



## Agenda

### Finance, Governance and Public Safety Committee

---

Wednesday, June 29, 2022

10:30 AM

26th Floor, Council Chamber

---

#### PUBLIC OBSERVANCE OF MEETINGS

Members of the City Council may attend this meeting via videoconference.

Any closed session may be held via teleconference.

The public can observe this meeting at the links provided below.

Applicants and citizens wishing to participate have the option of attending each meeting or they may do so through the videoconference platform ZOOM, using this link:

<https://us02web.zoom.us/j/84530222968>

**220542**

Authorizing the Manager of Procurement Services to execute a one year \$471,792.00 contract with Legal Aid of Western Missouri, a benevolent Corporation, to provide legal representation for indigent citizens regarding neighborhood related issues; and authorizing the Manager of Procurement Services to amend the Contract and extend the Contract.

**Attachments:** [Fact Sheet TMP - 1953](#)

[Neighborhoods legal aid fiscal note 061322](#)

**220546**

Authorizing the Manager of Procurement Services to execute a five-year \$7,171,501.00 contract with Legal Aid of Western Missouri, a benevolent Corporation, to provide legal representation of indigent defendants in the Kansas City Municipal Court with Years 2 through 5 subject to appropriation in the Annual Budget; and authorizing the Manager of Procurement Services to amend the Contract and extend the Contract.

**Attachments:** [Legal Aid fact sheet \(five year contract starting May 2022\)](#)

[Muni Court legal aid fiscal note 061322](#)

**220548**

Approving and authorizing settlement of a claim for a Workers' Compensation benefit filed by Kevin Blackmore for injuries resulting from an accident on August 14, 2017 while employed by the City.

**Attachments:** [Fact Sheet TMP 1974](#)

[Fiscal Note TMP 1974](#)

HELD IN COMMITTEE

**Robinson**

- 220201** RESOLUTION - Directing the City Manager to devise a feasibility assessment and a funding, implementation and operating plan for a pallet shelter home project for the houseless to be installed at the Municipal Farm and report back to the Council in 14 days.

**Attachments:** [Fiscal Note - 220201](#)  
[Proposed Committee Substitute - 220201](#)  
[CH Pallet Shelters 220201](#)  
[Unhoused Solutions 220201](#)

- 220260** Amending Chapter 2, Code of Ordinances, by repealing Sections 2-931, 2-936, 2-937, and 2-938, and replacing them with new sections of like number and subject matter; and enacting Sections 2-940, "Major Events," and 2-941, "City Sponsored Events."

**Attachments:** [Fact Sheet NTDF](#)  
[Revised - Fiscal Note](#)  
[220260com-](#)

**Parks-Shaw**

- 220276** Amending Chapter 50, Code of Ordinances, by repealing Section 50-107, Tenting without consent of landowner, and Section 50-161, Loitering, and enacting in lieu thereof new sections of like number and subject matter, which will limit to private property the prohibition on tenting without consent of landowner, and, for a loitering in traffic violation, require that a person willfully obstruct, impede, interfere with, hinder or delay the reasonable movement of vehicular or pedestrian traffic, and prevent a person from being guilty of loitering unless such person has been given a reasonable opportunity to comply with an order from law enforcement to move on or disperse, after receiving actual notice or where notice was directed to them and was reasonably likely to come to such person's attention.

**Attachments:** [No fact sheet for Ordinance 220276](#)  
[Fiscal Note - 220276](#)  
[Proposed Committee Substitute - 220276](#)

**Lucas**

**220498**

Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number related to the approval of resolution and ordinance drafts and docket memos.

**Attachments:** [fact sheet](#)

[Copy of 220498 Fiscal Note v2](#)

[220498com](#)

[220498 Presentation FINAL Presentation](#)

[220498 Presentation FINAL \(003\)](#)

**Lucas**

**220501**

RESOLUTION - Amending Rule 3.01 of the Standing Rules of the City Council relating to the introduction and preparation of ordinances and resolutions by repealing this rule and enacting in lieu thereof one new Rule of like number and subject.

**Attachments:** [220501 Fiscal Note v2](#)

[220501com](#)

**ADDITIONAL BUSINESS**

1. There may be an additional general discussion regarding current Finance, Governance, and Public Safety Committee issues.

## 2. Closed Session

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
- Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations;
- Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
- Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with the auditor

## 3. Those who wish to comment on proposed ordinances can provide testimony to

[public.testimony@kcmo.org](mailto:public.testimony@kcmo.org).

Comments received will be distributed to the committee and added to the public record by the clerk. The city provides several ways for residents to watch City Council meetings:

- Livestream on the city's website at [www.kcmo.gov](http://www.kcmo.gov)
- Livestream on the city's YouTube channel at <https://www.youtube.com/watch?v=3hOuBlg4fok>

Watch Channel 2 on your cable system. The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City), and Google Fiber on Channel 142.

- To watch archived meetings, visit the City Clerk's website and look in the Video on Demand section:

[http://kansascity.granicus.com/ViewPublisher.php?view\\_id=2](http://kansascity.granicus.com/ViewPublisher.php?view_id=2)

The City Clerk's Office now has equipment for the hearing impaired for use with every meeting. To check out the equipment please see the secretary for each committee. Be prepared to leave your Driver's License or State issued Identification Card with the secretary and she will give you the equipment. Upon returning the equipment your license will be returned

Adjournment



## Legislation Text

---

**File #: 220542**

---

### ORDINANCE NO. 220542

Authorizing the Manager of Procurement Services to execute a one year \$471,792.00 contract with Legal Aid of Western Missouri, a benevolent Corporation, to provide legal representation for indigent citizens regarding neighborhood related issues; and authorizing the Manager of Procurement Services to amend the Contract and extend the Contract.

#### BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is hereby authorized to execute a one year \$471,792.00 contract with Legal Aid of Western Missouri, a benevolent Corporation, to provide legal representation for indigent citizens regarding neighborhood related issues. A copy of the contract, in substantial form, is on file with the Manager of Procurement Services.

Section 2. That the sum of \$471,792.00 is previously appropriated to the account:  
23-1000-572231-b                      Neighborhood Attorney                      \$471,792.000

Section 3. That the Manager of Procurement Services is authorized to execute contract amendments to the Contract and to extend the contract for up to five additional years without further Council authorization.

..end

---

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

---

Tammy Queen  
Director of Finance

Approved as to form and legality:

---

James M. Brady  
Assistant City Attorney

# GENERAL

## Ordinance Fact Sheet

220542

Ordinance Number

### Brief Title

Authorizing one-year Legal Aid for  
neighborhood related legal services for citizens.

### Approval Deadline

### Reason

### Details

#### Reason for Legislation

Authorizing the Director of Neighborhood Services Department to execute a one-year \$471,792.00 contract with Legal Aid of Western Missouri for the legal representation for neighborhood related services for citizens in the Kansas City, Missouri.

#### Discussion

The City has had a contract with Legal Aid of Western Missouri to represent low-income people who are need of legal representation regarding neighborhood items.

This ordinance will authorize the Neighborhood Services Department injuction with Procurement Division to execute a one-year contract of \$471,792.00 with Legal Aid of Western Missouri for the legal representation of indigent citizens with five renewal options.

The contract will include that Legal Aid will agree to represent any citizen that is deemed low-income by Neighborhood Services Department.

#### Is it good for the children?

Yes, public safety is good for the entire community, including children. Legal Services will help citizens to maintain their homes for any foreseeable legal action against them and their property.

#### How will this contribute to a sustainable Kansas City?

This contract will ensure Kansas City, Missouri citizens in low-income bracket to obtain legal services when deemed appropriate in neighborhood related legal situations.

### Positions/Recommendations

Sponsor	
Programs, Departments, or Groups Affected	Neighborhood Services Department
Applicants / Proponents	Applicant Neighborhood Services Department City Department _____ Department _____ Department Other
Opponents	Groups or Individuals  None Known Basis of opposition
Staff Recommendation	<input checked="" type="checkbox"/> For <input type="checkbox"/> Against Reason Against
Board or Commission Recommendation	By <input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> No action taken <input type="checkbox"/> For, with revisions or conditions (see details column for conditions)
Council Committee Actions	<input type="checkbox"/> Do pass <input type="checkbox"/> Do pass (as amended) <input type="checkbox"/> Committee Sub. <input type="checkbox"/> Without Recommendation <input type="checkbox"/> Hold <input type="checkbox"/> Do not pass

(Continued on reverse side)

### Details

### Policy/Program Impact

Policy or Program

Change	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Operational Impact Assessment	

Finances

Cost & Revenue Projections -- Including Indirect Costs	Appropriated funds of \$471,792.00 allocated to Legal Aid of Western Missouri with City Council approval from the general fund for one-year starting May 1, 2022.
Financial Impact	
Fund Source (s) and Appropriation Account Codes	1000-572231-B \$471,792.00  <b>Total \$471,792.00</b>

(Use this space for further discussion, if necessary)

Applicable Dates:

Fact Sheet Prepared by:

Name

Title

Date

Reviewed by:

Name

Title

Date

Reference Numbers



<b>LEGISLATIVE FISCAL NOTE</b>	LEGISLATION NUMBER:	<b>220542</b>						
<b>LEGISLATION IN BRIEF:</b>								
Authorizing the Manager of Procurement Services to execute a one year contract in the amount of \$471,792 with Legal Aid of Western Missouri for the neighborhood related legal services for citizens in the Kansas City, Missouri. Renewal years (Years 2 through 5) subject to appropriation in the Annual Budget; and authorizing the Manager of Procurement Services to amend the Contract and extend the Contract.								
<b>What is the purpose of this legislation?</b>	OPERATIONAL							
<i>For the purpose of authorizing expenditures new or planned to conduct municipal services</i>								
<b>Does this legislation spend money?</b> <i>See Sections 01, 02 and 03 for sources of funding</i>	YES	Yes/No						
<b>Does this legislation estimate new Revenues?</b> 0	NO	Yes/No						
<b>Does this Legislation Increase Appropriations?</b>	NO	Yes/No						
<b>Are costs associated with this legislation ongoing (Yes)? Or one-time (No)</b> <i>See Section 00: " Notes" Below</i>	NO	Yes/No						
<b>Section 00: Notes:</b>								
The City has no financial obligation under both this Ordinance and Contract until the Manager of Procurement Services issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.								
Five years of operational costs for ongoing programs should be included in Section 04 below.								
<b>FINANCIAL IMPACT OF LEGISLATION</b>								
<b>Section 01: If applicable, where are funds appropriated in the current budget?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
1000	572231	619080		471,792				
<b>Section 02: If applicable, where will new revenues be estimated?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
<b>Section 03: If applicable, where will appropriations be increased?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
<b>NET IMPACT ON OPERATIONAL BUDGET</b>				-	-			
				<b>RESERVE STATUS:</b>				
<b>SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)</b>								
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
<b>TOTAL REV</b>		-	-	-	-	-	-	-
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
1000	General Fund	471,792						
<b>TOTAL EXP</b>		471,792	-	-	-	-	-	-
<b>NET Per-YEAR IMPACT</b>		(471,792)	-	-	-	-	-	-
<b>NET IMPACT ( SIX YEARS)</b>		<b>(471,792.00)</b>						

REVIEWED BY	James Sturdevant	DATE	6/17/2022
-------------	------------------	------	-----------



Legislation Text

---

**File #: 220546**

---

ORDINANCE NO. 220546

Authorizing the Manager of Procurement Services to execute a five-year \$7,171,501.00 contract with Legal Aid of Western Missouri, a benevolent Corporation, to provide legal representation of indigent defendants in the Kansas City Municipal Court with Years 2 through 5 subject to appropriation in the Annual Budget; and authorizing the Manager of Procurement Services to amend the Contract and extend the Contract.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is hereby authorized to execute a five-year (5) contract with Legal Aid of Western Missouri, a benevolent corporation, in the amount of \$7,171,501.00 (Year 1: \$1,378,064.00; Year 2: \$1,405,625.00; Year 3: \$1,433,738.00; Year 4: \$1,462,413.00; Year 5: \$1,491,661.00) to provide legal representation to indigent defendants in Kansas City Municipal Court to begin May 1, 2022 through April 30, 2027 with Years 2 through 5 of the Contract subject to annual appropriation of adequate funds by Council in the City's Annual Budget. A copy of the contract, in substantial form, is on file with the Procurement Services office.

Section 2. That the sum of \$1,378,064.00 is previously appropriated to the account:

23-1000-272005-B	Indigent Court Defense	\$1,378,064.00
------------------	------------------------	----------------

Section 3. That the Manager of Procurement Services is authorized to execute contract amendments to the Contract and to extend the contract without additional Council authorization.

---

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

---

Tammy Queen  
Director of Finance

Approved as to form and legality:

---

James M. Brady  
Assistant City Attorney

# GENERAL

## Ordinance Fact Sheet

220546

Ordinance Number

### Brief Title

Authorizing five-year Legal Aid  
indigent defense contract

### Approval Deadline

### Reason

### Details

#### Reason for Legislation

Authorizing the Administrator of the Municipal Court to execute a five-year \$7,171,501.00 contract with Legal Aid of Western Missouri for the legal representation of indigent defendants in Kansas City Municipal Court to begin May 1 2022 through April 30, 2027.

#### Discussion

For more than 20 years, the City has had a contract with Legal Aid of Western Missouri to represent low-income people who are charged with jailable offenses in Municipal Court. The City is required to provide free counsel to these defendants under the U.S. Supreme Court's decision in Gideon v. Wainwright.

Legal Aid represented 8,834 defendants in FY 2022.

This ordinance will authorize the Municipal Court to execute a five-year contract with Legal Aid of Western Missouri for the legal representation of indigent defendants in the Kansas City Municipal Court in an amount not to exceed \$7,171,501.00; and make the following appropriations from the general fund: \$1,378,064.00 for the period from May 1, 2022 through April 30, 2023; \$1,405,625.00 for the period from May 1, 2023 through April 30, 2024; and \$1,433,738.00 for the period from May 1, 2024 through April 30, 2025, \$1,462,413.00 for the period from May 1, 2025 through April 30, 2026; and \$1,491,661.00 for the period from May 1, 2026 through April 30, 2027.

The contract will include that Legal Aid will agree to represent any defendant the Court deems necessary to have legal counsel appointed, including possession of marijuana cases.

#### Is it good for the children?

Yes, public safety is good for the entire community, including children. It is also important that parents of children are provided with legal defense on jailable offenses if they are found to be indigent to ensure the parents' rights are safeguarded.

#### How will this contribute to a sustainable Kansas City?

This contract fulfills the City's legal obligation to provide legal defense to those who qualify, and ensures that those who cannot afford defense counsel will be appointed counsel and that justice can be carried out in a timely manner.

### Positions/Recommendations

Sponsor	<u>Municipal Court</u>
Programs, Departments, or Groups Affected	_____ Department
Applicants / Proponents	Applicant _____ Department City Department _____ Department _____ Department Other
Opponents	Groups or Individuals  None Known Basis of opposition
Staff Recommendation	<input checked="" type="checkbox"/> For <input type="checkbox"/> Against Reason Against
Board or Commission Recommendation	By <input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> No action taken <input type="checkbox"/> For, with revisions or conditions (see details column for conditions)
Council Committee Actions	<input type="checkbox"/> Do pass <input type="checkbox"/> Do pass (as amended) <input type="checkbox"/> Committee Sub. <input type="checkbox"/> Without Recommendation <input type="checkbox"/> Hold <input type="checkbox"/> Do not pass

(Continued on reverse side)

**Details****Policy/Program Impact**

<b>Policy or Program Change</b>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
<b>Operational Impact Assessment</b>	

**Finances**

<b>Cost &amp; Revenue Projections -- Including Indirect Costs</b>	
<b>Financial Impact</b>	
<b>Fund Source (s) and Appropriation Account Codes</b>	Funds of 7,171,501.00 to be appropriated with City Council approval from the general fund over 5 years through April 30, 2020.
	1000-272005-B \$7,171,501.00
	<b>Total \$7,171,501.00</b>

(Use this space for further discussion, if necessary)

**Applicable Dates:****Fact Sheet Prepared by:**

Name \_\_\_\_\_ Date \_\_\_\_\_  
Title \_\_\_\_\_

**Reviewed by:**

Name \_\_\_\_\_ Date \_\_\_\_\_  
Title \_\_\_\_\_

**Reference Numbers**

<h1>LEGISLATIVE FISCAL NOTE</h1>	LEGISLATION NUMBER:	<h2>220546</h2>						
<b>LEGISLATION IN BRIEF:</b>								
<p>Authorizing the Manager of Procurement Services to execute a five-year \$7,171,501.00 contract with Legal Aid of Western Missouri for the legal representation of indigent defendants in the Kansas City Municipal Court with Years 2 through 5 subject to appropriation in the Annual Budget; and authorizing the Manager of Procurement Services to amend the Contract and extend the Contract.</p>								
<b>What is the purpose of this legislation?</b>	OPERATIONAL							
<i>For the purpose of authorizing expenditures new or planned to conduct municipal services</i>								
<b>Does this legislation spend money?</b> <i>See Sections 01, 02 and 03 for sources of funding</i>	YES	Yes/No						
<b>Does this legislation estimate new Revenues?</b> 0	NO	Yes/No						
<b>Does this Legislation Increase Appropriations?</b>	NO	Yes/No						
<b>Are costs associated with this legislation ongoing (Yes)? Or one-time (No)</b> <i>See Section 04 for five years of ongoing costs (Operational and Maintenance)</i>	YES	Yes/No						
<b>Section 00: Notes:</b>								
<i>The City has no financial obligation under both this Ordinance and Contract until the Manager of Procurement Services issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.</i>								
Five years of operational costs for ongoing programs should be included in Section 04 below.								
<b>FINANCIAL IMPACT OF LEGISLATION</b>								
<b>Section 01: If applicable, where are funds appropriated in the current budget?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
1000	272005	619080		1,378,064	1,405,625			
<b>Section 02: If applicable, where will new revenues be estimated?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
<b>Section 03: If applicable, where will appropriations be increased?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
<b>NET IMPACT ON OPERATIONAL BUDGET</b>				-	-			
<b>RESERVE STATUS:</b>								
<b>SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)</b>								
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
<b>TOTAL REV</b>		-	-	-	-	-	-	-
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
1000	General Fund	1,378,064	1,405,625	1,433,738	1,462,413	1,491,661		
<b>TOTAL EXP</b>		1,378,064	1,405,625	1,433,738	1,462,413	1,491,661	-	-
<b>NET Per-YEAR IMPACT</b>		(1,378,064)	(1,405,625)	(1,433,738)	(1,462,413)	(1,491,661)	-	-
<b>NET IMPACT ( SIX YEARS)</b>		<b>(7,171,501.00)</b>						
REVIEWED BY		James Sturdevant		DATE		6/17/2022		



---

**File #: 220548**

---

### ORDINANCE NO. 220548

Approving and authorizing settlement of a claim for a Workers' Compensation benefit filed by Kevin Blackmore for injuries resulting from an accident on August 14, 2017 while employed by the City.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That settlement of the claim of Kevin Blackmore for Workers' Compensation benefits against the City of Kansas City, Missouri, for any and all injuries resulting from an accident while employed by the City, as more fully set forth and subject of a formal claim, Case No. 17-060262, presently pending before the Division of Workers' Compensation of the State of Missouri, by payment to Kevin Blackmore of the sum of \$70,000.00, as recommended by the City Attorney and Risk Management Committee, is hereby approved.

Section 2. That the City Attorney is hereby authorized to pay the sum of \$70,000.00, in settlement of said claim from funds heretofore appropriated in Account No. 23-7020-071402-B-610400.

..end

---

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

---

Tammy Queen  
Director of Finance

Approved as to form and legality:

---

Barry R. Bertram  
Assistant City Attorney

<b>LEGISLATIVE FACT SHEET</b>		Legislation Number:	<b>220548</b>
		Approval Deadline:	
LEGISLATION IN BRIEF:			
What is the reason for this legislation?	<b>Fact Sheet Color Codes</b> User Entered Field User Select From Menu For OMB Use		
	Sponsor(s)		
	Programs, Departments, or Groups Affected		
	Sub-Program in Budget (page #)		
	Applicants/ Proponents	City Department	
		Other	
	Staff Recommendation		
	Board or Commission Recommendation		
	Future Impacts		
	Cost of Legislation current Fiscal Year		
Costs in Future Fiscal Years?			
Annual Revenue Increase/Decrease			
Applicable Dates:			
Prepared by:			
Date Prepared:			
Reviewed by:			
Date Reviewed			
Reference Numbers			
Discussion (including relationship to other Council actions)			
	Citywide Business Plan Goal		
	Citywide Business Plan Objective		
	Citywide Business Plan Strategy		



<b>LEGISLATIVE FISCAL NOTE</b>	LEGISLATION NUMBER:	<b>220548</b>												
LEGISLATION IN BRIEF:														
Approval of settlement of a workers' compensatoin claim filed by Kevin Blackmore, Injury No. 17-060262.														
What is the purpose of this legislation?	OPERATIONAL													
<i>For the purpose of authorizing expenditures new or planned to conduct municipal services</i>														
<b>Does this legislation spend money?</b> <i>See Sections 01, 02 and 03 for sources of funding</i>	YES	Yes/No												
<b>Does this legislation estimate new Revenues?</b> 0	NO	Yes/No												
<b>Does this Legislation Increase Appropriations?</b>	NO	Yes/No												
<b>Are costs associated with this legislation ongoing (Yes)? Or one-time (No)</b> <i>See Section 00: " Notes" Below</i>	NO	Yes/No												
<b>Section 00: Notes:</b>														
Five years of operational costs for ongoing programs should be included in Section 04 below.														
<b>FINANCIAL IMPACT OF LEGISLATION</b>														
<b>Section 01: If applicable, where are funds appropriated in the current budget?</b>														
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:15%;">FUND</th> <th style="width:15%;">DEPTID</th> <th style="width:15%;">ACCOUNT</th> <th style="width:15%;">PROJECT</th> </tr> <tr> <td>7020</td> <td>071402</td> <td>610400</td> <td></td> </tr> </table>	FUND	DEPTID	ACCOUNT	PROJECT	7020	071402	610400		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:100%;">FY 22-23 BUD</th> </tr> <tr> <td>70,000.00</td> </tr> </table>	FY 22-23 BUD	70,000.00	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:100%;">FY 23-24 EST</th> </tr> <tr> <td></td> </tr> </table>	FY 23-24 EST	
FUND	DEPTID	ACCOUNT	PROJECT											
7020	071402	610400												
FY 22-23 BUD														
70,000.00														
FY 23-24 EST														
<b>Section 02: If applicable, where will new revenues be estimated?</b>														
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:15%;">FUND</th> <th style="width:15%;">DEPTID</th> <th style="width:15%;">ACCOUNT</th> <th style="width:15%;">PROJECT</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	FUND	DEPTID	ACCOUNT	PROJECT					<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:100%;">FY 22-23 BUD</th> </tr> <tr> <td></td> </tr> </table>	FY 22-23 BUD		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:100%;">FY 23-24 EST</th> </tr> <tr> <td></td> </tr> </table>	FY 23-24 EST	
FUND	DEPTID	ACCOUNT	PROJECT											
FY 22-23 BUD														
FY 23-24 EST														
<b>Section 03: If applicable, where will appropraitions be increased?</b>														
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:15%;">FUND</th> <th style="width:15%;">DEPTID</th> <th style="width:15%;">ACCOUNT</th> <th style="width:15%;">PROJECT</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	FUND	DEPTID	ACCOUNT	PROJECT					<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:100%;">FY 22-23 BUD</th> </tr> <tr> <td></td> </tr> </table>	FY 22-23 BUD		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:100%;">FY 23-24 EST</th> </tr> <tr> <td></td> </tr> </table>	FY 23-24 EST	
FUND	DEPTID	ACCOUNT	PROJECT											
FY 22-23 BUD														
FY 23-24 EST														
<b>NET IMPACT ON OPERATIONAL BUDGET</b>														
		RESERVE STATUS:												
<b>SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)</b>														
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears						
<b>TOTAL REV</b>		-	-	-	-	-	-	-						
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears						
7020	Workers' Compensation	70,000												
<b>TOTAL EXP</b>		70,000	-	-	-	-	-	-						
<b>NET Per-YEAR IMPACT</b>		(70,000)	-	-	-	-	-	-						
<b>NET IMPACT ( SIX YEARS)</b>		<b>(70,000.00)</b>												
REVIEWED BY		Robyn Cottin			DATE		6/22/2022							



## Legislation Text

---

**File #: 220201**

---

### RESOLUTION NO. 220201

RESOLUTION - Directing the City Manager to devise a feasibility assessment and a funding, implementation and operating plan for a pallet shelter home project for the houseless to be installed at the Municipal Farm and report back to the Council in 14 days.

WHEREAS, Kansas City is the hometown to as many as 1700 people in the houseless community according to Project Homeless Connect Kansas City, with 370 people under the age of 18; and

WHEREAS, the COVID-19 pandemic exacerbated the public health issue by exponentially increasing job loss and financial struggle, particularly in communities of color and for those living at or near the poverty threshold, as established by the United States Department of Health and Human Services; and

WHEREAS, the intersecting and oftentimes competing costs of housing and health care create an undue burden on our city's poorest and most vulnerable residents; and

WHEREAS, spending public dollars to mitigate the effects of houselessness on the entire community serves a legitimate public purpose; and

WHEREAS, the City owns available land at the Municipal Farm; and

WHEREAS, a pallet home community for the houseless, along with wraparound services, such as medical care, transportation and social services, would be yet another step in the City Council's recent actions showing its dedication to addressing the houseless issue in Kansas City; and

WHEREAS, pallet shelter homes are designed to serve as temporary or transitional housing, with other services designed to offer opportunities for permanent housing; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the City Manager is hereby directed to devise a feasibility assessment and a funding, implementation and operating plan for a pallet shelter home project for the houseless to be installed at the Municipal Farm and report back to the Council in 14 days.

Section 2. That such plan shall cover sanitation and hygiene, transportation, medical and relevant social services, with a goal of moving clients to permanent housing.

..end

---

<h1>LEGISLATIVE FISCAL NOTE</h1>	LEGISLATION NUMBER:	220201						
LEGISLATION IN BRIEF:								
Directing the City Manager to devise a feasibility assessment and a funding, implementation and operating plan for a pallet shelter home project for the houseless to be installed at the Municipal Farm.								
<b>What is the purpose of this legislation?</b>	LEGISLATIVE							
<i>for the purpose of editing, repealing, or creating a provision in the city's code of ordinances; or for stating non-monetary support. This Fiscal note should be blank</i>								
<b>Sections 01-04 should be blank. See section 00 for more information</b>	<input style="width: 80px; height: 20px;" type="text"/>	Yes/No						
	<input style="width: 80px; height: 20px;" type="text"/>	Yes/No						
	<input style="width: 80px; height: 20px;" type="text"/>	Yes/No						
	<input style="width: 80px; height: 20px;" type="text"/>	Yes/No						
<b>Section 00: Notes:</b>								
<i>Financial impact will be known after feasibility assessment and funding plan is determined.</i>								
<b>FINANCIAL IMPACT OF LEGISLATION</b>								
<b>Section 01: If applicable, where are funds appropriated in the current budget?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 21-22 BUD	FY 22-23 EST			
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>			
<b>Section 02: If applicable, where will new revenues be estimated?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 21-22 BUD	FY 22-23 EST			
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>			
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>			
<b>Section 03: If applicable, where will appropriations be increased?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 21-22 BUD	FY 22-23 EST			
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>			
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>			
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>	<input style="width: 120px; height: 20px;" type="text"/>			
<b>NET IMPACT ON OPERATIONAL BUDGET</b>				-	-			
<b>RESERVE STATUS:</b>				<input style="width: 100%; height: 20px;" type="text"/>				
<b>SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)</b>								
FUND	FUND NAME	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	All Outyears
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>
<b>TOTAL REV</b>		-	-	-	-	-	-	-
FUND	FUND NAME	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	All Outyears
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>
<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>	<input style="width: 80px; height: 20px;" type="text"/>
<b>TOTAL EXP</b>		-	-	-	-	-	-	-
<b>NET Per-YEAR IMPACT</b>		-	-	-	-	-	-	-
<b>NET IMPACT ( SIX YEARS)</b>		-						

COMMITTEE SUBSTITUTE FOR RESOLUTION NO. 220201

Directing the City Manager to devise a funding, community engagement, implementation and operating plan and a feasibility assessment for a pallet shelter home project for the houseless to be installed at the Municipal Farm or other suitable locations and report back to the Council in 14 days.

WHEREAS, Kansas City is the hometown to as many as 1700 people in the houseless community according to Project Homeless Connect Kansas City, with 370 people under the age of 18; and

WHEREAS, the COVID-19 pandemic exacerbated the public health issue by exponentially increasing job loss and financial struggle, particularly in communities of color and for those living at or near the poverty threshold, as established by the United States Department of Health and Human Services; and

WHEREAS, the intersecting and oftentimes competing costs of housing and health care create an undue burden on our city's poorest and most vulnerable residents; and

WHEREAS, spending public dollars to mitigate the effects of houselessness on the entire community serves a legitimate public purpose; and

WHEREAS, the City owns available land at the Municipal Farm, but is aware there may be other suitable locations; and

WHEREAS, community engagement plans involve engaging with nearby residents and stakeholders of any possible site locations being considered; and

WHEREAS, a pallet home community for the houseless, along with wraparound services, such as medical care, transportation and social services, would be yet another step in the City Council's recent actions showing its dedication to addressing the houseless issue in Kansas City; and

WHEREAS, pallet shelter homes are designed to serve as temporary or transitional housing, with other services designed to offer opportunities for permanent housing; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the City Manager is hereby directed to devise a funding, community engagement, implementation and operating plan and a feasibility assessment for a pallet shelter home project for the houseless to be installed at the Municipal Farm or other suitable locations and report back to the Council in 14 days. The City Manager shall explore alternative locations as part of any feasibility study. That such plan shall not be implemented by the City Manager until the plan is reviewed and approved by the City Council.

Section 2. That such plan shall cover sanitation and hygiene, transportation, medical and relevant social services, with a goal of moving clients to permanent housing.

---

COMPARED VERSION  
COMMITTEE SUBSTITUTE TO ORIGINAL RESOLUTION

COMMITTEE SUBSTITUTE FOR RESOLUTION NO. 220201

Directing the City Manager to devise a ~~feasibility assessment and a funding,~~ community engagement, implementation and operating plan and a feasibility assessment for a pallet shelter home project for the houseless to be installed at the Municipal Farm or other suitable locations and report back to the Council in 14 days.

WHEREAS, Kansas City is the hometown to as many as 1700 people in the houseless community according to Project Homeless Connect Kansas City, with 370 people under the age of 18; and

WHEREAS, the COVID-19 pandemic exacerbated the public health issue by exponentially increasing job loss and financial struggle, particularly in communities of color and for those living at or near the poverty threshold, as established by the United States Department of Health and Human Services; and

WHEREAS, the intersecting and oftentimes competing costs of housing and health care create an undue burden on our city's poorest and most vulnerable residents; and

WHEREAS, spending public dollars to mitigate the effects of houselessness on the entire community serves a legitimate public purpose; and

WHEREAS, the City owns available land at the Municipal Farm, but is aware there may be other suitable locations; and

WHEREAS, community engagement plans involve engaging with nearby residents and stakeholders of any possible site locations being considered; and

WHEREAS, a pallet home community for the houseless, along with wraparound services, such as medical care, transportation and social services, would be yet another step in the City Council's recent actions showing its dedication to addressing the houseless issue in Kansas City; and

WHEREAS, pallet shelter homes are designed to serve as temporary or transitional housing, with other services designed to offer opportunities for permanent housing; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the City Manager is hereby directed to devise a ~~feasibility assessment and a funding,~~ community engagement, implementation and operating plan and a feasibility assessment for a pallet shelter home project for the houseless to be installed at the Municipal Farm

or other suitable locations and report back to the Council in 14 days. The City Manager shall explore alternative locations as part of any feasibility study. That such plan shall not be implemented by the City Manager until the plan is reviewed and approved by the City Council.

Section 2. That such plan shall cover sanitation and hygiene, transportation, medical and relevant social services, with a goal of moving clients to permanent housing.

---



# Pallet Shelters

Resolution No.  
220201





# Pallet Shelters

## Goals

- To provide emergency dwellings for houseless persons
- To replace tents, living under bridges, in parks, in cars, etc. while working towards a permanent housing

## Previous Staff + Council Action

- Ordinance No. 210445 - \$1.7M
  - Finance, Governance & Public Safety
  - 08.04.2021
  - Held off docket



# Resolution No. 220201

## Feasibility

Proposed Location  
Planning and Zoning

Municipal Farm  
Master Plan Development Area

## Funding Plan

\$1.7M


Unappropriated Fund Balance

## Implementation

Installation

Sanitation and Health  
Social Services  
Transportation

## Operations



CITY OF  
KANSAS CITY,  
MISSOURI

Office of the  
CITY CLERK

KCMO.gov/clerk | 816.513.6401

Home

Search Agenda Items

Calendar






City Council

Committees

Members

Quick Links and FAQ

Boards and Commissions

 Share RSS Alerts

Details

Reports

File #:

220201

Version: 1

Name:

Type:

Resolution

Status:

Referred

File created:

2/24/2022

In control:

[Finance, Governance and Public Safety Committee](#)

On agenda:

3/2/2022

Final action:

Title:

RESOLUTION - Directing the City Manager to devise a feasibility assessment and a funding, implementation and operating plan for a pallet shelter home project for the houseless to be installed at the Municipal Farm and report back to the Council in 14 days.

Sponsors:

[Melissa Robinson](#)

Attachments:

1. [Fiscal Note - 220201](#)

History (1)

Text

RESOLUTION NO. 220201

title

RESOLUTION - Directing the City Manager to devise a feasibility assessment and a funding, implementation and operating plan for a pallet shelter home project for the houseless to be installed at the Municipal Farm and report back to the Council in 14 days.

body

WHEREAS, Kansas City is the hometown to as many as 1700 people in the houseless community according to Project Homeless Connect Kansas City, with 370 people under the age of 18; and

WHEREAS, the COVID-19 pandemic exacerbated the public health issue by exponentially increasing job loss and financial struggle, particularly in communities of color and for those living at or near the poverty threshold, as established by the United States Department of Health and Human Services; and

WHEREAS, the intersecting and oftentimes competing costs of housing and health care create an undue burden on our city's poorest and most vulnerable residents; and

WHEREAS, spending public dollars to mitigate the effects of houselessness on the entire community serves a legitimate public purpose; and

WHEREAS, the City owns available land at the Municipal Farm; and

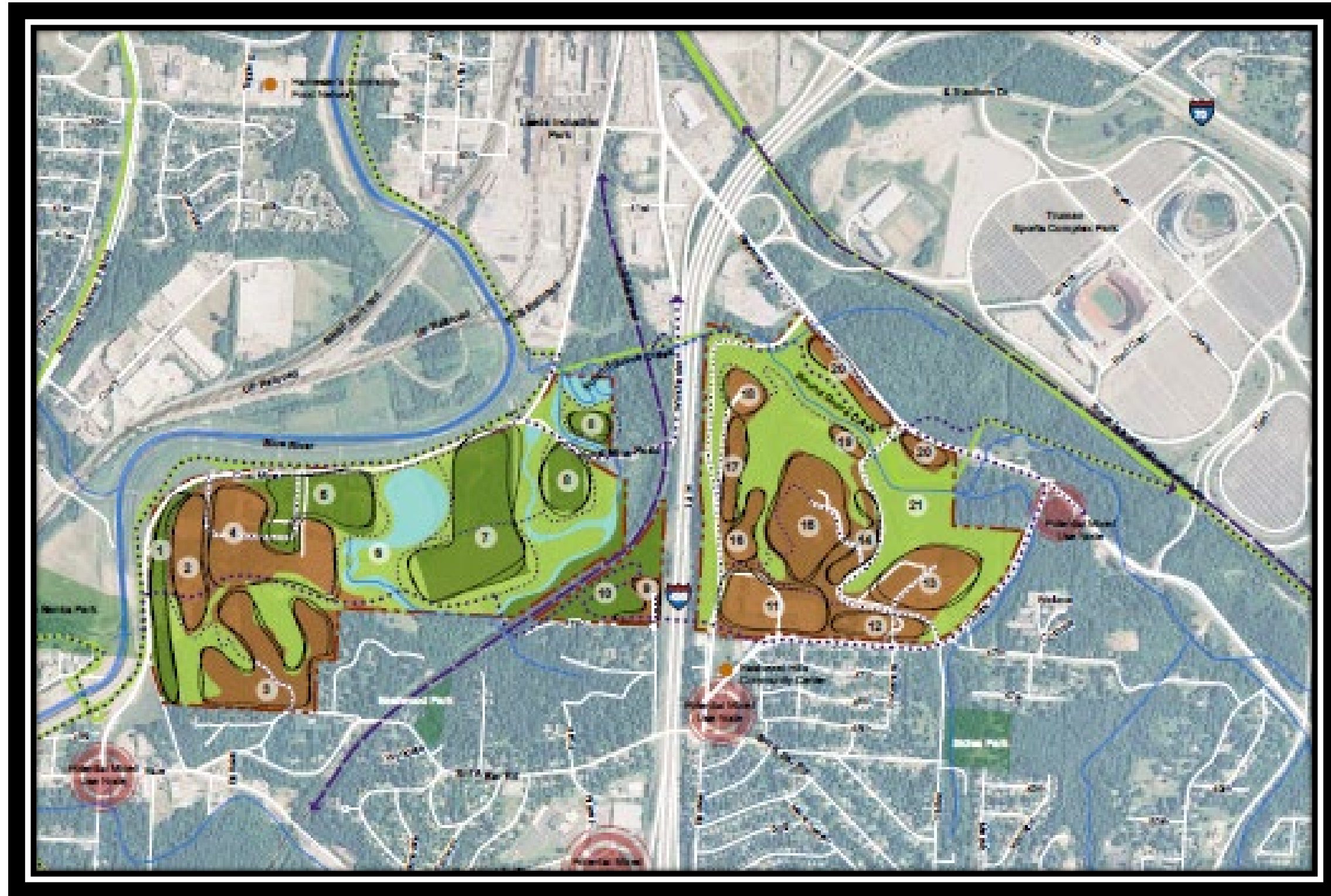
WHEREAS, a pallet home community for the houseless, along with wraparound services, such as medical care, transportation and social services, would be yet another step in the City Council's recent actions showing its dedication to addressing the houseless issue in Kansas City; and

https://clerk.kcmo.gov/LegislationDetail.aspx?ID=5465754&GUID=C11718BA-43C5-4771-9D83-B04A787E194B&Options=ID%7CText%7C&Search=2... 1/2

# Municipal Farm

## Property Description

- 441 acre site
- Owned by Kansas City, Missouri
- Eastwood Hills Neighborhood
- Rural character within urban surroundings
- Nearby Regional Assets
  - Blue River
  - Truman Sports Complex
  - Rock Island Corridor





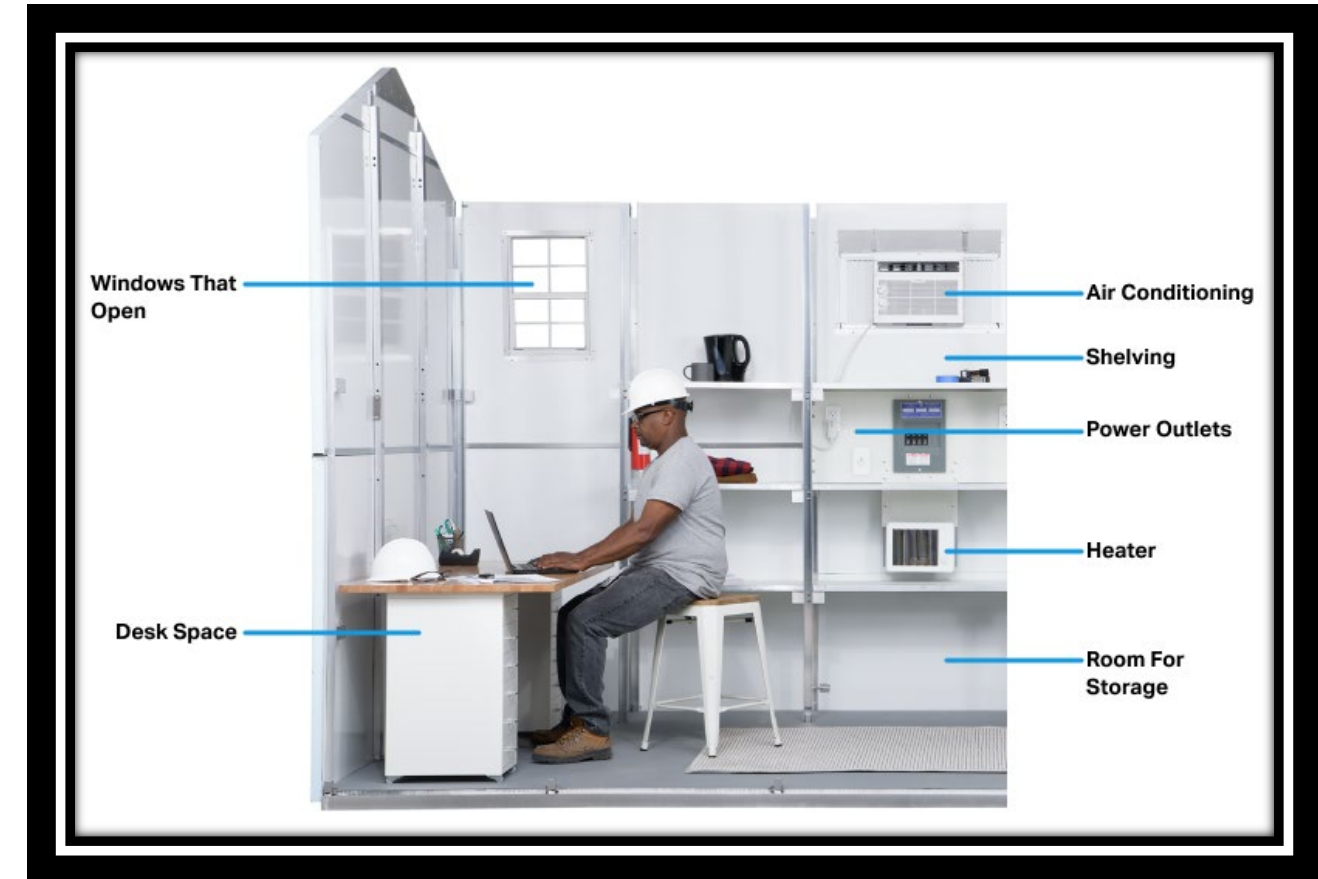
# Other Policy Considerations

## Current investment

- \$200K Down Payment – June 2021
- 59 ~ 64sq.ft.Pallet Shelter w/Cold Weather Package
- 5 ~ 100sq.ft. Pallet Shelters w/Cold Weather Package
- 1 ~ 800sq.ft Pallet Shelter
- Assembly Services
- \$650K Pending Payment

## Decommissioning Encampments

## Report to Council in 14 Days







# Questions?



# Unhoused Solutions: Emergency, Low Barrier Shelter

---

Temporary and Long Term  
Pallet Shelter Ordinance - 220201

Priority:

# Emergency, Low Barrier, 24-7 Shelter

- Will serve chronically homeless residents
- None of existing shelter providers offer low barrier shelter
  - This gap causes the highest visibility concerns for the most vulnerable residents
  - Our data demonstrates the chronically homeless make up 15% of our homeless population



# Site Selection: Emergency, Low Barrier Shelter

- General Services suggested several city owned properties
  - Research and site visits by General Services, Housing, and City Manager staff
- Most Viable: 4400 Raytown Road
  - Building on site – needs stabilization
  - Site isolated and set back from the road
  - Open land around the site

# Pending Site Approval: Short Term **Emergency Low Barrier Shelter**

---

- Stabilize and/or demolish structures on site, depending on cost estimates of both
- Construct Pallet Shelter community onsite, inclusive of:
  - 24/7 security
  - Temporary office space for intake
  - Portable bathrooms/shower facility
- Collaborate with ATA and/or alternate transportation options

# Pending Site Approval: Long Term **Emergency Low Barrier Shelter**

---

- Construct a fully functional, emergency, low barrier shelter on site
- Decommission encampments according to policy, which will:
  - Decrease clean up costs
  - Decrease trafficking and other criminal behavior inside encampments
  - Increase residents satisfaction with KC Park system
- Pivot to adding services and support for non-chronically homeless residents, such as:
  - Rent Relief, Affordable Housing construction, workforce development



## Legislation Text

---

**File #: 220260**

---

### ORDINANCE NO. 220260

Amending Chapter 2, Code of Ordinances, by repealing Sections 2-931, 2-936, 2-937, and 2-938, and replacing them with new sections of like number and subject matter; and enacting Sections 2-940, “Major Events,” and 2-941, “City Sponsored Events.”

WHEREAS, §92.336, RSMo, provides that ten percent of the proceeds of the City’s convention and tourism tax be committed to the Neighborhood Tourism and Development Fund (“NTDF”), to be used for the purpose of promoting such neighborhood through cultural, social, ethnic, historic, educational, and recreations events; and

WHEREAS, Council has provided a process for the NTDF Committee to make recommendations to the City Council for the expenditure of NTDF Funds in code Chapter 2, Art. VI, Div. 9; and

WHEREAS, the City has the occasional opportunity to participate in or host major city events which can contribute to an influence of convention and tourism tax revenue; and

WHEREAS, these major events often occur on an expedited timeline and/or require extensive multi-jurisdictional coordination, which can be inconsistent with the established NTDF recommendation process; and

WHEREAS, the City is engaged as an active sponsor of city events which can contribute to an influence of convention and tourism tax revenue; and

WHEREAS, the Council wishes to provide alternative processes to enter into contracts for some major and city sponsored events to allow for an efficient and effective use of the NTDF; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1 That Chapter 2, Code of Ordinances of the City of Kansas City, Missouri, is hereby amended by repealing Sections 2-931, 2-936, 2-937, and 2-938, and replacing them with new section of like name and subject matter, and enacting Sections 2-940, “Major Event Funding,” and 2-941, “City Sponsored Event Funding.”

**Sec. 2-931. Neighborhood tourist development fund committee.**

The council establishes the following plan for the administration of the neighborhood tourist development fund:

- (1) A neighborhood tourist development fund committee of 15 members is hereby established, consisting of:
  - a. Two persons from each council district, each to be appointed by his or her respective council representative;
  - b. Three representatives from the community at-large, to be appointed by the mayor.
- (2) All members must be residents of Kansas City. Six councilmanic district representatives will serve one-year terms. The remaining six councilmanic representatives will serve two-year terms. The city-wide representatives will serve a three-year term; however, all members shall continue in office as such until the respective successors shall have been appointed and qualified. All terms will begin on April 1. The mayor shall designate one member of the committee to serve as its chairperson. The purpose of the committee will be to review proposals and make recommendations to the council on the disbursement of the funds on a city-wide basis.
  - a. The neighborhood tourist development fund of the convention and tourism tax will be appropriated to three city-wide accounts. Seventy percent of the fund shall be appropriated to the NTDF General accounts, twenty percent shall be appropriated to of the NTDF City Sponsored Event accounts, and ten percent shall be appropriated to the NTDF Major Event accounts.
  - b. The committee will meet as often as necessary to review proposals for funding.
  - c. Recommendations on the disbursement of NTDF General Accounts funds will be made quarterly during the fiscal year. The first quarterly disbursement process will be included with the manager's budget package.
  - d. The city manager will cause to be prepared for introduction before council an ordinance reflecting the committee's recommendation.
  - e. No proposal for use of the NTDF General accounts funds will be considered by the council for approval, modification or disapproval, without first being reviewed and reported to the council by the committee, unless the committee shall fail to make a recommendation to the council by the first Tuesday in April. If the committee fails to make a recommendation by the first Tuesday in April, the City Manager may

review the pending applications and make a recommendation to the council.

- f. Staff will notify the council of any proposals not recommended by the committee in the form of a communication to the mayor and council.
- (3) The committee is authorized to adopt reasonable rules and regulations governing the form, method and procedures used in the recommendation on the disbursement of funds, and for the conduct and administration of its affairs.

**Sec. 2-936. Contract administration.**

(a) Staff from the Neighborhoods and Community Services Department will be responsible for the contract administration of this fund in accordance with the city manager's administrative regulations setting forth the procedures, consistent with federal and state law, the City Charter, and the Code of Ordinances, for entering into contracts with non-municipal agencies.

(b) Notwithstanding any provision to the contrary, the specific procedures for NTDF General accounts contracts regarding financial statement, program report, future funding, and first payment are as follows:

- (1) *Financial statement.* Within 90 days after the completion of the event/project, the contractors must submit to the city a compilation of costs in a form substantially as that found in subsection 2-939(a). For awards over \$20,000.00 financial statements must be prepared by a certified public accountant. This compilation of costs must detail all event/project revenue sources and amounts, and related expenditures. Pursuant to section 2-939, the compilation of costs required herein can be included as an expense eligible for reimbursement.
- (2) *Program report.* Within 90 days after the event/project, the contractor must submit to the city a narrative report describing the activities of the event/project and including, but not limited to, such information as total estimated attendance, groups involved in planning and implementation, and in-kind contributions.
- (3) *Future funding.* If the contractor does not comply with the financial statement and program report requirements, above, the contractor will not be considered for the award of neighborhood tourist development fund monies for one year following the year in which contractor received its last award.
- (4) *First payment.* The city may issue a first payment to the contractor in an amount not to exceed one-half of the contract amount upon presentation of a written request for said payment from the contractor. The contractor must provide the city with complete documentation supporting the expenditure of said payment. Documentation must include copies of both sides of the canceled checks issued

and paid receipts from vendors. The city will not process any further payments to the contractor without documentation supporting the first payment.

**Sec. 2-937. Additional program requirements and restrictions.**

The following additional requirements for funding are established:

- (1) Every not-for-profit corporation receiving neighborhood tourist development fund monies must be a not-for-profit neighborhood organization incorporated in the state and located within the city limits.
- (2) Every not-for-profit corporation receiving neighborhood tourist development fund monies must maintain its registered office within the city limits.
- (3) The schedule of ineligible and eligible expenses found in section 2-939(b) must be followed.
- (4) No neighborhood tourist development fund contract shall be approved unless such contract is made upon a consideration wholly to be performed or executed subsequent to the adoption of an ordinance approving the contract.
- (5) After each quarterly and annual recommendation by the NTDF committee but prior to the expenditure of any NTDF General accounts funds, the staff will hold a meeting with all grant recipients to explain the process and to distribute disbursement files for each project. The staff will assist organizations receiving NTDF funding in the preparation of the required disbursement documents. Distribution of funds will be contingent upon the prompt return of the disbursement file to the city and the contractor's compliance with the requirements of section 2-936.

**Sec. 2-938. Administration of neighborhood tourist development fund.**

The Neighborhoods and Community Services Department will be designated to provide staff support to the neighborhood tourist development activities, by assisting the committee and by administering and monitoring all projects funded by this activity. The council expresses its desire that if the proper administration of this fund requires staff in excess of that currently budgeted, the need be met by the addition of staff.

**Sec. 2-940. City Sponsored Events.**

(a) Twenty percent of the neighborhood tourist development fund of the convention and tourism tax will be appropriated into the NTDF City Sponsored Event accounts. The funds in the NTDF City Sponsored Event accounts shall be used for events for which the City is an organizing sponsor.

(b) The City Manager is authorized to enter into contracts for the expenditure of NTDF City Sponsored Event accounts funds in accordance with code section 3-41.

(c) No event shall be awarded funds both from the NTDF General accounts and the NTDF City Sponsored Events accounts.

(d) At the end of the fiscal year, any unencumbered NTDF City Sponsored Event accounts funds shall be rolled into the NTDF General accounts.

**Sec. 2-941. Major Events.**

(a) Ten percent of the neighborhood tourist development fund of the convention and tourism tax will be appropriated into the NTDF Major Event accounts. The funds in the NTDF Major Event accounts shall be used for major city events, including but not limited to, major sporting events, major parades, and major rallies. For the purpose of this section, major events shall have an anticipated attendance of at least 15,000 participants.

(b) The City Manager is authorized to enter into contracts for the expenditure of NTDF Major Event accounts funds in accordance with code section 3-41.

(c) The NTDF Committee may also recommend to the city council the use of Major Event funds to fund applications which come before them through the NTDF General accounts process, but which also qualify as major events.

..end

---

Approved as to form and legality:

---

Emalea Black  
Assistant City Attorney



<b>LEGISLATIVE FACT SHEET</b>		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
What is the reason for this legislation?	<b>Fact Sheet Color Codes</b> <div> <div>User Entered Field</div> <div>User Select From Menu</div> <div>For OMB Use</div> </div>		
	Sponsor(s)		
	Programs, Departments, or Groups Affected		
	Sub-Program in Budget (page #)		
	Applicants/ Proponents	City Department	
		Other	
	Staff Recommendation		
	Board or Commission Recommendation		
	Future Impacts		
	Cost of Legislation current Fiscal Year		
Costs in Future Fiscal Years?			
Annual Revenue Increase/Decrease			
Applicable Dates:			
Prepared by:			
Date Prepared:			
Reviewed by:			
Date Reviewed			
Reference Numbers			
Discussion (including relationship to other Council acitons)			
	Citywide Business Plan Goal		
	Citywide Business Plan Objective		
Citywide Business Plan Strategy			

<h1>LEGISLATIVE FISCAL NOTE</h1>	LEGISLATION NUMBER:	220260					
LEGISLATION IN BRIEF:							
Amending Chapter 2, Code of Ordinances, by repealing Sections 2-931, 2-936, 2-937, and 2-938, and replacing them with new sections of like number and subject matter; and enacting Sections 2-940, "Major Events," and 2-941, "City Sponsored Events."							
<b>What is the purpose of this legislation?</b>	LEGISLATIVE						
<i>for the purpose of editing, repealing, or creating a provision in the city's code of ordinances; or for stating non-monetary support. This Fiscal note should be blank</i>							
<b>Sections 01-04 should be blank. See section 00 for more information</b>	<input style="width: 80px; height: 20px;" type="text"/>	Yes/No					
	<input style="width: 80px; height: 20px;" type="text"/>	Yes/No					
	<input style="width: 80px; height: 20px;" type="text"/>	Yes/No					
	<input style="width: 80px; height: 20px;" type="text"/>	Yes/No					
<b>Section 00: Notes:</b>							
There are no direct expenditures, appropriations or revenues associated with this ordinance. The FY 2022 - 2023 Neighborhood Tourism and Development Fund (NTDF) has a fund balance of \$1,697,264. 10 percent of the fund is to be used for major events, 20 percent is for City sponsored events and 70 percent of the fund is to be administered through NTDF.							
<b>FINANCIAL IMPACT OF LEGISLATION</b>							
<b>Section 01: If applicable, where are funds appropriated in the current budget?</b>							
FUND    DEPTID    ACCOUNT    PROJECT	FY 21-22 BUD	FY 22-23 EST					
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>					
<b>Section 02: If applicable, where will new revenues be estimated?</b>							
FUND    DEPTID    ACCOUNT    PROJECT	FY 21-22 BUD	FY 22-23 EST					
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>					
<b>Section 03: If applicable, where will appropriations be increased?</b>							
FUND    DEPTID    ACCOUNT    PROJECT	FY 21-22 BUD	FY 22-23 EST					
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>					
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>					
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>					
<b>NET IMPACT ON OPERATIONAL BUDGET</b>							
	-	-					
<b>RESERVE STATUS:</b>							
<b>SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)</b>							
FUND    FUND NAME	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	All Outyears
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
<b>TOTAL REV</b>		-	-	-	-	-	-
FUND    FUND NAME	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	All Outyears
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
<b>TOTAL EXP</b>		-	-	-	-	-	-
<b>NET Per-YEAR IMPACT</b>		-	-	-	-	-	-
<b>NET IMPACT ( SIX YEARS)</b>		-					
REVIEWED BY		DATE					
Leranda Brewer				4/13/2022			

COMPARED VERSION  
NEW ORDINANCE TO CODE BOOKS

ORDINANCE NO. 220260

Amending Chapter 2, Code of Ordinances, by repealing Sections 2-931, 2-936, 2-937, and 2-938, and replacing them with new sections of like number and subject matter; and enacting Sections 2-940, “Major Events,” and 2-941, “City Sponsored Events.”

WHEREAS, §92.336, RSMo, provides that ten percent of the proceeds of the City’s convention and tourism tax be committed to the Neighborhood Tourism and Development Fund (“NTDF”), to be used for the purpose of promoting such neighborhood through cultural, social, ethnic, historic, educational, and recreations events; and

WHEREAS, Council has provided a process for the NTDF Committee to make recommendations to the City Council for the expenditure of NTDF Funds in code Chapter 2, Art. VI, Div. 9; and

WHEREAS, the City has the occasional opportunity to participate in or host major city events which can contribute to an influence of convention and tourism tax revenue; and

WHEREAS, these major events often occur on an expedited timeline and/or require extensive multi-jurisdictional coordination, which can be inconsistent with the established NTDF recommendation process; and

WHEREAS, the City is engaged as an active sponsor of city events which can contribute to an influence of convention and tourism tax revenue; and

WHEREAS, the Council wishes to provide alternative processes to enter into contracts for some major and city sponsored events to allow for an efficient and effective use of the NTDF; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1 That Chapter 2, Code of Ordinances of the City of Kansas City, Missouri, is hereby amended by repealing Sections 2-931, 2-936, 2-937, and 2-938, and replacing them with new section of like name and subject matter, and enacting Sections 2-940, “Major Event Funding,” and 2-941, “City Sponsored Event Funding.”

**Sec. 2-931. Neighborhood tourist development fund committee.**

The council establishes the following plan for the administration of the neighborhood tourist development fund:

**Formatted:** Font: 12 pt

**Formatted:** Font color: Auto

**Formatted:** Line spacing: single

**Formatted:** Indent: Left: 0.33", Hanging: 0.33", Right: 0", Line spacing: single

(1) A neighborhood tourist development fund committee of 15 members is hereby established, consisting of:

a. Two persons from each council district, each to be appointed by his or her respective council representative;

b. Three representatives from the community at-large, to be appointed by the mayor.

(2) All members must be residents of Kansas City. Six councilmanic district representatives will serve one-year terms. The remaining six councilmanic representatives will serve two-year terms. The city-wide representatives will serve a three-year term; however, all members shall continue in office as such until the respective successors shall have been appointed and qualified. All terms will begin on April 1. The mayor shall designate one member of the committee to serve as its chairperson. The purpose of the committee will be to review proposals and make recommendations to the council on the disbursement of the funds on a city-wide basis.

a. The neighborhood tourist development fund of the convention and tourism tax will be appropriated to ~~one city wide account~~ three city-wide accounts. Seventy percent of the fund shall be appropriated to the NTDF General accounts, twenty percent shall be appropriated to of the NTDF City Sponsored Event accounts, and ten percent shall be appropriated to the NTDF Major Event accounts.

b. The committee will meet as often as necessary to review proposals for funding.

c. Recommendations on the disbursement of NTDF General Accounts funds will be made quarterly during the fiscal year. The first quarterly disbursement process will be included with the manager's budget package.

d. The city manager will cause to be prepared for introduction before council an ordinance reflecting the committee's recommendation.

e. No proposal for use of the NTDF General accounts funds will be considered by the council for approval, modification or disapproval, without first being reviewed and reported to the council by the committee, unless the committee shall fail to make a recommendation to the council by the first Tuesday in April. If the committee fails to make a recommendation by the first Tuesday in April, the City Manager may review the pending applications and make a recommendation to the council.

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Indent: Left: 0.5", Hanging: 0.5", Right: 0", Line spacing: single

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Indent: Left: 0.5", Hanging: 0.5", Right: 0", Line spacing: single

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Indent: Left: 0.5", Hanging: 0.5", Right: 0", Line spacing: single

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

f. Staff will notify the council of any proposals not recommended by the committee in the form of a communication to the mayor and council.

- (3) The committee is authorized to adopt reasonable rules and regulations governing the form, method and procedures used in the recommendation on the disbursement of funds, and for the conduct and administration of its affairs.

#### Sec. 2-936. Contract administration.

(a) Staff from the ~~city manager's office~~ Neighborhoods and Community Services Department will be responsible for the contract administration of this fund in accordance with the city manager's administrative regulations setting forth the procedures, consistent with federal and state law, the City Charter, and the Code of Ordinances, for entering into contracts with non-municipal agencies.

(b) Notwithstanding any provision to the contrary, the specific procedures for NTDF General accounts contracts regarding financial statement, program report, future funding, and first payment are as follows:

- (1) Financial statement. Within 90 days after the completion of the event/project, the contractors must submit to the city a compilation of costs in a form substantially as that found in ~~sections~~ subsection 2-939-(a). For awards over \$20,000.00 financial statements must be prepared by a certified public accountant. This compilation of costs must detail all event/project revenue sources and amounts, and related expenditures. Pursuant to section 2-939, the compilation of costs required herein can be included as an expense eligible for reimbursement.
- (2) Program report. Within 90 days after the event/project, the contractor must submit to the city a narrative report describing the activities of the event/project and including, but not limited to, such information as total estimated attendance, groups involved in planning and implementation, and in-kind contributions.
- (3) Future funding. If the contractor does not comply with the financial statement and program report requirements, above, the contractor will not be considered for the award of neighborhood tourist development fund monies for one year following the year in which contractor received its last award.
- (4) First payment. The city may issue a first payment to the contractor in an amount not to exceed ~~1/2~~ one-half of the contract amount upon presentation of a written request for said payment from the contractor. The contractor must provide the city with complete documentation supporting the expenditure of said payment. Documentation must include copies of both sides of the canceled checks issued and paid receipts from vendors. The city will not process any further payments to the contractor without documentation supporting the first payment.

Formatted: Font color: Auto

Formatted: Indent: Left: 1", Hanging: 0.5", Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Font: Bold

Formatted: Level 6, Indent: Left: 0", Hanging: 0.66", Keep with next, Keep lines together

Formatted: Font: 12 pt

Formatted: Font color: Auto

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Indent: First line: 0.5", Right: 0", Line spacing: single

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Left, Indent: Left: 0.33", Hanging: 0.33", Right: 0", Line spacing: single

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Font: Italic, Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font: Italic, Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font: Italic, Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font: Italic, Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

## Sec. 2-937. Additional program requirements and restrictions.

The following additional requirements for funding are established:

- (+) (1) Every not-for-profit corporation receiving neighborhood tourist development fund monies must be a not-for-profit neighborhood organization incorporated in the state of Missouri and located within the city limits.
- (2) (2) Every not-for-profit corporation receiving neighborhood tourist development fund monies must maintain its registered office within the city limits.
- (3) The schedule of ineligible and eligible expenses found in section 2-939(b) must be followed.
- (4) No neighborhood tourist development fund contract shall be approved unless such contract is made upon a consideration wholly to be performed or executed subsequent to the adoption of an ordinance approving the contract.
- (5) After each quarterly and annual recommendation by the NTDF committee but prior to the expenditure of any NTDF General accounts funds, the staff will hold a meeting with all grant recipients to explain the process and to distribute disbursement files for each project. The staff will assist organizations receiving NTDF funding in the preparation of the required disbursement documents. Distribution of funds will be contingent upon the prompt return of the disbursement file to the city and the contractor's compliance with the requirements of section 2-936.

Formatted: Font: 12 pt

Formatted: Font color: Auto

Formatted: Left, Line spacing: single

Formatted: Indent: Left: 0.5", Hanging: 0.5", Line spacing: single

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Normal, Right: 0"

Formatted: Normal, Indent: Left: 0.5", Hanging: 0.5", Right: 0", No bullets or numbering

Formatted: Font color: Auto

Formatted: Right: 0", Line spacing: single

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: No underline, Font color: Auto

Formatted: No underline, Font color: Auto

## Sec. 2-938. Administration of neighborhood tourist development fund.

The city manager's office The Neighborhoods and Community Services Department will be designated to provide staff support to the neighborhood tourist development activities, by assisting the committee and by administering and monitoring all projects funded by this activity. The council expresses its desire that if the proper administration of this fund requires staff in excess of that currently budgeted, the need be met by the addition of staff.

Formatted: Font color: Auto

Formatted: Left, Indent: First line: 0.33", Line spacing: single

Formatted: Line spacing: single

Formatted: Font color: Auto

Formatted: Font color: Auto

## Sec. 2-940. City Sponsored Events.

(a) Twenty percent of the neighborhood tourist development fund of the convention and tourism tax will be appropriated into the NTDF City Sponsored Event accounts. The funds in the NTDF City Sponsored Event accounts shall be used for events for which the City is an organizing sponsor.

(b) The City Manager is authorized to enter into contracts for the expenditure of NTDF City Sponsored Event accounts funds in accordance with code section 3-41.

(c) No event shall be awarded funds both from the NTDF General accounts and the NTDF City Sponsored Events accounts.

(d) At the end of the fiscal year, any unencumbered NTDF City Sponsored Event accounts funds shall be rolled into the NTDF General accounts.

**Sec. 2-941. Major Events.**

(a) Ten percent of the neighborhood tourist development fund of the convention and tourism tax will be appropriated into the NTDF Major Event accounts. The funds in the NTDF Major Event accounts shall be used for major city events, including but not limited to, major sporting events, major parades, and major rallies. For the purpose of this section, major events shall have an anticipated attendance of at least 15,000 participants.

(b) The City Manager is authorized to enter into contracts for the expenditure of NTDF Major Event accounts funds in accordance with code section 3-41.

(c) The NTDF Committee may also recommend to the city council the use of Major Event funds to fund applications which come before them through the NTDF General accounts process, but which also qualify as major events.

---

Approved as to form and legality:

---

Emalea Black  
Assistant City Attorney



## Legislation Text

---

**File #: 220276**

---

### ORDINANCE NO. 220276

Amending Chapter 50, Code of Ordinances, by repealing Section 50-107, Tenting without consent of landowner, and Section 50-161, Loitering, and enacting in lieu thereof new sections of like number and subject matter, which will limit to private property the prohibition on tenting without consent of landowner, and, for a loitering in traffic violation, require that a person willfully obstruct, impede, interfere with, hinder or delay the reasonable movement of vehicular or pedestrian traffic, and prevent a person from being guilty of loitering unless such person has been given a reasonable opportunity to comply with an order from law enforcement to move on or disperse, after receiving actual notice or where notice was directed to them and was reasonably likely to come to such person's attention.

WHEREAS, on November 4, 2021, the City Council passed Resolution No. 210993, directing the City Manager, in coordination with the City's Houseless Task Force, to develop standard operating procedures concerning encampments on public property in Kansas City, and to propose any appropriate, corresponding amendments to the City Code in order to effectuate such procedures; and

WHEREAS, in the course of the City Manager's and Houseless Task Force's work to develop such standard procedures concerning such encampments, City Code Sections 50-107 and 50-161 were identified for various revisions in order to effectuate such procedures, consistent with the recommendations of the City Manager and Houseless Task Force; and

WHEREAS, Sections 50-107 and 50-161 appear in the Chapter on Offenses and Miscellaneous Provisions within the Code of Ordinances; and

WHEREAS, to clarify that the prohibition on tenting without consent of landowner in Section 50-107 only apply to private property; and

WHEREAS, for Section 50-161, to clarify that, for a person to be guilty of loitering in traffic violation, they must willfully obstruct, impede, interfere with, hinder or delay the reasonable movement of vehicular or pedestrian traffic, and that a person shall not be guilty of loitering unless such person has been given a reasonable opportunity to comply with an order from law enforcement to move on or disperse, after receiving actual notice or where notice was directed to them and was reasonably likely to come to such person's attention; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:



Section 1. That Chapter 50, Code of Ordinances of the City of Kansas City, Missouri, is hereby amended by repealing Section 50-107, Tenting without consent of landowner, and Section 50-161, Loitering, and enacting in lieu thereof new sections of like number and subject matter, to read as follows:

**Sec. 50-107. Tenting without consent of private landowner.**

No person shall put or keep and maintain or occupy any tent, lean-to, tarpaulin or other structure for purposes of habitation or place of living or lodging, either temporarily or otherwise, upon any privately-owned grounds within the city. However, no person shall be in violation of this section if they are the owner of such grounds or have a lease or other consent from the owner thereof.

**Sec. 50-161. Loitering.**

(a) It shall be unlawful for any person, either alone or in concert with another or others, to stand or otherwise position themselves in any public place in such manner so as to willfully obstruct, impede, interfere with, hinder or delay either:

- (1) the reasonable movement of vehicular or pedestrian traffic; or
- (2) the reasonably free and uninterrupted use of property or business lawfully conducted by anyone in or upon or facing or fronting on any such public place or building, if such act prevents the reasonably free and uninterrupted ingress, egress and regress, therein, thereon and thereto.

(b) When any person willfully commits either of the acts enumerated in subsection (a) of this section, a police officer or any law enforcement officer may order that person to stop committing any such act and to move on or disperse. Any person who fails or refuses to obey such an order shall be guilty of a violation of this section. However, no person shall be in violation of this section unless such person has been given a reasonable opportunity to comply with such order after they received actual notice or where notice was directed to them and was reasonably likely to come to such person's attention.

..end

---

Approved as to form and legality:

---

Bret Kassen  
Associate City Attorney

No  
Fact  
Sheet  
Provided  
For  
Ordinance  
220276

<h1>LEGISLATIVE FISCAL NOTE</h1>	LEGISLATION NUMBER:	220276						
LEGISLATION IN BRIEF:								
Amending Chapter 50, Code of Ordinances, by repealing Section 50-107, Tenting without consent of landowner, and Section 50-161, Loitering, and enacting in lieu thereof new sections of like number and subject matter								
<b>What is the purpose of this legislation?</b>	LEGISLATIVE							
<i>for the purpose of editing, repealing, or creating a provision in the city's code of ordinances; or for stating non-monetary support. This Fiscal note should be blank</i>								
<b>Sections 01-04 should be blank. See section 00 for more information</b>		Yes/No						
		Yes/No						
		Yes/No						
		Yes/No						
<b>Section 00: Notes:</b>								
<b>FINANCIAL IMPACT OF LEGISLATION</b>								
<b>Section 01: If applicable, where are funds appropriated in the current budget?</b>								
FUND    DEPTID    ACCOUNT    PROJECT	FY 21-22 BUD	FY 22-23 EST						
<b>Section 02: If applicable, where will new revenues be estimated?</b>								
FUND    DEPTID    ACCOUNT    PROJECT	FY 21-22 BUD	FY 22-23 EST						
<b>Section 03: If applicable, where will appropriations be increased?</b>								
FUND    DEPTID    ACCOUNT    PROJECT	FY 21-22 BUD	FY 22-23 EST						
<b>NET IMPACT ON OPERATIONAL BUDGET</b>								
		-						
<i>RESERVE STATUS:</i>								
<b>SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)</b>								
FUND	FUND NAME	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	All Outyears
<b>TOTAL REV</b>		-	-	-	-	-	-	-
FUND	FUND NAME	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	All Outyears
<b>TOTAL EXP</b>		-	-	-	-	-	-	-
<b>NET Per-YEAR IMPACT</b>		-	-	-	-	-	-	-
<b>NET IMPACT ( SIX YEARS)</b>		-						
REVIEWED BY		Samantha Bradfield, OMB		DATE		4/12/2022		

## COMMITTEE SUBSTITUTE FOR ORDINANCE NO. 220276

Amending Chapter 50, Code of Ordinances, by repealing Section 50-103, Trespassing on golf courses, parks and trails, and Section 50-161, Loitering, and enacting in lieu thereof new sections of like number and subject matter, and by repealing Section 50-107, Tenting without consent of landowner, and enacting a new section of like number and subject matter, titled Camping and storage of personal property on public, vacant or unenclosed property.

WHEREAS, City encourages the use of public spaces and facilities within the City by all members of the community; and

WHEREAS, unregulated camping within the City limits creates unsanitary, unhealthy, disorderly, and dangerous conditions that may affect both the campers and the general public; and

WHEREAS, unregulated camping within the City limits tends to degrade or even destroy the property where it occurs, particularly in situations where an encampment is large and ongoing; and

WHEREAS, unregulated camping within the City limits detracts from the use of the property its intended purposes; and

WHEREAS, on November 4, 2021, the City Council passed Resolution No. 210993, directing the City Manager, in coordination with the City's Houseless Task Force, to develop standard operating procedures concerning encampments on public property in Kansas City, and to propose any appropriate, corresponding amendments to the City Code in order to effectuate such procedures; and

WHEREAS, in the course of the City Manager's and Houseless Task Force's work to develop standard procedures concerning such encampments, City Code Sections 50-107 and 50-161 were identified for potential revisions, with the goal of ensuring City's ability to lawfully regulate such activities in a manner that respects the dignity and rights of all persons; and

WHEREAS, the City finds that limited camping prohibitions will best serve the public's health, safety, and general welfare, and intends to revise Section 50-107 in a manner that provides only limited prosecution for sleeping outside when shelter is unavailable; and

WHEREAS, this committee substitute also proposes revisions to Section 50-103 that will add a subsection prohibiting unpermitted tenting, camping and other habitation structures in City parks; and;

WHEREAS, the changes to Section 50-161 will clarify that, for a person to be guilty of a loitering in traffic violation, they must knowingly obstruct, impede, interfere with, hinder or delay the reasonable movement of vehicular or pedestrian traffic, and that a person shall not be guilty of loitering unless such person has been given a reasonable opportunity to comply with an order from law enforcement to move on or disperse; and NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 50, Code of Ordinances of the City of Kansas City, Missouri, is hereby amended by repealing Section 50-103, Trespassing on golf courses, parks and trails, and Section 50-161, Loitering, and enacting in lieu thereof new sections of like number and subject matter, to read as follows, and by repealing Section 50-107, Tenting without consent of landowner, and enacting a new section of like number and subject matter, titled Camping and storage of personal property on public, vacant or unenclosed property, to read as follows:

**Sec. 50-103. Trespassing on golf courses, parks and trails.**

(a) *Golf courses.* It shall be unlawful for any person, except employees of the parks and recreation department in the performance of their duties, to trespass, loiter or be upon any golf course under the control and supervision of the board of parks and recreation commissioners, or upon any lands in such park within 100 yards of any fairway or any putting green of any golf course, except upon park roads; provided that this shall not apply to persons actually engaged in playing golf upon such courses, with permission under the rules of the board of parks and recreation commissioners, or to persons accompanying persons actually engaged in playing golf thereon, or to persons following an authorized golf tournament thereon.

(b) *Closure of parks and trails.* It shall be unlawful for any person, except government employees in the performance of their duties or others authorized or permitted by the Parks Department, to enter or remain in any park or trail when such park or trail is not open to the public. The city manager may post signs giving notice of the provisions of this subsection on city property adjacent to these parks.

(c) *Camping or tenting in parks.* No person shall, for purposes of habitation, erect or maintain any tent, lean-to, assembly of camping equipment, or other structure within any City park, parkway or trail, unless licensed or permitted by the City to do so. For purposes of this subsection, habitation may be evidenced by the presence of such tent, lean-to, assembly of camping equipment, or other structure, as well as bedding materials, campfires, cooking materials, storage of clothing or other personal belongings or items that are gathered together in a manner where it appears to a reasonable person that the site is being used for habitation purposes.

**Sec. 50-107. Camping and storage of personal property on public, vacant or unenclosed property**

(a) *Purpose.* This section is intended to protect the public health, welfare, and safety by reserving open spaces and facilities within the City limits for their intended purposes and consistent with the public or private owner's ability to lawfully establish such purposes and control such property. Public property within the City should be readily accessible and available to residents and the public at large. The use of these areas for camping purposes or storage of personal property interferes with the rights of others to use the areas for their intended purposes and is deleterious to the public peace, health, safety, and welfare. The use of these areas for camping endangers the public, obstructs the intended uses for the public at large, contributes to blight, and can cause damage to public property and surrounding areas. Similarly, camping on private property without an owner's consent can endanger the public, interfere with intended

uses for such property, contribute to blight, and cause damage to such property and the surrounding areas. This section is intended to avoid unsafe and potentially disorderly conditions, unsanitary and unhealthful conditions, and the degradation or destruction of open spaces and facilities within the City.

(b) *Definitions.* The following words and phrases, when used in this section, shall have the meaning ascribed to them by this section unless it is apparent from the context that another meaning is intended.

- (1) "Camp" or "camping" means, for purposes of habitation, erecting, maintaining or making preparations to erect or maintain any tent, lean-to, assembly of camp facilities or camp paraphernalia, or other structure, storing personal property (including but not limited to clothing, sleeping bags, bedrolls, blankets, sheets, luggage, backpacks, kitchen utensils, cookware or similar material), or making any fire using Bunsen burners or other heating items, or regularly cooking meals. Such activities constitute camping when it reasonably appears, in light of all the circumstances, that the person taking one or more of these actions on certain property does so with the intent to use such property for one or more nights as a living accommodation.
- (2) "Camp facilities" include, but are not limited to, tents, huts, or similar temporary shelters consisting of any material with a top or roof or any other upper covering or that is otherwise enclosed by sides that is of sufficient size for a person to fit underneath or inside while sitting or lying down and includes the use of a tarp or other material tied or affixed to a structure or bush to create an enclosed area.
- (3) "Camp paraphernalia" includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, hammocks, or non-City designated cooking or heating facilities and similar equipment.
- (4) "Inclement weather" means a weather condition causing a major disruption to transportation or the operations of government or businesses within a relevant area in the City. Examples include, but are not limited to, floods, blizzards, tornadoes, heavy snow, ice storms, windstorms, and excessive heat.
- (5) "Immediate hazard" means an encampment where one or more persons camping outdoors on property owned by the City are at risk of serious injury or death beyond that caused by increased exposure to the elements, or their presence creates a risk of serious injury or death to others, or the encampment presence is causing imminent compromise to the structural integrity of the surrounding location. Immediate hazard encampments may include but are not limited to encampments at highway shoulders and off-ramps, areas exposed to moving vehicles, areas that can only be accessed by crossing driving lanes outside of a legal crosswalk, landslide prone areas, along or on top of river levees, or other areas where the lack of sanitation facilities results in human solid or liquid waste being discharged therein.

- (6) "Obstruction" means one or more persons, camp facilities, camp paraphernalia or other personal property that are placed on property owned by the City either in such a manner as to either obstruct, impede, interfere with, hinder or delay the reasonable movement of vehicular or pedestrian traffic, or otherwise in violation of Sec. 50-161 (Loitering); or during a time when such property or facility is closed to the public;
- (7) "Personal property" means any tangible property and includes, but is not limited to, goods, materials, merchandise, tents, tarpaulins, bedding, blankets, sleeping bags, personal items such as household items, luggage, backpacks, clothing, food, documents, and medication.
- (8) "Public property" means any property within the City that is owned by the City or any other public entity, excluding any such property that is owned by another public entity and on which camping activities are expressly allowed by law.
- (9) "Public utilities" means any outdoor, water, sewer, or electrical outlets or fixtures on government owned, maintained, or operated properties located within the City that are not designated for public use.

(c) *Unlawful camping.* It shall be unlawful for any person to either camp on public or vacant or unenclosed property, or to use or occupy public utilities within the City, except as otherwise provided in this section, specifically designated by City Council, or, for private property, evidenced by a written lease or other written consent from the owner. It is a violation of this section to set up provisions for the purpose of camping whether or not a full night is actually spent at the location. This prohibition applies without regard to the nature of any other activities in which such persons may also be engaging.

(d) *Storage of personal property.* It shall be unlawful for any person to store personal property on any public or vacant or unenclosed property within the City, except as otherwise provided in this section, specifically designated by City Council, or, for private property, evidenced by a written lease or other written consent from the owner. This prohibition applies without regard to the nature of any other activities in which such persons may also be engaging.

(e) *Offer of housing, shelter and services.* Before directing a person to remove camp facilities, before removing the camp facilities, and before issuing any citation for a violation of this section, a police officer, law enforcement officer, or enforcing employee of the City shall offer information to the occupant(s) regarding any available housing or shelter and other health and human services that such officer or employee reasonably believes are relevant to the occupant(s) and their individual circumstances.

(f) *Exemption for necessity on public property.* The provisions of subsections (c) and (d) of this section shall not apply to any person camping by necessity on public property, including, for example, those instances in which every shelter in the local area is at capacity. The City Manager may establish additional guidelines to determine whether an individual is camping by

necessity. However, if an individual is camping by necessity on public property, the following criteria for safe camping shall apply:

- (1) No person shall camp or store personal property on any public property from 7:00 a.m. to 8:00 p.m. (except during inclement weather). A person must take down, fold, and completely remove or put away any camp facilities, camp paraphernalia and personal property on any public property between the hours of 7:00 a.m. and 8:00 p.m. (except during inclement weather). At no time shall any person camp or store personal property so as to obstruct access to a street, sidewalk, park playground, public utility, public right-of-way open for vehicular or pedestrian travel or governmental use, or other public property:
  - i. By camping or storing, using, maintaining or placing personal property in a manner that does not allow for passage as required by the Americans with Disabilities Act of 1990, as amended from time to time; or
  - ii. By camping or storing, using, maintaining or placing personal property within ten feet of any operational or utilizable entrance, exit, driveway, or loading dock; or
  - iii. By creating any barrier with string, wire, rope, cable, or chain, or other attachment or appurtenance upon City-owned trees, light poles, fences, equipment or other public facilities.
- (2) The use of public utilities is prohibited.

(g) *Other exemptions.* The provisions of this section shall not apply in the event of an emergency, including a City-declared emergency or natural disaster, such as a fire or earthquake, nor to any employee of the City or any public utility or governmental agency who is required to enter or be in such areas in the course of their employment.

(h) *Notice before removal of property.* The City shall provide the following notice in connection with the removal of any camp facilities, camp paraphernalia or other personal property in violation of this section:

- (1) *Pre-removal notice.* Except as otherwise specified in subsection (h)(2), notice of intent to remove any camp facility, camp paraphernalia or other personal property in violation of this section shall be provided no fewer than 48 hours before removal is scheduled to commence. Such notice shall be in writing and shall be posted on or near the camp facility or other items to be removed, so as reasonably to communicate the notice to persons living at such site but not present during the attempt to serve notice. Such notice shall contain, in English and any other language the City determines would further the purpose of the notice:
  - i. The location of the camp facility or other items to be removed;



- ii. The date and time the notice was provided;
  - iii. A statement that the camp facility or other items to be removed are in violation of this section;
  - iv. The date and time that removal is scheduled to commence (a minimum of 48 hours after notice is provided);
  - v. Information about any housing or shelter and other outreach services available for occupants of the camp facility or other persons camping and the phone number and address to contact in order to obtain the housing or shelter or other health and human services;
  - vi. A warning that any items remaining on the site at the time of the scheduled removal that present a health or safety risk if stored, such as items soiled by bodily fluids, items that are moldy, items infested by insects or vermin, and food, will be disposed of immediately at such time;
  - vii. A warning that any items remaining on the site 12 hours after the removal is scheduled to commence will be deemed abandoned and may be removed and disposed of without further notice;
  - viii. A statement that City assumes no liability for personal property removed from this site.
- (2) *Exemption for pre-removal notice for obstructions and immediate hazards.* Any camp facility, camp paraphernalia or other personal property in violation of this section that qualify as an obstruction or immediate hazard may be removed immediately and without notice. However, if any such item is determined to be under control of a person present at the site of the obstruction or immediate hazard, oral notice to immediately remove any such item shall, reasonably possible, be given to the individual. If an obstruction or immediate hazard is not immediately removed by City personnel, a notice shall, to the extent practicable, be posted on or near the camp facility or other items to be removed as soon as reasonably possible, stating in English and any other language the City determines would further the purpose of the notice:
- i. The date the notice was posted;
  - ii. That the items must be immediately removed and are subject to removal by the City without further notice;
  - iii. A warning that any items remaining on the site at the time of the removal that present a health or safety risk if stored, such as items soiled by

bodily fluids, items that are moldy, items infested by insects or vermin, and food, will be disposed of immediately at such time;

- iv. Where any personal property removed by the City and not eligible for immediate disposal may be stored;
  - v. How any stored personal property may be claimed;
  - vi. A statement that City assumes no liability for personal property removed from this site.
- (3) *Post-removal notice.* After removal of any camp facility, camp paraphernalia or other personal property in violation of this section, City shall, to the extent practicable, prominently post notice at such site that states, in English and any other language the City determines would further the purpose of the notice:
- i. The date the removal was performed;
  - ii. Whether personal property was stored by the City;
  - iii. Where any personal property is stored;
  - iv. How any stored personal property may be claimed by its owner;
  - v. That any such property that was stored by City and not claimed will be destroyed after 14 days;
  - vi. A statement that City assumes no liability for personal property removed from this site.
  - vii. Contact information for outreach personnel who can assist individuals with shelter alternatives and other services.

This notice shall not be removed by the City for a minimum of 10 days.

i. *Personal property.* Any person present at the time of removal of any camp facility, camp paraphernalia or other personal property in violation of this section may retain their property except that items constituting an immediate threat to the health or safety of the public or items that constitute evidence of a crime or contraband may be seized as permitted by law. Any items remaining on the site at the time of the removal that present a health or safety risk if stored, such as items soiled by bodily fluids, items that are moldy, items infested by insects or vermin, and food, will be disposed of immediately at such time. The following provisions also apply to the handling of any camp facility, camp paraphernalia or other personal property that is in violation of this section:

- (1) *Items from an obstruction or immediate hazard.* If any such item is a part of an obstruction or immediate hazard, and City has complied with the provisions of subsections (h)(2) and (h)(3), such items may be removed immediately by City, and shall be stored by City for no fewer than 14 \_days at a site that is accessible by public transportation. The City shall maintain a log of any such property removed from an encampment. Each item logged shall be kept until the personal property is recovered by its owner, or the property is discarded as permitted under this section. The log shall indicate to whom the property was released and the date of release, or, in the event the property is not recovered, the date of destruction or disposal. Such property may be recovered at the location where the property is stored by the individual describing such personal property sought with particularity. No formal legal identification, such as displaying a valid driver's license, will be required as a before an individual can recover such property. If there are no circumstances indicating a competing claim of ownership, the property shall be released to the individual seeking its recovery. Any such item that is not recovered after 14 days, excluding the date the property was stored, may be destroyed, disposed of, or discarded by the City.
- (2) *Other items.* If any camp facility, camp paraphernalia or other personal property was not part of an obstruction or immediate hazard, and City has complied with the provisions of subsections (h)(1) and (h)(3), any such items remaining unclaimed on the site after the passage of both the 48-hour minimum notice period in subsection (h)(1) and the 12 additional hours after the removal process was scheduled to begin will be deemed abandoned may be removed and disposed of by City without further notice.

j. *Additional Procedures.* The City Manager, or the City Manager's designee, may issue regulations or guidelines necessary or appropriate to aid in the enforcement and implementation of this section and may create any additional procedures consistent with this section as are necessary or appropriate to protect the property rights of individuals whose property is taken into custody pursuant to this section.

#### **Sec. 50-161. Loitering.**

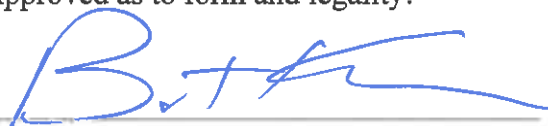
(a) It shall be unlawful for any person, either alone or in concert with others, to stand or otherwise position themselves in any public place in such manner so as to knowingly obstruct, impede, interfere with, hinder or delay either:

- (1) the reasonable movement of vehicular or pedestrian traffic;
- (2) the reasonably free and uninterrupted use of property or business lawfully conducted by anyone in or upon or facing or fronting on any such public place or building, if such act prevents the reasonably free and uninterrupted ingress, egress and regress, therein, thereon and thereto.

(b) When any person knowingly commits either of the acts enumerated in subsection (a) of this section, a police officer or any law enforcement officer may order that person to stop committing any such act and to move on or disperse. Any person who fails or refuses to obey such an order, after being given a reasonable opportunity to do so, shall be guilty of a violation of this section.

---

Approved as to form and legality:



---

Bret Kassen  
Associate City Attorney

COMPARED VERSION  
COMMITTEE SUBSTITUTE TO ORIGINAL ORDINANCE

COMMITTEE SUBSTITUTE FOR ORDINANCE NO. 220276

Amending Chapter 50, Code of Ordinances, by repealing Section 50-107, ~~Tenting without consent of landowner, and 103, Trespassing on golf courses, parks and trails, and~~ Section 50-161, Loitering, and enacting in lieu thereof new sections of like number and subject matter, ~~which will limit to private and by repealing Section 50-107, Tenting without consent of landowner, and enacting a new section of like number and subject matter, titled Camping and storage of personal property on public, vacant or unenclosed property.~~

WHEREAS, City encourages the prohibition on tenting without consent of landowner, and, for a loitering in traffic violation, require use of public spaces and facilities within the City by all members of the community; and

WHEREAS, unregulated camping within the City limits creates unsanitary, unhealthy, disorderly, and dangerous conditions that a person willfully obstruct, impede, interfere with, hinder or delay the reasonable movement of vehicular may affect both the campers and the general public; and

WHEREAS, unregulated camping within the City limits tends to degrade or pedestrian traffic, and prevent a person from being guilty of loitering unless such person has been given a reasonable opportunity to comply with an order from law enforcement to move on or disperse, after receiving actual notice or even destroy the property where notice was directed to them and was reasonably likely to come to such person's attention it occurs, particularly in situations where an encampment is large and ongoing; and

WHEREAS, unregulated camping within the City limits detracts from the use of the property its intended purposes; and

WHEREAS, on November 4, 2021, the City Council passed Resolution No. 210993, directing the City Manager, in coordination with the City's Houseless Task Force, to develop standard operating procedures concerning encampments on public property in Kansas City, and to propose any appropriate, corresponding amendments to the City Code in order to effectuate such procedures; and

WHEREAS, in the course of the City Manager's and Houseless Task Force's work to develop ~~such~~ standard procedures concerning such encampments, City Code Sections 50-107 and 50-161 were identified for ~~various potential~~ revisions ~~in order to effectuate such procedures, consistent,~~ with the ~~recommendations~~ goal of ensuring City's ability to lawfully regulate such activities in a manner that respects the City Manager dignity and Houseless Task Force rights of all persons; and

WHEREAS, ~~Sections 50-107 and 50-161 appear in the Chapter on Offenses and Miscellaneous Provisions within the Code of Ordinances; and City finds~~

~~WHEREAS, to clarify that the prohibition on tenting without consent of landowner in limited camping prohibitions will best serve the public's health, safety, and general welfare, and intends to revise Section 50-107 in a manner that provides only apply to private property limited prosecution for sleeping outside when shelter is unavailable; and~~

~~WHEREAS, this committee substitute also proposes revisions to Section 50-103 that will add a subsection prohibiting unpermitted tenting, camping and other habitation structures in City parks; and;~~

WHEREAS, ~~for the changes to~~ Section 50-161, ~~to will~~ clarify that, for a person to be guilty of ~~a~~ loitering in traffic violation, they must ~~willfully knowingly~~ obstruct, impede, interfere with, hinder or delay the reasonable movement of vehicular or pedestrian traffic, and that a person shall not be guilty of loitering unless such person has been given a reasonable opportunity to comply with an order from law enforcement to move on or disperse, ~~after receiving actual notice or where notice was directed to them and was reasonably likely to come to such person's attention;~~ and NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 50, Code of Ordinances of the City of Kansas City, Missouri, is hereby amended by repealing Section 50-107, ~~Tenting without consent of landowner~~ 103, ~~Trespassing on golf courses, parks and trails~~, and Section 50-161, Loitering, and enacting in lieu thereof new sections of like number and subject matter, to read as follows: ~~and by repealing Section 50-107, Tenting without consent of landowner, and enacting a new section of like number and subject matter, titled Camping and storage of personal property on public, vacant or unenclosed property, to read as follows:~~

**Sec. 50-107. ~~Tenting without consent~~ 103. ~~Trespassing on golf courses, parks and trails.~~**

(a) *Golf courses.* It shall be unlawful for any person, except employees of ~~private landowner~~ the parks and recreation department in the performance of their duties, to trespass, loiter or be upon any golf course under the control and supervision of the board of parks and recreation commissioners, or upon any lands in such park within 100 yards of any fairway or any putting green of any golf course, except upon park roads; provided that this shall not apply to persons actually engaged in playing golf upon such courses, with permission under the rules of the board of parks and recreation commissioners, or to persons accompanying persons actually engaged in playing golf thereon, or to persons following an authorized golf tournament thereon.

(b) *Closure of parks and trails.* It shall be unlawful for any person, except government employees in the performance of their duties or others authorized or permitted by the Parks Department, to enter or remain in any park or trail when such park or trail is not open to the public. The city manager may post signs giving notice of the provisions of this subsection on city property adjacent to these parks.

(c) *Camping or tenting in parks.* No person shall ~~put or keep and maintain or occupy any tent, lean-to, tarpaulin or other structure, for purposes of habitation or place of, erect or~~



maintain any tent, lean-to, assembly of camping equipment, or other structure within any City park, parkway or trail, unless licensed or permitted by the City to do so. For purposes of this subsection, habitation may be evidenced by the presence of such tent, lean-to, assembly of camping equipment, or other structure, as well as bedding materials, campfires, cooking materials, storage of clothing or other personal belongings or items that are gathered together in a manner where it appears to a reasonable person that the site is being used for habitation purposes.

**Sec. 50-107. Camping and storage of personal property on public, vacant or unenclosed property**

(a) Purpose. This section is intended to protect the public health, welfare, and safety by reserving open spaces and facilities within the City limits for their intended purposes and consistent with the public or private owner's ability to lawfully establish such purposes and control such property. Public property within the City should be readily accessible and available to residents and the public at large. The use of these areas for camping purposes or storage of personal property interferes with the rights of others to use the areas for their intended purposes and is deleterious to the public peace, health, safety, and welfare. The use of these areas for camping endangers the public, obstructs the intended uses for the public at large, contributes to blight, and can cause damage to public property and surrounding areas. Similarly, camping on private property without an owner's consent can endanger the public, interfere with intended uses for such property, contribute to blight, and cause damage to such property and the surrounding areas. This section is intended to avoid unsafe and potentially disorderly conditions, unsanitary and unhealthful conditions, and the degradation or destruction of open spaces and facilities within the City.

(b) Definitions. The following words and phrases, when used in this section, shall have the meaning ascribed to them by this section unless it is apparent from the context that another meaning is intended.

- (1) "Camp" or "camping" means, for purposes of habitation, erecting, maintaining or making preparations to erect or maintain any tent, lean-to, assembly of camp facilities or camp paraphernalia, or other structure, storing personal property (including but not limited to clothing, sleeping bags, bedrolls, blankets, sheets, luggage, backpacks, kitchen utensils, cookware or similar material), or making any fire using Bunsen burners or other heating items, or regularly cooking meals. Such activities constitute camping when it reasonably appears, in light of all the circumstances, that the person taking one or more of these actions on certain property does so with the intent to use such property for one or more nights as a living or lodging, either temporarily or accommodation.
- (2) "Camp facilities" include, but are not limited to, tents, huts, or similar temporary shelters consisting of any material with a top or roof or any other upper covering or that is otherwise, upon any privately owned grounds within the city. However, no person shall be enclosed by sides that is of sufficient size for a person to fit

underneath or inside while sitting or lying down and includes the use of a tarp or other material tied or affixed to a structure or bush to create an enclosed area.

- (3) "Camp paraphernalia" includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, hammocks, or non-City designated cooking or heating facilities and similar equipment.
- (4) "Inclement weather" means a weather condition causing a major disruption to transportation or the operations of government or businesses within a relevant area in the City. Examples include, but are not limited to, floods, blizzards, tornadoes, heavy snow, ice storms, windstorms, and excessive heat.
- (5) "Immediate hazard" means an encampment where one or more persons camping outdoors on property owned by the City are at risk of serious injury or death beyond that caused by increased exposure to the elements, or their presence creates a risk of serious injury or death to others, or the encampment presence is causing imminent compromise to the structural integrity of the surrounding location. Immediate hazard encampments may include but are not limited to encampments at highway shoulders and off-ramps, areas exposed to moving vehicles, areas that can only be accessed by crossing driving lanes outside of a legal crosswalk, landslide prone areas, along or on top of river levees, or other areas where the lack of sanitation facilities results in human solid or liquid waste being discharged therein.
- (6) "Obstruction" means one or more persons, camp facilities, camp paraphernalia or other personal property that are placed on property owned by the City either in such a manner as to either obstruct, impede, interfere with, hinder or delay the reasonable movement of vehicular or pedestrian traffic, or otherwise in violation of this section if they are the owner of such grounds or have a Sec. 50-161 (Loitering); or during a time when such property or facility is closed to the public;
- (7) "Personal property" means any tangible property and includes, but is not limited to, goods, materials, merchandise, tents, tarpaulins, bedding, blankets, sleeping bags, personal items such as household items, luggage, backpacks, clothing, food, documents, and medication.
- (8) "Public property" means any property within the City that is owned by the City or any other public entity, excluding any such property that is owned by another public entity and on which camping activities are expressly allowed by law.
- (9) "Public utilities" means any outdoor, water, sewer, or electrical outlets or fixtures on government owned, maintained, or operated properties located within the City that are not designated for public use.



(c) *Unlawful camping.* It shall be unlawful for any person to either camp on public or vacant or unenclosed property, or to use or occupy public utilities within the City, except as otherwise provided in this section, specifically designated by City Council, or, for private property, evidenced by a written lease or other written consent from the owner thereof. It is a violation of this section to set up provisions for the purpose of camping whether or not a full night is actually spent at the location. This prohibition applies without regard to the nature of any other activities in which such persons may also be engaging.

(d) *Storage of personal property.* It shall be unlawful for any person to store personal property on any public or vacant or unenclosed property within the City, except as otherwise provided in this section, specifically designated by City Council, or, for private property, evidenced by a written lease or other written consent from the owner. This prohibition applies without regard to the nature of any other activities in which such persons may also be engaging.

(e) *Offer of housing, shelter and services.* Before directing a person to remove camp facilities, before removing the camp facilities, and before issuing any citation for a violation of this section, a police officer, law enforcement officer, or enforcing employee of the City shall offer information to the occupant(s) regarding any available housing or shelter and other health and human services that such officer or employee reasonably believes are relevant to the occupant(s) and their individual circumstances.

(f) *Exemption for necessity on public property.* The provisions of subsections (c) and (d) of this section shall not apply to any person camping by necessity on public property, including, for example, those instances in which every shelter in the local area is at capacity. The City Manager may establish additional guidelines to determine whether an individual is camping by necessity. However, if an individual is camping by necessity on public property, the following criteria for safe camping shall apply:

- (1) No person shall camp or store personal property on any public property from 7:00 a.m. to 8:00 p.m. (except during inclement weather). A person must take down, fold, and completely remove or put away any camp facilities, camp paraphernalia and personal property on any public property between the hours of 7:00 a.m. and 8:00 p.m. (except during inclement weather). At no time shall any person camp or store personal property so as to obstruct access to a street, sidewalk, park playground, public utility, public right-of-way open for vehicular or pedestrian travel or governmental use, or other public property:
  - i. By camping or storing, using, maintaining or placing personal property in a manner that does not allow for passage as required by the Americans with Disabilities Act of 1990, as amended from time to time; or
  - ii. By camping or storing, using, maintaining or placing personal property within ten feet of any operational or utilizable entrance, exit, driveway, or loading dock; or

- iii. By creating any barrier with string, wire, rope, cable, or chain, or other attachment or appurtenance upon City-owned trees, light poles, fences, equipment or other public facilities.

(2) The use of public utilities is prohibited.

(g) Other exemptions. The provisions of this section shall not apply in the event of an emergency, including a City-declared emergency or natural disaster, such as a fire or earthquake, nor to any employee of the City or any public utility or governmental agency who is required to enter or be in such areas in the course of their employment.

(h) Notice before removal of property. The City shall provide the following notice in connection with the removal of any camp facilities, camp paraphernalia or other personal property in violation of this section:

(1) Pre-removal notice. Except as otherwise specified in subsection (h)(2), notice of intent to remove any camp facility, camp paraphernalia or other personal property in violation of this section shall be provided no fewer than 48 hours before removal is scheduled to commence. Such notice shall be in writing and shall be posted on or near the camp facility or other items to be removed, so as reasonably to communicate the notice to persons living at such site but not present during the attempt to serve notice. Such notice shall contain, in English and any other language the City determines would further the purpose of the notice:

- i. The location of the camp facility or other items to be removed;
- ii. The date and time the notice was provided;
- iii. A statement that the camp facility or other items to be removed are in violation of this section;
- iv. The date and time that removal is scheduled to commence (a minimum of 48 hours after notice is provided);
- v. Information about any housing or shelter and other outreach services available for occupants of the camp facility or other persons camping and the phone number and address to contact in order to obtain the housing or shelter or other health and human services;
- vi. A warning that any items remaining on the site at the time of the scheduled removal that present a health or safety risk if stored, such as items soiled by bodily fluids, items that are moldy, items infested by insects or vermin, and food, will be disposed of immediately at such time;

- vii. A warning that any items remaining on the site 12 hours after the removal is scheduled to commence will be deemed abandoned and may be removed and disposed of without further notice;
  - viii. A statement that City assumes no liability for personal property removed from this site.
- (2) Exemption for pre-removal notice for obstructions and immediate hazards. Any camp facility, camp paraphernalia or other personal property in violation of this section that qualify as an obstruction or immediate hazard may be removed immediately and without notice. However, if any such item is determined to be under control of a person present at the site of the obstruction or immediate hazard, oral notice to immediately remove any such item shall, reasonably possible, be given to the individual. If an obstruction or immediate hazard is not immediately removed by City personnel, a notice shall, to the extent practicable, be posted on or near the camp facility or other items to be removed as soon as reasonably possible, stating in English and any other language the City determines would further the purpose of the notice:
- i. The date the notice was posted;
  - ii. That the items must be immediately removed and are subject to removal by the City without further notice;
  - iii. A warning that any items remaining on the site at the time of the removal that present a health or safety risk if stored, such as items soiled by bodily fluids, items that are moldy, items infested by insects or vermin, and food, will be disposed of immediately at such time;
  - iv. Where any personal property removed by the City and not eligible for immediate disposal may be stored;
  - v. How any stored personal property may be claimed;
  - vi. A statement that City assumes no liability for personal property removed from this site.
- (3) Post-removal notice. After removal of any camp facility, camp paraphernalia or other personal property in violation of this section, City shall, to the extent practicable, prominently post notice at such site that states, in English and any other language the City determines would further the purpose of the notice:
- i. The date the removal was performed;
  - ii. Whether personal property was stored by the City;

- iii. Where any personal property is stored;
- iv. How any stored personal property may be claimed by its owner;
- v. That any such property that was stored by City and not claimed will be destroyed after 14 days;
- vi. A statement that City assumes no liability for personal property removed from this site.
- vii. Contact information for outreach personnel who can assist individuals with shelter alternatives and other services.

This notice shall not be removed by the City for a minimum of 10 days.

i. *Personal property.* Any person present at the time of removal of any camp facility, camp paraphernalia or other personal property in violation of this section may retain their property except that items constituting an immediate threat to the health or safety of the public or items that constitute evidence of a crime or contraband may be seized as permitted by law. Any items remaining on the site at the time of the removal that present a health or safety risk if stored, such as items soiled by bodily fluids, items that are moldy, items infested by insects or vermin, and food, will be disposed of immediately at such time. The following provisions also apply to the handling of any camp facility, camp paraphernalia or other personal property that is in violation of this section:

- (1) *Items from an obstruction or immediate hazard.* If any such item is a part of an obstruction or immediate hazard, and City has complied with the provisions of subsections (h)(2) and (h)(3), such items may be removed immediately by City, and shall be stored by City for no fewer than 14 days at a site that is accessible by public transportation. The City shall maintain a log of any such property removed from an encampment. Each item logged shall be kept until the personal property is recovered by its owner, or the property is discarded as permitted under this section. The log shall indicate to whom the property was released and the date of release, or, in the event the property is not recovered, the date of destruction or disposal. Such property may be recovered at the location where the property is stored by the individual describing such personal property sought with particularity. No formal legal identification, such as displaying a valid driver's license, will be required as a before an individual can recover such property. If there are no circumstances indicating a competing claim of ownership, the property shall be released to the individual seeking its recovery. Any such item that is not recovered after 14 days, excluding the date the property was stored, may be destroyed, disposed of, or discarded by the City.
- (2) *Other items.* If any camp facility, camp paraphernalia or other personal property was not part of an obstruction or immediate hazard, and City has complied with the provisions of subsections (h)(1) and (h)(3), any such items remaining

unclaimed on the site after the passage of both the 48-hour minimum notice period in subsection (h)(1) and the 12 additional hours after the removal process was scheduled to begin will be deemed abandoned may be removed and disposed of by City without further notice.

j. *Additional Procedures.* The City Manager, or the City Manager's designee, may issue regulations or guidelines necessary or appropriate to aid in the enforcement and implementation of this section and may create any additional procedures consistent with this section as are necessary or appropriate to protect the property rights of individuals whose property is taken into custody pursuant to this section.

**Sec. 50-161. Loitering.**

(a) It shall be unlawful for any person, either alone or in concert with ~~another or~~ others, to stand or otherwise position themselves in any public place in such manner so as to ~~willfully~~knowingly obstruct, impede, interfere with, hinder or delay either:

- (1) the reasonable movement of vehicular or pedestrian traffic;~~or~~
- (2) the reasonably free and uninterrupted use of property or business lawfully conducted by anyone in or upon or facing or fronting on any such public place or building, if such act prevents the reasonably free and uninterrupted ingress, egress and regress, therein, thereon and thereto.

(b) When any person ~~willfully~~knowingly commits either of the acts enumerated in subsection (a) of this section, a police officer or any law enforcement officer may order that person to stop committing any such act and to move on or disperse. Any person who fails or refuses to obey such an order, after being given a reasonable opportunity to do so, shall be guilty of a violation of this section. ~~However, no person shall be in violation of this section unless such person has been given a reasonable opportunity to comply with such order after they received actual notice or where notice was directed to them and was reasonably likely to come to such person's attention.~~

---

Approved as to form and legality:

---

Bret Kassen  
Associate City Attorney



---

**File #: 220498**

---

### ORDINANCE NO. 220498

Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number related to the approval of resolution and ordinance drafts and docket memos.

WHEREAS, clear communication and shared understanding of legislative items before Council is critical for effective debate and public engagement in the legislative process; and

WHEREAS, Section 2-50 of the Code of Ordinances currently requires fiscal notes accompany any ordinance or resolution with fiscal impacts; and

WHEREAS, there are opportunities to improve the current documentation that accompanies ordinances to provide a clearer and more holistic review of the anticipated impacts of those legislative items; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 2, Code of Ordinances, is amended by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number related to the approval of resolution and ordinance drafts and docket memos, to read as follows:

**Sec. 2-50. Approval of resolution and ordinance drafts; docket memos.**

(a) *Approval by requestor.* No ordinance or resolution initiated and prepared on the request of the mayor or any member of the city council shall be docketed for council action, unless such requesting official shall have indicated in writing that the official approves such resolution or ordinance as drafted, or that the official's approval of the resolution or ordinance is waived.

(b) *Docket memos.*

- (1) A proposed ordinance shall prior to introduction be accompanied by a docket memo.
- (2) The purpose of the docket memo shall be to allow councilmembers and members of the public to easily review the anticipated impacts of legislative items under

consideration. A docket memo shall be a brief informational document, written in plain language, conveying the following:

- i. Overall purpose of the legislation, including intended impact on the lives of Kansas Citians and how those impacts relate to the Citywide Business Plan;
  - ii. Anticipated impact on the health and safety of Kansas Citians, particularly our youth, including any housing needs addressed by the action;
  - iii. Anticipated environmental impacts, including how the legislation advances
  - iv. the City's climate goals;
  - v. An equity impact analysis, including what groups may be disproportionately impacted by this legislation and how the legislation advances the City's equal opportunity goals like minority- and women-owned business enterprise (M/WBE) contracting requirements;
  - vi. Anticipated impacts on city staff capacity, including whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required;
  - vii. Anticipated fiscal impacts, including how the legislation impacts the City's overall fiscal health, any upfront and recurring costs, whether those costs have been accounted for in the current adopted city budget, what other funding streams will be leveraged to reduce the cost to taxpayers, and any new revenues generated.
- (4) The city manager's office of management and budget shall be responsible for the preparation of all docket memos and such docket memos shall be in a form of their design. City departments and offices shall cooperate in providing any information necessary for the preparation of a docket memo.
- (5) The sponsor of a proposed ordinance shall forward the proposed ordinance to the office of management and budget for preparation of a docket memo and following such preparation the docket memo shall be forwarded to the sponsor. Following the sponsor's receipt of a docket memo for a proposed ordinance or resolution, if any substantive changes are made to the proposed ordinance or resolution which would alter the anticipated impacts in the docket memo, then the party making such substantive changes to such proposed ordinance or resolution shall request a new docket memo. If substantive changes are made to a proposed ordinance, following the preparation of a docket memo, which would alter the anticipated impacts in the docket memo and the substantive changes are made following consideration by a council committee, then a new docket memo shall be prepared prior to consideration by the full council.

- (6) The city clerk shall not assign a legislative control number to a proposed ordinance unless a docket memo is attached. A docket memo shall be inserted with the proposed ordinance by the city clerk in city council legislative binders.

Section 2. That this ordinance shall have an effective date of July 15, 2022.

..end

---

Approved as to form and legality:

---

Chivonne Scott  
Assistant City Attorney



<b>LEGISLATIVE FACT SHEET</b>		Legislation Number:																																																								
		Approval Deadline:																																																								
LEGISLATION IN BRIEF:																																																										
What is the reason for this legislation?	<table border="1"> <tr><td colspan="2"><b>Fact Sheet Color Codes</b></td></tr> <tr><td colspan="2">User Entered Field</td></tr> <tr><td colspan="2">User Select From Menu</td></tr> <tr><td colspan="2">For OMB Use</td></tr> <tr><td colspan="2">Sponsor(s)</td></tr> <tr><td colspan="2"></td></tr> <tr><td colspan="2">Programs, Departments, or Groups Affected</td></tr> <tr><td colspan="2"></td></tr> <tr><td colspan="2">Sub-Program in Budget (page #)</td></tr> <tr><td colspan="2"></td></tr> <tr> <td rowspan="3">Applicants/ Proponents</td> <td>City Department</td> </tr> <tr><td></td></tr> <tr> <td>Other</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Staff Recommendation</td> <td></td> </tr> <tr> <td rowspan="2">Board or Commission Recommendation</td> <td></td> </tr> <tr><td></td></tr> <tr><td colspan="2"><b>Future Impacts</b></td></tr> <tr><td colspan="2"></td></tr> <tr> <td>Cost of Legislation current Fiscal Year</td> <td></td> </tr> <tr> <td>Costs in Future Fiscal Years?</td> <td></td> </tr> <tr> <td>Annual Revenue Increase/Decrease</td> <td></td> </tr> <tr> <td>Applicable Dates:</td> <td></td> </tr> <tr> <td>Prepared by:</td> <td></td> </tr> <tr> <td>Date Prepared:</td> <td></td> </tr> <tr> <td>Reviewed by:</td> <td></td> </tr> <tr> <td>Date Reviewed</td> <td></td> </tr> <tr> <td colspan="2">Reference Numbers</td> </tr> <tr><td colspan="2"></td></tr> </table>			<b>Fact Sheet Color Codes</b>		User Entered Field		User Select From Menu		For OMB Use		Sponsor(s)				Programs, Departments, or Groups Affected				Sub-Program in Budget (page #)				Applicants/ Proponents	City Department		Other			Staff Recommendation		Board or Commission Recommendation			<b>Future Impacts</b>				Cost of Legislation current Fiscal Year		Costs in Future Fiscal Years?		Annual Revenue Increase/Decrease		Applicable Dates:		Prepared by:		Date Prepared:		Reviewed by:		Date Reviewed		Reference Numbers			
<b>Fact Sheet Color Codes</b>																																																										
User Entered Field																																																										
User Select From Menu																																																										
For OMB Use																																																										
Sponsor(s)																																																										
Programs, Departments, or Groups Affected																																																										
Sub-Program in Budget (page #)																																																										
Applicants/ Proponents	City Department																																																									
	Other																																																									
Staff Recommendation																																																										
Board or Commission Recommendation																																																										
<b>Future Impacts</b>																																																										
Cost of Legislation current Fiscal Year																																																										
Costs in Future Fiscal Years?																																																										
Annual Revenue Increase/Decrease																																																										
Applicable Dates:																																																										
Prepared by:																																																										
Date Prepared:																																																										
Reviewed by:																																																										
Date Reviewed																																																										
Reference Numbers																																																										
Discussion (including relationship to other Council actions)																																																										
<b>Citywide Business Plan Goal</b>																																																										
<b>Citywide Business Plan Objective</b>																																																										
<b>Citywide Business Plan Strategy</b>																																																										

<b>LEGISLATIVE FISCAL NOTE</b>	LEGISLATION NUMBER:	220498						
<b>LEGISLATION IN BRIEF:</b>								
Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes in lieu thereof one new section of like number and subject.								
<b>What is the purpose of this legislation?</b>	LEGISLATIVE							
<i>for the purpose of editing, repealing, or creating a provision in the city's code of ordinances; or for stating non-monetary support. This Fiscal note should be blank</i>								
<b>Sections 01-04 should be blank. See section 00 for more information</b>	<input type="text" value="NO"/>	Yes/No						
	<input type="text" value="NO"/>	Yes/No						
	<input type="text" value="NO"/>	Yes/No						
	<input type="text" value="NO"/>	Yes/No						
<b>Section 00: Notes:</b>								
This legislation has no fiscal impact to the City.								
<b>FINANCIAL IMPACT OF LEGISLATION</b>								
<b>Section 01: If applicable, where are funds appropriated in the current budget?</b>								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
<b>Section 02: If applicable, where will new revenues be estimated?</b>				FY 22-23 BUD	FY 23-24 EST			
FUND	DEPTID	ACCOUNT	PROJECT	<input type="text"/>	<input type="text"/>			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
<b>Section 03: If applicable, where will appropriations be increased?</b>				FY 22-23 BUD	FY 23-24 EST			
FUND	DEPTID	ACCOUNT	PROJECT	<input type="text"/>	<input type="text"/>			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
<b>NET IMPACT ON OPERATIONAL BUDGET</b>				-	-			
<b>RESERVE STATUS:</b>				-				
<b>SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)</b>								
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTAL REV</b>		-	-	-	-	-	-	-
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTAL EXP</b>		-	-	-	-	-	-	-
<b>NET Per-YEAR IMPACT</b>		-	-	-	-	-	-	-
<b>NET IMPACT ( SIX YEARS)</b>		-						
REVIEWED BY		Esther Swanson		DATE		6/14/2022		

COMPARED VERSION  
NEW ORDINANCE TO CODE BOOKS

ORDINANCE NO. 220498

Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number related to the approval of resolution and ordinance drafts and docket memos.

WHEREAS, clear communication and shared understanding of legislative items before Council is critical for effective debate and public engagement in the legislative process; and

WHEREAS, Section 2-50 of the Code of Ordinances currently requires fiscal notes accompany any ordinance or resolution with fiscal impacts; and

WHEREAS, there are opportunities to improve the current documentation that accompanies ordinances to provide a clearer and more holistic review of the anticipated impacts of those legislative items; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 2, Code of Ordinances, is amended by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number related to the approval of resolution and ordinance drafts and docket memos, to read as follows:

**Sec. 2-50. Approval of resolution and ordinance drafts; docket memos.**

(a) *Approval by requestor.* No ordinance or resolution initiated and prepared on the request of the mayor or any member of the city council shall be docketed for council action, unless such requesting official shall have indicated in writing that the official approves such resolution or ordinance as drafted, or that the official's approval of the resolution or ordinance is waived.

(b) *Docket memos.*

- (1) A proposed ordinance shall prior to introduction be accompanied by a docket memo.
- (2) The purpose of the docket memo shall be to allow councilmembers and members of the public to easily review the anticipated impacts of legislative items under consideration. A docket memo shall be a brief informational document, written in plain language, conveying the following:

- i. Overall purpose of the legislation, including intended impact on the lives of Kansas Citians and how those impacts relate to the Citywide Business Plan;
  - ii. Anticipated impact on the health and safety of Kansas Citians, particularly our youth, including any housing needs addressed by the action;
  - iii. Anticipated environmental impacts, including how the legislation advances
  - iv. the City's climate goals;
  - v. An equity impact analysis, including what groups may be disproportionately impacted by this legislation and how the legislation advances the City's equal opportunity goals like minority- and women-owned business enterprise (M/WBE) contracting requirements;
  - vi. Anticipated impacts on city staff capacity, including whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required;
  - vii. Anticipated fiscal impacts, including how the legislation impacts the City's overall fiscal health, any upfront and recurring costs, whether those costs have been accounted for in the current adopted city budget, what other funding streams will be leveraged to reduce the cost to taxpayers, and any new revenues generated.
- (4) The city manager's office of management and budget shall be responsible for the preparation of all docket memos and such docket memos shall be in a form of their design. City departments and offices shall cooperate in providing any information necessary for the preparation of a docket memo.
- (5) The sponsor of a proposed ordinance shall forward the proposed ordinance to the office of management and budget for preparation of a docket memo and following such preparation the docket memo shall be forwarded to the sponsor. Following the sponsor's receipt of a docket memo for a proposed ordinance or resolution, if any substantive changes are made to the proposed ordinance or resolution which would alter the anticipated impacts in the docket memo, then the party making such substantive changes to such proposed ordinance or resolution shall request a new docket memo. If substantive changes are made to a proposed ordinance, following the preparation of a docket memo, which would alter the anticipated impacts in the docket memo and the substantive changes are made following consideration by a council committee, then a new docket memo shall be prepared prior to consideration by the full council.
- (6) The city clerk shall not assign a legislative control number to a proposed ordinance unless a docket memo is attached. A docket memo shall be inserted with the proposed ordinance by the city clerk in city council legislative binders.

Section 2. That this ordinance shall have an effective date of July 15, 2022.

---

Approved as to form and legality:

---

Chivonne Scott  
Assistant City Attorney



# Docket Memos

Finance, Governance, and  
Public Safety Committee



**KANSAS CITY**

Finance Dept







# Ordinance Fact Sheets

LEGISLATIVE FACT SHEET																									
Legislation Number: <input type="text"/>																									
Approval Deadline: <input type="text"/>																									
LEGISLATION IN BRIEF:																									
<input type="text"/>																									
What is the reason for this legislation?	<table border="1"><thead><tr><th colspan="2">Fact Sheet Color Codes</th></tr></thead><tbody><tr><td colspan="2">User Entered Field</td></tr><tr><td colspan="2">User Select From Menu</td></tr><tr><td colspan="2">For OMB Use</td></tr><tr><td colspan="2">Sponsor(s)</td></tr><tr><td colspan="2"><input type="text"/></td></tr><tr><td colspan="2">Programs, Departments, or Groups Affected</td></tr><tr><td colspan="2"><input type="text"/></td></tr><tr><td colspan="2">Sub-Program in Budget (page #)</td></tr><tr><td colspan="2"><input type="text"/></td></tr><tr><td rowspan="3">Discussion (including relationship to other Council actions)</td><td>Applicants/ Proponents</td></tr><tr><td>City Department</td></tr><tr><td>Other</td></tr></tbody></table>	Fact Sheet Color Codes		User Entered Field		User Select From Menu		For OMB Use		Sponsor(s)		<input type="text"/>		Programs, Departments, or Groups Affected		<input type="text"/>		Sub-Program in Budget (page #)		<input type="text"/>		Discussion (including relationship to other Council actions)	Applicants/ Proponents	City Department	Other
Fact Sheet Color Codes																									
User Entered Field																									
User Select From Menu																									
For OMB Use																									
Sponsor(s)																									
<input type="text"/>																									
Programs, Departments, or Groups Affected																									
<input type="text"/>																									
Sub-Program in Budget (page #)																									
<input type="text"/>																									
Discussion (including relationship to other Council actions)	Applicants/ Proponents																								
	City Department																								
	Other																								

In addition to Fiscal Notes, ordinances are accompanied by Fact Sheets.





# Ordinance Fact Sheets

	Staff Recommendation	For
	Board or Commission Recommendation	N/A
	Future Impacts	
	None	
	Cost of Legislation current Fiscal Year	
Citywide Business Plan Goal	Costs in Future Fiscal Years?	No
	Annual Revenue Increase/Decrease	
	Applicable Dates:	
	Prepared by:	
	Date Prepared:	
Citywide Business Plan Objective	Reviewed by:	
	Date Reviewed	
Citywide Business Plan Strategy	Reference Numbers	

Fact Sheets provide a brief overview of the ordinance, including a description of the legislation, its relation to the Citywide Business Plan, sponsor information, and department information.

# Streamlined Docket Memo

## Includes

- Executive Summary
- Discussion
- Fiscal Impact
- Citywide Business Plan Impact
- Prior Legislation
- Service Level Impacts
- Other Impacts (e.g., advancement of equal-opportunity goals)

## City of Kansas City, Missouri



Docket Memo

Ordinance/Resolution #

Submitted Department/Preparer: [Please Select](#)

### Executive Summary

Click or tap here to summarize this ordinance/resolution in plain language.

### Discussion

Click or tap here to provide [more detailed information and analysis](#) on this topic.

### Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☐ No

2. What is the funding source?

Click or tap here to provide fund name(s).

3. How does the legislation affect the current fiscal year?

Click or tap here to enter text.

4. Does the legislation have fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Click or tap here to enter text.

5. Does the legislation generate revenue?

Click or tap here to enter text.

### Budget Review

(Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☐ No

2. This fund has a structural imbalance. ☐ Yes ☐ No






This new docket memo will combine the most important information from the Fiscal Note and Fact Sheet into one document written in plain language.

The City Clerk will not assign a legislative control number to a proposed ordinance unless this docket memo is attached.

This will ensure Council has the information it needs for effective debate and public engagement in the legislative process.



## City of Kansas City, Missouri

Docket Memo

**Additional Discussion (if needed)**

Click or tap here to enter text.

---

### Citywide Business Plan Impact

List which goals and strategies in the [Citywide Business Plan](#) are impacted.

---

### Prior Legislation

Click or tap here to list prior related ordinances/resolutions related.

---

### Service Level Impacts

Click or tap here to provide a description of how this ordinance will impact service levels. List any related key performance indicators and impact.

---

### Other Impacts

1. What is the impact on equity, including what groups may be disproportionately impacted by this legislation?  
Click or tap here to enter text.
2. Does this legislation impact the health and safety of citizens, particularly youth, including any housing needs? If so, please explain.  
Click or tap here to enter text.
3. Does this legislation advance the City's climate goals? Are there any anticipated environmental impacts? If so, please explain.  
Click or tap here to enter text.
4. Does this legislation impact staff capacity, including whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required. If so, please explain.  
Click or tap here to enter text.





# Purpose

This new docket memo will allow Councilmembers and the public to easily review agenda items and their impact. In plain language, the memos will include:

- The purpose of the legislation, its intended impact, and how it relates to the Citywide Business Plan
- Expected impact on health and safety of residents, particularly youth and housing needs
- Environmental impacts, including how it relates to the City's climate goals
- An equity impact analysis, including what groups may be disproportionately affected by this and whether this advances the City's equal opportunity goals
- Expected impact on City staff capacity
- Anticipated fiscal impact, including how it will affect the City's fiscal health, upfront and recurring costs, whether those costs are budgeted, whether there is additional funding from other sources, and whether new revenues will be generated



## **Ordinance No. 220498**

- Replaces the Fact Sheet and Fiscal Note with the docket memo
- Redefines the information to be included in the docket memo
- Department sponsors will submit draft docket memos for review

## **Resolution No. 220501**

- Updates the Council standing rules to reflect this new requirement



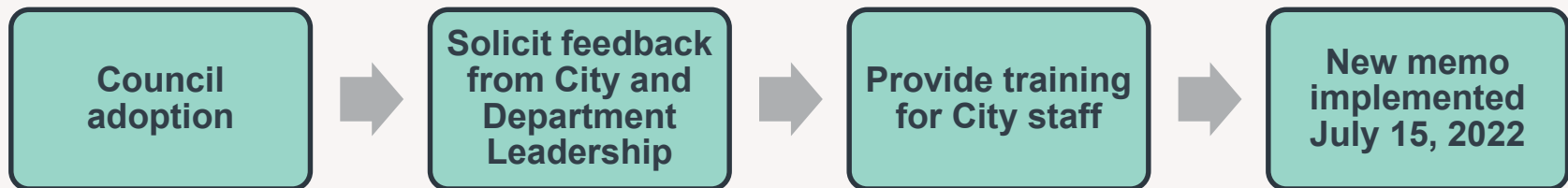
# New Docket Memo Benefits

**Clarity:** Uses plain language; presents all information in one location

**Efficiency:** One document completed by submitting departments with subject matter expertise and reviewed by Finance and Law

**Transparency:** Makes the legislative process easier to understand

# Timeline for Implementation





## Questions?

**You can find us at:**

@kcmo

@kansascity

[www.kcmo.gov/budget](http://www.kcmo.gov/budget)





# Docket Memos

Finance, Governance, and  
Public Safety Committee



**KANSAS CITY**  
Finance Dept







# Ordinance Fact Sheets

LEGISLATIVE FACT SHEET																									
Legislation Number: <input type="text"/>																									
Approval Deadline: <input type="text"/>																									
LEGISLATION IN BRIEF:																									
<input type="text"/>																									
What is the reason for this legislation?	<table border="1"><thead><tr><th colspan="2">Fact Sheet Color Codes</th></tr></thead><tbody><tr><td colspan="2">User Entered Field</td></tr><tr><td colspan="2">User Select From Menu</td></tr><tr><td colspan="2">For OMB Use</td></tr><tr><td colspan="2">Sponsor(s)</td></tr><tr><td colspan="2"><input type="text"/></td></tr><tr><td colspan="2">Programs, Departments, or Groups Affected</td></tr><tr><td colspan="2"><input type="text"/></td></tr><tr><td colspan="2">Sub-Program in Budget (page #)</td></tr><tr><td colspan="2"><input type="text"/></td></tr><tr><td rowspan="3">Discussion (including relationship to other Council actions)</td><td>Applicants/ Proponents</td></tr><tr><td>City Department</td></tr><tr><td>Other</td></tr></tbody></table>	Fact Sheet Color Codes		User Entered Field		User Select From Menu		For OMB Use		Sponsor(s)		<input type="text"/>		Programs, Departments, or Groups Affected		<input type="text"/>		Sub-Program in Budget (page #)		<input type="text"/>		Discussion (including relationship to other Council actions)	Applicants/ Proponents	City Department	Other
Fact Sheet Color Codes																									
User Entered Field																									
User Select From Menu																									
For OMB Use																									
Sponsor(s)																									
<input type="text"/>																									
Programs, Departments, or Groups Affected																									
<input type="text"/>																									
Sub-Program in Budget (page #)																									
<input type="text"/>																									
Discussion (including relationship to other Council actions)	Applicants/ Proponents																								
	City Department																								
	Other																								

In addition to Fiscal Notes, ordinances are accompanied by Fact Sheets.



# Ordinance Fact Sheets

	Staff Recommendation	For
	Board or Commission Recommendation	N/A
	Future Impacts	
	None	
	Cost of Legislation current Fiscal Year	
Citywide Business Plan Goal	Costs in Future Fiscal Years?	No
	Annual Revenue Increase/Decrease	
	Applicable Dates:	
	Prepared by:	
	Date Prepared:	
Citywide Business Plan Objective	Reviewed by:	
	Date Reviewed	
Citywide Business Plan Strategy	Reference Numbers	

Fact Sheets provide a brief overview of the ordinance, including a description of the legislation, its relation to the Citywide Business Plan, sponsor information, and department information.

# Streamlined Docket Memo

## Includes

- Executive Summary
- Discussion
- Fiscal Impact
- Citywide Business Plan Impact
- Prior Legislation
- Service Level Impacts
- Other Impacts (e.g., advancement of equal-opportunity goals)

## City of Kansas City, Missouri



Docket Memo

Ordinance/Resolution #

Submitted Department/Preparer: [Please Select](#)

### Executive Summary

Click or tap here to summarize this ordinance/resolution in plain language.

### Discussion

Click or tap here to provide [more detailed information and analysis](#) on this topic.

### Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☐ No

2. What is the funding source?

Click or tap here to provide fund name(s).

3. How does the legislation affect the current fiscal year?

Click or tap here to enter text.

4. Does the legislation have fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Click or tap here to enter text.

5. Does the legislation generate revenue?

Click or tap here to enter text.

### Budget Review

(Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☐ No

2. This fund has a structural imbalance. ☐ Yes ☐ No






This new docket memo will combine the most important information from the Fiscal Note and Fact Sheet into one document written in plain language.

The City Clerk will not assign a legislative control number to a proposed ordinance unless this docket memo is attached.

This will ensure Council has the information it needs for effective debate and public engagement in the legislative process.



## City of Kansas City, Missouri

Docket Memo

**Additional Discussion (if needed)**

Click or tap here to enter text.

---

### Citywide Business Plan Impact

List which goals and strategies in the [Citywide Business Plan](#) are impacted.

---

### Prior Legislation

Click or tap here to list prior related ordinances/resolutions related.

---

### Service Level Impacts

Click or tap here to provide a description of how this ordinance will impact service levels. List any related key performance indicators and impact.

---

### Other Impacts

1. What is the impact on equity, including what groups may be disproportionately impacted by this legislation?  
Click or tap here to enter text.
2. Does this legislation impact the health and safety of citizens, particularly youth, including any housing needs? If so, please explain.  
Click or tap here to enter text.
3. Does this legislation advance the City's climate goals? Are there any anticipated environmental impacts? If so, please explain.  
Click or tap here to enter text.
4. Does this legislation impact staff capacity, including whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required. If so, please explain.  
Click or tap here to enter text.





# Purpose

This new docket memo will allow Councilmembers and the public to easily review agenda items and their impact. In plain language, the memos will include:

- The purpose of the legislation, its intended impact, and how it relates to the Citywide Business Plan
- Expected impact on health and safety of residents, particularly youth and housing needs
- Environmental impacts, including how it relates to the City's climate goals
- An equity impact analysis, including what groups may be disproportionately affected by this and whether this advances the City's equal opportunity goals
- Expected impact on City staff capacity
- Anticipated fiscal impact, including how it will affect the City's fiscal health, upfront and recurring costs, whether those costs are budgeted, whether there is additional funding from other sources, and whether new revenues will be generated



## **Ordinance No. 220498**

- Replaces the Fact Sheet and Fiscal Note with the docket memo
- Redefines the information to be included in the docket memo
- Department sponsors will submit draft docket memos for review

## **Resolution No. 220501**

- Updates the Council standing rules to reflect this new requirement





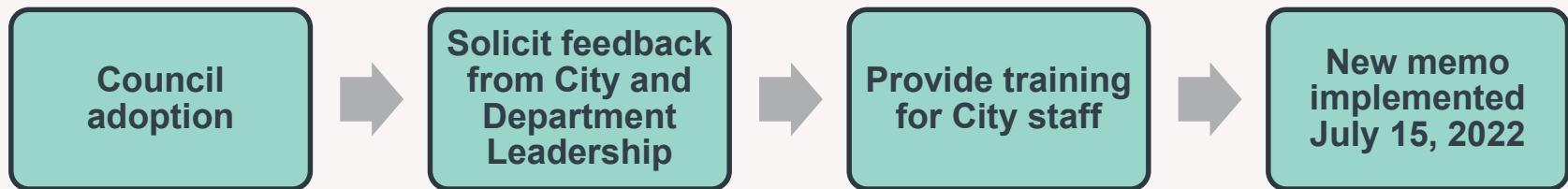
# New Docket Memo Benefits

**Clarity:** Uses plain language; presents all information in one location

**Efficiency:** One document completed by submitting departments with subject matter expertise and reviewed by Finance

**Transparency:** Makes the legislative process easier to understand

# Timeline for Implementation





## Questions?

**You can find us at:**

@kcmo

@kansascity

[www.kcmo.gov/budget](http://www.kcmo.gov/budget)



## Legislation Text

---

**File #: 220501**

---

### RESOLUTION NO. 220501

RESOLUTION - Amending Rule 3.01 of the Standing Rules of the City Council relating to the introduction and preparation of ordinances and resolutions by repealing this rule and enacting in lieu thereof one new Rule of like number and subject.

BE IT RESOLVED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Rule 3.01 of the Standing Rules of the City Council is hereby repealed and one new Standing Rule of the City Council is adopted in lieu thereof of like number and subject to read as follows:

**Rule 3.01      Introduction and preparation of ordinances and resolutions**

- (a) All ordinances and resolutions shall be introduced only in printed or electronic form.
- (b) The Mayor, all Councilmembers, the City Manager and the City Manager's assistants, all department directors, and others authorized by the Council may introduce legislation before the Council. (City Charter Sec. 501(a))
- (c) The City Attorney shall review and prepare proposed ordinances and resolutions, and shall approve as to form all ordinances.
- (d) Ordinances and resolutions shall include a docket memo. Such documents shall be submitted to the City Clerk.
- (e) The City Clerk shall prepare and electronically distribute copies of all proposed ordinances and resolutions, together with summaries, to all Councilmembers at the meeting at which they are to be introduced. Paper copies will be distributed on request.
- (f) When any version of a proposed ordinance amends, repeals or otherwise changes sections of the Code of Ordinances or City Charter, Council (and the public upon request) shall be provided with a copy identifying the proposed changes. Proposed additions to the code or charter shall be underlined. Proposed deletions to the code or charter shall be shown with a line striking the language to be deleted.

..end

---

<b>LEGISLATIVE FISCAL NOTE</b>	LEGISLATION NUMBER:	220501						
LEGISLATION IN BRIEF:								
Amending Rule 3.01 of the Standing Rules of the City Council relating to the introduction and preparation of ordinances and resolutions by repealing this rule and enacting in lieu thereof one new Rule of like number and subject.								
What is the purpose of this legislation?	LEGISLATIVE							
<i>for the purpose of editing, repealing, or creating a provision in the city's code of ordinances; or for stating non-monetary support. This Fiscal note should be blank</i>								
Sections 01-04 should be blank. See section 00 for more information	<input type="button" value="NO"/>	Yes/No						
	<input type="button" value="NO"/>	Yes/No						
	<input type="button" value="NO"/>	Yes/No						
	<input type="button" value="NO"/>	Yes/No						
Section 00: Notes:								
This legislation has no fiscal impact to the City.								
FINANCIAL IMPACT OF LEGISLATION								
Section 01: If applicable, where are funds appropriated in the current budget?								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
Section 02: If applicable, where will new revenues be estimated?								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
Section 03: If applicable, where will appropriations be increased?								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
NET IMPACT ON OPERATIONAL BUDGET				-				
				RESERVE STATUS:				
SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)								
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL REV		-	-	-	-	-	-	-
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL EXP		-	-	-	-	-	-	-
NET Per-YEAR IMPACT		-	-	-	-	-	-	-
NET IMPACT ( SIX YEARS)		-						
REVIEWED BY		Esther Swanson		DATE		6/14/2022		

COMPARED VERSION  
NEW RESOLUTION TO STANDING RULES

RESOLUTION NO. 220501

Amending Rule 3.01 of the Standing Rules of the City Council relating to the introduction and preparation of ordinances and resolutions by repealing this rule and enacting in lieu thereof one new Rule of like number and subject.

BE IT RESOLVED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Rule 3.01 of the Standing Rules of the City Council is hereby repealed and one new Standing Rule of the City Council is adopted in lieu thereof of like number and subject to read as follows:

**Rule 3.01      Introduction and preparation of ordinances and resolutions**

- (a) All ordinances and resolutions shall be introduced only in printed or electronic form.
  - (b) The Mayor, all Councilmembers, the City Manager and the City Manager's assistants, all department directors, and others authorized by the Council may introduce legislation before the Council. (City Charter Sec. 501(a))
  - (c) The City Attorney shall review and prepare proposed ordinances and resolutions, and shall approve as to form all ordinances.
  - (d) Ordinances and resolutions shall include a docket memo. Such documents shall be submitted to the City Clerk.
  - (e) The City Clerk shall prepare and electronically distribute copies of all proposed ordinances and resolutions, together with summaries, to all Councilmembers at the meeting at which they are to be introduced. Paper copies will be distributed on request.
  - (f) When any version of a proposed ordinance amends, repeals or otherwise changes sections of the Code of Ordinances or City Charter, Council (and the public upon request) shall be provided with a copy identifying the proposed changes. Proposed additions to the code or charter shall be underlined. Proposed deletions to the code or charter shall be shown with a line ~~striking~~ the language to be deleted.
-