City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 260698
Submitted Department/Preparer: General Services
Revised 01/30/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

Authorizing the Director of General Services to execute a one (1) year lease agreement with two (2) additional options to renew for one (1) year each with Regal Health and Wellness Inc., for the purpose of an office space at the Robert J. Mohart Center, located at 3200 Wayne, Kansas City Missouri, 64109, and estimating revenue in the amount of $966.64 in the General Fund.

Discussion

New tenant lease with Regal Health and Wellness located at the Mohart Center. 426.41sqft of office space for the purpose of admin operations for a nonprofit that promotes a Womens Empowermnet Outreach Network and life improvement. This will add additional annual revenue of $1494.96 or $124.58/month.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No

2. What is the funding source?
   27-1000-071600-457500 – General Fund revenue in the amount of $996.64.

3. How does the legislation affect the current fiscal year?
   Additional revenue of $996.64.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
   Yes, it will generate the remaining revenue for the lease in the amount of $498.32 in FY28 and if renewed it will continue to generate revenue in future fiscal years.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
   Yes, it generates revenue.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☒ Yes ☐ No
2. This fund has a structural imbalance. ☒ Yes ☐ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)
Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the Adopted 2025-2029 Citywide Business Plan
2. Which CWBP goal is most impacted by this legislation?
   Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):

   ☒ Ensure City Government is responsive, representative, engaged, and transparent; particularly when faced with unforeseen challenges.
   ☐ Operate an efficient City government workforce through effective employee recruitment, development, retention, and engagement.
   ☐ Present a realistic view of financial indicators for improved communications on impact to the City.
   ☐
   ☐
   ☐

Prior Legislation

N/A

Service Level Impacts

N/A

Staff Recommendation

GSD

Select One: ☒ Sponsored
☐ Directive: Res/Ord # Click to enter Res/Ord. No.

Select One: ☒ Recommend
☐ Do Not Recommend
☐ Not Applicable

This will provide additional revenue for the City.

Other Impacts

1. What will be the potential health impacts to any affected groups?
   NA

2. How have those groups been engaged and involved in the development of this ordinance?
   NA

3. How does this legislation contribute to a sustainable Kansas City?
   NA

4. Does this legislation create or preserve new housing units?
   No (Press tab after selecting)

   Click or tap here to enter text.
   Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

   Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   No(Press tab after selecting)