Water Treatment Plant

☐ Amendment No. _____ ☐ Change Order No. _____ (See Contract Summary on the next page.) ■

Funding: ■ City (MBE/WBE/DBE) ☐ Federal (DBE)[1] ☐ State (DBE)[1] - Grant _____
☐ Other:

Contract Category: ☐ Construction ☐ General Service ☐ Facility Repair
■ Design Professional ☐ Professional Services ☐ Concession ☐ Other:

Company: HDR Engineering, Inc.	**Address:** 10450 Holmes Road, Suite 600, KCMO 64131
Contact: Charles Sievert	**Phone:** 816-360-2790
Contact Email: Charles.Sievert@hdrinc.com	**Fax:** 816-360-2701

Additional Information:

cc: Chris Herrera, Project Manager

FOR HUMAN RELATIONS DEPARTMENT USE ONLY

The attached Request for Modification or Substitution is:

☑ Approved

☐ Disapproved

The Request for Best Faith Efforts Waiver is:

☐ Approved

☐ Disapproved

☐ Not Applicable

Contractor Utilization Plan Participation as Amended: 23% % MBE & 6% % WBE **or** _____% DBE

DocuSigned by: Phillip Yelder
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Human Relations Department

3/31/2021
Date

FOR GRANTING AGENCY USE ONLY[2] ☐ N/A

Approved by:

_____

Date

[1] DBE Programs apply to specific federal or state grant requirements.
[2] Federal and state grant agreements may require granting agency approval of D/M/WBE participation changes.

Inter-Departmental Communication

Date: March 30, 2021

To: Phillip Yelder Director Human Relations Department

From: Thomas Randolph, Compliance Officer

Project Number: RFM - 9489/80002134 – Water Services Department

Project Title: Electrical Switchgear Improvements at the Water Treatment Plant

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Background: This is a Water Treatment Plant Project (Design Professional)

Request for Modification:
The prime contractor is requesting to modify the contract due to the scopes involved. The Prime Contractor, HDR Engineering would like to reduce the goal of 27% MBE down to 23%, with no changes to the WBE goal of 6%. This is s a design build project and they are preparing to move into the build phase.

Current Participation

MBE:

Custom Engineering, Inc. – 19.11%
What Ever It takes Electrical Contractors, LLC – 8.7%

Total MBE participation of $398,911 out of $1,430,850 for 28% MBE.

WBE:

Leigh and O'Kane, LLC – 5.92%

Total WBE participation of $84,672 out of $1,430,850 for 5.92% WBE.

Comments: HRD is recommending that the Request for Modification be approved, as requested by the Prime Contractor.