City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 260876
Submitted Department/Preparer: Water
Revised 08/26/26

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

Authorizing the Director of Water Services to execute a $202,000.00 Cooperative Agreement with Bridging the Gap, Inc. for the Leak Stoppers Program, Renewal No. 5 for a total agreement amount of $1,119,500.00; authorizing an extension of the term of Contract No. 20003-5 for an additional three one-year renewal options with further City Council approval for a total term of eight years.

Discussion

The Leak Stoppers Program consists of the Non-Profit coordinating with KC Water to promote water conservation and fix home water leaks in Kansas City's low-income, urban core neighborhoods. The Non-Profit is to provide the necessary management and administration services for this program.

The City originally executed the Leak Stoppers Program Cooperative Agreement on April 3, 2020 for FY2021 for $183,000.00. An Amendment No. 1 was executed on April 14, 2021 to extend the term of the Agreement and move remaining funding from the Toilet Replacement component of the program to the Water Conservation Kit and Complex Leak Repair components.

The City executed Renewal No. 1 to the Leak Stoppers Program Cooperative Agreement on June 15, 2021 for $183,000.00.

Ordinance No. 221007 passed on December 8, 2022 approving a $183,000.00 Renewal No. 2 to the Leak Stoppers Program Cooperative Agreement, which was renewed in April 2023.

Ordinance No. 240550 passed on August 1, 2024 approving a $183,000.00 Renewal No. 3 Agreement, which was renewed in December 2024.

A $2,500.00 Amendment No. 1 to Renewal No. 3 was executed by the City in January 2025 adding scope changes to the agreement.

Ordinance No. 250716 passed on October 2, 2025 approving a $183,000.00 Renewal No. 4 Agreement, which was renewed in November 2025.

This proposed ordinance will authorize a one-year 5th renewal option of $203,000.00 to the Leak Stoppers Program Cooperative Agreement. In addition, this proposed ordinance will also request approval of three one-year renewal options with further City Council approval to continue this successful program.

This proposed ordinance is required for authorization of Renewal No. 5 as the accumulative total of the original Agreement and Renewals exceeds the $400,000.00 City Council threshold for Cooperative Agreements and the term will exceed the number of years allowed pursuant to Code of Ordinance Section 3-43(a).

Contract Summary

Original Contract:	$183,000.00
Renewal No. 1:	$183,000.00
Renewal No. 2:	$183,000.00
Renewal No. 3:	$183,000.00
Renewal No. 3 Amendment No. 1:	$2,500.00
Renewal No. 4:	$183,000.00
Proposed Renewal No. 5:	$202,000.00
Total:	$1,119,500.00

Original Solicitation

City Code of Ordinance Section 3-3(d)(2) states that solicitation is not required for Cooperative Agreements, to the extent such agreements are with any other municipality or political subdivision, or with an elective or appointive official thereof; or with a duly authorized agency of the United States, or of this state, or with other states or their municipalities or political subdivisions; or with any not-for-profit entity granted tax-exempt status under any provision of Section 501(c) of the Internal Revenue Code (26 U.S.C. § 501(c).

Kansas City Small Business Enterprises (KCSBE) Goals

Pursuant to City Council approval of Ordinance No. 260692, there are no goals on this project. This proposed ordinance is for a renewal of a project that previously had MBE/WBE participation. There are no KCSBE firms available for this renewal.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No

2. What is the funding source?
   27-8010-801100-619060 = $202,000.00
   Consumer Services, Water Fund

3. How does the legislation affect the current fiscal year?
   Already in the FY2027 Budget for Water Services.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
   No.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
   No.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No

2. This fund has a structural imbalance. ☐ Yes ☒ No

3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)
Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the Adopted 2025-2029 Citywide Business Plan

2. Which CWBP goal is most impacted by this legislation?
   Infrastructure and Accessibility (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

   ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
   ☐ Develop a multimodal regional transportation system for all users.
   ☐ Develop environmentally sustainable strategies that improve quality of life and foster economic growth.
   ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
   ☐ Focus on delivery of safe connections to schools.
   ☐

Prior Legislation

City Council passed Ordinance No. 221007 on December 8, 2022 authorizing a $183,000.00 Cooperative Agreement Renewal No. 2 to the Leak Stoppers Program with Bridging the Gap, Inc.

City Council passed Ordinance No. 240550 on August 1, 2024 authorizing a $183,000.00 Cooperative Agreement Renewal No. 3 to the Leak Stoppers Program with Bridging the Gap, Inc.

City Council passed Ordinance No. 250716 on October 2, 2025 authorizing a $183,000.00 Cooperative Agreement Renewal No. 4 to the Leak Stoppers Program with Bridging the Gap, Inc.

Service Level Impacts

The Leak Stoppers Program is intended to help low-income customers lower their water bills through finding and fixing water leaks within their households.

Staff Recommendation

Water Services Department

Select One: ☒ Sponsored
☐ Directive: Res/Ord # Click to enter Res/Ord. No.

Select One: ☒ Recommend
☐ Do Not Recommend
☐ Not Applicable

Click or tap here to provide reasoning.

Other Impacts

1. What will be the potential health impacts to any affected groups?
   Reducing water leaks.

2. How have those groups been engaged and involved in the development of this ordinance?

Bridging the Gap, Inc. has been working on behalf of Water Services to reach low income customers who need assistance fixing water leaks on their property.

3. How does this legislation contribute to a sustainable Kansas City?
   Helps low income customers fix leaks and in turn, reduce water consumption.

4. Does this legislation create or preserve new housing units?
   No (Press tab after selecting)

   N/A
   Click or tap here to enter text.

5. Department certifies the submission of any necessary information and/or documents to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

   Yes – I have submitted documents for CREO Review (Press tab after selecting)

   A Notice to Renew memo was submitted to CREO KC on September 11, 2026, and was approved on September 15, 2026 with total subcontractor participation of 0%.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

   N/A

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   No(Press tab after selecting)