This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy (eff. August 4, 2014).
DocuSign Envelope ID: A302C2C6-4649-4FF5-8119-C4ADAC726A54

Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request

Date: 7/20/2022
Form Prepared By: John Reddy

Contract/Project Number: 80002372	Project Name: Water Master Plan Update
Owning Department: Facilites Engineering	Project Manager: John Reddy

Funding:	☑ City	☐ State	☐ Federal	☐ CO-OP	☐ Grant:	☐ Other:
Project Requirements:	☑ M/WBE	☐ DBE	☐ Section 3	☐ N/A		
Tax Incentive:	☐ LCRA	☐ TIF	☐ PIEA	☑ N/A	☐ Other:	
Prevailing Wage:	☐ Yes	☑ No				
Davis-Bacon:	☐ Yes	☑ No				
Presenting to Council[1]:	☑ Yes	☐ No				

Construction Employment Program:
☐ Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over $300,000.
☑ No: This project is estimated at less than $300,000 and no more than 800 work hours.

Estimated Number of Project Days: 365	Anticipated Solicitation Date: September 01, 2022

Contract Type:

☐ Construction	☐ Design-Build	☑ Design Professional	☐ Professional Services
☐ General Service	☐ Concession	☐ Other Goods & Services	☐ Non-Municipal Agency
☐ Co-Operative	☐ Revenue Sharing	☐ Facilities Maintenance/Repair/Renovation	
☐ Other:			

Description of Contract (Provide Details):

The Water Services Department (WSD) of the City of Kansas City (CITY), Missouri, intends to have a design professional (DP) review the previous master plan, reports, and previous asset management work. DP shall generate a new water master plan.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? ☒ Yes ☐ No

Waiver being applied? ☐ Yes ☒ No Type:

According to CREO Annual Goal Manual, the Goals for this project are:

14 % MBE	14 % WBE	% DBE

Electronic Record? ☐ Yes ☒ No

GSD Signature: DocuSigned by: Darrell Everette 8D98B9CAF78542A... Date: 8/2/2022

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? ☐ Yes ☐ No ☐ N/A

☐ **The following Goals are approved for this Project:**

% MBE	% WBE	% DBE

☐ **No Goals are set for this Project** ☐ Waiver Approved ☐ Waiver Denied

Reason for Wavier:

Electronic Record? ☐ Yes ☐ No

CREO Signature: _____ Date: _____

1 Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.

Hello

RFQP For Contracts - Goals (RFQPG) - 1

Print | Comment | Cancel

Project:	FAC South Booster Booster (SB2)	Project Number:	80002617
Process Document:	RFQPG - 1 Show History | Current Actors	Overall Due Date:	08.26.2025 09:30AM
Current Workflow Step:	Finish Show Workflow Diagram	Step Due Date:	
Subject:	MBE/WBE/DBE | Design Professional | Solicitation Waiver: No		
Status:	Approved		

Details | **Comments (17)** | Documents (9) | Attached Processes (1) | Attached Forms (0) | Attached To (0) | BIDRC (0)

Request Comment | Comment

Comment

Rebeca Amezcua-Hogan, CITY OF KANSAS CITY MISSOURI 08.22.2025 2:43 PM
This contract and subsequent contract that will follow 80002617 are part of the overall master plan, WSD9779: Water Master Plan Update (80002372).
Therefore, no separate goals are required to be set. The contract will follow the overall goals set for the master plan 14% MBE and 14% WBE.

The memo and signed goals in this submission are null.

Rebeca Amezcua-Hogan, CITY OF KANSAS CITY MISSOURI 08.22.2025 2:40 PM
A document was attached

Files Attached (1):
Goal Memo_80002617_9951_VOID.docx (Version 1)
Properties | Download | Print | Redline

Saurabh Kelkar, CITY OF KANSAS CITY 08.22.2025 2:38 PM
Revise for records.

Saurabh Kelkar, CITY OF KANSAS CITY 08.21.2025 3:47 PM
Waiting for more information on goals and process feedback on CREO's end.

Rebeca Amezcua-Hogan, CITY OF KANSAS CITY MISSOURI 08.21.2025 1:52 PM
A document was attached

Files Attached (1):
Goal Memo_80002617_9951.docx
(Removed)

Leona Walton, City of Kansas City, Missouri 08.21.2025 9:10 AM
Requested comment on step CREO KC Compliance Review & e-sign from Rebeca Amezcua-Hogan (CITY OF KANSAS CITY MISSOURI), Blake Anderson (City of Kansas City, Missouri), Saurabh Kelkar (CITY OF KANSAS CITY), Alisson Rodriguez (CITY OF KANSAS CITY), Kevin White (City of Kansas City, Missouri) with a respond by date of 08.25.2025.

Rebeca, were your comments from August 18th addressed in what Saurabh sent?

Please provide a status update.

Thanks.

Alisson Rodriguez, CITY OF KANSAS CITY 08.18.2025 1:52 PM
Please see compliance officer Rebeca's comment below

Saurabh Kelkar, CITY OF KANSAS CITY 08.18.2025 1:27 PM
I attached a new cost breakdown, hopefully it will help clear up any questions you may have. There will be 2 contracts on this project in total. 1 contract is with Black and Veatch and another one will be with whoever we select to do the progressive design build. The actual scopes of work that will be part of the progressive design build will be developed by Black & Veatch as a part of this contract. When we have chosen a design/build team I will submit another CREO goals request for that contract. In summary there will be 2 CREO goals requests submitted, the one I am currently requesting and one more for the actual 100 design and construction of the project.

Files Attached (1):
South Booster Booster Scope Cost Breakdown.pdf (Version 2)
Properties | Download | Redline

Rebeca Amezcua-Hogan, CITY OF KANSAS CITY MISSOURI 08.18.2025 12:47 PM
Will this contract encompass both professional/design and construction scopes?
or will those scopes be part of another contract?

What I need on my end are the actual scopes of work that are going into this project.

Per the excel sheet provided there is mention of some civil engineering work, civil engineering, design services, geotechnical work, topographic survey. However, those are not mentioned on the document provided.

I need the breakdown of those scopes of work and their estimated amounts for the total project costs of 1,198,023.00.

Saurabh Kelkar, CITY OF KANSAS CITY 08.12.2025 2:24 PM
A document was attached

Files Attached (1):
SB2 Specialized Waiver Bid Rec v_2_signed.pdf (Version 2)
Properties | Download | Redline

Saurabh Kelkar, CITY OF KANSAS CITY 08.12.2025 8:33 AM
Could you send the process back to revise? I just realized some parts of the CREO form are filled incorrectly and I would like to fix

that. Thanks.

Saurabh Kelkar, CITY OF KANSAS CITY 08.08.2025 3:40 PM
I attached the scope cost breakdown in the attachments and will attach the signed special waiver when I receive it.

Saurabh Kelkar, CITY OF KANSAS CITY 08.08.2025 3:39 PM
A document was attached

Files Attached (1):
South Booster Booster Scope Cost Breakdown.pdf
(Removed)

Rebeca Amezcua-Hogan, CITY OF KANSAS CITY MISSOURI 08.08.2025 2:51 PM
Spoke to Saurabh 8/8/25. PM will upload supporting documentation.

Saurabh Kelkar, CITY OF KANSAS CITY 08.07.2025 8:37 AM
This project has no hazardous materials scope and video inspection, that was from a different project; WTP House Service Main. The cost estimate is provided in the attachment labeled budget estimate, it gives a breakdown of how they are going to spend the money, including M/WBE.

Alisson Rodriguez, CITY OF KANSAS CITY 08.06.2025 4:30 PM
Please see compliance officer Rebeca's comment below.

Rebeca Amezcua-Hogan, CITY OF KANSAS CITY MISSOURI 08.06.2025 10:51 AM
Please provide cost estimates for the scope listed in the goal request form.
Also, please elaborate on what work will be performed as part of the Hazardous Materials scope & video inspection.

Request Comment | Comment

Print | Cancel

From: Runge, Mark
To: Amezcua, Rebeca; Walton, Leona
Cc: Guillen, Jaime; Ontiveros, Alvaro
Subject: Re: PN 80002617 South Booster Booster Zone Upgrades Approved Goals
Date: Thursday, August 28, 2025 3:03:22 PM
Attachments: image.png

Same goals would still apply

Sent from my T-Mobile 5G Device
Get Outlook for Android

From: Amezcua, Rebeca <Rebeca.Amezcua@kcmo.org>
Sent: Thursday, August 28, 2025 2:05:36 PM
To: Runge, Mark <Mark.Runge@kcmo.org>; Walton, Leona <Leona.Walton@kcmo.org>
Cc: Guillen, Jaime <Jaime.Guillen@kcmo.org>; Ontiveros, Alvaro <Alvaro.Ontiveros@kcmo.org>
Subject: Re: PN 80002617 South Booster Booster Zone Upgrades Approved Goals

It is not the same prime. The prime for the master plan is Burns & McDonnell, and the prime for 9951 will be Black & Veatch.

Rebeca Amezcua-Hogan (She/Her/Hers/Ella)
Senior Civil Rights Specialist
Civil Rights & Equal Opportunity
City of Kansas City, Mo.
Cell: (816)513-1808
Email: Rebeca.Amezcua@kcmo.org
City Hall, 21st Floor, Suite 2102
414 E. 12th Street, Kansas City, Missouri 64106
KCMO.gov

From: Runge, Mark <Mark.Runge@kcmo.org>
Sent: Thursday, August 28, 2025 1:57 PM
To: Walton, Leona <Leona.Walton@kcmo.org>
Cc: Amezcua, Rebeca <Rebeca.Amezcua@kcmo.org>; Guillen, Jaime <Jaime.Guillen@kcmo.org>
Subject: RE: PN 80002617 South Booster Booster Zone Upgrades Approved Goals

If this contract is part of a project with goals already set, then the contract goals should be cancelled for 15/15. Same prime?

Mark Runge
Chief Officer of Economic Equity & Compliance Services
Civil Rights & Equal Opportunity Department
4th Floor, City Hall

414 E. 12th St.
Kansas City, MO 64106
(816) 513-1811
(816) 513-1805 (FAX)
mark.runge@kcmo.org

http://www.surveymonkey.com/s.aspx?sm=16DjgnVjsOHBN07Xf6wUlw_3d_3d

From: Walton, Leona <Leona.Walton@kcmo.org>
Sent: Thursday, August 28, 2025 1:34 PM
To: Runge, Mark <Mark.Runge@kcmo.org>; Amezcua, Rebeca <Rebeca.Amezcua@kcmo.org>
Cc: Kelkar, Saurabh <Saurabh.Kelkar@kcmo.org>; White, Kevin <Kevin.White@kcmo.org>; Runge, Mark <Mark.Runge@kcmo.org>
Subject: PN 80002617 South Booster Booster Zone Upgrades Approved Goals

Mark/Rebeca, I am working on an ordinance for the above-named project.

Attached are the approved M/WBE goals, memo accompanying the approval & a comment on the RFQP-G process from e-Buider/Trimble that mentions the goals/memo are null & goals are 14% MBE & 14% WBE.

How should this change from 15/15 to 14/14 be addressed on the goal request form? Should a new RFQP process be started, or can we send CREO through DocuSign a revised form & then have it uploaded in the current finished RFQP-G process? I would like our records to match & no questions to come up when the ordinance goes through.

Please advise.

Thanks.

Leona Walton
Legislation & Project Controls Administrator
KC Water
Engineering Division
City of Kansas City, Mo.
Office: (816) 513-0220
Email: leona.walton@kcmo.org
4800 E. 63rd Street
Kansas City, Missouri 64130
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